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**Regular Meeting Agenda
March 1, 2016
6:30 p.m.**

2/29/2016 8:42:35 AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$302,931.87 dated March 1, 2016 as submitted.
9. Motion to approve the Minutes of the Blighted Property Public Hearing of February 11, 2016 as submitted.
10. Motion to approve an Engagement Agreement with Butler Snow LLP, including required signatures, for bond counsel services related to issuance of the City of Waveland Hazard Mitigation Anticipation Note, Series 2016 in the Principal Amount not to exceed \$3,000,000 to provide funds necessary to pay invoices related to the Citywide Drainage Improvements Project in anticipation of reimbursement from FEMA/HMGP.
11. Motion to approve a Resolution declaring the intention of the Board of Mayor and Aldermen to approve a revolving line of credit secured by a Hazard Mitigation Grant Anticipation Note, Series 2016 of the City in the maximum principal amount of not to exceed three million dollars (\$3,000,000.00) to raise money for the purpose of providing interim financing to defray the cost of (I) Construct Drainage Improvements Project to (16) sixteen watersheds (Basins) located within the City; and (II) approving a revolving line of credit secured by the 2016 note of the City, to be dated the date of delivery thereof, in the principal amount of not to exceed three million (\$3,000,000.00); and other related matters. (Citywide Drainage Improvements Project)
12. PLANNING & ZONING:
 - A. **Gary Knoblock of Lightening Quick Signs, representing Waveland Dental Center/Dr. Hal Jones appeared before the commission** with a tabled request for a variance of 12' from the required sign height in order to have a sign with the overall sign height of 32'. This property is located at 110 Auderer Boulevard. Legal description: Part of lot 8, Section 33-8-14, City of Waveland, Hancock County, Mississippi.

Commissioner John Becker moved, seconded by Commissioner Clarence Harris to recommend that the Board of Mayor and Alderman approve the applicant's request for a variance of 12' from the required sign height in order to have a sign with the overall sign height of 32' and must meet all applicable building codes.
 - B. **Helene Giles appeared before the commission** with a request that the City of Waveland abandon a platted but unopened street known as Maceo Street. The portion in question is between lots 1-20 Block 9, Bay St. Louis Land & Improvement Company. The street borders the City of Bay St. Louis city limits.

Commissioner Mike Kopke moved, seconded by Charlotte Watson to recommend that the Board of Mayor and Alderman approve the applicant's request to abandon Maceo Street, a platted but unopened street contingent upon approval of the City Attorney. The portion of Maceo Street is located in Block 9 BSL Land & Improvement Co. Subdivision with the following parcels 137P-2-35-102.000 (Lots 1-3), 137P-2-35-102.001 (Lots 4-6), 137P-2-35-103.000 (Lots 7-8), 137P-2-35-104.000 (Lots 9-10), 137P-2-35-105.000 (Lots 11-12), 137P-2-35-106.000 (Lots 13-15), 137P-2-35-106.001 (Lots 16-20) making the property line on each parcel extend to the city limit line of Bay St. Louis. (See attachment)

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13. Motion to approve purchase of furniture/storage/etc... items from Office Innovations in the amount of \$129,933.70 (all items at state contract) to equip the new Police building. This cost will be posted against the Police Contents PW. (See Exhibit for State Contract #'s)
14. Motion to approve purchase of 17 new APX 4000 Portable Model 2 Radios in the amount of \$49,987.17 for the Police Officers; state contract MSWIN#3429. This cost will be reimbursed through the MS. State Wireless Commission Monies designated for Waveland. Many of the older radios will be transferred to the Fire Department for their use.
15. Motion to approve NNS-SCO Agreement No. 39184, including required signatures, between Gulf South Pipeline Company LP and the City of Waveland (supersedes Agreement No. 39511). This Agreement incorporates the commercial terms agreed to between Gulf South, its customers, and the Federal Energy Regulatory Commission's Trial Staff in the Stipulation and Agreement of RP15-65-000 Settlement.
16. Motion to approve the donation of 1 Double Wall Ball Locker to the Bay-Waveland School District Athletic Department. (This item was sent to the City from Sport Supply Group in error and because of the high cost of return postage, Sport Supply Group donated the item to the City of Waveland Parks and Recreation Department).
17. Motion to approve travel for the following, as listed (Items a-c):
 - a) Mayor Mike Smith to the MDOT LPA Project Development Manual Course October 19, 2016 in Hattiesburg, Mississippi.
 - b) Court Clerk Rhonda Cummings and Deputy Court Clerk Anitra Freeman to attend the MS. Municipal Court Clerk's Annual Summer Conference, June 27-28, 2016 in Biloxi, Mississippi. Cost to the City will only be use of a City vehicle.
 - c) Deputy City Clerk Tammy Fayard and Personnel Director April Chevis to the Mississippi Municipal Service Company Basic Understanding of Workers' Compensation and Municipal Liability Class Wednesday March 30, 2016 at Hinds Community College, in Raymond, Mississippi. Cost to the City will only be use of a City vehicle.
18. A) Motion to select and approve James J. Chiniche PA, Inc. as Engineer for design phase of the MDOT Waveland Avenue Sidewalks Improvement Project (GRPC/MDOT) and authorize City Attorney to enter into contract negotiations and Scope of Work related thereto.

B) Discuss requesting additional funds from GRPC for Waveland Avenue Sidewalk Project; Mr. James Chiniche is present to discuss.
19. Motion to approve Change Order No. 5 increasing the contract amount by \$12,625.00 as submitted by Kappa Development for the Citywide Drainage Improvements Project (Missing Recommendation Cover Letter from AMEC). Pickering representative will be present to discuss.
20. Motion to approve Construction Change Directive No. 2 by J.O. Collins Contractor, Inc. for the Police Building Project in the amount of \$32,100.81 as recommended by Architect Nofie Alfonso.
21. Motion to approve the following invoices submitted by various Contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required), as listed (Items a-d):
 - a) Invoice #215-068-5 from Compton Engineering in the amount of \$2,820.00 –Lighthouse Design, Outdoor Recreation.
 - b) Invoice #215-065-10 from Compton Engineering, Inc. in the amount of \$13,995.00 – Citywide Sewer Improvements Projects/Facilities Plan and Related Services/SRF.
 - c) Invoice #215-065-11 from Compton Engineering in the amount of \$12,776.80 – Citywide Sewer Improvements Projects/Facilities Plan and Related Services/SRF.
 - d) Pay Application No. 15 submitted by Kappa Development in the amount of \$141,591.33 - Citywide Drainage Improvements Project. (Missing Recommendation Cover Letter from AMEC).
22. Motion to reflect in the minutes that Task Order 6 related to the Citywide Sewer Improvements/Facilities Plan, submitted by Compton Engineering and approved by the Board of Mayor and Alderman at their meeting of 2/17/16 was actually Task Order No. 4 for the same

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project, clerical error; void Task Order 6 in the amount of \$33,790.00 and instead approve Task Order No. 4 in the amount of \$33,790.00 with same conditions and provisions cited by the City Attorney in the minutes of 2/17/16.

23. Spread on the minutes the following as listed, (Items a&b):
 - a) Statement of Economic Interest for Alderman Charles Piazza.
 - b) Letter from Digital Engineering dated 2/22/16 confirming all punch list items related to the Jeff Davis/Gulfside Sewer Improvements Project have been completed by Hensley R. Lee (HRL) Contractors.
24. Motion to authorize Board of Mayor and Aldermen to evaluate RFQ's related to the Stormwater Management Plan Update, RFQ's opened 2/17/16.
25. Motion to consider Executive Session to prompt a closed discussion regarding
26. Motion to approve entering Executive Session regarding pending
27. Motion to exit Executive Session with no action taken.
28. Motion to approve the Docket of Claims, Streets Payroll portion only, in the amount of \$14,450.74 as submitted.
29. Adjourn