

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Leo Seal Community Center at 527 Highway 90, Waveland on May 5, 2009 at 6:30 p.m., to take action on matters of city business.

Present at the meeting Aldermen Stahler, Geoffrey, Schmitt, and Piazza.

Also present was City Attorney Zach Butterworth and Acting City Clerk Maureen Bordelon.

Court Reporter Transcribed Minutes Exhibit A

MAYOR'S REPORT

Re: Mayor invited everyone to the ribbon cutting at the Waveland Civic Center at 10:00 a.m. Friday May 8, 2009

See Exhibit A

ALDERMEN'S COMMENTS

See Exhibit A

Re: Alderman Stahler gave the monthly building report and the MEMA Cottage and FEMA Trailer report

Re: Alderman Geoffrey inquired about Pearl River Community College and the Training Program for the Public Works Department

Re: Alderman Piazza asked about the City's evacuation Plan and requested a copy of the plan

PROCLAMATIONS

Re: Recognizing Goodwill Week

Alderman Geoffrey moved, seconded by Alderman Stahler to approve recognizing Goodwill Industries Week, as May 3-9, 2009.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

MINUTES

Re: Meeting of April 22, 2009 and the Special Meeting of April 24, 2009

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the minutes of the meeting of April 22, 2009 and to include the transcript of the Court Reporter, and the minutes of the Special Meeting held on April 24, 2009, as presented by the City Clerk.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Piazza moved, seconded by Alderman Geoffrey to approve the RSVP Claims.
(EXHIBIT B)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PLANNING AND ZONING (EXHIBIT C)

Re: Elaine and Cheryl Corcoran, 126 Aiken Road

Elaine Corcoran and her daughter, Cheryl Corcoran, appeared before the commission with a request for a variance of 5 feet from the required front yard setback and a variance of 13.83 feet from the required rear yard setback in order to construct a new residence on her property located at 126 Aiken Road. Legal description: Block 2 lots 8 & 9, Gayle Aiken Subdivision, City of Waveland, Hancock County, Mississippi.

Steve Hand moved, seconded by Mary Beth Denning to recommend that the Board of Mayor and Aldermen deny the request as submitted.

Alderman Stahler moved, seconded by Alderman Geoffrey to deny the request as submitted and follow the recommendation of the Planning and Zoning Board.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Re: Joseph M. Seibert, 416 Water Street

Joseph M. Seibert appeared before the commission with a requests for a variance of fourteen feet from the required rear yard setback in order to build an addition on his property located at 416 Water Street. Legal description: Block 5 lot 33, Waveland Park Subdivision, City of Waveland, Hancock County, Mississippi.

Steve Hand moved, seconded by Robert Hincks to recommend that the Board of Mayor and Aldermen approve the request as submitted

Alderman Schmitt moved, seconded by Alderman Stahler to approve the request as submitted and follow the recommendation of the Planning and Zoning.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PLANNING AND ZONING/ORDINANCES

Re: Ordinance Number 335. (EXHIBIT D)

Waveland Planning and Zoning Commission reviewed a proposed Residential Design Standard Ordinance referred to the Commission.

Steve Hand moved, seconded by Robert Hincks, to recommend that the Board of Mayor and Aldermen adopt an ordinance with the language of the proposed ordinance as referred to the Commission, but with such format changes as might be required by Commission Attorney, Chad Favre, upon his review. **Ordinance will be known as Ordinance Number 335.**

Note: The attached, proposed Ordinance to Establish Residential Design Standards has been reviewed and re-formatted by the Commission Attorney.

Alderman Schmitt moved, seconded by Alderman Stahler to approve this request and follow the recommendation of the Planning and Zoning Board.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

ORDINANCES

Re: Ordinance Number 336, extending a temporary moratorium on filing applications for certain modular homes (EXHIBIT E)

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve Ordinance 336 to extend for Sixty Days a temporary moratorium on the filing of applications for certain modular homes within the City of Waveland.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

COMPREHENSIVE PLAN/BUILDING DEPARTMENT

Re: Sue Chamberlain with Slaughter and Associates regarding plan amendments

Sue Chamberlain with Slaughter and Associates delivered copies of the Comprehensive Plan, Amendments to the Zoning Ordinance, Amendments to the Subdivision Regulations and Architectural Standards.

BUSINESS INCUBATOR

Re: Alderman Stahler with update

Representatives from Unabridged Architecture (John and Allison Anderson) presented a plan for the Coleman Avenue Incubator Plan.

SIGN AT HIGHWAY 603 AND HIGHWAY 90

Re: Mr. Charles Cornelius and Mrs. Nora Wykoff regarding the sign at Highway 603 and Highway 90

Mr. Charlie Cornelius of the Waveland Community Coalition and Mrs. Nora Wykoff discussed the sign at Highway 603 and Highway 90.

Re: Contribution for sign at Highway 603 and Highway 90

Alderman Stahler moved, seconded by Alderman Schmitt to table a contribution in the amount of \$7,000.00 for the Waveland Welcome Sign.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PUBLIC WORKS

Re: Implementing late fees for late utility bills

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve implementing late fees in the Utility Department on past due utility bills.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

ANIMAL SHELTER/FEMA

Re: Animal Shelter to obtain full ownership of 2 portable units

Alderman Geoffrey moved, seconded by Alderman Stahler to approve obtaining full ownership of the 2 portable units that the Animal Shelter currently occupies. These units would be considered a donation from FEMA and the United States Army Corps of Engineers.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

RESOLUTIONS

Re: Investigating natural resources in cooperation with Live Oak Alliance Mississippi (LOAM)

Alderman Geoffrey moved, seconded by Alderman Stahler to approve a Resolution to investigate sustainable policies, programs and practices to save taxpayer dollars, promote economic development and act as a responsible steward of our energy and other natural resources and cooperation with Live Oak Alliance Mississippi (LOAM).**(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

AMERICANS WITH DISABILITIES (ADA)/RESOLUTIONS/CDBG FUNDS/CITY HALL

Re: The City becoming compliant with Americans with Disabilities Act

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve the following requirements of the Americans with Disabilities Act.

- a. Resolution designating a City Clerk to coordinate section 504 Responsibilities.
- b. The Notice to Participants of the CDBG Program, Employees, Unions and Professional Organizations.
- c. The Grievance Procedure under the Americans with Disabilities Act.
- d. The City of Waveland ADA compliance policy and adopt it into the City's Policies and Procedures.
- e. 504 Coordinator, City Clerk to Sign General Requirements Questionnaire, upon City Attorney's approval.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CONTRACT/CITY HALL/CITY ANNEX/FIRE DEPARTMENT/CDBG FUNDS

Re: BDA contract for Architectural services for the City Hall, City Annex and Fire Station (EXHIBIT G)

Alderman Geoffrey moved, seconded by Alderman Piazza to approve BDA contract for Architectural services for the City Hall, City Annex and Fire Station contingent on review and approval from the City Attorney and CDBG Grant Administrator.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CIVIC CENTER/PURCHASING DEPARTMENT

Re: Service Agreement with ADS Systems, LLC (EXHIBIT H)

Alderman Stahler moved, seconded by Alderman Geoffrey to approve service agreement with ADS Systems, LLC, for a security alarm at Civic Center a cost of \$360.00 per year.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PURCHASING DEPARTMENT

Re: Agreement with Waste Management for three dumpsters

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the renewal and lower rate of three service agreements with Waste Management for three dumpsters at a cost of \$398.45 per month.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

CHAMBER OF COMMERCE/COMPTRROLLER

Re: Annual fee to Hancock County Chamber of Commerce

Alderman Stahler moved, seconded by Alderman Geoffrey to approve an annual fee payable to the Hancock Chamber of Commerce in the amount of \$2,800.00.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

BUILDING DEPARTMENT/STREETS DEPARTMENT

Re: Permission to advertise for bids to replace Katrina damaged signage

Alderman Piazza moved, seconded by Alderman Schmitt to approve a request from Brent Anderson for permission to advertise for bids on City Street and traffic control signs. These signs are to replace the Katrina damaged signs.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

FIRE DEPARTMENT/BUILDING DEPARTMENT/TRAVEL

Re: Assistant Fire Chief Mike Smith to Chief's Conference

Re: Brent Anderson to the Floodplains Manager's Conference

Alderman Geoffrey moved, seconded by Alderman Stahler to approve travel for the following:

- a. Assistant Fire Chief Mike Smith to attend the Mississippi Fire Chief's Conference on June 5-7, 2009 in Hattiesburg, Mississippi. Cost tot the City will be a registration fee of \$30.00, 3 days per diem at \$49.00 per day and 2 nights lodging for \$101.00 night. A City vehicle will provide transportation.
- b. Brent Anderson as Floodplain Manager to attend the Floodplain Managers Conference in Orlando, Florida on June 6-12, 2009. Cost to the City will be

Conference fee of \$585.00, lodging \$159.00 per night, \$49.00 a day for per-diem. This travel is fully reimbursable by the Building Department's Grant. A City vehicle will be used for transportation, and gas will also be paid for by the grant.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**REACH PROGRAM/MEMORANDUM OF UNDERSTANDING
Re: Amendment to the REACH Program M.O.U. (EXHIBIT I)**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve Amendment to REACH Program M.O.U. to address the eligibility of additional Counties, certain Employer's responsibilities and certain terms of Renaissance's Record keeping requirements. (Motion denied at the April 7, 2009 meeting and the April 22nd meeting).

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**REACH PROGRAM
Re: Limit the REACH Program Applicants to Hancock County**

Alderman Stahler moved, seconded by Alderman Geoffrey to limit Employees approved for the REACH Program to only purchase within the boundaries of Hancock County.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

**DOCKET OF CLAIMS
Re: Claims Numbers 62041-62142 (EXHIBIT J)**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the Docket of Claims, as submitted by the City Clerk being numbered **62041-62142**.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

EXECUTIVE SESSION

Re: Personnel Issues and Potential Litigation

Alderman Stahler moved, seconded by Alderman Geoffrey to consider going into Executive Session to discuss the Utility Department, R.S.V.P., Civic Center, and the Waveland Professional Plaza.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

Alderman Geoffrey moved, seconded by Alderman Stahler to approve going into Executive session to discuss Utility Department, R.S.V.P., Civic Center, and the Waveland Professional Plaza.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

With no positive or negative action taken Alderman Stahler moved, seconded by Alderman Geoffrey to come out of Executive session.

A vote was called for with the following results;

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

PUBLIC WORKS/POLICE DEPARTMENT/PERSONNEL

Re: New Hire David Cohen in the Streets Department

Re: Sgt. Clay Necaie as Deputy Court Clerk

Re: New Hires Henry Bouganim and Christopher Allen as full-time Patrolmen

Alderman Stahler moved, seconded by Alderman Geoffrey to approve hiring and promoting the following, pending passage of drug test:

- a. Mr. David Cohen in the Waveland Streets Department at a rate of \$10.00 per hour.
- b. Sgt. Clay Necaie as a Deputy Court Clerk, there will be no salary increase.
- c. Officer Henry Bouganim as a full time Patrolman at a rate of \$14.00 per hour.
- d. Christopher Allen as a full time Patrolman at a pay rate of \$13.50 per hour, for a probation period of 90 days, after 90 day probation with a raise to \$14.00 per hour.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

AGENDA

Re: Amend the agenda to include motions regarding a lease agreement and Public Works Issue.

Alderman Stahler moved, seconded by Alderman Piazza to amend the agenda to include motions regarding a lease agreement with the Professional Plaza and a Public Works Issue.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

LEASE AGREEMENT/WAVELAND PROFESSIONAL PLAZA

Re: Authorize Mayor to sign lease assignment

Alderman Geoffrey moved, seconded by Alderman Piazza to approve the lease assignment for the lease on the Waveland Professional Plaza and authorize Mayor to sign the agreement. **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

PUBLIC WORKS

Re: Sewer break at St. Jude and Sixth Street as an emergency

Alderman Schmitt moved, seconded by Alderman Stahler to declare the sewer break at St. Jude and Sixth Street as an emergency.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn meeting at 8:54 p.m.

Alderman Piazza moved, seconded by Alderman Stahler to adjourn the meeting at 8:54 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Longo on May 22nd, 2009.

Maureen Bordelon
Acting City Clerk

The Minutes of May 5, 2009 have been read and approved by me on this day the 22nd day of May 2009.

John Thomas Longo,
Mayor

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