

Blighted Properties Workshop: Note that prior to the regularly scheduled Board Meeting, the Board heard discussion from 6:00 p.m. to 6:45 p.m. introduced by Robbie Pitre, Building Department regarding issues concerning blighted properties, and recommendations from the Board and City Attorney with how to proceed.

**The Board of Mayor and Aldermen of the City of Waveland, Mississippi**, met in regular session at the Waveland Civic Center at 335 Coleman Avenue, Waveland on March 2, 2010 at 7:00 p.m., to take action on matters of city business.

Present at the meeting Aldermen Stahler, Geoffrey, Schmitt and Piazza

Also present was City Attorney Zach Butterworth, Attorney Gary Yarborough, City Clerk, Lisa Planchard and Court Reporter, Norma Jean Soroe.

#### **Court Reporter Transcribed Minutes Exhibit A**

#### **MAYOR'S REPORT**

**Re: Congratulations to Alfred 'Tiger' Harris who was named the 2010 Grand Marshall for the up-coming St. Patrick's Day Parade (presented by the Waveland Civic Association), on Saturday, March 13, 2010 at 2:00 p.m.**

**Re: *The Friend's of the Animal Shelter* will present the Annual 'Paws on Parade' on Saturday March 20, 2010 at 10 a.m.**

**Re: March 11, 2010, the Public Service Commission will be in the Mayor's conference room to assist citizens with service needs.**

**Re: This Friday, March 5, 2010, Bay High School will play St. Stanislaus in Jackson, Mississippi for the State Championship Title**

See Exhibit A

#### **ALDERMEN'S COMMENTS**

**Re: Alderman Stahler gave the monthly building permit report, and asked about the CSX Drainage under the railroad tracks. Mayor Longo replied that he has a phone call in to CSX and with the drainage work that the City is doing, we are applying for a permit to add an additional culvert under the railroad tracks. Alderman Stahler also asked that the City send a letter of congratulations to Bay High and SSC for their success and well wishes for the Championship.**

#### **MINUTES**

**Re: Meeting February 17, 2010**

Alderman Piazza moved, seconded by Alderman Geoffrey to approve the minutes of the meeting of February 17, 2010 and to include the transcript of the Court Reporter, as presented by the City Clerk.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey Schmitt and Piazza

Voting Nay: None

Absent: None

#### **RSVP**

**Re: Claims**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the RSVP Claims. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent:

**DOCKET OF CLAIMS**

**Re: Claims Numbers 64627-64736**

Alderman Geoffrey moved, seconded by Alderman Schmitt to approve the Docket of Claims as submitted by the City Clerk being numbered. **64627-64736 (EXHBIT C)**

During discussion, Alderman Piazza asked City Clerk Planchard if Digital engineering submitted an invoice for what he had discussed with her prior to Christmas. Planchard said the invoice may have been, but she could not identify the invoice that involved the incident in question.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**BUILDING DEPARTMENT/TRAVEL**

**Re: Building Official Brent Anderson to attend the Coastal Development Strategies Conference**

Alderman Schmitt moved, seconded by Alderman Stahler to approve travel for Building Official Brent Anderson to attend the Coastal Development Strategies Conference on May 12 and 13, 2010 in Biloxi, MS. Cost to the City will be a registration fee of \$125.00. A City vehicle will be used for transportation. All expenses are to be reimbursed by the Building Grant.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**UTILITY DEPARTMENT/COURT DEPARTMENT/ANIMAL SHELTER**

**Re: Purchase of Credit Card Validators**

Alderman Schmitt moved, seconded by Alderman Stahler to approve purchase of credit card validators for use in Utility, Animal Shelter and Court Departments; one stationary unit each for Court, Animal Shelter and Utility Department; and one portable unit for Court Department. The transaction fee assessment will be determined between 2.0 % and 3.0 %. Authorize Mayor to sign all necessary contracts/documents. First Date Company performs credit card processing for Hancock Bank.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**ORDINANCES/ANIMAL SHELTER**

**Re: Table Ordinance No. 323 to ban sale of Animals in public**

Alderman Geoffrey moved, seconded by Alderman Stahler to amend Ordinance No.323 to ban the sale of animals from City Street sides and also from parking lots within the City limits of Waveland, unless the individual has written permission from the property owner or their duly appointed representative who has authority from them. After a lengthy discussion Alderman Geoffrey moved, seconded by Alderman Schmitt to table Ordinance No.323 to ban the sale of animals from City Street sides and also from parking lots within the City limits of Waveland, unless the individual has written permission from the property owner or the duly appointed representative who has authority from them.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**ORGANIZATIONAL CHART**

**Re: Approval of lower portion (Day-to-Day activities) of the Organizational Chart (Approved by Board 2/17/2010).**

Spread on the minute's approval by Mayor of the lower portion of the Organizational Chart describing day-to-day activities **(EXHIBIT D)**

**MASTER DRAINAGE PLAN/WORKSHOP**

**Re: Workshop planned for March 17, 2010 regarding Master Drainage Plan**

Spread on the minutes to set workshop on Wednesday March 17<sup>th</sup> at 5:30 p.m. to present the Master Drainage Plan, one hour prior to the regularly scheduled Board meeting at 6:30 p.m.

**BUILDING DEPARTMENT/WATER PARK**

**Re: Building Official Brent Anderson presented Board with written update of proposed Water Park on Highway 90 at Highway 603**

Brent Anderson provided a written update of the proposed Water Park in Waveland, and issues related thereto. Per City Attorney, this will have to be presented to Planning and Zoning before Board action can be taken. **(EXHIBIT E)**

**REQUESTS FOR CASH/SIDEWALK CONSTRUCTION /BUSINES INCUBATOR/DRAINAGE IMPROVEMENTS/WATER AD SEWER SYSEM – ANNEXED AREA/CIVIC CENTER/LIBRARY/FIRE STATION/COLEMAN AVENUE RECONSTRUCTION PROJECTS (EXHIBIT F)**

**Re: Approval of Requests for Cash (R.F.C.'S)**

Spread on the minutes the following Requests for Cash:

- a. Request for Cash in the amount of \$84,377.94 – Architect/Engineering expense and services, Sidewalk Construction expense and Sidewalk Improvement Expense – St. Joseph Street and Terrace Avenue.
- b. Request for Cash in the amount of \$47,415.45 – Architect/Engineering Expense and Incubator Expense-Business Incubator
- c. Request for Cash in the amount of \$30,750.00 – Architect/Engineering Expenses, Administration Expense and Application Preparation-Drainage Improvements.
- d. Request for Cash in the amount of \$35,015.00 – Architect and Engineering Expenses-Water and Sewer System, Annexed Area.

- e. Request for Cash in the amount of \$51,938.13 – Architect/Engineering Expense, Administration Expense, Library/CDBG-Civic Center, Library, Fire Station and Coleman Avenue.

**PAY REQUESTS/CROSS DRAINS AT BUDGET INN/BUSINESS INCUBATOR/LIBRARY/GARFIELD LADNER MEMORIAL PIER/PIER/CIVIC CENTER (EXHIBIT G)**

**Re: Approval of Pay Requests**

Alderman Schmitt moved, seconded by Alderman Piazza to approve the following pay requests as recommended by Building Official, Brent Anderson:

- a. Invoice No. 09-0420 from Duke Levy and Associates in the amount of \$1,210.00 – Cross Drains at Budget Inn.
- b. Pay Request No. 3 from Benchmark Construction in the amount of \$47,415.45 - Waveland Business Incubator.
- c. Pay Request No. 6 from Construction Services in the amount of \$28,458.20 – Waveland Public Library.
- d. Pay Request No. 7 from Construction Services in the amount of \$8,260.25 – Waveland Public Library.
- e. Pay Request. 8 from Malouf Construction in the amount of \$277,133.84 – Garfield Ladner Memorial Pier.
- f. Pay Request No. 14 FINAL from the Latham Company in the amount of \$6,981.16 – Waveland Civic Center Restoration.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**Note:** The Board has requested that Mr. Anderson supply them at each meeting, a schedule of percentage of payments and percentage of completion for each project.

**JIMMY G. GOURAS URBAN PLANNING CONSULTANTS/PURCHASING**

**Re: Approval of payments for services: November and December 2009**

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve the following pay requests from Jimmy G. Gouras, Urban Planning Consultants, Inc for services rendered: **(EXHIBIT H)**

- a. Invoice Number 8379 in the amount of \$3,655.55 for November, 2009 services.
- b. Invoice Number 8980 in the amount of \$3,655.55 for December, 2009 services.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**BIKE PATH/COMPTON ENGINEERING/PAY REQUESTS**

**Re: Payment to Compton Engineering for work performed on the Bike Path**

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the following pay requests submitted by Compton Engineering for the Waveland Bike Path; Coleman Avenue to Gulfside Assembly. . **(EXHIBIT I)**

- a. Invoice No. 209-088-1 in the amount of \$1,800.00.
- b. Invoice No. 209-088-1a in the amount of \$9,327.50
- c. Invoice No. 209-088-2a in the amount of \$1,280.00.
- d. Invoice No. 209-088-004-1 in the amount of \$2,172.00.
- e. Invoice No. 209-088-002-1 in the amount of \$912.50.
- f. Invoice No. 201-150-18 in the amount of \$285.00.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**PROJECTS/CITY HALL/CORPS OF ENGINEERS-JEFF DAVIS AND GULFSIDE SEWER PROJECT**

**Re: Granting the Mayor authority to execute documents**

Alderman Geoffrey moved, seconded by Alderman Stahler from to grant the Mayor authority to execute all documents for the Corps of Engineers Sewer Project (Jeff Davis and Gulfside).

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**CONTRACT/CORPS OF ENGINEERS SEWER PROJECT-JEFF DAVIS AND GULFSIDE**

**Re: Approval of contract with Digital Engineering to provide professional Engineering Services.**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve the contract with Digital Engineering to provide professional engineering services (design and construction) for the Corps of Engineers Sewer Project (Jeff Davis and Gulfside).  
**(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**CITY HALL/COMPTRROLLER**

**Re: Approve Hancock Bank as the City's Depository for the 2010-2011 term**

Alderman Geoffrey moved, seconded by Alderman Schmitt to approve accepting Hancock Bank as the City's approved depository for the 2010-2011 term.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**POLICE DEPARTMENT/CIVIL SERVICE/PERSONNEL**

**Re: Approve Tamas Fillipi as Civil Service**

Spread on the minutes that Officer Tamas Filippi has been with the City for one year, and is eligible for Civil Service.

**PUBLIC COMMENTS**

**Re: Mrs. Brenda McComb discussed a fireworks presentation for the ribbon cutting on the Garfield Ladner Pier and felt that citizens would be in favor of providing donations for this event.**

**Re: Ms. Audrey DiCostantino regarding soil erosion in the ditch by her property**

**Re: Ms. Maver of 1111 Longo Street brought several drainage complaints before the Board.**

**\*\*For the record, Alderman Piazza has requested that the Aldermen are copied on all clean up letters, but contacted by Robbie Pitre prior to sending out any of these letters. Brent Anderson said he would notify Mr. Pitre of this.**

**EXECUTIVE SESSION**

**Re: Personnel Issues and Potential Litigation**

Alderman Stahler moved, seconded by Alderman Schmitt to consider going into Executive Session to discuss personnel issues in Public Works Department, potential litigation regarding the Garfield Ladner Municipal Pier Bait Shop, and Police Department. Pending litigation related to the Waveland Municipal Building Project. Discuss Interlocal Agreement between Bay St. Louis and Waveland Police Departments.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Alderman Geoffrey moved, seconded by Alderman Schmitt to approve going into Executive session to discuss personnel issues in Public Works Department, potential litigation regarding the Garfield Ladner Municipal Pier Bait Shop, and Police Department. Pending litigation related to the Waveland Municipal Building Project. Discuss Interlocal Agreement between Bay St. Louis and Waveland Police Departments

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

With no positive or negative action taken Alderman Geoffrey moved, seconded by Alderman Stahler to come out of Executive session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**PUBLIC WORKS/PERSONNEL**

**Re: Dana Sandrock as Public Works Functioning Clerk and Interoffice Liaison**

Alderman Stahler moved, seconded by Alderman Schmitt to hire Ms. Dana Sandrock as Public Works Functioning Clerk and Interoffice Liaison at a salary of \$24,960.00 (\$12.00 per hour) pending passage of Drug Test.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: Piazza

Absent: None

**AGREEMENT/POLICE DEPARTMENT**

**Re: Interlocal Cooperation and Jurisdictional Agreement with Bay St. Louis**

Alderman Stahler moved, seconded by Alderman Schmitt to approve Interlocal Cooperation and Jurisdictional Agreement between the Bay St. Louis Police Department and the Waveland Police Department, subject to the approval of Bay St. Louis's agreement. **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Abstain: Piazza

Voting Nay: None

Absent: None

**ADJOURN**

**Re: Adjourn meeting at 9:27 p.m.**

Alderman Schmitt moved, seconded by Alderman Geoffrey to adjourn the meeting at 9:27 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent:

The foregoing minutes were presented to Mayor Longo on March 19<sup>th</sup>, 2010.

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Lisa Planchard  
City Clerk

The Minutes of March 2, 2010 have been read and approved by me on this day the 19<sup>th</sup> day of March, 2010.

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John Thomas Longo,  
Mayor

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