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**Regular Meeting Agenda
April 7, 2015
6:30 p.m.**

4/7/2015 7:00:52 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the RSVP Claims as submitted.
9. Motion to approve the Docket of Claims dated 04/07/2015 as submitted.
10. Motion to approve the Minutes of the Special Meeting of March 11, 2015 and the Regular Meeting of March 18, 2015 as submitted.
11. Motion to Proclaim April as Child Abuse Prevention and Awareness Month.
12. Court Clerk Rhonda Cummings to discuss Courts Fines and Fees.
13. Mr. Mickey Lagasse to discuss current active projects with Compton Engineering in the City of Waveland.
- 13-1. **Planning & Zoning:**
 - a) **Mark and Lisa Planchard appeared before the commission** with a request to remove a dead magnolia tree located at 907 Daniel Street. Legal description: Block 68, lots 47-50, Bay St. Louis Land & Improvement Co. Subdivision, City of Waveland, Hancock County, Mississippi.
Charlotte Watson moved, seconded by Mike Kopke to recommend that the Board of Mayor and Aldermen approve the request as submitted.
 - b) **Ann Lumpkin appeared before the commission** with a request for a variance of seven feet from the required front yard setback in order to construct a new home on their property located at 208 Seabrook Drive. Legal description: Lot 1, 75 x 127.9, Lakeside Subdivision, City of Waveland, Hancock County, Mississippi.
Clarence Harris moved, seconded by Charlotte Watson to recommend that the Board of Mayor and Aldermen rescind the applicant's previous variance request from the Planning and Zoning meeting of January 26, 2015 and approve the applicant's current request as submitted.
 - c) **Bay Waveland Housing appeared before the commission** with a request for approval of a preliminary plat for a Residential Planned Development that will be located at 500 Camille Circle. Legal description: Division NE ¼ of SE ¼ kit 4-1 & B & 5-A, Section 3-9-14, City of Waveland, Hancock County, Mississippi.
Jay Fountain moved, seconded by Mike Kopke to recommend that the Board of Mayor and Aldermen approve the request as submitted provided that the applicant's development meets all applicable building codes, floodplain and zoning ordinances.
 - d) Motion to consider and approve an amendment to Zoning Ordinance 349 to allow the placement of a travel trailer or RV during residential construction.
Mike Kopke moved, seconded by Clarence Harris to advertise to amend Zoning Ordinance 349 to allow the placement of a travel trailer or RV during residential construction.
14. Motion to approve hiring 6 part-time Seasonal Grass Cutters at \$10.00 per hour, with 4 being kept after grass cutting season as full-time employees at a rate of \$10.00 per hour. All positions currently shall be pending passage of drug & alcohol test.
15. Motion to transfer part-time firefighter Don Siebenkittel to full-time Litter Control/Community Service Coordinator/Signage Code Compliance at an annual salary of \$25,000.00. This position will answer directly to the Public Works Director.

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16. Motion to hire the following five as Part-time Police Officers at a rate of \$9.00 per hour, pending passage of drug test and back ground investigation:
 - a) Thomas Antoine
 - b) Leeanna Dunigan
 - c) Gary Gros
 - d) Christopher Ory
 - e) Igor Rybar
17. Motion to approve application for a STOP VIOLENCE AGAINST WOMEN Grant by the Police Department. This is a 75/25 Department of Public Safety/Office of Justice Programs grant and will pay 75% of Investigator David Buckley's salary for the period July 1, 2015 through June 30, 2016. Match cost to the City will be \$13,237.88 (25% share).
18. Motion to approve travel for Lt. Mac Cowand to attend the Mississippi Command College in Oxford, Mississippi, July 26-31, 2015. Cost to the City will be a registration fee of \$350.00, 5 nights lodging at \$96.00 per night and use of a City vehicle.
19. Motion to salvage and declare surplus one Police vehicle, a 2009 Ford Crown Vic., VIN# 2FAHP71V09X144055. This vehicle was a total loss from an accident on 2/12/2015. EMC Insurance Co. has purchased this vehicle from the City of Waveland in the amount of \$9,383.00
20. Motion to discuss and/or approve the Revised Agreement between the City of Waveland and the Hancock County Community Development Foundation Concerning the Operation of the Ground Zero Museum at the Waveland Community Center. City Attorney to provide revised agreement (if completed at time of meeting).
21. Motion to sell by private sale or public sale (6) seized vehicles that have been stored at Moss Towing; these vehicles are flood damaged from Hurricane Katrina and of little or no value. City Attorney Rachel Yarborough and Lt. Mac Cowand to discuss. These vehicles were declared surplus property by the Board of Mayor and Aldermen on 5/18/2011.
22. Motion to approve C & C Land Services as the lowest best and most responsive bidder for the following Bid List of Limestone, Sand and Clay; this bid shall be a 6 month term.
23. Motion to approve FEMA's High Water Mark Initiative Project for placement of a few small inconspicuous signs/markers at the Central Fire Station, the Waveland Community Center and City Hall buildings. Signs will proved more CRS credits which create a lower rating and thus cheaper flood insurance rates for residents/homeowners.
24. Motion to advertise for bids for asphalt patch repair work as needed; Public Works Director Brent Anderson to discuss.
25. Motion to approve corrected nCourt agreement for third party electronic payment services to include online payments to Police Department and for Utility Department to use card swipe machine. City Attorney Rachel Yarborough to provide corrected agreement.
26. Motion to approve Memorandum of Agreement between the City of Waveland and Pearl River Community College for customer service training for all employees with the City of Waveland at an approximate cost of \$35.00 per student (study materials).
27. Motion to approve an agreement and authorize required signature(s) with Mississippi Interactive, LLC as the selected contractor/vendor providing enterprise e-government services for the State of Mississippi and municipalities therein. Mississippi Interactive will design and create a new City of Waveland website and provide training at no cost to the City.
28. Motion to ratify payment to DropBox Pro for business (9 users) at a cost of \$1350.00 (to be able to include City Attorney and increase amount of memory).
29. Motion to obtain financial institution quotes and proceed with Bond issuance for the purpose of completing the Police Department building.

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30. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required), and listed (Items a-k):
 - a) Pay Application No. 4 from Kappa Development in the amount of \$390,733.66 – Citywide Drainage Project; AMEC Foster Wheeler has approved for payment.
 - b) Invoice Wave-007 from Delta Water Inc. in the amount of \$11,509.85- Meter Installs and review of billing system for the term 8/14 - 12/2014.
 - c) Invoice No. 702-39-12A from Digital Engineering in the amount of \$8,823.47 – Gulfside Sewer and Paving Project, P.O. #1138.
 - d) Invoice No. 702-38-20A from Digital Engineering in the amount of \$179.47 – Jeff Davis Connector Sewer and Paving Project, P.O. #1137.
 - e) Invoice No. 702-37-20A from Digital Engineering in the amount of \$903.21 – E. Jeff Davis Sewer System Improvements, P.O. #1136.
 - f) Payment Request No. 12 from Hensley R. Lee in the amount of \$37,290.43 – Jeff Davis/Gulfside Sewer Replacement and Paving Project, *on current docket*.
 - g) Invoice #213-061-19 from Compton Engineering in the amount of \$4,060.00 – Citywide Overlay and Paving Project.
 - h) Invoice #213-017-24 from Compton Engineering in the amount of \$2,495.00 – Garfield Ladner Memorial Pier Repairs Project.
 - i) Invoice No. 0076438 from Pickering Firm, Inc. in the amount of \$20,689.20 – Citywide Drainage Infrastructure Project.
 - j) Invoice #21 and **Final** from BDA, PLLC. in the amount of \$789.37 – Municipal Complex, City Hall/City Hall Annex, **Fire Station**.
 - k) Invoice #25 and **Final** from DNP, Inc. in the amount of \$49,453.49 – Municipal Complex, City Hall/City Hall Annex, **Fire Station**.
31. Motion to approve Amendment No. 2 to the contract between the City of Waveland and Compton Engineering for construction of necessary repairs to the Garfield Ladner Memorial Pier due to damage from Hurricane Isaac.
32. Spread on the minutes the following, as listed (Items a-e)
 - a. Termination of Devrinn Jones effective March 27, 2015.
 - b. Proclamation welcoming American Legion National Commander Mike Helm on April 18, 2015.
 - c. RFQ's for Engineering Services related to the Mid-City Sewer project (including develop facilities plan, develop roadway, drainage & storm water design and utilities plan) were opened and taken under advisement immediately preceding this meeting.
 - d. RFQ's for Architectural Proposals – Museum Components of the Civic Center for design and construction of furniture and fixtures, etc. were opened and taken under advisement immediately preceding this meeting.
 - e. RFQ's for Engineering Proposals – Museum Components to the Civic Center to design and implement dehumidification equipment/system in the Waveland Ground Zero Museum were opened and taken under advisement immediately preceding this meeting.
33. Motion to consider Executive Session to prompt a closed discussion regarding
34. Motion to enter Executive Session regarding
35. Motion to exit Executive Session with no action taken.
36. Adjourn