

***Please Silence your cell phones**
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Regular Meeting Agenda
August 17, 2016
6:30 p.m.

8/12/2016 3:24:08 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Public Comments
5. Mayor's Report
6. Aldermen's Comments
7. Motion to approve the Minutes of the Regular Meeting of August 2, 2016 and the Special Meeting of August 8, 2016 as submitted by the City Clerk.
8. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$ 1,367,935.79 dated August 17, 2016 as submitted.
9. Ms. Mary Perkins with the Hancock County Library System to address the Board of Aldermen.
10. **Gerrod Kilpatrick, Engineer, and Karen Ladner representing Bay Waveland Housing Authority appeared before the commission** with a tabled request for final plat approval on their Residential Planned Development, Camille Court, located at 500 Camille Circle. Legal description: Division of the NE ¼ of the SE ¼, Lot 4-1 & B & 5-A, City of Waveland, Hancock County, Mississippi.

Chairman Roger Estopinal called for a motion on the request. Commissioner Clarence Harris moved, seconded by Commissioner John Becker to recommend that the Board of Mayor and Aldermen approve the applicant's request for final plat approval on their Residential Planned Development, Camille Court, located at 500 Camille Circle. Legal description: Division of the NE ¼ of the SE ¼, Lot 4-1 & B & 5-A, City of Waveland, Hancock County, Mississippi.
11. Motion to approve/consider a request from Hancock County Amateur Radio Association, Inc. (HCARA for WQRZ) for a budget contribution in the amount of \$5,000.00, this amount would represent a ¼ share of the countywide budget of \$20,000.00. City Attorney to determine whether qualifies under MS. Code Section.
12. Motion to approve travel for the following as listed, (Items a-b):
 - a) RSVP Director, Linda Pitts, to Reston, Virginia for the 2016 FGP RSVP SCP Directors Conference, August 31 through September 3, 2016. Cost to the City would be Conference Fee of \$595.00, Air Fare, lodging of \$870.00, Shuttle fees of \$138.00, miscellaneous tip fees \$50.00, and 5 days per diem. All expenses will be reimbursed by the RSVP Grant.
 - b) The Board of Mayor and Aldermen to attend the 2016 Small Town Conference October 12-13, 2016 in Natchez, Mississippi. Cost to the City will be registration fee of \$85.00 each, 2 nights lodging, 3 days per diem and use of a City vehicle or mileage reimbursement.
13. Motion to authorize required signatures on the Lease Purchase Financing Resolution, the Governmental Lease Purchase Agreement, Attachments to the Lease Agreement and Legal Opinion of Counsel with Hancock Bank for One (1) new Vacuum Truck in the amount of \$149,986.00; 60 monthly payments in the amount of \$2,647.99 per month @ 2.29% interest, lowest of 2 quotes received.
14. Motion to approve a Memorandum of Understanding that Hancock County Retired and Senior Volunteer Program (RSVP) will enter into with their volunteer stations.
15. Motion to rescind the motion of 7/20/16 and approve the *corrected* Computer Software Support Addendum from Delta Computer Systems for the fiscal year 10/1/16 through 9/30/17 for Software Support in Court, Police, Purchasing, Payroll, Utilities and City Hall Departments in the amount of \$2,290.00; this was originally approved 7/20/16. (Corrections include Utility Billing software support addition and deleting Import Routine for Police Department (not needed)). Costs shall be shared by Departments according to the addendum departmental costs breakdown.
16. Motion to approve an Agreement to purchase 0.5 Mitigation Credits between Wetlands Solutions Holdings, LLC and the City of Waveland in the amount of \$4,250.00, as required by U.S. Army Corps of Engineers (Permit No. SAM-2016-007-PAH) regarding the South Street Repairs project.

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17. Motion to approve an Addendum to the Contract/Agreement with *nCourt* for Utility Collections revising the convenience fee to one flat rate of \$3.95 per transaction (as opposed to the prior sliding scale cost based on the amount of the bill owed).
18. Motion to approve payment in the amount of \$2,705.00 (base flood coverage of \$500,000 + \$250,000 contents) plus excess flood coverage of \$800,000 in the amount of \$3,391.74 for Flood Insurance with Selective Insurance (Total of \$6,096.74) on the new Police Building.
19. Motion to approve letter to FEMA requesting abandonment and donation (to include required signature) of one mobile home, Bar Code #1032858 located on Gulfside Drive, formerly used by the Fire Station and subsequently by the Public Works Department.
20. Motion to approve Invoice No. 9038746 in the amount of \$1,374.75 submitted by CSX for work performed during the Citywide Drainage Improvements Project as listed, reserving all rights, contractual or otherwise against Kappa Development.
21. Motion to approve Invoice No. 9039294 in the amount of \$7,276.36 submitted by CSX for work performed during the Citywide Drainage Improvements Project as listed, reserving all rights, contractual or otherwise against Kappa Development.
22. Motion to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source as listed, (Items a-h):
 - a) Invoice No. N20121659 (June Invoice) from AMEC Foster Wheeler in the amount of \$4,824.95 – Citywide Drainage Improvements HMGP Project.
 - b) Invoice No. N20121806 (July Invoice) from AMEC Foster Wheeler in the amount of \$6,184.93 – Citywide Drainage Project.
 - c) Pay Application No. 13 from J.O. Collins Contractor, Inc. in the amount of \$252,734.94 for the Police Station-Building.
 - d) Payment Application #1 from DNA Underground, LLC in the amount of \$41,875.05 – Installation of 2 Flow Meters and Meter Vaults.
 - e) Invoice #0079285 from Pickering Firm, Inc. in the amount of 5,000.00 – Citywide Drainage Improvements HMGP Project.
 - f) Invoice #216-023-1 from Compton Engineering in the amount of \$1,910.00 – Annexation Water Study.
 - g) Invoice #216-023-2 from Compton Engineering in the amount of \$3,505.00 – Annexation Water Study.
 - h) Invoice #216-023-3 from Compton Engineering in the amount of \$605.00 – Annexation Water Study.
23. Spread on the minute's the following as listed, (Items a-c):
 - a) Proclamation of Existence of a Local Emergency for Heavy and Excessive Rain commencing on or about 9:00am on the 10th day of August 2016.
 - b) Revenues and Expenditures report for the month of July 2016, at this the second meeting of August 2016.
 - c) Report of Court Collections for the month of July 2016, (handout).
24. Motion to approve the Docket of Claims, Streets Payroll portion only, in the amount of \$15,872.16 as submitted.
25. Motion to consider Executive Session to discuss potential litigation- Insurance Claim regarding Lift Station collapse and emergency repair.
26. Motion to enter Executive Session to discuss potential litigation- Insurance Claim regarding Lift Station collapse and emergency repair.
27. Motion to come out of Executive Session with no action taken.
28. Adjourn