

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on September 18, 2013 at 6:30 p.m., to take action on the following matters of city business.

ROLL CALL

Alderman Geoffrey noted for the record, the presence of Aldermen Stahler, Lafontaine and Kidd along with City Attorney Gary Yarborough and City Clerk Lisa Planchard.

Mayor Garcia was absent due to illness. Alderman Geoffrey served as Mayor Pro-Tem.

PUBLIC COMMENTS

Re: Ms. Althea Boudreaux discussed her concerns about parking for a large restaurant coming to the Business Incubator.

MAYOR'S REPORT (EXHIBIT A)

Re: Mayor Pro-Tem Geoffrey reminded everyone that October was Breast Cancer Awareness Month and the City's participation in the 'Paint the Town Pink Event', where all of the light poles on Highway 90 and Coleman Avenue will adorn pink ribbons.

Re: The Mayor received a thank you letter from local Teachers for donating to the recent Teachers Luncheon at Infinity Space Center.

Re: Mayor Garcia received a letter from Congressman Steve Palazzo thanking Mayor Garcia for his attendance at the Flood Insurance Forum. Alderman Geoffrey read the letter to the audience.

CITY ATTORNEY'S REPORT

Re: Mr. Yarborough asked the Board if they could please remove agenda number 18.

ALDERMEN'S COMMENTS:

Re: Alderman Lili Stahler:

- a. Alderman Stahler introduced Mr. Laurence Leyens with Urban Planning Consultants, Inc. to discuss Economic Development.

PUBLIC APPEARANCE

Re: Mr. Lawrence Leyens with Gouras Urban Planning, Inc. made a presentation about Economic Development and tax incentives

Mr. Lawrence Leyens, currently with Gouras Urban Planning and former Mayor of Vicksburg, Mississippi said that through his experience as Mayor he learned a great deal about economic development. Mr. Leyens mentioned that he brought a retail developer/realtor with him (Mr. Montgomery) this evening who works on the behalf of investors (Dollar General, etc.) to locate real estate in communities. He said that unless municipalities are ready for developers, having basic economic development tools available and understand what developers are looking for, they are gone as fast as they come; they will move to the next town/city. Mr. Leyens represents developers who build buildings, create jobs that generate sales tax revenue, payroll, ad valorem tax revenue; he acts as a liaison between the government boards and the developers. He also acts as a consultant for cities to review their zoning, planning; have methodology and be prepared for the developer when they come. He taught a class recently at the MML Convention on Tax Increment Financing (TIF) (one tool of many that a City can have available that would encourage a developer to purchase land in Waveland and develop it). TIF is a law/program which allows the development of projects to occur in a community where the City can reimburse the developer for certain eligible public works projects. Mr. Leyens provided a brief scenario of the process involved in using the TIF Plan. He said he often opens his discussions with, "Would you give up something today that you don't have to be assured that you'll get something tomorrow; or would you rather just have nothing at all." Example: You have an empty piece of land next to City Hall, probably a premium piece of land, which in his opinion all of this land on Coleman is premium commercial development. A developer comes into this story, if he comes in and builds a ten million dollar building; it changes the ad valorem tax on the land from \$2,500 to

\$250,000 a year. He said that's new taxes that you have had you not built the building. All of the infrastructure items such as sidewalks, curbs, gutters, streets, lighting, utility connections, landscape, fire hydrants; these are all things that can be done through the general fund as determined by the Attorney General's office. He said, for example, of the \$10,000,000 investment, \$1,000,000 of that is eligible expenses that can be reimbursed under a TIF plan. At this point the developer would hire Mr. Leyens and compensate him for putting the plan together and doing all of the documentation to provide to the City Attorney; but Mr. Leyens works for the City/County. The TIF plan would reimburse the developer for the eligible expenses. The City would adopt the TIF plan; the developer builds a building and all of the public infrastructure at his expense. Once the building is finished, the County tax assessor comes in and assesses the value on the rolls; that's what triggers the developer's ability to come back before the Board and present his eligible expenses he wants to get reimbursed for. At that point, the City has a real value of the ad valorem tax increase equals, and that the City is willing to participate. The Bond attorneys then go to the bond market and price out a bond based on the amount of premium that is available. The City is taking the new taxes that he's paid and putting them in a special account and using those monies (his taxes he's paid) to pay back that bond. The City then issues the bond and reimburses him for the eligible expenses. He said another option is tax abatement and then explained that process. He recommended that the City take the first step and adopt the TIF (Redevelopment Plan) which authorizes the City to offer TIF, basically saying the City is open for business. He said the second step is that if he brings a development to town, those steps that the City will have to go through to make it available to that developer. Mr. Leyens also mentioned that the City's Planning and Zoning Ordinances are very dated (kind of antiquated, he said) and may need to be readjusted to meet the vision of the community; what do we want our community to look like over the next 30 years. The City then builds a set of rules and guidelines to ensure that outcome. When these are in place, then when the developer comes to town, he sees exactly what the City wants to achieve and is willing to do. Mr. Leyens said he sees a tremendous market potential in Waveland that will come if the City makes it easy by getting our plans in place. He said he would be happy to meet individually with the Board members and provide the Board with the steps in moving forward with the adoption of the TIF Redevelopment Plan. Mr. Leyens said he noticed when driving from Waveland to Bay St. Louis, he never knew when he was leaving one and entering the other; Waveland really needs to create a sense of identity, what makes it special and unique. It can be accomplished through landscape, signage, a sense of regulation, a methodology of how we do our lay outs. It says this is where I live, I want to stay, spend money, invest and be a part of.

Re: Alderman Geoffrey:

Alderman Geoffrey had no comments at this time.

Re: Alderman Lafontaine:

- a. Alderman Lafontaine asked if Public Works had begun using the new mowers. Mrs. Planchard said that Mr. Anderson had told her that they were waiting for front guards to arrive and install and would probably this Monday.
- b. Asked if the Mayor and Mr. Anderson had met with anyone regarding smoke testing. Mrs. Planchard said she didn't know.
- c. Alderman Lafontaine said that he and Alderman Kidd had met with Vince Altese of Pickering Engineering regarding the Citywide Drainage Improvements project. He mentioned the drainage plan in Espana Park was not in their scope of work, which would have to be considered a City drainage project.
- d. Discussed concrete ditches near the cemetery, come under the railroad tracks and end on Vacation Lane and stop there. Alderman Lafontaine said the extension of those ditches to the beach was never discussed to be included in the project. He said once bids come in and prices are known, then we will know if there are sufficient funds to do this ditch extension.

Re: Alderman Kidd:

- a. Alderman Kidd continued the comments related to the drainage project, noting that the project may take 2-3 months to get through FEMA; it could be Spring of 2014 before the project is advertised for bids.

- b. This week Alderman Kidd said that he met with several local officials regarding the creation of Hancock County/Bay-Waveland Recreational Facilities.
- c. Bay High School plays Hancock at their field this week; please support them by attending.

MINUTES

Re: Minutes of Regular Meeting of September 3, 2013

Alderman Stahler moved, seconded by Alderman Kidd to approve the Minutes of the Regular Meeting of September 3, 2013.

A vote was called for with the following results:

Voting Yea: Stahler, Kidd (Geoffrey acting as Mayor Pro-Tem)

Abstain: Lafontaine

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Kidd moved, seconded by Alderman Lafontaine to approve the RSVP Claims as submitted. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims Nos.

Alderman Kidd moved, seconded by Alderman Lafontaine to approve the Docket of Claims dated September 18, 2013 and ratify the following Payrolls: **(EXHIBIT C)**

- a) Monthly ending (8/31/2013) - \$11,491.67
- b) Semi Monthly ending (8/31/2013) - \$38,200.91
- c) Bi-Weekly w/end (9/01/2013) - \$45,435.66

001 Fund – 1148 to 1256

099 Fund – 22

100 Fund – None

101 Fund – 27

102 Fund – None

103 Fund – None

124 Fund – 68

125 Fund – 54 to 55

126 Fund – 45

127 Fund – 36

400 Fund – 596 to 646

601 Fund – 354

650 Fund – None

Mrs. Planchard said that in the future all payrolls will be included in the docket as directed by the Audit & Accounting Guide by Office of State Auditor.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

MEETINGS

Re: Change Meeting Date of Wed., November 20 to Tues., November 19, 2013

Alderman Lafontaine moved, seconded by Alderman Stahler to move the meeting of Wednesday, November 20, 2013 to Tuesday, November 19, 2013; three Board members will be attending the MML Small Town Conference in Tunica, Mississippi (creating lack of quorum for Nov. 20, 2013).

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

PLANNING AND ZONING

Re: Michael Carson, 205 Sarah's Lane

Michael Carson appeared before the commission with a request for a conditional use in order to repair and maintain a swimming pool without a main structure on his property located at 150 Sarah's Lane. Legal description: lots 16 & 17, Water's Edge Subdivision, City of Waveland, Hancock County, Mississippi. **(EXHIBIT D)**

Steve Hand moved, seconded by Tish Ortiz that the Planning and Zoning Commission finds that Applicant's conditional use request to rehabilitate and maintain a swimming pool without a related principal residential structure on his property is contrary to the expressed intent of Waveland's Zoning Ordinance. The Zoning Ordinance requires that: conditional uses are consistent with the goals and requirements of the applicable zoning districts; and accessory uses and structures are incidental to a principal use or structure. Therefore, the Planning and Zoning Commission recommends that the Board of Mayor and Aldermen deny applicant's request as submitted.

Alderman Stahler moved, seconded by Alderman Stahler to follow the recommendation of the Planning and Zoning Board and **deny** the request as submitted.

Mr. Yarborough noted for the record that Mr. Michael Carson was present. Mr. Carson explained his Planning & Zoning request to the Board. Mr. Carson said he purchased the lot on Sarah's Lane and the adjacent lot, with a swimming pool, to eventually build a home. Mr. Carson presented a letter to each Board Member showing Mr. Edward Wykolf's, a local architect, intent to design a home for Mr. Carson on this lot. Mr. Yarborough asked if this information had been presented to the Zoning Commission. Mr. Carson said no. At the hearing several questions had been presented, and he wanted to provide a constructive argument to the Board tonight, noting that he and Architect Ed Wykolf would be presenting a more complete plan to the Board within 6 months. Mr. Carson was requesting the City grant him an interim period and be given utilities to allow him to open his pool, given the fact that there is no residence located on either of the lots. He said this is not for recreation and would be used for his health reasons. Mr. Carson said he is asking for a waiver under hardship and would act in a professional and businesslike transaction and did have a plan to build. Mr. Carson said he has paid over \$3,400.00 to do the pool renovations in addition to the cost to purchase the lot. Mr. Yarborough asked if any of the Board members had questions for Mr. Carson. Alderman Kidd asked for clarity on the presentation of the letter that had been given to the Board.

Mr. Carson said it had not been presented to the Zoning Commission. Mr. Yarborough asked if there was anyone present opposing Mr. Carson's application. He said, "For the record the hearings are had before Planning and Zoning; that is the evidence that is put forth and is typically considered." Our Board makes their findings of fact, but for the record Mr. Yarborough asked again if there was anyone present opposing the application. Mr. Yarborough asked to show for the record that there was no one present opposing the application. Mr. Yarborough recognized Mr. Steve Hand with the Planning and Zoning Board, noting Mr. Carson's request, which is one of a conditional use which in part requires that the use be otherwise allowed by the Ordinance and incidental to the primary purpose of an existing main structure on the property that is being used. Mr. Yarborough said as he appreciates the finding (of the Planning and Zoning Board) it is not incidental to any other structure because there is no other existing structure. Mr. Hand said the requirement of R-1 Zoning requires a principal structure first and noted that the Commission had not seen a letter from Mr. Wykolf. Mr. Hand said it (the letter) really doesn't matter and provided an explanation to the Board using a board illustration of the lots involved. Mr. Hand said the Commission had not been informed that Mr. Carson had contracted with anyone. Mr. Yarborough said the reading and his interpretation of the Ordinance is that a conditional use is only allowed that is incidental or as an accessory used to a principal building. He noted there is no principal building so it cannot be an incidental or accessory use to anything. Mr. Yarborough said this does not meet the text of the ordinance for conditional use. Mr. Carson said he felt an intense amount of scrutiny and felt as if he were under indictment and withdrew his request.

Alderman Lafontaine moved, seconded by Alderman Kidd to, as per the request of Mr. Carson, to have the application for a conditional use for this property on Sarah's Lane, Legal description: lots 16 & 17, Water's Edge Subdivision, City of Waveland, Hancock County, Mississippi **withdrawn**.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

2013 AUDIT/AGREEMENTS/CONTRACTS

Re: 2013 Audit Engagement Letter with Wright, Ward, Hatten and Guel

Alderman Stahler moved, seconded by Alderman Lafontaine to approve the annual Audit Engagement contract with Wright, Ward, Hatten and Guel, CPA's for the Fiscal Year Audit ending September 30, 2013. **(EXHIBIT E)**

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

TRAVEL/CITY HALL/FIRE DEPARTMENT

Re: Travel for Mayor Garcia, Chief Smith, Aldermen Stahler and Kidd

Alderman Lafontaine moved, seconded by Alderman Kidd to approve travel for the following as listed: (Items a-c)

- a) Mayor David A. Garcia and Fire Chief Mike Smith to attend the Association of Floodplain Managers of Mississippi (AFMM) 2013 Fall Conference in Philadelphia, MS November 4-6, 2013. Cost to the City for each will be 3 nights lodging at a cost of \$69.00 per night, a registration fee of \$100.00, and 3 days per diem, along with use of a City vehicle.

- b) Mayor David A. Garcia, Alderman Lili Stahler, and Alderman Mark Kidd to attend the MML Small Town Conference in Tunica, Mississippi, November 21-22. Cost to the City for each will be a Registration Fee of \$75.00, reimbursement for 2 nights' lodging at a rate of \$60.00 per night, and 3 days per diem, along with use of City vehicle(s).
- c) Alderman Lili Stahler to the Mississippi Urban Forestry Conference, October 2-4, 2013 in Jackson, MS. Cost to the City will be a registration fee of \$75.00, \$20.00 for a Celebration of Trees luncheon event, and 3 days per diem (Alderman Stahler's lodging fees will be paid for by the Urban Forestry Council).

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

**POLICE DEPARTMENT/NARCOTICS TASK FORCE (NTF)/DEPOSITORY/
BUDGET**

Re: Close Bank Account 1285.3817 (NTF Seizures/Forfeits) into 1092.2285 (NTF Operating)

Alderman Lafontaine moved, seconded by Alderman Stahler to approve closing bank account 1285.3817 (NTF Seizures/Forfeits) into 1092.2285 (NTF Operating). Note: Direct Deposits from the Federal government come into 1092.2285 (NTF Operating).

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

RESOLUTION/FEMA/HMGP/GRANT PROCEEDS

Re: Resolution to Issue Short Term Debt Related to FEMA HMGP Grant Proceeds

Alderman Kidd moved, seconded by Alderman Stahler to approve Resolution to issue short-term debt in anticipation of FEMA HMGP grant proceeds. **(EXHIBIT F)**

Mr. Yarborough said this is for a revolving line for the Pickering Project (7.9 million dollar project) that will be bid out that will be put in place because the City is realizing a slow turnaround from HMGP on the funding so this will help the City with liquidity. As the City gets reimbursed, we will be paid back the loan. He noted the most the City could take out was the amount of the principal balance of the grant, which is 7.9 million. Mrs. Planchard said this will also accommodate cash flow with the 18 Parcel Acquisition Project.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

DONATIONS/POLICE DEPARTMENT/INVENTORY/FEMA

Re: Accept Donation from FEMA of Trailer Units at 335 Coleman Avenue

Alderman Kidd moved, seconded by Alderman Stahler to accept a donation from FEMA and the Corp. of Engineers of the two portable units (Bar Codes 1238215 and 1238216) still in use by the Police Dept. (formerly Fire Station) on Coleman Avenue and authorize Mayor's signature on related donation letter. Note: The two units are bar coded separately, but joined together to comprise one modular space for use. **(EXHIBIT G)**

Mrs. Mary Langenbacker said once the trailer units are transferred to the City, the City could do what they wished with the units; sell, transfer or otherwise dispose of the units.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

WAVEFEST2013/EVENTS/WAVELAND COMMUNITY COALITION
Re: Letter to Alcoholic Beverage Control of the Intention to sell Alcohol at WaveFest

Alderman Kidd moved, seconded by Alderman Lafontaine to approve a 'Letter of Intention' to Alcoholic Beverage Control- District 5 noting the Waveland Community Coalition's intent to sell alcohol at the annual Wave Fest, and note for the record that WaveFest will be held October 5, 2013. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

FIRE DEPARTMENT/CONTRACTS
Re: Internet Service with Mediacom for Central Fire Station

Alderman Lafontaine moved seconded by Alderman Kidd to approve a contract with Mediacom Cable for Internet service at a rate of \$99.95 per month and a onetime installation fee of \$99.95. The current internet service is at a lower cost but has become ineffective for the needs of the Fire Department; this is requested by Fire Chief Mike Smith. **(EXHIBIT I)**

Chief Smith told Board members that the current download speed is 1.3 megabytes; he had Chief David Allen (IT) assess the situation and he recommended that they have a faster service. Chief Smith said they use a national data base for their reports and by the time you get into the report system it times out on you.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

PARKS AND RECREATIONS/PERSONNEL
Re: Hire Mr. Edward Thomas Jr. as Part-Time Employee

Alderman Lafontaine moved, seconded by Alderman Kidd to hire Mr. Edward Thomas Jr. as part-time Parks attendant at a rate of \$180.00 per month (pending passage of drug test) for the Martin Luther King, Jr. Park on Herlihy Street.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: Kidd

Absent: None

ORDINANCE No. 362/COMMERCIAL UTILITY RATES/UTILITY DEPARTMENT

Re: Amend Ordinance 361, Commercial Utility Rates

Alderman Lafontaine moved, seconded by Alderman Kidd to amend the recently approved Ordinance #361 related to Commercial Utility Rates, as requested by Mayor Garcia. This amended ordinance shall be numbered #362. **(EXHIBIT J)**

Mr. Yarborough explained that this would be an adjustment for those with a 1 inch meter or less.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

**EMPLOYEE HANDBOOK/PERSONNEL/CITY HALL ADMINISTRATION/
FIRE DEPARTMENT/POLICE DEPARTMENT/RSVP/PUBLIC WORKS
DEPARTMENT/BUILDING DEPARTMENT/PARKS AND RECREATION
DEPARTMENT**

Re: Change Semi-Monthly/Monthly Payrolls to Bi-Weekly

Alderman Kidd moved, seconded by Alderman Stahler to approve changing the semi-monthly and monthly paid employees to bi-weekly and incorporate same into Employee Handbook. **(EXHIBIT K)**

Alderman Lafontaine asked if everyone wanted this. Alderman Kidd said from what he understood, once it was explained to the employees, they were on board with the change. Mrs. Henry said the Mayor had asked her to hold a factual meeting and provided the Board with an overview of the meeting she held with the employees.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

CONTRACTS/WATER PROJECT NORTH OF RAILROAD TRACKS

Re: Close the Engineering Contract with Digital Engineering-Water Project North of Railroad Tracks

Alderman Kidd moved, seconded by Alderman Lafontaine to close the Engineering contract with Digital Engineering related to Water Project North of the Railroad Tracks –

P.W. 8280, effective with Board action of September 18, 2013 in a manner appropriate to the City Attorney.

Mr. Yarborough said this is a complete project with some amounts still remaining under the contract, but the amount was adjusted up-ward so there is nothing left to be billed under this contract. Mr. Yarborough said he just has to terminate the contract pursuant to the terms of the agreement. All the work has been performed.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

BUSINESS CENTER/LEASES/BIDS/CONTRACTS

Re: Award Bids, Lease of Space at Business Center (Round 2)

Alderman Kidd moved, seconded by Alderman Lafontaine to approve the following as the highest, best and most responsive bidders for lease space in the Waveland Business Incubator/Center being listed (Items a –b): **(EXHIBIT L)**

- a) Rick and Denise Gratia – Unit A1, A2, A7, A8, &A9, (4103 sq. ft), Unit A3 (364 sq. ft), and Unit A4 (577 sq. ft.).
- b) Gina (Regina) Pepe (Ms. Vacation Properties) – Pod C: Conference Room, Unit C8 (286 sq. ft), and Office, Unit C1 (138 sq. ft.).

City Attorney asked the Board if they would like for him to use the same utility pro-rata terms used in the 2 previous leases he prepared for this building. They answered, “Yes” as a group.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

INVOICES/WATER SYSTEM EXTENSION - ANNEXED AREA

Re: Invoice No. 702-40-08 from Digital Engineering

Alderman Kidd moved, seconded by Alderman Stahler to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources, as submitted by Recovery Manager, Brent Anderson and listed, (Item a): **(EXHIBIT M)**

- a) Invoice No. 702-40-08 from Digital Engineering in the amount of \$800.00 – Water System Extension – Annexed Area.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

REQUESTS FOR CASH REIMBURSEMENTS/WATER SYSTEM IMPROVEMENTS PROJECT – ANNEXED AREA

Re: Rescind 2 Requests for Cash Reimbursements # 44 and #45, R-118-379-06-HCCR, from the Water System Improvements Project (Board Mtg. of 8/21/13) and Spread on the Minutes these 2 Corrected Same RFC's #44 and #45

Alderman Lafontaine moved, seconded by Alderman Kidd to rescind the 'Spread on the minutes' from the meeting of August 21, 2013 related to the two RFC's below and Spread on the minutes the following same two CORRECTED Request for Cash Reimbursements as listed, (Items a-b): Note: error by grant administrator.

(EXHIBIT N)

- a) RFC No. 44, #R-118-379-06-HCCR in the amount of \$15,442.60 – Water System Improvements Project – Annexed Area.
- b) RFC No. 45, #R-118-379-06-HCCR in the amount of \$2,400.00 – Water System Improvements Project – Annexed Area.

City Attorney Gary Yarborough asked that the following be Spread on the Minutes as well, "We received a letter of correspondence from Gouras & Associates notifying termination of their agreements; please spread this as well as the other ultimatums from Gouras in advance of that letter." **(EXHIBIT P)**

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

REQUESTS FOR CASH REIMBURSEMENTS/CITY HALL – CITY HALL ANNEX AND FIRE STATION/GOURAS URBAN PLANNING/ CORRESPONDANCE/CONTRACTS

Spread on the minutes the following Requests for Cash Reimbursements as listed, (Items a-c):

- a.) No. 44, #R-118-379-01-HCCR in the amount of \$2,090.00 - City Hall/City Hall Annex and Fire Station Coleman Avenue. **(EXHIBIT O)**
- b.) No. 45, #R-118-379-01-HCCR in the amount of \$730.00 – City Hall/City Hall Annex and Fire Station Coleman Avenue. **(EXHIBIT O)**
- c.) Letter of correspondence and other ultimatums from Gouras & Associates regarding notifying the City of termination of their agreements. **(EXHIBIT P)**

ADJOURN

Re: Adjourn meeting at 7:52 p.m.

Alderman Kidd moved, seconded by Alderman Lafontaine to adjourn the meeting at 7:52 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Lafontaine and Kidd (Alderman Geoffrey acting as Mayor Pro-Tem)

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Garcia on October 18, 2013.

Lisa Planchard
City Clerk

The Minutes of September 18, 2013 have been read and approved by me on this day the 18^h day of October 2013.

David A. Garcia
Mayor

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