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**Regular Meeting Agenda
September 21, 2016
6:30 p.m.**

9/20/2016 9:04:03
PM

1. Pledge of Allegiance
2. Moment of silence
3. Public Comments – Mr. Ron Thorp to discuss the consolidation of the Bay-Waveland and Hancock County School Districts
4. Mayor's Report
 - a. Special thanks to Firefighter Michael (M.J.) Jackson for donating sod to finish the Splash Pad at MLK (Herlihy) Park and the Tennis and Basketball Courts at Bourgeois Park on Central Avenue.
5. Aldermen's Comments
6. Motion to approve the Docket of Claims in the amount of \$635,705.39 dated September 21, 2016 as submitted.
7. Motion to approve the Minutes of the Regular Meetings of August 17, 2016 and September 6, 2016 (will upload to Dropbox Monday), along with the Special Meetings of August 23, 2016, August 24, 2016 August 29, 2016, September 1, 2016, and September 8, 2016, as submitted by the City Clerk.
8. Motion to appoint Ron Duckworth as Deputy City Clerk (will be uploaded to DropBox by Fri. afternoon).
9. Motion to advertise for RFP's/Bids for annual Auditing Services of the City's financials.
10. Motion to declare the following three assets as surplus property and approve to advertise for bids for the sale of each, as listed (Items a-c):
 - a. Trailer, Mobile Home (single wide), 2005- Bar Code 1032858 (formerly Fire Stn.-Gulfside Dr.)
 - b. Trailer, Mobile Home (double wide), 2006-Bar Code 1238215 (Serial #011-06-816-22699A) & Bar Code 1238216 (Serial #011-06-816-22699B) (formerly Police Station-Coleman Ave)
 - c. Trailer, Mobile Home/Modular Office (double wide), 2006-Bar Code 1238566 (Serial #G800570-B) & Bar Code 1238567 (Serial #G800570-A) (formerly Animal Shelter-Gulfside Dr.)
11. Motion to approve the Mayor's signature on any AT&T Repair Billing Litigation Claim Form(s) to be paid a settlement in the amount of \$134.23 related to the terms of the Court's final judgment and order for Repair Billing Litigation Claims.
12. Motion to approve the following Close-Out Forms related to the Installation of flow Meters & Meter Vaults and signatures thereon as required as listed, (Items a-i):
 - a. Substantial Completion Certificate
 - b. Final Payment Application and Certificate Signature Page
 - c. Payment Application/Invoice No. 2 & Final to DNA Underground LLC in the amount of \$2,203.95.
 - d. Contract Completion Certificate
 - e. Recommendation for Final Acceptance of Contract
 - f. Final Completion Inspection Report
 - g. Final Waiver of Lien
 - h. Consent of Surety to Final Payment
 - i. Contractor's Affidavit of Release of Liens & Waiver of Lien
13. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required) as listed (Items a-e)
 - a) Invoice #N20121965 from AMEC Foster Wheeler in the amount of \$5,815.34 – HMGP Citywide Drainage Improvements Project.
 - b) Invoice #216-042-2 from Compton Engineering in the amount of \$658.80 – City of Waveland subdivision review.
 - c) Invoice #215-068-12 from Compton Engineering in the amount of \$1,880.00 – Construction of Lighthouse, Outdoor Recreation - Tideland.

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- d) Invoice #216-021-6 from Compton Engineering in the amount of \$ 5,590.00 – Phase II Stormwater Program Plan.
 - e) Invoice #215-065-19 from Compton Engineering in the amount of \$10,340.95 – Facilities Plan and Related Services (SRF), Citywide Sewer Improvements.
14. Motion to approve the following travel as listed (Items a&b):
- a) Motion to approve travel for City Clerk Lisa Planchard to attend the 2016 Master Municipal Clerk and Committee Session September 26-28, 2016 in Raymond, MS. Ms. Planchard was selected to serve as MMCCA Co-Chair to Mentoring Committee. Cost to the City will be a registration fee of \$75.00, per diem for 2 days and use of a city vehicle.
 - b) Motion to approve travel for City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard to attend the 2016 Fall Session of the Certified Municipal Clerks, Tax Collectors and Deputies (CMCC) Program October 19-21, 2016 in Hattiesburg MS. for continuing education. Cost to the City will be a registration fee each of \$200.00, lodging each for 2 nights, 2 days per diem each and use of a city vehicle. Assuming Mr. Duckworth is approved as Deputy City Clerk above, City Clerk Planchard will not attend this session, and instead send Mr. Duckworth to start his certification.
15. Motion to approve Ordinance 368, Crime Stoppers Assessment of \$2.00 per moving violation assessment to be collected in cases processed through Waveland Municipal Court for distribution to MS. Department of Public Safety, Division of Crime Stoppers.
16. Motion to approve Ordinance Number 369 Tax Abatement Ordinance for the Central Business District, in accordance with MS. Code Ann. Section 17-21-5, as amended, excluding School District taxes, and urging the Hancock County Board of Supervisors to provide for Exemptions qualified by the City of Waveland.
17. Motion to approve Annual Use License for Permit and Inspections fee with MDCCI-Permit MD (Mark Dykes Computer Consulting, Inc.) Invoice #164-674 in the annual amount of \$1,300.00. This is software for the Building Department which includes free upgrades and telephone support.
18. Motion to authorize Mayor Mike Smith, as Chief LPA Official, to write Mr. David Seyfarth with Mississippi Department of Transportation (MDOT) notifying MDOT of the City's intention to activate project design and construction improvements on Nicholson Avenue.
19. Spread on the Minutes the following being (Items a-e):
- a) Mayor's appointment of Mrs. Maureen Anderson to the Hancock County Resource Agency.
 - b) Reimbursement to Alderman Jeremy Burke in the amount of \$22.68 for travel related to his attendance at the 2016 MML Legislative Planning Meeting in Gulfport, Mississippi.
 - c) Court Collections Report for the month of August 2016.
 - d) The following appointments to the Zoning Ordinance Review Committee (voluntary positions) as follows:
 - 1) John Becker – Ward 1
 - 2) Charlene Black – Ward 2
 - 3) Buddy Bourn – Ward 3
 - 4) Mickey Lagasse – Ward 4
 - 5) Bill Carrigee as Chairperson
 - 6) Christine Gallagher Zoning Official
 - e) Revenues and Expenditures Report for August 2016 at this, the second meeting of September 2016.
20. Motion to prompt a closed door discussion regarding
21. Motion to enter Executive Session to discuss
22. Motion to exit Executive Session with no action taken
23. Adjourn