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**Regular Meeting Agenda
February 3, 2015
6:30 p.m.**

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1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
 - a) Motion to amend agenda to authorize Dwight Haskell, Public Works Administrator to sign purchase requisitions.
 - b) Motion to authorize Dwight Haskell, Public Works Administrator to sign purchase requisitions.
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the RSVP Claims as submitted.
9. Motion to approve the Docket of Claims dated 02/03/2015 as submitted.
10. Motion to approve the Minutes of the Regular Meeting of January 21, 2015 as submitted.
11. Mr. Michael Smith to discuss league association changes from "Little League" to "ASA" and request the placement of security cameras at the Elwood Bourgeois Park at the expense of the League.
12. Ms. Lili Murphy to discuss HMGP Grant request for a MEMA Exhibit at the Ground Zero Museum. This would be a 75/25 grant.
13. **Regan Kane appeared before the commission** to amend his request on 6051 and 6055 Monroe Street (October 27, 2014 Planning and Zoning Public Hearing) to reflect the lot dimensions and total area in order to correct a mistake that was made in transposing the front footage and side yard setbacks on the plat that was submitted.

Mike Kopke moved, seconded by Jay Fountain to recommend that the Board of Mayor and Aldermen approve the amended request to read 6051 Monroe Street: 86.96' lot frontage with a side yard setback of 19.04' and 6055 Monroe Street: 78.17' lot frontage. (Corrected plat attached)

Jason Lumpkin appeared before the commission with a request for a variance of seven and a half feet from the required side yard setback in order to construct a new residence on his property located at 208 Seabrook Drive. Legal description: Lot 1, 75' x 127.92', Lakeside Subdivision, City of Waveland, Hancock County, Mississippi.

Jay Fountain moved, seconded by Mike Kopke to recommend that the Board of Mayor and Aldermen approve the request as submitted provided that all applicable building, floodplain and zoning codes and ordinances are met.
14. Discuss setting a date for the Planning/Economic Development Workshop (first week in March) with Mr. Laurence Leyens and Mr. Bob Barber.
15. Motion to correct Coast Chlorinator contract cancellation effective date from January 31, 2015 (approved at last meeting of 1/21/15) to Friday, February 13, 2015 to allow Mr. Dwight Haskell a training period with Coast Chlorinator's representative in preparation of Mr. Haskell's taking over the servicing of water and gas systems.
16. Motion to approve payment of \$125.00 for the annual domain registration fee for WAVELAND-MS.GOV website. Paypal is the only form of payment for this.
17. Motion to renew the Governing Authority Supplement to the Master Cellular Voice and Data Service and Equipment Agreement between Cellular South, Inc, d/b/a C Spire Wireless and MS.

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Department of Information Technology Services as Contracting Agent for the City of Waveland for a period January 22, 2015 through June 30, 2016, including required signatures thereon.

18. Motion to discuss and/or approve one of the following proposals for Electronic Payments for Utilities, Court/Police & Privilege License services:
 - a) *nCourt* Payment Processing to receive Electronic Payments via the City's Website (at no cost to the City). Ms. Melanie Mayer will be present to discuss.
 - b) *Graphite Payments* Payment Transaction Processing Agreement including required signatures, which would allow Waveland residents & others to make electronic payments to the City of Waveland via the City's website (at no cost to the City). Mr. Gavin Birdsong and Mr. Mark Akers will be present to discuss.
19. Motion to approve transfer of one 2005 Crown Victoria VIN #2FAFP71W65X169794 from the Police Department to the Court Department.
20. Motion to approve travel for the Board of Mayor and Aldermen to attend either of the two, 2015 Mississippi Rural Water Association Board Member Management Training Sessions (as required by State Law). Cost to the City will be registration fee of \$75.00 per person and use of a City Vehicle: (Each Board member shall select either to attend)
 - a) June 3, 2015 in Biloxi, Mississippi Gulf Coast Convention Center (Registration deadline 5/28/2015)
 - b) September 17, 2015, Hattiesburg, Mississippi, Jackie Dole Sherrill Community Center (Registration deadline 9/11/2015)
21. Motion to ratify acceptance of Field Order from Compton Engineering received regarding the Citywide Street Paving Project, instead of Construction Change Directive as indicated in minutes of October 7, 2014. Note: If approved, Field Order shall be exhibited in the October 7, 2014 Minutes. (TABLED from the January 21, 2015 agenda).
22. Motion to approve the Certificate of Substantial Completion by Huey Stockstill, Inc. and submitted by Compton Engineering regarding the Citywide Paving Project.
23. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required), and listed (Items a-f):
 - a) Pay Application #1 from Coastal Marine Contractors, LLC in the amount of \$163,970.00 – Garfield Ladner Memorial Pier Repair Project.
 - b) Payment Request No. 11 from Hensley R. Lee in the amount of \$4,479.25 – Jeff Davis/Gulfside Street Sewer Improvements Project.
 - c) Invoice 702-37-18A from Digital Engineering in the amount of \$1,166.90 – E. Jeff Davis Sewer System Improvements Project
 - d) Invoice No. 702-38-18A from Digital Engineering in the amount of \$3,662.54 – Jeff Davis Connector Sewers and Paving Project.
 - e) Invoice No. 0076028 from Pickering Firm, Inc. in the amount of \$13,792.80 – Citywide Drainage Improvements Project.
 - f) Pay Application No. 2 from Kappa Development in the amount of \$298,315.55 – Citywide Drainage Improvements Project.
24. Spread on the minutes the following:
 - a) Request for Cash Reimbursement/Contract Work Summary in the amount of \$449,843.39 regarding the HMGP Property Acquisition Project. (Updated since 1/30/15 when agenda's went to Board)
 - b) MEMA Mitigation Grant Program Closeout Request Letter in the amount of \$434,354.00, with required signatures, on the HMGP Property Acquisition Project. (See explanation of difference in amount attached).
25. Motion to declare the following assets as Surplus Property, as listed (Items 1-3):
 1. One 2009 Dodge Charger VIN #2B3LA46T69H635421, Black in color (Car totaled in accident – Insurance Co. to pay City on this), Inventory #1126
 - a. One High-Band Motorola Radio from Unit #421, (radio was in trunk of vehicle that was in accident and destroyed), Inventory #1127
 2. One 2007 Crown Victoria VIN #2FAFP71W57X117947, Unit #947, Blue in color, Inventory #1219 which included the following (Items a-e) to also be suplushed:

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- a. Light Bar, Signal Star ULB 842, Serial #03650, Inventory #1223
 - b. Light Bar, Signal Star ULB 841-1, Serial #00609, Inventory #1224
 - c. Signal/Light Controls, Signal LCS 880, Inventory #1222
 - d. Siren, Signal LCS88-007 Serial #0272, Inventory #1226
 - e. Trunk Organizer, Dupont Kevlar Inventory #1225
3. One 2007 Crown Victoria VIN #2FAFP71W47X126168, Unit #168, Gray in color, Inventory #1227 which included the following (Items a-e) to also be supplused:
- a. Light Bar, Signal Star ULB 842, Serial #3644 Inventory #1231
 - b. Light Bar, Signal Star ULB 841-1, Serial #00614, Inventory #1232
 - c. Siren/Light Controls, Signal LCS 880, Inventory #1230
 - d. Siren, Signal LCS88-007, Serial #0217, Inventory #1233
 - e. Trunk Organizer, Dupont Kevlar Inventory #1234
26. Motion to approve Interlocal Agreement and Joint Resolution between the City of Waveland and the Hancock County Sheriff's Department, Hancock County, Mississippi for the Intergovernmental Transfer of the following assets at a cost of \$5.00 each:
- a. 2007 Crown Victoria VIN #2FAFP71W57X117947, Unit #947, Blue in color, Inventory #1219
 - b. 2007 Crown Victoria VIN #2FAFP71W47X126168, Unit #168, Gray in color, Inventory #1227
27. Motion to authorize City Attorney Rachel Yarborough to proceed with amending the Municipal Charter. Final version shall be presented to the Board of Mayor and Aldermen at a later date for Board approval.
28. Motion to consider Executive Session to prompt a closed discussion related to personnel issues, Court Department and pending litigation in regards to Nancy and Michael Carmichael Living Family Trust vs. City of Waveland.
29. Motion to enter Executive Session to discuss personnel issues, Court Department and pending litigation in regards to Nancy and Michael Carmichael Living Family Trust vs. City of Waveland.
30. Motion to exit Executive Session with no action taken.
31. Adjourn