

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland Civic Center, 335 Coleman Avenue, Waveland, MS. at 6:30 p.m. on February 1, 2011 to take action on the following matters of city business.

Present at the meeting, Mayor Garcia and Aldermen Stahler, Geoffrey, Lafontaine and Kidd.

Also present were City Attorney Gary Yarborough, City Clerk Lisa Planchard and Court Reporter Norma Jean Soroe.

#### **MAYOR'S REPORT**

**Re: Mayor Garcia said that at the last meeting, there was discussion as to whether the City should consider selling or leasing of 400 Davis Street (municipal water tower site) to Cellular South. He has since met with Public Works Director, Dwight Haskell regarding the water well at 400 Davis Street and learned that the well is currently on line and in operation. The Mayor said that he then placed a call to Mr. Ty Windham, Superintendent of Public Protection at the Mississippi State Rating Bureau, who informed him that since the 50,000 gallon water tower at Davis Street was damaged from Hurricane Katrina, the City should replace or repair the storage tank in a timely manner. If the storage tank capacity is not at least equal to or greater than the existing storage tank, there could be possible adverse effects on the City's Fire Rating. The Mayor further explained this issue would have to be revisited with FEMA, as the original Project Worksheet appears to not have been written for replacement and only repairs. Mayor Garcia recommends at this time to deny both the lease and sale of 400 Davis Street based upon the fact that the City has one of its four main water wells at this location.**

**Re: The Mayor noted that Board members received an attached letter copy from P. Diane Gavin, Audit Director with Mississippi Department of Transportation (MDOT) stating that the City has been placed on suspension due to the failure to meet the reporting requirements of OMB circular A-133 and cannot consider future transportation projects with the City due to this suspension. The Internal Audit Department (IAD) said that once it receives the City's 2009 audit report and the 2008 corrective action plan has been fully implemented, IAD will determine whether suspension should be lifted.**

**Re: The Mayor said that he had been served a letter by MEMA and FEMA which focused on the City's CAV building violations related to the National Flood Insurance Program. He said the findings were presented to the City on March 22, 2010 and have not been satisfied thus far. Mayor Garcia assured citizens that corrective action is in place and the City will meet the 60 day deadline placed by Mr. Stallings and MEMA.**

**The Mayor further said that he would not allow any employee to risk the City's being placed on probation with the National flood Insurance Program and cost the residents and business additional money.**

**Re: Mayor Garcia said that he received a letter from the Attorney for the Hancock County Board of Supervisors regarding a request that the City relocate a gas distribution line along Beach Blvd. because of a conflict with County road reconstruction.**

**The Mayor said that he could not comment further and asked that members of the Board do the same until the City Attorney has time to review and advise on this issue.**

**Re: Governor and Mrs. Haley Barbour visited Waveland this week to celebrate the Grand Opening of the Oak Haven Apartments on Russell Drive. The Mayor described the newly constructed facility, noting that this was for citizens age 52 and older who meet financial guidelines.**

**Re: The Mayor said that on January 19, 2011 Waveland was host to the Board on Earth Sciences and Resources of the National Academies, whose purpose is to "Increase National Resilience to Hazards and Disasters". This is an 18 month project that will result in a public report in early 2012. He said he had received an e-mail from Ms. Elizabeth Eide who expressed how fulfilling, constructive and warm the visit was in Waveland.**

**ALDERMEN'S COMMENTS**

**Re: Alderman Stahler said that she wished to congratulate Alderman Shane Lafontaine and Alderman Mark Kidd for taking their first step toward certification by taking a Municipal Finance course. She said that she had met with Representative J.P. Compretta and Senator David Baria at the Capitol and had briefings from State Leaders including Tate Reeves, Jim Hood, Delbert Hoseman Phil Bryant and Stacy Pickering.**

**Re: Alderman Stahler said that earlier in the afternoon, she had a meeting with the Architect, Contractor and Project manager on the Incubator.**

**Re: Alderman Geoffrey said that he wanted to ask Recovery Manager Brent Anderson about the car lot at the corner of Old Spanish Trail and Margie Street however, Mr. Anderson was not present at the meeting due to illness. Mayor Garcia asked if this was about the cars being placed at the house. Alderman Geoffrey said yes. The Mayor said that he had instructed Mr. Anderson to go out there and check the situation out, but Anderson has been out ill.**

**Re: Alderman Geoffrey questioned the lift station at Louisa Street and asked about the culvert. Public Works Director Dwight Haskell said that this item is on the punch list to be corrected.**

**Re: Alderman Lafontaine reiterated what Alderman Stahler said about attending the MML Conference and taking the Finance Course. Alderman Lafontaine said that he noticed a grant on the MML Website for sidewalks that would cover 100% of costs, however learned this evening that the City is not eligible for MDOT grants until audits have been submitted and audit suggestions implemented.**

**Re: Alderman Lafontaine questioned the ownership of property by the railroad tracks along Waveland Avenue near Central Avenue and the fact that debris is building up on that property. Mayor Garcia said CSX owns the property. Alderman Lafontaine said that there was a lot of dumping in that area as well as dumping in the back of the cemetery and requested that this be stopped. Mr. Haskell said that the Public Works Department had stopped dumping there about a year ago. In addition, Alderman Lafontaine asked about the 2 bladder tanks located on Spruce Street that he brought up at the last meeting. Mr. Haskell said he did not find them. Mr. Lafontaine said he would meet Mr. Haskell to go out and locate these tanks on the property.**

**Re: Alderman Kidd said that, "I should be working for Digital with all of the problems that I am finding all over town." He said that he had to tell a Digital employee about a sink hole on Waveland Avenue near Hwy 90 in the newly constructed road surface. In addition, there is a significant drainage problem at the same location which is currently holding a huge amount of water, and foresees this as an almost certain problem with the road bed sinking.**

**Re: Alderman Kidd asked about a potential gas leak, but after investigation by Public Works, there was no leak.**

**Re: Alderman Kidd also noted a problem with a contractor dumping trash in a ditch. He said that when there was a complaint lodged, the contractor began digging a ditch along the natural drain and attempted to bury the debris. The contractor was stopped by building inspectors after notified by Alderman Kidd.**

**Re: Alderman Kidd addressed Animal Shelter Director, Dina Allen (whom he met with a few days before with City Clerk Planchard) by recognizing that the Animal Shelter needs a lot of work, including a sizeable hole in the roof, and acknowledging that it takes a lot of money to run the Shelter with enormous amounts of pet food, medication, blankets, towels, cleaning supplies etc. He said that now he is more aware of the shelter needs and will commit to working with the Board to meet the needs of the Shelter. Alderman Kidd then asked audience members to please make food donations to the shelter at this time.**

**Re: The Mayor asked Mr. Haskell to find out if a contractor is hauling debris to the Cemetery and have this stopped.**

**Re: Alderman Lafontaine said he heart that citizens are bringing animals to a residence on Old Spanish Trail. Animal Shelter Director Dina Allen said that she is aware of this situation and this has been a problem quite some time. She told Board members that she spent much of the summer and fall of last year getting this issue resolved, which required the homeowner to surrender approximately 60 animals and come into compliance with the City's ordinance. She said the last time she visited the home, this issue had been resolved, but would attend to this again since**

apparently the homeowner is again taking in animals against ordinance regulation. Alderman Lafontaine said that it was his understanding that the Bay St. Louis Animal Control Officer was placing the animals at this home. Ms. Allen said that it was possible; Mr. Necaise (ACO/BSL) had done this last year and she will speak to him about this matter.

(See Exhibit A – Court Reporter Transcript for Details)

#### **MINUTES**

**Re: Meeting of January 19, 2011**

Alderman Kidd moved, seconded by Alderman Stahler to approve the minutes of the regular meeting of January 19, 2011 and to include the transcript of the court reporter thereto, as submitted by the City Clerk, subject to proposed correction noted by Alderman Lafontaine.

During discussion Alderman Lafontaine noted that he had voted no on Amendment Number 3 as was presented by Digital Engineering.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

#### **RSVP**

**Re: Claims**

Alderman Geoffrey moved, seconded by Alderman Lafontaine to approve the RSVP Claims. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

#### **DOCKET OF CLAIMS**

**Re: Claims numbers 67789 - 67891**

Alderman Stahler moved, seconded by Alderman Kidd to approve the Docket of Claims, as submitted by the City Clerk and being numbered as **67789 - 67891. (EXHIBIT C)**

During discussion, Aldermen questioned the following docket numbers: 67802, 67808, 67845, 67813, 67812, 67856 and 67859 to which answers were provided by Purchasing Clerk Joy Normand. During one of the item discussions, Chief Varnell came forward to address the Board and answer a question by Alderman Kidd as to why it takes so long to have an officer arrive at a location once the call is made to dispatch, 16 minutes for the call he witnessed. Chief Varnell explained that dispatcher protocol (required to obtain answers to 5 questions before they can dispatch a call to an officer) is a major part of the timeliness problem and this has repeatedly been brought to the E911 Board and on to the Hancock County Board of Supervisors for correction, but to no avail. Chief Varnell further told Board members that the City of Waveland pays \$10,000 + each month to the E911 Commission for dispatch service, but for at least 5 years the City of Bay St. Louis has not paid their bill; Chief Varnell is Chairman of the E911 Board. He said that the County is and has been paying Bay St. Louis' portion of the bills and noted that Bay St. Louis has not paid their bill since Eddie Favre's days as mayor. Mayor Garcia asked Chief Varnell to prepare a report of Bay St. Louis' outstanding E911 fees they owe the

County. The Chief will present at the next Board meeting. Mayor Garcia asked whether it was the intention of the Police Department to bring the dispatchers to Waveland as employees of the City. Chief Varnell said that this has always been the plan since Katrina, but everything hinges on budget funds. After further discussion, the issue of Hwy 90 lighting came up. Board members said they would like to have all the lights along the neutral ground turned back on because they can't see where it is saving the City much money, but leave the lights on the poles alongside Hwy 90 unlit. Mayor Garcia said he has spoken to Aaron Wilkenson about these issues and that Aaron has called about getting the lights removed from the old poles, but the actual poles themselves will have to stay up because other electrical services are tied to these old poles along Hwy 90.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

#### **REVENUES AND EXPENSES**

##### **Re: The month of December 2010**

Spread on the minutes the Statement of Revenues and Expenditures for the month of December, 2010 at this, the first meeting of February 2011, as presented by Comptroller Tom Worrel.

**(EXHIBIT D)**

#### **EVENTS/PARADES**

##### **Re: Waveland Civic Association to present its Annual St. Patrick's Parade**

Alderman Geoffrey moved, seconded by Alderman Lafontaine to approve a request from the Waveland Civic Association to present its Annual St. Patrick's Day Parade to be held Sunday, March 13, 2011 at 2:00 pm. The parade route request is the same as the last year.

(See Transcript for Discussion)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

#### **WAVELAND COMMUNITY COALITION/OYSTER FEST/EVENTS**

##### **Re: Second Annual Oyster Fest to be held on April 2, 2011**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve a request from the Waveland Community Coalition to hold the Second Annual Oyster Fest on Saturday, April 2, 2011 from 11 a.m. to 8 p.m. The Coalition requests Police, Fire and Public Works Personnel to assist in the day's events.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

#### **PERSONNEL/ORGANIZATIONAL CHART**

##### **Re: Organizational Chart**

Spread on the minutes the updated Organizational Chart for the City of Waveland reflecting changes in the Police Department due to budget constraints. **(EXHIBIT E)**

**BAY-WAVELAND GARDEN CLUB/EVENTS**

**Re: Spring Pilgrimage of Homes and Historic Sites to be held on March 12, 2011**

Alderman Stahler moved, seconded by Alderman Kidd to approve participation in the Bay-Waveland Garden Club's Spring Pilgrimage of Homes and Historic Sites on March 12 from 1 p.m. to 4 p.m. The tour is requesting and Board shall grant an open house at the Civic Center and free admission, for only those on the tour from 1:00 pm to 4:00 pm, to the Garfield Ladner Municipal Pier.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**TAXI CAB SERVICE**

**Re: Approve license for blue Eyes Taxi**

Motion to approve Blue Eyes Taxi Cab Service to be licensed in the City of Waveland.

No motion was made.

**Police Chief James Varnell requested this item be removed from the agenda and moved to the next regular Board Meeting as the necessary paperwork has not been submitted to complete this request. City Attorney stated same for the record.**

**FIXED ASSETS/CITY HALL/POLICE DEPARTMENT/COURT  
DEPARTMENT/PUBLIC WORKS/BUILDING DEPARTMENT/FIRE  
DEPARTMENT/PERSONNEL/PURCHASING**

**Re: Adopt the Mississippi Municipal Fixed Assets Management Manual**

Alderman Lafontaine moved, seconded by Alderman Geoffrey, to adopt the Mississippi Municipal Fixed Assets Management Manual, as recommended by Wright, Ward, Hatten and Guell, Auditors for the City. The City's fixed asset inventory and reporting threshold shall be \$1000 (for auditor purposes), but Department Heads shall report ALL assets that may be 'walkable', regardless of value, and with a life expectancy of more than 1 year. Example: small tools, staplers, digital camera etc... Department Heads are to consult the Mayor and/or City Clerk if they are unsure whether to inventory an item. A copy has been provided to all department heads for their use. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**PURCHASING/CITY HALL/POLICE DEPARTMENT/COURT  
DEPARTMENT/PUBLIC WORKS/BUILDING DEPARTMENT/FIRE  
DEPARTMENT/PERSONNEL**

**Re: Adopt Office of the State Auditor - Purchase Law Summary**

Alderman Stahler moved, seconded by Alderman Geoffrey to adopt the Mississippi Office of the State Auditor Purchase Law Summary, with criteria adjusted down from \$50,000 as bid/quote limit to \$15,000 bid/quote limit (see language as corrected in

6:30 P.M.

Summary Exhibit) as approved and recommended by Wright, Ward, Hatten and Guell, Auditors for the City. The City has followed this policy in the past, but never officially adopted the Purchase Law Summary as City policy. A copy has been provided to all department heads for their use. **(EXHIBIT G)**

City Attorney Gary Yarborough stated that the Minutes shall reflect that on Page 4, subsection (b) purchase law shall read 'Bidding procedure for purchases over \$5000 but not over \$15000 and subsection (c) purchase law shall read 'Bidding procedure for purchases over \$15,000'.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

### **BUILDING DEPARTMENT**

#### **Re: Discuss Property Clean-ups**

Discuss property clean-ups at the following address (original discussion was held at the August 11, 2010 meeting):

- a. 124 Lakeside (at Central Avenue)
- b. Southern Frosted Foods (on Central Avenue)
- c. Old Sav A Center (Highways 90 and 603)

Board members requested that these (3) three properties be pre-inspected by the Building Department and Fire Department, jointly. Mayor Garcia asked Aldermen to please not pursue this with the building department until after the 60 deadline for the CAV violations mentioned earlier in the meeting. The Mayor further mentioned that as Fire Chief, he condemned the Our Shopping Center building over one year ago.

### **PLANNING AND ZONING (EXHIBIT H)**

**Victor J. Cimino** appeared before the commission with a request for re-configuration of two parcels he owns. These parcels will also require a variance from the required lot size. One parcel fronts on 209 N. Bourgeois Street and will have 11,768 square feet and the other parcel fronts on 225 Hillcrest Street, with an existing house, and will have 11,500 square feet. Legal description: Block 3, all of lot 13 & 14, part of lot 15 & 16; Waveland Terrace Subdivision, City of Waveland, Hancock County, Mississippi.

Steve Hand moved, seconded by Clarence Harris that the Planning & Zoning Commission recommends that: In order to reconfigure Applicant's two adjacent and unique lots into two new lots that better conform to the Zoning Ordinance, the Board of Mayor and Aldermen grant a forty-two foot frontage variance to allow Applicant to retain the existing lot frontage on North Bourgeois Street, and a 232 square foot lot area variance for this lot and a 500 square foot lot area variance for the new lot fronting on Hillcrest Street, provided that no further variances be granted for either lot.

Alderman Geoffrey moved, seconded by Alderman Kidd to follow the recommendation of the Planning and Zoning Board and approve the request as submitted.

City Attorney Gary Yarborough said "Let the record reflect Ms. Christine Gallagher from the building department has produced a document indicating service and notice on interested parties pursuant to the City of Waveland zoning ordinance."

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**BUILDING DEPARTMENT/PROJECT WORKSHEETS**

**Re: Recovery Manager Brent Anderson to discuss**

Recovery Manager Brent Anderson was not present to discuss procedures and closeouts on Project Worksheets.

**CDBG/BUDGET MODIFICATIONS/CITY HALL AND CITY HALL ANNEX BUILDING**

**Re: Budget Modification #8 for City Hall/City Hall Annex Project**

**Table** the CDBG Project Budget Modifications, R-109-379-02, Budget Modification #8; net zero change on the City Hall and City Hall Annex Project until the next regular meeting of the Board of Mayor and Aldermen.

**INVOICES/CITY HALL AND CITY HALL ANNEX BUILDING/CENTRAL FIRE STATION/POLICE STATION/SANITARY SEWER IMPROVEMENTS PROJECT WEST/WATER AND SEWER SYSTEM IMPROVEMENTS ANNEX AREA/DRAINAGE IMPROVEMENTS**

**Re: Approve invoices as submitted**

Alderman Staher moved, seconded by Alderman Geoffrey to approve the following invoices submitted by Jimmy G. Gouras Urban Planning Consultants, Inc. as listed (Agenda Items a-f):

- a. Invoice No. 8991 in the amount of \$4,653.66 – City Hall and City Hall Annex.
- b. Invoice No. 8992 in the amount of \$6,583.33 – Central Fire Station.
- c. Invoice No. 8993 in the amount of \$2,437.50 – Police Station
- d. Invoice No. 8994 in the amount of \$1,966.04 – Sanitary Sewer System Improvements Project West.
- e. Invoice No. 8995 in the amount of \$6,583.33 – Water and Sewer System Improvements Annex Area.
- f. Invoice No. 8995 in the amount of \$2138.88 – Drainage Improvements

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**REQUESTS FOR CASH REIMBURSEMENTS/CITY HALL AND CITY HALL ANNEX BUILDING/CENTRAL FIRE STATION/POLICE STATION/SANITARY SEWER SYSTEM IMPROVEMENTS WEST PROJECT/SEWER SYSTEM IMPROVEMENTS ANNEXED AREA/DRAINAGE IMPROVEMENTS PROJECT**

Spread on the minutes the following Requests for Cash Reimbursements, as recommended by Recovery Manager Brent Anderson and reviewed by Comptroller, Tom Worrel, as listed (Agenda Items a-g):

- a. #R-109-379-02-KCR in the amount of \$7,304.54 – City Hall and City Hall Annex.
- b. #R-118-379-01-HCCR - in the amount of \$34,339.05 – Central Fire Station.
- c. #R-118-379-01-HCCR – in the amount of \$6,583.33 – Central Fire Station.
- d. #R-118-379-02 HCCR – in the amount of \$2,437.50 – Police Station.

- e. #R-118-379-03-HCCR – in the amount of \$1,966.04 – Sanitary Sewer System Improvements, West
- f. #R-118-379-06-HCCR – in the amount of \$6,583.33 – Water and Sewer System Improvements Annexed Area
- g. #R-118-379-07-HCCR – in the amount of \$2,138.88 – Drainage Improvements

**STREETS DEPARTMENT/BIDS**

**Re: Reject Street Sign Bids**

Alderman Geoffrey moved, seconded by Alderman Stahler to reject street signs bid(s) (due to limited funds on PW) and re-advertise for same under smaller scope of work.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**CONTINUING DISCLOSURE INFORMATION STATEMENT**

**Re: Butler, Snow and O'Mara, Stevens and Cannada, PLLC to prepared the Annual Statement**

Alderman Geoffrey moved, seconded by Alderman Lafontaine to authorize Butler, Snow, O'Mara, Stevens and Cannada, PLLC to prepare the annual Continuing Disclosure Information Statement, including required signatures, related to the \$5,300,000.00 City of Waveland Mississippi General Obligation Improvement Bond, Series 2004 (CUSIP Number 60534P K44) at a fee not to exceed \$1,500.00. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**ANIMAL SHELTER/TRAVEL**

**Re: Travel for A.C.O. Colin Freeman to a training seminar a seminar held by the Institute for Marine Mammal Studies**

Alderman Kidd moved, seconded by Alderman Lafontaine to approve travel for Animal Control Officer Colin Freeman to attend a training seminar being held by the Institute for Marine Mammal Studies (IMMS) on Wednesday February 16, 2011 from 11 a.m. to 1:00 p.m. in Gulfport, MS. There is no registration fee and a City vehicle will provide transportation. Note: Training is to handle sea turtles that may wash up on the beach. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**EXECUTIVE SESSION**

**Re: Discussion of Personnel Issues: Police and Public Works, discussion regarding security plans – NTF, and discussion related to Magnolia Wetlands Restoration Project Bid**

Alderman Kidd moved, seconded by Alderman Geoffrey to consider entering executive session for discussion of Personnel Issues: Police and Public Works, discussion regarding security plans – NTF, and discussion related to Magnolia Wetlands Restoration Project Bid

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Alderman Geoffrey moved, seconded by Alderman Kidd to enter executive session for discussion of Personnel Issues: Police and Public Works, discussion regarding security plans – NTF, and discussion related to Magnolia Wetlands Restoration Project Bid

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Alderman Kidd moved, seconded by Alderman Geoffrey to come out of Executive Session with no action taken.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**POLICE DEPARTMENT/PERSONNEL**  
**Re: Removal of Officers from Police Part-Time Roster**

Alderman Kidd moved, seconded by Alderman Stahler to remove the following Police Officers from the Police part-time Roster and remove them from the Payroll due to employees not meeting State continuing education minimum standards mandates.

- a. Edward Prendergast
- b. Brad Besse
- c. Chad Barnett
- d. Keith Lore
- e. Jerry Cook
- f. Ray Murphy
- g. Scott Carter

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**ADJOURN**  
**Re: Adjourn meeting at 9:45 p.m.**

Alderman Geoffrey moved, seconded by Alderman Lafontaine to adjourn the meeting at 9:45 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Garcia on February 18<sup>th</sup>, 2011.

\_\_\_\_\_  
Lisa Planchard  
City Clerk

The Minutes of February 1, 2011 have been read and approved by me on this day the 18<sup>th</sup> day of February, 2011.

\_\_\_\_\_  
David A. Garcia  
Mayor

**THIS AREA  
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