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**Regular Meeting Agenda
July 22, 2015 into
6:30 p.m.**

7/23/2015 12:04:12 PM

1. Moment of Silence
2. Public Comments
3. Roll Call
4. Mayor's Report
 - a. Motion to approve and accept the FYE 09/30/2014 Audit as prepared and presented to Board members 2 by 2 several days ago. . Ms. Jennifer Bell, CPA with Wright, Ward, Hatten & Guel, PLLC. will be present to explain and answer questions.
5. Attorney's Comments
6. Aldermen's Comments
7. Motion to approve the RSVP Claims as submitted.
8. Motion to approve the minutes of the Regular Meetings of June 17, 2015 and July 7, 2015 as submitted by the City Clerk.
9. Motion to approve the Docket of Claims, Streets Payroll portion only, in the amount of \$22,065.31 dated 7/22/15 as submitted.
10. Motion to approve the Docket of Claims (less the Streets Payroll portion, in the amount of \$1,775,057.30 dated 7/22/15 as submitted.
11. Motion to approve the 9/30/2015 Amended Budget as presented. (Amended Budget not available on Friday; will upload to DropBox as soon as we receive it)
12. Motion to rescind motion of 6/17/15 to approve City Clerk Lisa Planchard as signatory on the RSVP Bank Account with First Bank and instead approve Mrs. Joanne Lagasse as signatory on the RSVP account with Mayor Smith.
13. Motion to approve six month endorsement from AmRisk buying the Wind insurance deductible down to \$50,000.00 at a cost of \$38,918.00. Without this, the deductible will be \$1,000,000. Mr. Todd Dalton with Fox Everett Insurance will be present to discuss.
14. Motion to approve Orion Planning Group's scope of services for the development of the Waveland Downtown Development Plan at a cost not to exceed \$5,000, as submitted by Mr. Laurence Leyens. Mr. Leyens will be present to answer questions.
15. A. Motion to hire Mr. Paul Pitts as independent contractor to provide CRS (Community Rating Systems) compliance services to the City of Waveland at \$500.00 per month, including required signatures. Note: Mr. Pitts is also a Certified Floodplain Manager (CFM). This motion will also approve the independent contractor agreement with Mr. Pitts at a rate of \$500.00 per month upon receipt of final agreement by city attorney, Rachel Yarborough.
- 15.A. Mrs. Bernie Cullen with Blighted properties to discuss the following properties, as listed (Items 1-4):
 1. 325 Favre: abandoned house and overgrown
 2. 4096 Atlantic: open pool and overgrown
 3. 218 Surf: unoccupied house and overgrown
 4. 603 Dufour: abandoned house, overgrown
16. Motion to authorize public works director, Brent Anderson to appear before the Hancock County Board of Supervisors to request approximately \$67,000 of Road and Bridge Funds held by the County for the purpose of raising a section of South Street and installing larger culverts, along with other Streets' needs.

17. Motion to approve sponsorship for the Annual Teacher Appreciation Dinner to be held on August 3, 2015 at the Bay-Middle School. Sponsorship level to be determined by the Board. Not budgeted for.
18. Motion to approve transfer of Firefighter Eddie Miller from Part-time to 'Full-time - Temporary Status' at a rate of \$11.62 per hour (effective 8/1/15) until Firefighter Donald Peters returns from a Workman's Comp injury. Mr. Miller understands that in the event Mr. Peters returns to full active duty, he will move back to part-time status.
19. Motion to ratify contract approval and signature by Mayor Smith with J.O. Collins, Contractor, Inc. in the amount of \$4,750,000.00 for construction of the Police Building.
20. Motion to advertise for lease space available at the Waveland Business Center, specifically the combined units of A1, A2 and A9, approximately 2,403 square feet.
21. Motion to approve project activation request and advertise for engineering services for the MDOT Sidewalks project through Gulf Regional Planning Commission. (Mr. Jason Chiniche will be present to explain and answer questions)
22. Motion to renew the Computer Software Support Addendum Agreement with Delta Computer Systems, Inc., at a cost of \$1,910.00 per month, including required signatures.
23. Motion to ratify approval of the Agreement, including required signatures, between the City of Waveland and the Southern Mississippi Planning & Development District Senior Community Service Employment Program for clerical workers at City Hall. There will be no cost to the City.
24. Motion to approve Professional Services Agreement between the City of Waveland and Delta Water LLC to assist the Utility Billing Department with various ongoing projects/needs within the Department. (Ms. Kathy Walker will be present to answer questions)
25. ~~Motion to approve a Lease Agreement between Mississippi Natural Inc. and the City of Waveland to lease the City's natural gas distribution system, including easements, rights of way, roads and other City property. Lessee shall maintain and operate gas distribution system and pay City a fee of 2% of the monthly gross collected revenues for a 10 year period; approval shall authorize Mayor's signature thereon. Remove per City Attorney~~
26. Motion to approve travel for the following:
 - a. Alderman Jeremy Burke to attend the Mississippi Urban Forestry and Green Infrastructure Seminar August 20 & 21, 2015 in Gulfport, MS. Cost to the City will be a \$25 luncheon fee and use of a City vehicle.
 - b. Purchasing Clerk Rachel Cullen to the 'Organizing and Managing Accounts Payable' Workshop on September 16, 2015 in Gulfport, MS. Cost to the City will be a \$199.00 Registration fee and use of a City vehicle.
 - c. Court Clerk Rhonda Cummings and Deputy Court Clerk Anitra Freeman to attend the Municipal Court Clerk Seminar September 16-18, 2015 in Jackson, Mississippi. Cost to the City will be 2 nights lodging for each, 2 days per diem and use of a City Vehicle. (All costs for the seminar are to be reimbursed by the MJC Board of Governors).
27. Motion to approve and award DNA Underground, LLC as lowest, best and most responsible bidder in the amount of \$42,795.00 for the Sycamore Street Emergency Sewer Repairs Project, as recommended by Compton Engineering. Note: This is the section between Dicks and Edna Streets along Sycamore Street.
28. Motion to approve Change Order #5 from HRL for the Jeff Davis/Gulfside Sewer Improvements Project. (Documents not available on Friday; will upload to DropBox as soon as we receive them) Mr. Brent Anderson has reviewed.
29. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources, if required, as listed (Items a-c):
 - a. Invoice F20100250 from AMEC Environment & Infrastructure, Inc. in the amount of \$15,755.32 for the HMGP Citywide Drainage Improvements Project.

- b. Invoice 213-017-28 from Compton Engineering, Inc. in the amount of \$7,980.00 – Garfield Ladner Memorial Pier Repairs Project.
 - c. Invoice 215-045-2 from Compton Engineering Inc. in the amount of \$450.00 – Sycamore Street Sewer Replacement. Note: (Section between Dicks & Edna Streets)
- 29.A. Pay Request 18 and Pay Request 19 (Final) for Jeff Davis/Gulfside Sewer Improvements Project. (Documents not available on Friday; will upload to DropBox as soon as we receive them. Mr. Brent Anderson has reviewed both.
- 29.B. Motion to approve the Certificate of Substantial Completion from HRL (Hensley R. Lee Contracting, Inc.) related to the Jeff Davis/Gulfside Sewer Improvements Project. Mr. Brent Anderson has reviewed.
- 30. Spread on the minutes the following as listed, (Items a&b):
 - a. Request for Cash Reimbursement #47, R-110-379-01-HCCR in the amount of \$6,219.09 – Central Fire Station.
 - b. Resignations of Part-Time officers Tommy Askew effective July 13, 2015 and Juan Martinez effective August 1, 2015 from the Waveland Police Department.
 - c. Revenues and Expenditures report for June 30, 2015 at this, the second meeting in July 2015.
- 31. Adjourn