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**Regular Meeting Agenda
May 3, 2016
6:30 p.m.**

5/2/2016
8:15:22 AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
Alderman Burke: Representative from Team Waste to speak to the Board
8. Ms. Beverley Coleman of Aiken Road to discuss Tree Preservation on Aiken Road.
9. Motion to approve the RSVP Claims as submitted.
10. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$366,598.15 dated May 3, 2016 as submitted.
11. Motion to approve the Minutes of the Special Meeting/Public Hearing of April 19, 2016 and the Regular Meeting of April 20, 2016 as submitted.
12. Mr. Mickey Lagasse to discuss quotes obtained by Compton Engineering for flow meters, yet to be delivered as of Friday, end of business.
13. Motion to approve the following Requests presented to the Planning and Zoning Commission being listed, (Items a–d):
 - a) **Christopher Marino appeared before the commission** with a request for a variance of 3'9" from the required side yard setback on the east side and a variance of 2'6" from the required side yard setback on the west side of his property in order to build a new residence. This property is located at 132 S. Beach Boulevard. Legal description: 85B W. 38' x 241', 2nd Ward, City of Waveland, Hancock County, Mississippi.

Commissioner Charlotte Watson moved, seconded by Commissioner Mike Kopke to approve the applicant's request for a variance of 3'9" from the required side yard setback on the east side and a variance of 2'6" from the required side yard setback on the west side of his property in order to build a new residence at 132 S Beach Boulevard.
 - b) **Brandee Barrett appeared before the commission** with a request for a variance of 10' from the rear yard setback in order to construct two 12' x 12' storage buildings. She would also like to construct a 12' x 12' covered patio with an outdoor fireplace 10' off of her side setback on the right side of her property. This property is located at 118 Whispering Pines. Legal description: Lot 11, Lakeside Subdivision #2, City of Waveland, Hancock County, Mississippi.

Commissioner Clarence Harris moved, seconded by Commissioner Mike Kopke to recommend that the Board of Mayor and Alderman approve the applicant's request for a variance of 10' from the required rear yard setback in order to build one storage building 12' x 24' instead of two separate 12' x 12' storage building. The Commissioners also recommend approving a side yard variance of 5' from the required side yard setback in order to build a 14' x 14' covered patio instead of a 12' x 12' patio on her property located at 118 Whispering Pines.
 - c) **Bob Goza, representing Bay-Waveland Housing Authority appeared before the commission** with a tabled request to remove five live oak trees from their property located in the 500 block of Herlihy Street. Legal description: Div. NE ¼ of the SE ¼, lots 4-1 & B & 5-A, Section 3-9-174, City of Waveland, Hancock County, Mississippi.

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Commissioner Mike Kopke moved, seconded by Commissioner Charlotte Watson to accept the request to withdraw the request for removal of the five live oak trees by Bay-Waveland Housing Authority.

- d) **Bay Waveland Housing Authority appeared before the commission** with a request for a variance from Zoning Ordinance #349 and Subdivision Ordinance #351 in order to not require final plat approval prior to the issuance of Certificate of Occupancies on each housing unit. Legal description: Div. NE ¼ of SE ¼, Lots 4-1 & B & 5-A, Section 3-9-14, City of Waveland, Hancock County, Mississippi.

Commissioner Clarence Harris moved, seconded by Commissioner John Becker to deny the applicant's request for a variance from Zoning Ordinance #349 and Subdivision Ordinance #351 in order to not require final plat approval prior to the issuance of Certificate of Occupancies on each housing unit.

14. Motion to ratify application renewal of the STOP VIOLENCE AGAINST WOMEN Grant for the Police Department. This is a 70%/30% MS. Department of Public Safety/Office of Justice Programs grant and pays 70% of Investigators salary for the period July 1, 2016 through June 30, 2017. Match cost to the City will be \$15,885.46 (30% share). This is currently budgeted.
15. Motion to advertise for Minor Asphalt Overlay/Spot Repair Bids, current bid will expire 6/2/16.
16. Motion to add Big Boy Towing to the Waveland Police Department wrecker rotation list as recommended.
17. Motion to approve pay increase for Officers Edward Hursey and Ian Larsen to \$15.11 per hour base pay for completion of 6 month waiting period after passing the Basic Police Academy. This increase has been budgeted.
18. Motion to cancel current agreement with Windstream NuVox, Inc., Internet provider for City Hall; with City Attorney to write letter. (Pending approval of following motion).
19. Motion to approve agreement with Universal Com One to provide internet service at \$560 each for the new Police Station/Building and City Hall. The service will guarantee faster internet speed and increased reliability. (This move has been discussed with IT support and they feel this is a important move for the City) Note: Currently City Hall is paying approximately \$477 per month to Windstream; (\$83/month, \$996/yr. difference). Police Chief to discuss.
20. Motion to amend Utility Ordinance No. 362A to provide clarification of wording, page 3, Section B, Billing, Subsection ii and iii as it pertains to billing, late fees, termination of service for non-payment and related deposits applied. Larry Holland, Utility Office Manager to discuss; reviewed by City Attorney.
21. Motion to approve payment of the following invoices submitted by various contractors to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required) as listed (Items a-g):
 - a) Pay application #10 from J.O. Collins Contractor, Inc. in the amount of \$675,414.76 – Police Station/Building.
 - b) Payment Request No. 17 from Kappa Development in the amount of \$60,730.40, however only \$41,230.40 is recommended to be paid by AMEC regarding the Citywide Drainage Improvements Project/HMGP, which amount does not consider the four CSX Invoices the City paid in the amount of \$22,240.00 for which a subsequent Kappa Invoice was to be reduced by.
 - c) Invoice No. N20121351 from AMEC Foster Wheeler Environment & Infrastructure, Inc. in the amount of \$9,588.18 – Citywide Drainage Improvements Project/HMGP
 - d) Invoice No. 0078667 from Pickering Firm, Inc. in the amount of \$32,183.20 - Citywide Drainage Improvements Project/HMGP
 - e) Invoice No. 215-065-14 from Compton Engineering in the amount of \$30,142.50 – Facilities Plan and Related Services- Citywide Sewer Improvements (SRF).
 - f) Invoice No. 216-021-1 from Compton Engineering in the amount of \$720.00 – Phase II Stormwater Program.

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- g) Invoice No. 215-068-7 from Compton Engineering in the amount of \$4,700.00- Lighthouse and Outdoor Recreation, Tidelands.
22. Spread on the minutes the following, as listed (Items a-g):
- a) Certificate from Mississippi State Department of Health Bureau of Public Water Supply, Waterworks Operator Certification for Mr. Brent Anderson, Certificate No. D04558 Expires 04/01/2019.
 - b) New Hire Clifton Joseph Chatman Jr. to replace one of the 2 vacancies in the Streets Department at \$10 per hour, pending passage of drug test.
 - c) Request for Cash Reimbursement, #R-118-379-02-HCCR in the amount of \$334,505.51 – Police Station/Building.
 - d) Closeout Letter to Mr. Lee Smithson, Executive Director of MEMA regarding the Pier Closeout, PW #10433.
 - e) Invoice No. 9038505 from CSX Transportation in the amount of \$1523.31 related to the Citywide Drainage Improvements Project was forwarded to Pickering for presentment to KAPPA for payment.
 - f) Privilege License Activity Reports for the months of March 2016 and April 2016.
 - g) Report of Court Fines and Fees, as submitted by Court Clerk, Rhonda Cummings (not received as of end of business Friday).
23. Motion to approve payment to 4 various subcontractors, a total amount of \$458.64 as final payment for construction related to the Police Building during construction by C. Perry Builders, Inc. The City had escrowed funds sufficient to pay these sub-contractors; similar to what was done with the GM&R subcontractors for the Fire Building. This motion also approves transferring \$458.64 of funds from the escrow bank account (non-interest bearing) to the depository to cover these four checks and reflect that Escrow Funds have been exhausted.
24. Motion to consider Executive Session to prompt a closed discussion regarding
25. Motion to approve entering Executive Session regarding
26. Motion to exit Executive Session with no action taken.
27. Motion to approve the Docket of Claims, Streets Payroll portion only, in the amount of \$14,296.67 as submitted.
28. Adjourn