

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland Civic Center at 335 Coleman Avenue, Waveland on February 17, 2010 at 6:30 p.m., to take action on matters of city business.

Present at the meeting Aldermen Stahler, Geoffrey, Schmitt and Piazza

Also present was City Attorney Zach Butterworth, City Clerk, Lisa Planchard, Court Reporter, Norma Jean Soroe, and Gary Yarborough.

Court Reporter Transcribed Minutes Exhibit A

MAYOR'S REPORT

Re: Nereid's Parade is this weekend, Sunday at 1:00 p.m. and the New Orleans Saints will play in the Superbowl

See Exhibit A

ALDERMEN'S COMMENTS

Re: Alderman Stahler gave the monthly building permit report, presented the City Clerk with a report of her recent attendance at the MML Mid-Winter Conference, and asked about lease plans for the Bait Shop at the Municipal Pier under construction

Re: Alderman Piazza asked Code Enforcement Officer/Recovery Manager Brent Anderson about his trip to Hattiesburg, Mississippi for floodplain Management Training and inquired about the outcome of his trip, testing, etc.

***There were no comments presented by Aldermen Geoffrey and Schmitt**

See Exhibit A

AGENDA/MINUTES /CITY HALL/COMPTRROLLER

Re: Amend agenda to advertise for Bank Depository Bids

Alderman Piazza moved, seconded by Alderman Geoffrey to amend the agenda to advertise for Bank Depository Bids from financial institutions for the period covering 1/1/2010-12/31/2011, in accordance with MS Code Section 27-105-353, 27-105-363 and 27-105-355. Mississippi Code 1972 (Annotated).

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

Re: Advertise for Bank Depository Bids

Alderman Piazza moved, seconded by Alderman Geoffrey to approve for Bank Depository Bids from financial institutions for the period covering 1/1/2010-12/31/2011, in accordance with MS Code Section 27-105-353, 27-1056-363 and 27-105-355, et. Sec., Mississippi Code 1972 (Annotated).

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

MUNICIPAL COMPLEX/REAL ESTATE APPRAISAL

Re: Amend agenda to approve professional survey and appraisal services for the proposed Municipal Complex property acquisition

Alderman Geoffrey moved, seconded by Alderman Schmitt to amend the agenda to approve professional survey services (through project architect, BDA Architects, LLC), appraisal and review appraisal services for potential acquisition of property at 1063 Bourgeois Street. Property acquisition is related to additional parking needed for City Hall Complex.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

Re: Approve professional survey and appraisal services for the proposed Municipal Complex property acquisition

Alderman Geoffrey moved, seconded by Alderman Stahler to approve professional survey services (through project architect, BDA Architects, LLC), appraisal and review appraisal services for potential acquisition of property at 1063 Bourgeois Street. Property acquisition is related to additional parking needed for City Hall Complex.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

CENSUS 2010/CIVIC CENTER

Re: Census to use Civic Center for training of workers

Alderman Geoffrey moved, seconded by Alderman Stahler to approve a request from the US Census Bureau, Mr. Ray Sheehy, to allow use of the Waveland Civic Center for the training of Census workers. The Center would be used for one day a week (Wednesdays) at 9:00 a.m. and 2:00 p.m. until July 2010.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

CIVIC ASSOCIATION/PARADES

Re: Waveland Civic Association to present their annual St. Patrick's Day Parade on Saturday March 13, 2010

Alderman Schmitt moved, seconded by Alderman Piazza to approve a request from the Waveland Civic Association to present their annual parade on Saturday, March 13, 2010 at 2:00 p.m. on Highway 90, using the same route as last year's parade.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

MINUTES

Re: Meeting January 20, 2010

Alderman Geoffrey moved, seconded by Alderman Stahler to approve the minutes of the meeting of January 20, 2010 and to include the transcript of the Court Reporter, as presented by the City Clerk.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the RSVP Claims. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims Numbers 64477-61626

Alderman Geoffrey moved, seconded by Alderman Stahler to approve the Docket of Claims as submitted by the City Clerk being numbered **64477-61626. (EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

AGENDA/MINUTES/PARADE

Re: Amend the agenda to authorize date for Memorial Day Parade

Alderman Geoffrey moved, seconded by Alderman Piazza to amend the agenda to authorize date for a Memorial Day Parade, as sponsored by Waveland United Methodist Church.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Re: Approve a Memorial Day Parade for May 30, 2010

Alderman Schmitt moved, seconded by Alderman Geoffrey to authorize a Memorial Day Parade to be held on May 30, 2010 at 9:30 a.m., as sponsored by Waveland Methodist Church.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PLANNING AND ZONING

Re: Ronnie Lebouef, 400 Block of Waveland Avenue

Ronnie LeBouef appeared before the commission with his request for a variance from the required lot frontage and square footage in order to divide a 150' x 120' parcel into two parcels each being 75' x 120'. This parcel is located in the 400 block of Waveland Avenue. Legal description: Block 6, lots 28-30, Waveland Park Subdivision, City of Waveland, Hancock County, Mississippi.

Steve Hand moved, seconded by Robert Hincks to recommend that the Board of Mayor and Aldermen deny the request as submitted.

Alderman Stahler moved, seconded by Alderman Geoffrey to follow the Planning and Zoning Board and deny this request as submitted.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza (a yes vote to deny)

Voting Nay: None

Absent: None

FIRE DEPARTMENT/BUILDING DEPARTMENT

Re: The 'Our Shopping Center' building hazardous conditions

Spread on the minutes report by Fire Chief, David Garcia regarding 'Our Shopping Center' building hazardous conditions.

GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS/CONTRACTS

Re: Butler/Snow O'Mara to prepare the Annual Continuing Disclosure Information Statement

Alderman Stahler moved, seconded by Alderman Geoffrey to approve Butler/Snow O'Mara et al. to prepare the Annual Continuing Disclosure Information Statement for a fee not to exceed \$1,500.00. This is a required annual disclosure document regarding the City's 2004 General Obligation Public Improvement Bonds.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

DEPARTMENT OF MARINE RESOURCES PROJECTS/APPLICANT AGENTS
Re: Appointment Mayor Longo and City Clerk Lisa Planchard as Applicant Agents

Alderman Geoffrey moved, seconded by Alderman Stahler to appoint Mayor Longo and Lisa Planchard, City Clerk as Applicant Agents for the Department of Marine Resources Projects.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PUBLIC WORKS/TRAVEL

Re: Dwight Haskell to Tupelo, MS for MS Natural Gas Association Tradeshow

Alderman Piazza moved, seconded by Alderman Geoffrey to approve travel for Public Works Administrator, Dwight Haskell to attend the Mississippi Natural Gas Association Tradeshow in Tupelo, MS on March 3-4, 2010. Cost to the City will be a class fee of \$150.00, lodging for two nights at a cost of \$114.00 per night, and two days per diem. Mr. Haskell indicated he would receive 6 hours CPE's for his gas license.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

ANIMAL SHELTER/TRAVEL

Re: Lydia Sattler and Dina Allen to Boulder, Colorado - Rescue Waggin' Orientation and Canine Behavior Assessment Workshop

Alderman Stahler moved, seconded by Alderman Geoffrey to approve travel for Animal Shelter Director, Lydia Sattler and Assistant Director, Dina Allen to attend the Rescue Waggin' Orientation and Canine Behavior Assessment Workshop which will be held March 10-12, 2010 at the Human Society, Boulder Colorado. There will be no charge for the workshop, and the organization will reimburse the City for all expenses, once City has completed its first Rescue Waggin transport. Reimbursable costs will be airfare for two for \$587.60 total, lodging of \$74.00 each per night, and 3 days per diem each.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CONTRACTS/PUBLIC WORKS/GULF SIDE FIRE STATION

Re: Gulf States Engineering Firm to provide Engineering services for the Gulf Side Fire Station/Public Works Building

Alderman Stahler moved, seconded by alderman Geoffrey to approve a contract between the Gulf States Engineering Firm and the City of Waveland to provide engineering Services for the 'Renovation/Alterate and Add-on to the existing Gulf Side Fire Station

Building into the new Public Works Building' and signatures thereon, pending approval by the City Attorney.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

SEWER SYSTEM RECONSTRUCTION – NORTH OF THE RAILROAD TRCKS/DIGITAL ENGINEERING

Re: Invoice No. 702-17-25 (REVISED) in the amount of \$20,291.68

Alderman Geoffrey moved, seconded by Alderman Stahler to approve Invoice 702-17-25 (REVISED) from Digital Engineering in the amount of \$20,291.68 for work performed on the Sewer System Reconstruction North of the Railroad Tracks, as recommended by Recovery Manager, Brent Anderson.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

DOWNTOWN SIDEWALK IMPROVEMENTS PROJECT/ CHANGE ORDER

Re: Change Order No. 2 from Chamico in the amount of \$24,404.00

Alderman Schmitt moved, seconded by Alderman Stahler to table Change Order No. 2 from Chamico in the amount of \$24,404.00 for work on the Downtown Sidewalk Improvements Project.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CREDIT CARDS/COMPROLLER

Re: Receipt of data to accept credit cards

Spread on the minute's receipt of following data for consideration re: accepting credit cards (see attached).

REQUESTS FOR CASH/MDA SMALL MUNICIPAL AND LIMITED POPULATION PROJECT/ST. JOSEPH STREET AND TERRACE AVENUE PROJECT/CIVIC CENTER/LIBRARY/FIRE STATION/COLEMAN AVENUE/CDBG GRANTS/WATER AND SEWER IMPROVEMENTS/ANNEXED AREA/SANITARY SEWER SYSTEM IMPROVEMENTS WEST

Re: Requests for cash for the project invoices submitted by Engineers, Architects and Administrators

Spread on the minutes the following Requests for Cash:

- a. \$50,000.00 for Construction of Drainage Improvements Re: MDA Small Municipal and Limited Population Project #ML-560.

- b. \$47,850.00 for Architect and Engineering expense related to St. Joseph Street and Terrace Avenue Project from Digital Engineering.
- c. \$218,838.79 for Administrative costs related to the Civic Center, Library, Fire Station and Coleman Avenue.
- d. \$126,375.00 for Architect, Engineering and Materials Testing expense related to the Sanitary Sewer System Improvements West.
- e. \$219,775.00 for Architect and Engineering expense related to the CDBG Project #R-118-379-06-HCCR Water and Sewer System Improvements Annexed Area.
- f. \$90,136.40 for Architect and Engineering expense related to the Business Incubator.

**IMPROVED PROJECTS/FIRE DEPARTMENT/POLICE DEPARTMENT
Re: Approval of Fire Department Equipment, Police Vehicles and Police Uniforms as Improved Projects**

Spread on the minutes approval of the following as improved projects:

- a. Fire Department Equipment in the amount of \$60,012.76, PW #5102.
- b. Contents and Equipment in City Police vehicles in the amount of \$215,405.76, PW# 7376.
- c. Police Department Uniforms in the amount of \$59,728.12, PW# 5290.

PUBLIC COMMENTS

Re: Mr. Don Sager – Pier and extended costs vs. revenue

Re: Mrs. Brenda McComb – Completion of City audits status and lighting issues on Bay Bridge

Re: Mrs. Shirley Piazza – Reimbursing lunch expense to those employees who travel out of town for purposes related to the City of Waveland business

Re: Mrs. Judy Boudoin – Discuss when Pier is set to open

EXECUTIVE SESSION

Re: Personnel Issues and Potential Litigation

Alderman Geoffrey moved, seconded by Alderman Schmitt to consider going into Executive Session to discuss personnel issues in the Animal Shelter, Building Department, Police Department, rental fees for the Civic Center, potential litigation related to the 'Our Shopping Center' and an update regarding the Chipper Truck.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve going into Executive session to discuss personnel in the Animal Shelter, Building Department, Police Department, rental fees for the Civic Center, potential litigation related to the 'Our Shopping Center' and an update regarding the Chipper Truck.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

With no positive or negative action taken Alderman Stahler moved, seconded by Alderman Geoffrey to come out of Executive session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**GENERAL FUND/NTF FUNDS/POLICE
DEPARTMENT/PERSONNEL/ADVERTISEMENT/HIRE WARRANT OFFICER
Re: Reimburse the General Fund for partial cost of Officer**

Alderman Stahler moved, seconded by Alderman Geoffrey to reimburse the General Fund from the NTF Fund for partial cost of Officer, and approve hire of Warrant Officer, pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**BUILDING DEPARTMENT/PERSONNEL
Re: Resignation of Frank Willoz**

Spread on the minutes the Resignation of Frank Willoz from the Building Department effective January 28, 2010.

**ANIMAL SHELTER/PERSONNEL
Re: Termination of Scott Vaughn**

Spread on the minutes the termination of Animal Control Officer Scott Vaughn effective January 26, 2010.

**ANIMAL SHELTER/PERSONNEL/ADVERTISEMENT
Re: New Hire Jamie Crawford as Kennel Tech and Paul Hall as Animal Control Officer**

Alderman Schmitt moved, seconded by Alderman Stahler to approve hiring Jamie Crawford as Animal Shelter Technician at a rate of \$10.00 per hour and Mr. Paul Hall as Animal Control Officer at a rate of \$10.50 per hour to replace vacant positions, pending passage of drug test.

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A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**COMPTROLLER/STORM WATER-DRAINAGE COMPLIANCE/BUDGET
Re: Transfer of funds from Streets to Capital Outlay**

Alderman Geoffrey moved, seconded by Alderman Piazza to approve the transfer of funds in the amount of \$10,000.00 from Streets: Capital Outlay 001-201-730 to Streets: Storm Maintenance 001-201-640 for costs of storm water/drainage compliance.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn meeting at 9:44 p.m.

Alderman Piazza moved, seconded by Alderman Geoffrey to adjourn the meeting at 9:44 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Longo on March 5, 2010.

Lisa Planchard
City Clerk

The Minutes of February 17, 2010 have been read and approved by me on this day the 5th day of March 2010.

John Thomas Longo,
Mayor

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