

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Leo Seal Community Center at 527 Highway 90, Waveland on April 22, 2009 at 6:30 p.m., to take action on matters of city business.

Present at the meeting Aldermen Stahler, Geoffrey, Schmitt and Piazza.

Also present was Attorney Zach Butterworth and Acting City Clerk Maureen Bordelon.

Not present at the meeting was Mayor John Thomas Longo

**Court Reporter Transcribed Minutes Exhibit A**

**MAYOR'S REPORT**

**No Comments**

See Exhibit A

**ALDERMEN'S COMMENTS**

**Re: Alderman Stahler introduced Phil Strouse to present the current FEMA Trailer information and announce it's ending on May 1, 2009. Mary Langenbacker was introduced as the new FEMA Congressional Liaison.**

\*There were no comments from the other Aldermen.

See Exhibit A

**MINUTES**

**Re: Meeting of April 7, 2009**

Alderman Stahler moved, seconded by Alderman Schmitt to approve the minutes of the meeting of February 18, 2009 and to include the transcript of the Court Reporter, as presented by the City Clerk (**EXHIBIT A**)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**RSVP**

**Re: Claims**

Alderman Piazza moved, seconded by Alderman Schmitt to approve the RSVP Claims. (**EXHIBIT B**)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**REVENUES AND EXPENDITURES**

**Re: The month of March 2009**

Spread on the minutes that the Board of Mayor and Aldermen were given a Report of Revenues and Expenditures for the month of March 2009, at this the second meeting of April 2009

**AUDIT**

**Re: Ms. Charlene Kercow with the Auditor's Office presented with an update**

Representative from Wright, Ward, Hatten and Guel, LLC gave update on City's audit.

**ORDINANCES/PUBLIC COMMENTS**

**Re: Blue Ribbon Committee to provide information for changes to Ordinance #299**

Alderman Schmitt moved, seconded by Alderman Stahler to consider authorizing a blue ribbon Committee to gather information for re- wording of Noise Ordinance #299 to include commercial properties that are disturbing the peace after the curfew in residential areas.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**PURCHASING/POLICE DEPARTMENT**

**Re: Purchasing Agent to sign a 36-month Copier Lease with Ricoh**

Alderman Piazza moved, seconded by Alderman Stahler to approve Purchasing Agent to sign a 36-month copier lease with Ricoh for an additional copier at the Police Department. Cost to the City will be \$164.78 per month. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**PURCHASING/BUILDING DEPARTMENT**

**Re: Refund in the amount of \$189.00 for Permits**

Alderman Stahler moved, seconded by Alderman Schmitt to approve a refund in the amount of \$189.00 to C&T construction of MS, LLC for permits obtained on May 3, 2008.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Piazza

Voting Nay: Schmitt

Absent: None

**ANIMAL SHELTER/FEMA**

**Re: Animal Shelter to obtain ownership of current buildings**

Alderman Stahler moved, seconded by Alderman Schmitt to table obtaining full ownership of the 2 portable units that the Animal shelter currently occupies. These units would be considered a donation from FEMA and the United States Army Corps of Engineers.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**FIRE DEPARTMENT**

**Re: Purchase a NOAA Weather Radio to given away by raffle**

Alderman Stahler moved, seconded by Alderman Schmitt to authorize the Fire Department to purchase a NOAA Weather Radio to be given away by a raffle to be held on Saturday evening at the Waveland Flood Outreach Booth at Edgewater Mall.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**CITY HALL/PERSONNEL**

**Re: Current Renewal Rates for Dental and Vision Insurance for the City Employees**

Spread on the minutes that the Board of Mayor and Aldermen have received the Cost Summary of Current and Renewal Rates for Dental and Vision Insurance for City Employees.

**CITY HALL/REACH PROGRAM/MEMORANDUM OF UNDERSTANDING**

**Re: Amendment to REACH Program M.O.U. to address eligibility of additional counties**

Alderman Stahler moved, seconded by Alderman Piazza to approve Amendment to REACH Program M.O.U. to address the eligibility of additional Counties, certain Employer's responsibilities and certain terms of Renaissance's Record keeping requirements. (Motion denied at the April 7, 2009 meeting).(EXHIBIT D)

A vote was called for with the following results:

Voting Yea: None

Voting Nay: Stahler, Geoffrey, Schmitt and Piazza

Absent: None

**Re: Limit those approved for the REACH Program to purchase within the boundaries of Hancock County**

Motion to approve to limit Employees approved for the REACH Program to only purchase within the boundaries of Hancock County.

\*Item not voted on as the previous item was denied

**COMPREHENSIVE PLAN**

**Re: Ms. Sue Chamberlain to discuss land use, transportation and implementation of plans**

Sue Chamberlain was present to discuss future land use, transportation and implementation of plans for the Comprehensive Plan.

**Re: The Board's receipt of the draft of goals submitted by Slaughter and Associates, PLLC**

Spread on the minutes that the Board of Mayor and Aldermen received a draft of goals for the Comprehensive Plan, as submitted by Slaughter and Associates, PLLC.

**ENGINEER'S REPORT AND PROGRAM MANAGEMENT REPORT**

**Re: Mr. Bruce Newton and Mr. Kurt Evans were present to give updates on current and future projects**

**CIVIC CENTER (OLD WAVELAND SCHOOL)**

**Re: Change Order No. 4 in the amount of \$465.85**

Alderman Stahler moved, seconded by Alderman Piazza to approve Change Order No. 4 in the amount of \$465.85 to reflect the cost of an additional circuit panel to be installed in the Civic Center.(EXHIBIT E)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**CROSS DRAIN PROJECT/CONTRACTS/NOTICE TO PROCEED**

**Re: Name Kappa Development as lowest and best bidder, and grant Mayor approval to sign contracts and notice to proceed**

Alderman Stahler moved, seconded by Alderman Schmitt to approve naming Kappa Development as the lowest and best bidder for the Cross Drain Project, grant the Mayor authority to sign said contract and Notice to Proceed, pending Contractor's required insurance documents and Attorney approval.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**CIVIC CENTER/PURCHASING DEPARTMENT**

**Re: Installation of three new phone lines at a monthly rate \$133.92**

Spread on the minutes the installation of three new phone lines at the Waveland Civic Center. Cost to the City will be a monthly rate of approximately \$133.92. This price reflects only the cost for basic service until the Civic Center is occupied.

**ENGINEERING**

**Re: Amendment No. 1 for BDA, PLLC in the amount of \$12,665.00**

Alderman Stahler moved, seconded by Alderman Schmitt to approve Amendment No. 1 for BDA, PLLC, in the amount of \$12,665.00 to cover geotechnical engineering and additional programming services. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**WAVELAND COMMUNITY CENTER/YMCA**

**Re: Amended Application for the Waveland Community Center**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the amended application for the Waveland Community Center for CDBG, pending approval of City Attorney. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**FIRE DEPARTMENT/CDBG FUNDS**

**Re: Amendment to the Fire Department application for CDBG Funding to relocate the station to an alternate location**

Alderman Schmitt moved, seconded by Alderman Piazza to request an amendment to the Fire Department application for CDBG funding. This amendment will be requesting funding for acquisition to relocate the station to an alternate location. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**CITY HALL/FIRE DEPARTMENT**

**Re: City Clerk has received Official Objection letter from Fire Chief David Garcia**

Spread on the minutes that the City Clerk has received the Official Objection letter from Fire Chief David Garcia regarding North side Fire Station. **(EXHIBIT I)**

**CITY HALL, FIRE DEPARTMENT/COLEMAN AVENUE  
IMPROVEMENTS/BUSINESS INCUBATOR/SIDEWALK PROJECT/  
CDBG FUNDS**

**Re: Dissolution of the shopping District Project funds to be distributed between several City Projects.**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the dissolution of the Shopping District Project, with funds being distributed as follows and to authorize Mayor Longo to sign all necessary documents to close out the Shopping District Project.

- a. City Hall.....\$203,235.00
- b. Fire Station, Coleman Avenue.....\$897,984.00
- c. Coleman Avenue Improvements.... \$785,003.00
- d. Business Incubator..... \$1,083,256.00
- e. Sidewalk Project..... \$466,718.00

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**ANNEXED AREA/CDBG FUNDS/RESOLUTIONS**

**Re: Commitment of local funds for projects funded under Long-Term Recovery**

Alderman Schmitt moved, seconded by Alderman Stahler to approve a Resolution committing local funds for the implementation of the Community revitalization projects funded under the Hancock County Long-Term Recovery community development block grant program; and for related purposes. This Resolution is committing \$1,000.00 of local funds to aid in the water system in the annexation area. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**BUSINESS INCUBATOR**

**Re: Alderman Stahler gave update of Business Incubator**

Discussion from Alderman Stahler regarding Business Incubator

**RESOLUTIONS/CDBG FUNDS/INCUBATOR PROJECT**

**Re: Approving the Site for Purchase**

Alderman Schmitt moved, seconded by Alderman Stahler to approve a Resolution approving the site for purchase for the Incubator Project Funded Through the Katrina Supplemental Community Development Block Grant Program for the City of Waveland, Mississippi. **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**AMEC/CRITICAL PUBLIC FACILITIES**

**Re: Task Order No. 3a in the amount of \$27,500.00 for Critical Facilities Application**

Alderman Schmitt moved, seconded by Alderman Stahler to approve Task Order No.3a for AMEC Earth and Environmental Inc., in the amount of \$27,500.00 to cover the adjustment needed for actual time spent on the Critical Public Facilities Application.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey

Abstain: Piazza

Voting Nay: Schmitt

Absent: None

**POLICE DEPARTMENT/TRAVEL**

**Re: Investigator Eddie Peterson to attend the Taser Instruction re-certification Class in Vicksburg, Mississippi on May 4, 2009**

Alderman Schmitt moved, seconded by Alderman Stahler to approve travel for Investigator Eddie Peterson to attend the taser instruction re-certification class in Vicksburg, Mississippi on May 4, 2009, cost to the City will be a class fee of \$125.00, lodging for \$70.00, and per diem for \$66.00. A City vehicle will be used for transportation.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**PUBLIC WORKS DEPARTMENT**

**Re: Compliance with the Guidelines to practice the Identify Theft Red Flag Rule**

Motion to approve a request from the Public Works Department to comply with the Guidelines set forth by the Federal Trade Commission Identify Theft Red Flag Rule. This will provide the Public Works Employees the ability to identify false information to protect the City from being presented false information by potential account holders.

**\*\*No First and Second made, but a vote was called for and motion carried.**

**DOCKET OF CLAIMS**

**Re: Claims Numbers 61911-62015**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the Docket of Claims, as submitted by the City Clerk being numbered **61911-62015. (EXHIBIT L)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Voting Nay: Piazza

Absent: None

**EXECUTIVE SESSION**

**Re: Personnel Issues and Potential Litigation**

Alderman Schmitt moved, seconded by Alderman Piazza to consider going into Executive Session to discuss personnel issues in Utility Department, Animal Shelter, Police Department and potential litigation.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Alderman Stahler moved, seconded by Alderman Schmitt to approve going into Executive session to discuss personnel issues in Utility Department, Animal Shelter and Police Department and potential litigation.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

With no positive or negative action taken Alderman Stahler moved, seconded by Alderman Piazza to come out of Executive session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**R.S.V.P./MINUTES**

**Re: Amend Agenda to rescind motion regarding Jane Clayton's hourly increase**

Alderman Piazza moved, seconded by Alderman Stahler to amend the agenda to rescind R.S.V.P. vote as approved at the April 7, 2009 meeting regarding Jane Clayton's hourly increase.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None



**Re: Rescind motion regarding Jane Clayton's Hourly increase**

Alderman Piazza moved, seconded by Alderman Stahler to rescind the motion regarding Jane Clayton's hourly salary increase.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**CONTRACTS/CITY HALL/CITY ANNEX/FIRE DEPARTMENT**

**Re: Terminate contract between the City of Waveland and Robert Orr and Associates.**

Alderman Stahler moved, seconded by Alderman Schmitt to approve terminating contract between the City of Waveland and Robert Orr for Architectural services to design the City Hall, City Annex and Fire Station on Coleman Avenue.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**Re: Approve BDA, PLLC, as the Architect for the City of Waveland**

Alderman Schmitt moved, seconded by Alderman to approve BDA, PLLC as the Architect for City Hall, City Annex and Fire Station on Coleman Avenue.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**POLICE DEPARTMENT/PERSONNEL**

**Re: Promotion of Clay Necaize to Sergeant**

Alderman Piazza moved, seconded by Alderman Stahler to approve the promotion of Clay Necaize to Sergeant with a pay increase of \$1.96 per hour.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**ADJOURN**

**Re: Adjourn meeting at 9:15 p.m.**

Alderman Piazza moved, seconded by Alderman Stahler to adjourn the meeting at 9:15 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Longo on May 8, 2009.

\_\_\_\_\_  
Maureen Bordelon  
Acting City Clerk

The Minutes of April 22, 2009 have been read and approved by me on this day the 8<sup>th</sup> of May 2009.

\_\_\_\_\_  
John Thomas Longo,  
Mayor

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