

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in special session at the Waveland Civic Center located at 335 Coleman Avenue on September 21, 2010 at 6:30 p.m., to take action on the following matters of city business.

Present at the meeting were Aldermen Stahler, Geoffrey, Schmitt and Piazza

Also present at the meeting were City Clerk Lisa Planchard and City Attorney Gary Yarborough.

BUDGET (FY 2010-2011) DISCUSSION

Re: Department Heads Recommendation for Budget Cuts concerning the 9/15/10 Approved Budget

Alderman Geoffrey moved, seconded by Alderman Piazza for discussion related to the Department Heads recommendations for budget cuts concerning the 9/15/10 (special meeting) approved budget.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Piazza and Schmitt

Abstain: None

Voting Nay: None

Mayor Longo welcomed everyone to the Special Meeting to discuss the upcoming fiscal year budget that was passed by the Board of Mayor and Aldermen on September 15, 2010. Mayor Longo asked if there were any Department Heads present that had budget cut suggestions, other than personnel issues, that can be discussed. Neither Court, Animal Shelter, Parks & Recreation nor Fire were addressing personnel cuts.

FIRE DEPARTMENT/ BUDGET FY 2010-2011 Additional Cuts

Re: Assistant Fire Chief Mike Smith discussed plan for Budget FY 2010-2011 additional cuts requested by the Board at the Special Meeting of 9/15/10.

Assistant Fire Chief Mike Smith presented the Board with ideas related to budget cuts. Asst. Chief Smith said that he has managed to prepare a budget that does not include salary cuts and or personnel cuts. This has been achieved by cutting repair and maintenance of vehicles, cutting repair and maintenance to buildings and not refilling one 8 hour/day position. He noted that there was a position prior to Hurricane Katrina that was a daily full-time position; this position has not and will not be filled. Alderman Schmitt asked about fire ratings and whether it is based on the number of households and/or firefighters. Asst. Chief Smith said there is a lot that goes into the rating system and it is not a simple answer. The annexed area puts the Fire Department that much farther away, the Fire Department must within 5 miles of the areas in need, however the ratings Board has been very understanding of the current situation, such as the City's filling the short shift with certified part-time firefighters. Mayor Longo asked about two part-time firefighters being counted as one full-time firefighter. Asst. Chief Smith said that on a fire scene three auxiliary firefighters are considered one full-time firefighter and the fire department is required to have 5 full-time and 3 part-time firefighters at the scene of a fire. Asst. Chief Smith said he worked with Comptroller Worrel and they were able to decrease building insurance by \$10,549 for the upcoming year, decrease the NFIP-CRS account by \$7,000.00, uniforms expense account by \$1,000 and the largest fire department budget adjustment will be the non-use of the Insurance Rebate expense account this year. Assistant Chief Smith explained that since Hurricane Katrina, the State gives about \$36,000.00 of restricted fire department funds which has been placed in an account. This money is to be used to purchase something needed for the Fire Department- equipment, training, uniforms, capital outlay, etc... The money has been allocated to add toward the purchase a tanker truck. Mayor Longo asked if it could be used as match money. Asst. Chief Smith no, it had to be used as purchases for Fire

Personnel. Smith noted there was a recent story of a City that converted the money to the General Fund; and that town had to pay the money back to the State. Mayor Longo said that the auxiliary personnel, as well as the full-time personnel have done a great job in stepping up. Asst. Chief Smith said that he appreciates all of his guys.

BUILDING DEPARTMENT/ BUDGET FY 2010-2011

Re: Building Official/Recovery Manager Brent Anderson discussed plan for Budget FY 2010-2011 additional cuts requested by the Board at the Special Meeting of 9/15/10.

Building Official/Recovery Manager Brent Anderson presented the Board with information related to budget cuts in the Building/Permits Department. Mr. Anderson said that by not re-hiring a Code-Enforcement Officer, this will cut approximately \$37,000 (which includes benefits) from the budget, reducing the unemployment expense line in his budget by \$13,200, and cutting fuel expenses and operating costs for a total reduction of about \$60,000. Alderman Piazza asked about the unemployment cost reduction. Mr. Anderson said that he has no one currently on unemployment, this is why Mr. Anderson was able to cut this. Alderman Piazza asked if we could just cut unemployment like this. Mr. Worrel explained that the City does not pay unless there is a claim of interest and that the City is on a reimbursement plan. Mr. Yarborough explained that the position has been eliminated; therefore there can be no claim for that line item in the budget.

ANIMAL SHELTER /BUDGET FY 2010-2011

Re: Animal Shelter Director, Dina Allen discussed plan for Budget FY 2010-2011 additional cuts requested by the Board at the Special Meeting of 9/15/10.

Animal Shelter Director, Dina Allen stated that she would start billing the City of Bay St. Louis for sheltering and caring for their animals; this will create \$18,000 of revenue and the Department will cut \$2,479.00 from operating costs.

PUBLIC COMMENTS/BUILDING DEPARTMENT

Re: Ms. Mikelle Williamson asked about the lack of a Code Enforcement Officer

Ms. Mikelle Williamson asked who be serve as the Code Enforcement Officer. Mayor Longo said that after Hurricane Katrina, the duties were split among the other building officials, as well as with the Police and Fire Department personnel who report code enforcement infractions as they see them when driving on duty.

GENERAL GOVERNMENT/BUDGET FY 2010-2011

Re: General Government, Comptroller Tom Worrel discussed plan for Budget FY 2010-2011 additional cuts requested by the Board at the Special Meeting of 9/15/10.

Mr. Worrel told Board members that in addition to salary reductions, Court Department Capital Outlay was cut and legal fees were cut by about \$115,000.00. Alderman Schmitt asked if this was among all Gen. Government departments. Mr. Worrel said that it was and the departments budget cut goal was met.

PARKS AND RECREATIONS/BUDGET FY 2010-2011

Re: Parks and Recreation Director, Chris Johnson discussed plan for Budget FY 2010-2011 additional cuts requested by the Board at the Special Meeting of 9/15/10.

Parks and Recreations Director told Board members that he had no budget cuts; everything in his departments are under budget to start with. The Board members concurred.

PUBLIC COMMENTS

Mr. Alfred Harris asked about the Board entering into Executive Session related to budget discussions and asked if there would be numbers when they come out. Mr. Yarborough said the Budget will be advertised by the end of the month, and he did not know what would be done in Executive Session, but no action would be taken in Executive Session. Mr. Harris asked if the Board thought the people have the right to

know the numbers that will be cut from each Department. Mr. Yarborough said the numbers will be posted by the end of the month. Alderman Schmitt stated that there will be no action taken during Executive Session, there could be 40 people cut, that does not mean that 40 people will be cut, no decisions will be made.

EXECUTIVE SESSION

Re: Personnel Issues; Police and Public Works Departments

Alderman Schmitt moved, seconded by Alderman Stahler to consider going into Executive Session to discuss personnel issues, Police and Public Works Departments.

City Attorney Yarborough asked audience members to step outside the Board Room for the Board to discuss consideration of entering Executive Session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Piazza and Schmitt

Abstain: None

Voting Nay: None

Absent: None

Alderman Stahler moved, seconded by Alderman Geoffrey to go into Executive Session to discuss personnel issues, Police and Public Works Departments.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Piazza and Schmitt

Abstain: None

Voting Nay: None

Absent: None

With no positive or negative action taken Alderman Piazza moved, seconded by Alderman Stahler to come out of Executive Session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Piazza and Schmitt

Abstain: None

Voting Nay: None

Absent: None

BUDGET FY 2010-2011

Re: Total Amount of Budget Cuts: by Department

Comptroller Tom Worrel announced the following budget cuts, by department.

a. General Government	\$151,058.00
b. Police Department	\$176,000.00
c. Fire Department	\$150,400.00
d. Building Department	\$ 30,600.00
e. Streets Department	\$ 90,700.00
f. Animal Shelter	\$ 20,500.00
g. Utility Department	\$ 38,900.00

Mr. Yarborough asked City Clerk Planchard about the budget format categories required by the State Audit Department. Mrs. Planchard said that she requires each fund and department within to be categorized by Personnel Services, Supplies, Contractual Services and Capital Outlay to comply with budget format recommended by State Audit Department for submittal by the City. Mr. Yarborough said the numbers read by the Board were the numbers recommended by the Department Heads and recommended a motion stating the same.

Mr. Yarborough said the Department Heads are instructed by the Mayor, not to take action on lay-offs of employees at this time.

Re: Accept Budget Recommendations as presented by Department Heads

Alderman Schmitt moved, seconded by Alderman Geoffrey to accept Department Heads recommendations on how to allot cuts into 4 budget categories as required by the State Audit Department.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Piazza and Schmitt

Abstain: None

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn at 8:25 p.m.

Alderman Schmitt moved, seconded by Alderman Geoffrey to adjourn the meeting at 8:25 p.m.

A vote was called for with the following results:

Voting Yea: Stahler Geoffrey, Piazza, and Schmitt

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Longo on October 8, 2010

Lisa B. Planchard
City Clerk

The Minutes of September 21, 2010 have been read and approved by me on this the 8th Day of October, 2010.

John Thomas Longo
Mayor