

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland Civic Center at 335 Coleman Avenue, Waveland on January 5, 2010 at 6:30 p.m., to take action on matters of city business.

Present at the meeting Aldermen Stahler, Geoffrey, Schmitt and Piazza

Also present was City Attorney Gary Yarborough, City Clerk, Lisa Planchard and Court Reporter, Norma Jean Soroe.

Court Reporter Transcribed Minutes Exhibit A

MAYOR'S REPORT

Re: Core Stone Passed the Water Certification Course

Re: Mayor thanked Ms. Joy Normand , Mrs. Tammy Fayard and City Clerk Lisa Planchard for their work with MDOT in the City's receipt of \$869,758.50 in funds.

See Exhibit A

ALDERMEN'S COMMENTS

Re: Alderman Stahler gave a monthly permits report

Re: Alderman Piazza asked the Board about forming a Taser Committee

***There were no comments presented by Aldermen Geoffrey and Schmitt**

See Exhibit A

AGENDA/MINUTES/LAND FOR PARKING-WAVELAND MUNICIPAL COMPLEX/GRANTS

Re: Amend the agenda to include required signatures on Grant Application

Alderman Schmitt moved, seconded by Alderman Stahler to amend the agenda to approve the following:

1. Grant Application #R-103-279-02-KCR for additional funds use to acquire land for additional parking regarding the Waveland Municipal complex Project; city Hall, City Hall Annex and Fire Station, including required signature(s)
2. Request from MS Development Authority to Amend Grant Application #R-103-279-02 KCR for additional funds use to acquire land for additional parking regarding the Waveland Municipal Complex Project; City Hall, City Hall Annex and Fire Station including required signature(s).

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

Re: Approve grant applications and required signatures

Alderman Stahler moved, seconded by Alderman Geoffrey to approve Items 1 and 2 as amended by the Board of Mayor and Aldermen

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

(EXHIBIT B)

EMPLOYEMENT TRAINING/MS DEPARTMENT OF EMPLOYMENT SECURITY

Re: Ms Dianne Bounds and Ms. Juanita Corsey were present to discuss Free Employment Training as it may relate to the City of Waveland; sponsored by the State of Mississippi and the Mississippi Department of Employment Security

REDISTRICTING PLAN-WARDS

Re: Mike Slaughter of Slaughter and Associates was present to discuss the redistricting Plan

MINUTES

Re: Meeting December 16, 2009

Alderman Schmitt moved, seconded by Alderman Piazza to approve the minutes of the meeting of December 16, 2009 and to include the transcript of the Court Reporter, as presented by the City Clerk.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the RSVP Claims. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent:

DOCKET OF CLAIMS

Re: Claims Numbers 64141-64242

Alderman Stahler moved, seconded by Alderman Schmitt to approve the Docket of Claims as submitted by the City Clerk being numbered **64141-64242**, excluding numbers 64188 and 61489, pending further clarification. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

POLICE DEPARTMENT/COURT DEPARTMENT/FIXED ASSETS

Re: Transfer of Police Vehicle to the Court Department

Spread on the minutes the transfer of Police Vehicle to the Court Department, VIN #2FAP71W27X126167.

PUBLIC WORKS/CERTIFICATION

Re: Public Works Administrator Dwight Haskell and Streets Supervisor Kenny Kientz have been trained and certified for Chemical Spill Response

Spread on the minutes that Public Works Administrator Dwight Haskell and Streets Supervisor, Kenny Kientz have attended the Chemical Spill Response Training Class and shall remain certified for one year, effective November 19, 2009. See Certificates of training attached. **(EXHIBIT E)**

BANK ACCOUNTS

Re: Reduce and Close bank accounts as recommended by Comptroller

Alderman Stahler moved, seconded by Alderman Geoffrey to reduce and/or close the following bank accounts, as recommended by Comptroller, Tom Worrel:

- a. Sewer Revenue Bond and Interest.
- b. Sewer Revenue Depreciation
- c. Sewer Revenue Contingent
- d. Sewer Revenue Cushion
- e. FHA Depreciation
- f. FHA Contingent
- g. FHA Cushion

Associated bonds have been retired –this represents approximately \$450,000.00 remaining in these accounts. Since accounts were associated with Utility Fund, amounts herewith will be re-deposited into Utility Operating Account

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

BANK ACCOUNTS/DOCKET AND PAYROLL CLEARING

Re: Write off payroll and docket checks

Alderman Geoffrey moved, seconded by Alderman Schmitt to write off old (more than one year) payroll and docket checks that have never been cashed. Funds shall be transferred from docket and payroll clearing accounts back into depository cash account. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

DOCKET/DEBRIS REMOVAL

Re: Payment to TCB for PW#10808 for debris removal South of the railroad tracks

Spread on the minutes the payment to TCB, PW# 10808 for debris removal south of the railroad tracks in the amount of \$1,895,174.38, as approved by Zach Butterworth, City Attorney and Comptroller, Tom Worrel.

**CENTRAL FIRE STATION/DOWNTOWN SIDEWALK
IMPROVEMENTS/EASEMENT COORDINATION/BUSINESS INCUBATOR
PROJECT**

Re: Change Orders and Payment of Invoices

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve the following Pay requests and Change Orders, as indicated on the current docket, excluding c, pending further clarification.: **(EXHIBIT G) – Change Orders**

- a. Pay Request No. 1 from CDM in the amount of \$76,040.00 – Fire Station on Highway 90 (Waveland Central Fire Station).
- b. Contractor Pay Request No. 1 from Chamico, Inc. in the amount of \$34,943.66 – Downtown Sidewalk Improvements.
- c. Pay Request Invoice Numbers 09-0419 in the amount of \$1,210.00 and 09-0422 in the amount of \$585.00 to Duke Levy and Associates- Waveland Easement Coordination.
- d. Payment of Invoice #513 in the amount of \$48,287.00 for the demolition and removal of buildings at the Central Fire Station site on Highway 90.
- e. Change Order No. 1 from Lane Construction in the amount of \$32,731.00 – Coleman Avenue Street Improvements Project.
- f. Pay Request No. 2 from CDM in the amount of \$125,582.05 – Central Fire Station Highway 90.
- g. Change Order No. 1 from Benchmark Construction in the amount of \$17,663.00- Waveland Business Incubator.
- h. Pay request No. 4 from Reynolds’s Inc in the amount of \$201,051.25- Sewer System Reconstruction North or Railroad Tracks.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

DRAINAGE IMPROVEMENTS PROJECT/CDBG FUNDS/HARBOR LIGHTHOUSE, BOATLAUNCH PROJECT

Re: Application for Drainage Improvements and transfer of funds to an alternate project

Spread on the minute’s application for Drainage Improvements-CDBG Grant, in the amount of \$2,000,000.00.. (This represents 2/3 of \$3,000,000 Community Center Project CDBG Grant that was abandoned on June 5, 2009). The remaining \$1,000,000 is yet to be applied to related funds connected with the Harbor, Lighthouse, Boat Launch CDBG Grant.

DOWNTOWN SIDEWALK IMPROVEMENTS PROJECT/CONTRACTS

Re: Acceptance of bid tabulation (EXHIBIT H)

Alderman Schmitt moved, seconded by Alderman Stahler to accept the certified bid tabulation for the “Downtown Sidewalk Improvements Project – Phase 2” as presented by Digital Engineering, who have tabulated, checked, corrected for mathematical errors where necessary, and are hereby certified as true and correct.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Re: Name Amco Construction Company as lowest, best and responsive bidder

Alderman Schmitt moved, seconded by Alderman Geoffrey to award construction contract to the lowest qualified, responsible and responsive bidder for the “Downtown Sidewalk Improvements Project – Phase 2” and authorize Mayor to execute all necessary contract documents for project to begin construction. Based upon Digital Engineering’s review, and after consultation with City Attorney, Engineers recommend rejecting the lowest bid submitted by Jay Bearden Construction because of an improper bid bond. Digital recommends awarding the contract to the second lowest bidder, Amco Construction Company of Poplarville, Mississippi, the lowest and most responsive bid in the amount of \$261,511.40. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CDBG FUNDS/SEWER SYSTEM EXTENSION PROJECT-WEST SIDE OF WAVELAND AVENUE

Re: Accept certified bid tabulation

Alderman Stahler moved, seconded by Alderman Piazza to accept the certified bid tabulation for the 2009 CDBG Sewer System Extension Project, as presented by Digital Engineering, who have tabulated, checked, corrected for mathematical errors where necessary and are hereby certified as true and correct. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Re: Name SH Anthony as lowest, best and responsive bidder

Alderman Geoffrey moved, seconded by Alderman Piazza to award construction contract to the lowest qualified, responsible, and responsive bidder for the “2009 CDBG Sewer System Extension Project” and authorize Mayor to execute all necessary contract documents for project to begin construction. Based on Digital Engineering’s review, and after consultation with City Attorney, Engineers recommend SH Anthony, the lowest and most responsive bid, in the amount of \$2,473,919.97. **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CDBG FUNDS/CDBG PROJECT NO. R-118-379-01-HCCR

Re: Request for Cash Summary Sheet No. 4

Alderman Piazza moved, seconded by Alderman Geoffrey to approve Request for Cash Summary sheet No. 4, CDBG Project No. R-118-379-01-HCCR and all signatures required. **(EXHIBIT L)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

ORDINANCE/KEEP WAVELAND BEAUTIFUL

Re: Ordinance No. 345 recognizing the Keep Waveland Beautiful Board

Alderman Stahler moved, seconded by Alderman Geoffrey to approve Ordinance No. 345 that shall recognize the 'Keep Waveland Beautiful' Board for the purpose of acting as a guide to the Board of Mayor and Alderman with respect to community clean up, beautification and litter control. Ordinance has been reviewed and approved by City Attorney. **(EXHIBIT M)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

FIRE DEPARTMENT/TRAINING

Re: Firefighters to attend a Certified Driver Operator's Course

Alderman Geoffrey moved, seconded by Alderman Piazza to approve travel for the following firefighters to attend a Certified Driver Operator's course conducted locally by the State Fire Department; sponsored by the Hancock County Fire Service. Cost to the City will be a course fee of \$100.00 per student and a \$68.00 fee for the course manual per student. If this course were to be taken in Pearl, Mississippi at the Fire Academy, the price would be much higher:

- a. Michael Monju
- b. David Dear
- c. Donald Peters
- d. Eddie Miller
- e. Jonathan Butcher

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PUBLIC COMMENTS

Re: Mr. Jeff and Mrs. Cheryl Blackstock spoke to the Board regarding their concerns related to the enforcement of the local Sign Ordinance.

Re: Mr. John Impson discussed vacating the Waveland Civic Center at the Board and City Attorney's behest

EXECUTIVE SESSION

Re: Personnel Issues and Potential Litigation

Alderman Geoffrey moved, seconded by Alderman Stahler to consider going into Executive Session to discuss personnel issues in City Hall, Animal Shelter, and Police Department regarding traffic issues.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Alderman Schmitt moved, seconded by Alderman Piazza to approve going into Executive session to discuss personnel City Hall, Animal Shelter, and Police Department regarding traffic issues.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

With no positive or negative action taken Alderman Geoffrey moved, seconded by Alderman Stahler to come out of Executive session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

ANIMAL SHELTER/PERSONNEL

Re: Termination of Michael Speed

Spread on the minutes the termination of Michael Speed, effective December 21, 2009.

ADVERTISEMENT/PUBLIC WORKS/PERSONNEL

Re: Advertise for Public Works Office Position

Alderman Piazza moved, seconded by Alderman Stahler to advertise hiring for a position in the Public Works Office; description to be reviewed and determined by City Attorney Zach Butterworth.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CITY HALL/TRAVEL/AGENDA/MINUTES

Re: Amend agenda to approve travel for Alderman Stahler

Alderman Geoffrey moved, seconded by Alderman Piazza to amend the agenda to approve travel and lodging for Alderman Stahler.

A vote was called for with the following results:

Voting Yea: Geoffrey, and Piazza

Abstain: Stahler

Voting Nay: Schmitt

Absent: None

Re: Approve travel and lodging for Alderman Stahler

Alderman Piazza moved, seconded by Alderman Geoffrey to approve travel and lodging for Alderman Stahler for the Mississippi Gulf Coast Legislative Reception on Wednesday January 6, 2010 at 5:30 p.m. Cost to the City will be a lodging fee of \$110.64 for one night and travel reimbursement

A vote was called for with the following results:

Voting Yea: Geoffrey, Schmitt and Piazza

Abstain: Stahler

Voting Nay: None

Absent: None

Alderman

ADJOURN

Re: Adjourn meeting at 8:42 p.m.

Alderman Piazza moved, seconded by Alderman Geoffrey to adjourn the meeting at 8:42 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent:

The foregoing minutes were presented to Mayor Longo on January 7, 2010.

Lisa Planchard
City Clerk

The Minutes of January 5, 2010 have been read and approved by me on this day the 7th day of January 2010.

John Thomas Longo,
Mayor

