

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Leo Seal Community Center at 527 Highway 90, Waveland on January 21, 2009 at 6:30 p.m., to take action on matters of city business.

Present at the meeting Aldermen Stahler, Geoffrey, and Schmitt

Also present was City Attorney Zach Butterworth and Acting City Clerk Maureen Bordelon.

Absent from the meeting was Alderman Charles Piazza.

#### **Court Reporter Transcribed Minutes Exhibit A**

#### **MAYOR'S REPORT**

**Re: City of Waveland has received the Small Cities Grant for extra drainage repair to go under Motel on Old Spanish Trail. Grant to also provide sidewalks from Old Spanish Trail to Highway 90.**

**Re: Keep America Beautiful kick off will be held in Waveland on March 3, 2009 with a follow up event in Times Square in New York City.**

See Exhibit A

#### **ALDERMEN'S COMMENTS**

**There were no comments by the Aldermen**

See Exhibit A

#### **MINUTES**

**Re: Meeting of January 6, 2008 and the Special Meeting of January 14, 2009**

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the minutes of the meeting of January 6, 2009 and the to include the transcript of the Court Reporter and the special meeting of January 14, 2009, as presented by the City Clerk.

**(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey and Schmitt

Voting Nay: None

Absent: Piazza

#### **RSVP**

**Re: Claims**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the RSVP Claims.  
**(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**REVENUES AND EXPENSES**

**Re: The month of December 2008**

Spread on the minutes that the Board of Mayor and Aldermen were given a report of Revenues and Expenditures for the month of December 2008 at this the second meeting of January 2009.

**MEETINGS**

**Re: Reschedule February 3, 2009 meeting to February 6, 2009 @ 5:30 p.m.**

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve moving the regularly scheduled Board Meeting of, dated February 3, 2009 to February 6, 2009 at 5:30 p.m., as there is a meeting conflict.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**BUILDING DEPARTMENT/EXECUTIVE SESSION**

**Re: Move discussion regarding the Building Department to Executive Session**

Alderman Schmitt moved, seconded by Alderman Stahler to move discussion regarding issues in the Building Department and regarding zoning and or ordinances for Katrina Cottages to Executive Session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**KEEP AMERICA BEAUTIFUL/RESOLUTION**

**Re: Resolution in Support of Keep America Beautiful**

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the Resolution in Support of Keep America Beautiful and to enable the Board to impress limitations if necessary. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**PARADES**

**Re: Annual St. Patrick's Parade to roll in March 14, 2009**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve a request from Waveland Civic Association's, President Jay Fountain to permit the Annual St. Patrick's Day Parade to be held on March 14, 2009 at 1:00 p.m. with the parade route to be the same as last year.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**ENGINEER'S REPORT**

**Re: Updates on Projects given by Digital Engineering.**

Bruce Newton with Digital Engineering gave an update on the infrastructure replacement projects and Kurt Evans with Digital Engineering gave an update on all Building replacement projects.

**CDBG/WAVELAND PROFESSIONAL PLAZA/CIVIC CENTER/ENGINEER'S REPORT/BUILDING PROJECTS/SEWER AND WATER RECONSTRUCTION PROJECTS – SOUTH OF THE RAILROAD TRACKS/CRITICAL FACILITIES/CONTRACTS**

**Re: Rescind Resolution regarding omission of Fire Station No. 1 from list of Critical Facilities (a) (EXHIBIT D)**

**Re: Award Work Construction contract for Professional Plaza Project (b) (EXHIBIT E)**

**Re: Amendment No. 1 for Professional Services to Unabridged Architecture Contract (c) (EXHIBIT F)**

**Re: Change Order No. 2 to reflect an increase in Lathan Company's Contract (c) (EXHIBIT G)**

**Re: Change Order No. 4 for full and final Payment to Hemphill Construction (d) (EXHIBIT H)**

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve the following projects and change order requests:

- a. Rescind the Resolution Omitting Fire Station No. 1 from the List of Critical Facilities in the Multi - Hazard Mitigation Plan.
- b. Awarding Work Construction Company as lowest and best bidder for work at the Waveland Professional Plaza as recommended by Digital Engineering
- c. Approve Amendment No. 1 for Professional Services to Unabridged Architecture's contract in the amount of \$25,750.00, as recommended by Digital Engineering.
- d. Motion to approve Change Order No. 2 to reflect an increase in Lathan Company's Contract in the amount of \$2,656.50, as recommend by Digital Engineering.
- e. Motion to approve an addendum to the Abbreviated Standard Form of Agreement for work related to the proposed City Hall, City Hall Annex and the Fire Station located at Coleman Avenue and Bourgeois Streets in Waveland, Mississippi between the City of Waveland and Robert Orr and Associates, LLC.
- f. Approve Change Order No. 4 to Hemphill Construction \$3,575,581.80 as submitted by Digital Engineering.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**CDBG/ENGINEERING/POLICE DEPARTMENT/FIRE STATION CENTRAL/PROJECT MANAGEMENT**

**Re: Table Advertising for Project Management Services**

Alderman Stahler moved, seconded by Alderman Schmitt to table advertising for Project Management Services for the Police Station and Central Fire Station to be funded by CDBG, pending FEMA approval.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**BUILDING DEPARTMENT**

**Re: Refund to Mrs. Lili Stahler in the amount of \$535.00**

Alderman Geoffrey moved, seconded by Alderman Schmitt to approve a refund in the amount of \$535.00 to Mrs. Lili Stahler. Mrs. Stahler decided not to build on her property located at 410 Lizana Drive.

A vote was called for with the following results:

Voting Yea: Geoffrey, Schmitt and Longo

Abstain: Stahler

Voting Nay: None

Absent: Piazza

**COMPTROLLER/AUDIT FY 2006**

**Re: Ward, Hatten & Guel, LLC to Complete 2006 Audit**

Alderman Schmitt moved, seconded by Alderman Stahler to approve a change of Independent Auditor Gerald Rigby, CPA, PC to Wright, Ward, Hatten & Guel, LLC to complete the 2006 audit.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**POLICE DEPARTMENT/PURCHASING DEPARTMENT**

**Re: Captain Brett Ladner as an authority to sign purchase orders**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve Captain Brett Ladner as an authority to sign purchase orders as a Department Head for vehicle maintenance for the Police Department.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**ADVERTISEMENT**

**Re: Advertise on prom t-shirts for the Bay High Junior – Senior Prom**

Alderman Stahler moved seconded by Alderman Geoffrey to approve providing advertisement at the Bay High School Prom in order to assist them with funding for their event in the amount of \$100.00.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**Re: Advertise at the New Bay High Softball field**

Alderman Geoffrey moved, seconded by Alderman Schmitt to approve an advertisement at the new Bay High Softball field for an initial cost of \$300.00. All renewal cost from henceforth should be at a minimal cost.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**POLICE DEPARTMENT/FIXED ASSETS**

**Re: Naming vehicles as surplus**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve the following vehicles as surplus property and donate the vehicles to Derma, Mississippi, pending approval of City Attorney:

- a. 2002 Dodge Intrepid VIN 2b3hd46v03h516362
- b. 2002 Dodge Intrepid VIN 2b3hd46v334516307
- c. 2002 Ford Crown Victoria VIN 2fafp71w33x139891

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**CITY HALL/POLICE DEPARTMENT/TRAVEL**

**Re: Reimbursement fees to Alderman Stahler for Workshop in Hattiesburg**  
**Re: Classes for six Police Officers**

Alderman Schmitt moved, seconded by Alderman Stahler to approve travel and reimbursement for the following:

- a. Reimbursement to Alderman Lili Stahler in the amount of \$45.00 for her registration fee for the Economic Development workshop in Hattiesburg held on January 15, 2009.
- b. Class to take place at the Waveland Police Department for six Police Officers to receive training for 12 gauge Bean Bag Impace Certification on January 31, 2009, cost to the City will be \$300.00 registration for all six.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**DOCKET OF CLAIMS**

**Re: Claims Numbers 61079-61235**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the Docket of Claims as submitted by the City Clerk being numbered **61079-61235. (EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**EXECUTIVE SESSION**

**Re: Personnel Issues and Potential Litigation**

Alderman Geoffrey moved, seconded by Alderman Schmitt to consider going into Executive Session to discuss personnel issues in City Hall, Public Works, Animal Shelter and potential litigation.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

Alderman Geoffrey moved, seconded by Alderman Stahler to approve going into Executive session to discuss personnel issues in Public Works, Animal Shelter and potential litigation.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

With no positive or negative action taken Alderman Stahler moved, seconded by Alderman Geoffrey to come out of Executive session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**\*Mayor Longo recognized Scout Master David Dorn and Troop 368**

**PUBLIC WORKS/PERSONNEL**

**Re: Hire Ms. Rebecca Marziale as Billing Clerk in Utility Department**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve hiring Ms. Rebecca Marziale as Billing Clerk in the Public Works Department, at a rate of \$11.00 per hour pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**ANIMAL SHELTER/PERSONNEL**

**Re: New Hire Van Bowen as a Kennel Tech**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve hiring Van Bowen as a Kennel Tech at a rate of \$10.00 per hour, pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**Re: New Hire David Babineau as Animal Control Officer**

Alderman Stahler moved, seconded by Alderman Geoffrey to hire Mr. David Babineau as Animal Control Officer at a rate of \$10.50 per hour, pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**CITY HALL/AUDIT FY 2007-2008**

Alderman Stahler moved, seconded by Alderman Schmitt to approve the Municipal Compliance Questionnaire, as presented by the City Clerk.(EXHIBIT J)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**MEMORANDUM OF AGREEMENT/MEMA COTTAGES**

**Re: Negotiation for Memorandum of Agreement regarding cottages.**

Alderman Schmitt moved, seconded by Alderman Geoffrey to grant authority to Mayor Longo and City Attorney Zach Butterworth to negotiate a Memorandum of Understanding with MEMA regarding MEMA Cottages.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

**ADJOURN**

**Re: Adjourn meeting at 8:45 p.m.**

Alderman Geoffrey moved, seconded by Alderman Schmitt to adjourn the meeting at 8:45 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: None

Absent: Piazza

The foregoing minutes were presented to Mayor Longo On February 10<sup>th</sup>, 2009.

\_\_\_\_\_  
Maureen Bordelon  
Acting City Clerk

The Minutes of January 21, 2009 have been read and approved by me on this day the 10<sup>th</sup> day of February 2009.

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John Thomas Longo,  
Mayor

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