

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at Waveland City Hall, 301 Coleman Avenue, Waveland, MS. on October 2, 2012 at 6:30 p.m. to take action on the following matters of city business.

(Tape of meeting for listening available in office via records request)

ROLL CALL

Mayor Garcia noted for the record the presence of Aldermen Stahler, Geoffrey Lafontaine, and Kidd along with City Attorney Gary Yarborough and City Clerk Lisa Planchard.

PUBLIC COMMENTS

Re: Mr. Glenn Hood with the Waveland Community Coalition came to request that the City provide portolets and use of City Hall's dumpster for the upcoming WaveFest. Mr. Hood said that their vendor they normally use for this service is having licensing problems this year and is unable to provide them. Purchasing Clerk Karen Cerami came forward to answer Board questions as to cost. Alderman Lafontaine said that he felt strongly about the City providing support for the WaveFest. Mayor Garcia asked the Board if they would entertain a motion to provide the Waveland Community Coalition Portable toilets for the event.

AMEND AGENDA/PURCHASING/WAVE FEST/EVENTS

Re: Amend Agenda to Authorize the Purchasing Clerk to Obtain Quotes and Supply Portolets for WaveFest

Alderman Lafontaine moved, seconded by Alderman Kidd to amend the agenda to authorize the Purchasing Clerk to get quotes and supply 12 regular portolets and 1 handicapped portolet for the WaveFest event.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

Re: Authorize the Purchasing Clerk to Obtain Quotes and Supply Portolets for WaveFest

Alderman Lafontaine moved, seconded by Alderman Geoffrey to authorize the Purchasing Clerk to get quotes and supply 12 regular portolets and 1 handicapped portolet for the WaveFest event.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

MAYOR'S REPORT (EXHIBIT A)

Re: Mayor Garcia commented on the following:

- Thanked Mrs. Tish Williams and her staff for their work in showcasing the Business Incubator for the Ribbon Cutting and Business Expo event. The Mayor said that he and the Board received many great compliments about the event.
- On Wednesday September 26, the Mayor, Mrs. Lisa Planchard, Mrs. Janet Dudding, Chief Mike Smith and Mr. Gary Yarborough met with FEMA representatives regarding damages sustained to the Garfield Ladner Memorial

Pier and the Veterans Memorial as a result of Hurricane Isaac. Mr. Donnelly has requested a FEMA Marine Engineer to assist with the oversight of whichever engineer the City selects to evaluate and validate the damages to those facilities. That engineer should be in Waveland by mid-October. It was recommended the City begin the process to hire an engineering firm to assess damages.

- Several members of FEMA, along with Mr. Jamie Miller of Congressman Steven Palazzo's office came to City Hall on Wednesday and completed a windshield assessment through Waveland that afternoon.
- Thanked all of those who attended the Keep Waveland Beautiful Meet, Greet and Eat at the Waveland Business Incubator. The Mayor thanked the members of the Keep Waveland Beautiful organization for their continued beautification efforts in Waveland.
- Mr. Glenn Hood with the Waveland Community Coalition provided everyone with an update of the WaveFest festivities scheduled for this weekend. Police Chief Kenny Hurt updated the Board about barricades being borrowed from Hancock County for the event.
- Mr. Clarence Harris advised the Mayor that volunteers from the *Giving Circle*, Saratoga Springs, New York will be coming to Waveland to help build a stage at Martin Luther King Park. The Mayor read a brief description of the many recovery efforts provided by the *Giving Circle*. Mr. Harris thanked the Board for mentioning the upcoming building project.

BUILDING DEPARTMENT/PARKS AND RECREATIONS/AMEND AGENDA
Re: Amend agenda to Authorize the Mayor to Submit a Building Permit and Waive Associated Permit Fees Related to the Construction of a Stage at Martin Luther King Park

Alderman Geoffrey moved, seconded by Alderman Lafontaine to amend the agenda to authorize the Mayor to submit a building permit for the construction of a stage at the Martin Luther King Park and waive any permit fees associated with that application. City Attorney Yarborough explained that since the City would be the applicant, the City would be paying money to the City, thus the request for waiver.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

Re: Authorize the Mayor to Submit a Building Permit and Waive Associated Permit Fees Related to the Construction of a Stage at Martin Luther King Park

Alderman Geoffrey moved, seconded by Alderman Lafontaine to authorize the Mayor to submit a building permit for the construction of a stage at the Martin Luther King Park and waive any permit fees associated with that application. City Attorney Yarborough explained that since the City would be the applicant, the City would be paying money to the City, thus the request for waiver.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

ALDERMEN'S COMMENTS:
Alderman Stahler:

- a. Reiterated the Mayor's comments that the ribbon cutting of the Business Incubator was spectacular, the weather was beautiful and was very well attended. Ms. Marilyn Arceneaux, a Waveland resident and 'President of the Arts' held a beautiful art show on the first floor of City Hall, also very well attended.
- b. Alderman Stahler, Mayor Garcia, Police Chief Kenny Hurt and Fire Chief Smith attended the opening of Diamondhead City Hall. It also was well attended and we're happy to welcome a new city in Hancock County.

Alderman Geoffrey:

- a. Wanted to ask Mr. Anderson if he had followed up on an issue. Since Mr. Anderson is not present, he will speak to Mr. Anderson the next day.

Alderman Lafontaine:

- a. Spoke with Ms. Marilyn Arceneaux about getting the kids involved in an art project painting the walls at the end of Waveland Avenue (at the beach). The goal would be to move forward with this after the first of the year.
- b. Aldermen Kidd and Lafontaine met with Pickering engineering regarding the drainage project. On Sycamore Street between Herlihy and where it turns to go into Waveland Avenue is not draining. It's been several days since the recent rain event and the water is up in the yards. Alderman Lafontaine said he spoke with the engineer about a resolution to this problem. In addition, the area near Espana Park has a drainage problem. He said he had to walk through 3 inches of water to get to a citizen's shed, "Something is backing up that area that we need to address". Mayor Garcia noted that Pickering Engineering was ahead of schedule with the surveying portion, but this is why he had asked that the Aldermen meet with Pickering (2 on 2) to discuss drainage problems specific to their areas since they may be more familiar than Pickering is. Alderman Geoffrey said that he would have to get with Vince (Altese, with Pickering) on this. Alderman Lafontaine said he realized the process would take a year, but it would be beneficial to help with the drainage in this area sooner because it is getting worse and he's concerned about people getting water in their homes. Mayor Garcia said, "This is our time to get it right; it's a \$6.9 million, 100% drainage project that we got, so we need to get this one right."

Alderman Kidd:

- a. The Highway is looking a lot better. Asked if the sides of the highway would be cut by this weekend. Mayor Garcia said, "Yes".
- b. Noticed that a manhole cover in front of 84 Lumber was pushed to the side and rainwater could get into it. The Mayor noted that this brings up a very good point; he explained the reasons for doing curfews during hurricanes is because of the potential hazards caused by open manholes and how the covers try to float up.
- c. Asked about illegal signs on Highway 90. The Mayor said he spoke with Mr. (Bill) Carrigee about this issue and thinks that MDOT picked up all of those signs, because since their conversation they have all disappeared.
- d. Spoke with Pickering about the major drainage project, but also felt that he picked it apart to address issues in his ward. He added that he looks at it every day and when heavy rains come and communicating with the residents where the problem areas are, they can be addressed.

HANCOCK COUNTY UTILITY AUTHORITY

Re: Mr. David Pitalo with Hancock County Utility Authority; Midge Fly problem in Ward 1

Mr. David Pitalo with the Hancock Utility Authority said this had originally been brought to his attention by Alderman Stahler at a Utility Authority meeting. Mr. Christian Stephenson with MS Extension Service provided some information (see handout) which explained that unlike mosquitoes, these insects swarm but do not bite. There is nothing that can really be done about it; Mr. Pitalo explained that these fly's have a very short life span and will really only subside when the colder weather starts. He said that Mr. Stephenson suggested the possibility of stocking the lagoon (off of Longo Street) with a certain types of fish (buffalo carp or catfish – 100 fish per acre). Mr. Pitalo added that these insects should be gone in 2 weeks hopefully; they may return next year or we may not see them next year. Mr. Pitalo said mosquito spray does not really affect midge flies; it might kill off immediately what it hits, but all the larvae in the water and under the

trees, it will not affect. He also added that Mr. Stephenson is trying to locate him some of these fish to stock the lagoon. Alderman Stahler said she would scan and email the paperwork from the MS. Extension Service regarding midge flies to her constituents in the affected area. Mr. Pitolo said he would stay in touch and return to a subsequent Board meeting if needed. **(EXHIBIT B)**

MINUTES

Re: Meetings of September 19, 2012

Alderman Geoffrey moved, seconded by Alderman Lafontaine to approve the Regular Meeting of September 19, 2012, submitted by the City Clerk.
(EXHIBIT C)

On the second to last page, Alderman Lafontaine questioned some wording of a title prior to entering Executive Session and requested the title '**NO VOTE TAKEN, ENTERED EXECUTIVE SESSION**' be changed to read '**NO VOTE TAKEN ON THE ISSUE, ENTERED EXECUTIVE SESSION**'. Mrs. Planchard said she would make the change.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims Nos.

Alderman Kidd moved, seconded by Alderman Stahler to approve the Docket of Claims dated 10/02/2012, except to table transaction numbers 121969, 121970, and 121971; docket submitted by the City Clerk. **(EXHIBIT D)**

During discussion, Aldermen Lafontaine and Kidd had several questions about the docket which were answered by Ms. Karen Cerami and Ms. Planchard. Because of repetitive repairs to the AC units at the Civic Center, Alderman Kidd and Lafontaine asked that the 3 invoices from Geiger AC be tabled until warranties can be checked to see if some of these repairs might be covered; being transaction numbers 121969, 121970, and 121971.

001 Fund – 676 -769

100 Fund – None

101 Fund – 9

102 Fund – None

103 Fund – None

124 Fund – None

125 Fund – 67

127 Fund – 9 -12

200 Fund – None

400 Fund – 387- 414

601 Fund – 268

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine and Kidd

Nay: None

Absent: None

RSVP

Re: Claims

Alderman Lafontaine moved, seconded by Alderman Stahler to approve the RSVP Claims. **(EXHIBIT E)**

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

PLANNING AND ZONING (EXHIBIT F)

Re: Ronald E. Hughes, 207 Fifth Street

Ronald E. Hughes did not appear before the commission with his request for a variance of eight feet from the required front and rear yard setbacks in order to build a new residence on his property located at 207 Fifth Street, Legal description; Block 6, lots 32-37 Anchorage Subdivision, City of Waveland, Hancock County Mississippi. This motion was tabled by the Planning & Zoning Board until their next regularly scheduled meeting.

Steve Hand moved, seconded by Clarence Harris to table the request until October 29, 2012, so that Mr. Hughes could be present. No action required by the Board of Mayor and Aldermen at this time.

GARFIELD LADNER MEMORIAL PIER/HURRICANE ISAAC/REQUEST FOR PROPOSALS (RFPs)/ADVERTISEMENTS

Re: Advertise for RFP's for Engineering Services related to the Garfield Ladner Pier

Alderman Stahler moved, seconded by Alderman Geoffrey to advertise for RFP's for engineering services related to the Garfield Ladner Memorial Pier; damage analysis and repair estimates needed as a result of Hurricane Isaac.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

MUNICIPAL COMPLIANCE QUESTIONNAIRE/BUDGET FY 9/30/2012

Re: Annual Municipal Compliance Questionnaire

Alderman Stahler moved, seconded by Alderman Kidd to approve the annual Municipal Compliance Questionnaire for FY 9/30/2012. **(EXHIBIT G)**

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

AGREEMENTS/BANNER, FLAG, HOLIDAY DECORATION

Re: Mississippi Power Company's Banner, Flag or Holiday Decoration Attachment Agreement

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve the Mississippi Power Company's Banner, Flag or Holiday Decoration Attachment Agreement and authorize signatures thereon, as approved by City Attorney Gary Yarborough.
(EXHIBIT H)

Mr. Yarborough said there is an addendum that he has added to the agreement; what will be removed from the agreement is item 15 related to the insurance. He said MS. Power, this afternoon, approved the Certificate of Insurance the City provided and that Certificate, along with a copy of the policy and this executed agreement will be sent to MS. Power.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**CENTRAL FIRE STATION/TRAINING FACILITY AND DRAFTING PIT/BIDS
Re: GM&R Construction as lowest, best and most responsive bid**

Alderman Stahler moved, seconded by Alderman Kidd to approve GM&R Construction as the lowest, best and most responsive bid in the amount of \$218,290.13 for the Waveland Fire Department Training Facility and Drafting Pit as recommended by Compton Engineering, Inc. **(EXHIBIT I)**

Mr. Yarborough said the City solicited bids through advertisement on July 14th and 21st. Sealed bids were received and there was one Addendum submitted by Compton Engineering to the contractors. Mr. Yarborough noted his correspondence to Mr. Studstill with Compton Engineering with a series of questions. The record reflects that GM&R acknowledged receipt of the addendum in their bid document, which the Supreme Court stated acknowledgement is an agreement to be bound by, which was also returned to Compton. Compton stated that they complied with those requirements. There are some price adjustments in the bid tabulations that were submitted by Compton. The prices don't match the numbers submitted by GM&R. GM&R had 10 items that were the quantity versus unit price; multipliers don't match with the amount that they submitted on their bid. Their lump sum on their bid was \$218,291.00. The amount that is before the Board today is to approve the amount of \$218,290.13, which is an \$.87 rounding error. Mr. Yarborough submitted this to John Studstill, the engineer of record on this project. Mr. Yarborough then read Mr. Studstill's response (see Exhibit). He told Board members The Supreme Court stated the Governing Authority may waive a bid irregularity if the intended correction is evident on the face of the bid document and said the Board/City also retained and reserved its rights in the bid instructions to waive any and all informalities not involving price, work, or competitiveness. So if the Board approves GM&R, the Board is approving them stating the discrepancies in the multiplier did not affect the competitiveness of the bid and is a waivable informality. Alderman Lafontaine noted Mr. Yarboroughs reviewing of this contract and asked if GM&R would still be the lowest bid. Mr. Yarborough said yes they are still the lowest with or without the discrepancy change. The document in there also states that the unit and quantity prices are used solely for the effect and purpose of evaluating the prices of the bids and those would be adjusted during the work. There would have been a lowest actual on either way and it didn't affect the competitiveness of it and they were all sealed bids. But the Board just has to make a record formally that the Board is waiving that discrepancy. This is a totally net change of \$.87 cents. Alderman Kidd asked about the start date. Mr. Yarborough said it is 120 days.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

VETERANS MEMORIAL IMPROVEMENTS PROJECT/BIDS
Re: Reject all Bids Received August 22, 2012

Alderman Geoffrey moved, seconded by Alderman Lafontaine to reject all bids received August 22, 2012 related to the Veterans Memorial Improvements project. Scope of work has significantly changed since the bid opening, as a result of Hurricane Isaac.

Mr. Yarborough said the City reserves the right to reject all bids in our bid submissions. This is necessitated by a change of scope likely to result from ISAAC. Mr. Yarborough said the City will be submitting a PW (project worksheet); there will be, irrespective of which way it goes, some Tidelands match that will be needed. Mr. Mike Smith is working on PW preparation with FEMA representatives. Mr. Lagasse said that since the City is required to match 12.5% of the PW money; the Tidelands (which are non-Federal) will actually be the City's match for the repairs. He added that original improvements and ISAAC repairs can be bid at the same time; mitigation can be done separately. City Attorney Yarborough said he would notify all bidders that the bids have been rejected.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**INVOICES/PAY REQUEST/WATER SYSTEM EXTENSION ANNEXED
AREA/CENTRAL FIRE STATION/TRAINING FACILITY AND DRAFTING
PIT/VETERANS MEMORIAL IMPROVEMENTS PROJECT/HMGP
DRAINAGE IMPROVEMENTS PROJECT/TASK ORDERS**
Re: Payment of Invoices by Various Contractors

Alderman Kidd moved, seconded by Alderman Geoffrey to approve the following invoices (except to Table Item a) submitted by various contractors and recommend to be placed in line for payment consideration contingent upon receiving funding from grant sources, as submitted by Recovery Manager, Brent Anderson, as listed (Items b-f):

(EXHIBIT J)

- a) ~~Payment Request No. 23 from Reynolds, Inc in the amount of \$135,275.18 – Water System Extension – Annexed Area. **TABLED**~~
- b) Invoice No. 212-024-5 from Compton Engineering in the amount of \$657.00 – Central Fire Station Training Facility and Drafting Pit.
- c) Invoice No. 212-018-6 from Compton Engineering in the amount of \$4,500.00 – Veterans Memorial Improvements Project.
- d) Invoice No. 212-018-5 from Compton Engineering in the amount of \$995.00 – Veterans Memorial Improvements Project.
- e) Invoice X17327119 from AMEC Environment & Infrastructure in the amount of \$111.40 – HMGP Drainage Improvement Project/Task Order No. 1.
- f) Invoice No. 80432286 from CDM Smith in the amount of \$5,997.00 – Central Fire Station.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

BUDGET MODIFICATIONS/WATER SYSTEM ANNEXED AREA

Re: Budget Modification No. 7

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve Budget Modification No. 7, #R-118-379-06-HCCR, Water System-Annexed Area.

(EXHIBIT K)

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

PURCHASING/EMERGENCY REPAIRS

Re: Lift the Bidding Requirement for Purchasing Related to an Emergency Sewer Repair on Jeff Davis Street

Alderman Kidd moved, seconded by Alderman Lafontaine to lift the bidding requirement for purchases of \$15,000 and over for this one instance to procure services of LJ Construction, Inc. to perform 320' of emergency sewer line repairs on St. Joseph Street near Garden Lane. Two quotes were obtained. This was an emergency situation posing a threat to the public life, health and safety of the citizens in the area of St. Joseph Street.

(EXHIBIT L)

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**CITYHALL/DONATIONS/COMPTROLLER/RESIGNATION/PERSONNEL/
REQUEST FOR CASH REIMBURSEMENTS/**

Spread on the minutes the following (Items a-c):

- a) Receive two gifts of artwork, 1) painting entitled Macs Inlet, 1996, by Iva Morris (30" high x 38" wide) and 2) Sail Boat Painted on Coastal map by K. Holland, approximately 25" high x 31" wide; both pieces donated by Mr. Bruce Campbell and Ms. Ann Steinmetz for the enjoyment of the citizens of Waveland in their new City Hall. These are currently hung in the Utility Department. **(EXHIBIT M)**
- b) Resignation of Comptroller Janet Dudding, effective October 15, 2012.
- c) The following Request for Cash Reimbursements: **(EXHIBIT N)**
 1. #R-109-379-04-KCR in the amount of \$5,000.00 – Business Incubator
 2. #R-118-379-06-HCCR in the amount of \$135,275.18 – Water System Improvements Annexed Area.
 3. #R-118-379-01-HCCR in the amount of \$657.00 – Central Fire Station.
 4. #R-109-379-04-KCR in the amount of \$43,887.66 – Business Incubator.

**BUSINESS INCUBATOR/CDBG/CLOSEOUT PACKAGE/MISSISSIPPI
DEVELOPMENT AUTHORITY (MDA)**

Re: Recipient Closeout package for the Business Incubator

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the MDA Katrina CDBG Recipient Closeout Package for the Waveland Business Incubator and authorize

Mayor to sign; as presented by Michele Moore with Jimmy G. Gouras, Urban Planning Consultants, Inc. **(EXHIBIT O)**

Alderman Stahler said that she is concerned about approving this because there are some repairs issues still remaining with this building. She said if this is administratively closing out paperwork that is one thing, but if this is going to eliminate some discussion on problems that we've had, that's another. Mr. Yarborough said this is to close out the grant from MDA; it does not have bearing on parties that we've contracted with. Alderman Stahler will get with Mr. Yarborough about the issues she currently has with the building.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**PERSONNEL/COURT DEPARTMENT/CITY HALL/POLICE
DEPARTMENT/PUBLIC WORKS/UTILITY DEPARTMENT
Re: New Hire: Rhonda Cummings, Anitra Freeman, Donna Henry, Walter
Johnson, and Janelle Piazza**

Alderman Geoffrey moved, seconded by Alderman Kidd to approve the following new hires, all pending passage of drug test (Items a-e)

- a) Rhonda Cummings for Court Clerk, as recommended by Police Chief Kenny Hurt and Court Clerk Paula Fayard at an annual salary of \$27,000 per year.
- b) Ms. Anitra Freeman for part-time Deputy Court Clerk, as recommended by Police Chief Kenny Hurt and Court Clerk Paula Fayard at an annual salary of \$10,400.00.
- c) Ms. Donna Henry as Human Resources/Payroll/Personnel Clerk as recommended by City Clerk Lisa Planchard at a rate of \$27,000.00 per year.
- d) Mr. Walter Johnson as dedicated Meter Reader in the Utility Department at an annual salary of \$21,840.
- e) Ms. Janelle Piazza as a part-time receptionist for the Waveland Police Department as recommend by Police Chief Kenny Hurt at a salary of \$10,400 annually.

During discussion, Alderman Lafontaine asked to vote each one individually and asked for discussion. He asked if there had been a preference for Veterans and Waveland residents. Mayor Garcia said that these individuals were all interviewed by different department heads and they selected the best candidates of the applicants received. Alderman Kidd said that he spoke with someone who was a previous employee and had been laid off and said that "she" had not been offered a job. Mayor Garcia asked, "Did they apply"? Mr. Yarborough said if there would be discussion about individuals, this would have to be discussed in Executive Session.

**EXECUTIVE SESSION
Re: Personnel issues; Police, Court, Human Resources and Utilities Departments**

Alderman Kidd moved, seconded by Alderman Lafontaine to consider Executive Session to discuss personnel issues in Police, Court, Human Resources, and Utilities Department.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

Alderman Kidd moved, seconded by Alderman Lafontaine to enter Executive Session to discuss personnel issues in Police, Court, Human Resources and Utilities Department.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

Alderman Kidd moved, seconded by Alderman Lafontaine to exit Executive Session with no action taken.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**PERSONNEL/COURT DEPARTMENT/CITY HALL/POLICE
DEPARTMENT/PUBLIC WORKS/UTILITY DEPARTMENT
Re: New Hire: Rhonda Cummings, Anitra Freeman, Donna Henry, Walter
Johnson, and Janelle Piazza**

Alderman Geoffrey moved, seconded by Alderman Kidd to approve the following hire, pending passage of drug test:

- a) **Rhonda Cummings** for Court Clerk, as recommended by Police Chief Kenny Hurt and Court Clerk Paula Fayard at an annual salary of \$27,000 per year.

A vote to hire was called for with the following results:

Yea: Stahler, Geoffrey, and Kidd

Nay: Lafontaine

Absent: None

Alderman Geoffrey moved, seconded by Alderman Kidd to **TABLE** the following hire, pending passage of drug test:

- b) Ms. **Anitra Freeman** for part-time Deputy Court Clerk, as recommended by Police Chief Kenny Hurt and Court Clerk Paula Fayard at an annual salary of \$10,400.00.

A vote to **TABLE** was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine and Kidd

Nay: None

Absent: None

Alderman Geoffrey moved, seconded by Alderman Kidd to approve the following hire, pending passage of drug test:

- c) Ms. **Donna Henry** as Human Resources/Payroll/Personnel Clerk as recommended by City Clerk Lisa Planchard at a rate of \$27,000.00 per year.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, and Kidd

Nay: Lafontaine

Absent: None

Alderman Geoffrey moved, seconded by Alderman Kidd to approve the following hire, pending passage of drug test:

- d) Mr. **Walter Johnson** as dedicated Meter Reader in the Utility Department at an annual salary of \$21,840.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, and Mayor Garcia (to break tie vote)

Nay: Lafontaine and Kidd

Absent: None

Alderman Geoffrey moved, seconded by Alderman Kidd to approve the following hire, pending passage of drug test:

- e) Ms. **Janelle Piazza** as a part-time receptionist for the Waveland Police Department as recommend by Police Chief Kenny Hurt at a salary of \$10,400 annually.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, and Mayor Garcia (to break tie vote)

Nay: Lafontaine and Kidd

Absent: None

CONTRACTS/CITY HALL

Re: Professional Service Contract with Ms. Janet Dudding

Alderman Stahler moved, seconded by Alderman Kidd to approve the Professional Service Contract with Ms. Janet Dudding as Financial Consultant, at a rate not to exceed \$24,000 per year, pending contract review by City Attorney. **(EXHIBIT P)**

During discussion, Alderman Lafontaine said that he does not agree with this and felt this should be done in house and not a part time position out of state. Alderman Kidd asked about the amount of work that could get done during the week. Ms. Dudding said the City of Waveland now has the technology to allow her to work electronically from home; she is able to login, see her computer screen and touch everything on the network. She added that she is able to take a telephone with her so that if they were to call her, they could call her on the City line or cell phone and reach her. She explained that she will still be auditing every receipt, auditing every expenditure, doing the bank reconciliations and the grants; daily receipts and deposits will be handled by fulltime staff. She would

be on site every other week after Board meetings, handling grant payments, purchase orders on contracts, etc... Ms. Dudding said she felt the City had come a long way, but we're not finished yet and doesn't want to leave the City in a lurch, so she is willing to make the sacrifice to drive back and forth at her cost to continue financial assistance; she doesn't see this lasting more than a year. Alderman Stahler recalled a conversation with Ms. Dudding about the situation not being a forever job, but thanked Ms. Dudding for the great job she has done and putting the City on the right foot and getting us in a situation where we can manage. She said she thought Ms. Dudding would be a perfect person to train whoever we hire and see perhaps this relationship starting with more hours per week and maybe dwindling as time goes along. Alderman Kidd said that he hated to have Ms. Dudding leave, with all of the work that has been accomplished; he spoke with the Mayor regarding his concerns earlier this evening. He said that he understood there were a lot of projects that have been ongoing, but will be coming to an end and it's hard to 'teach someone in the 4th Quarter with the last 2 minutes of the game' with some of these projects coming to an end. Alderman Lafontaine said his recommendation was different and was to have the city clerk fill in on this position and hire somebody as an assistant to Lisa (Planchard) until all of these projects are completed. Alderman Lafontaine commended Ms. Dudding for being able to give the Board numbers within 2 months time of being here that they could not get for 6 months prior to that and that the work that she did was great. Mayor Garcia explained there were many continuing issues that would be handled by Ms. Dudding to obtain funds for various upcoming projects for the City. He felt hiring someone to sit and watch Ms. Dudding while she was working to close out projects would not be a sensible move by the City. He said perhaps within 3 to 4 months we can look to hire someone to bring them on and Ms. Dudding can start working with them to train them and make a smooth transition. Alderman Kidd mentioned the City Clerk working as comptroller and hiring an assistant for her. Mayor Garcia said there are enough problems in the City right now financially; Janet (Dudding) got it straightened out. He doesn't think we need to break the City Clerk's position because it's not broken so don't fix it. Putting Ms. Planchard over to the Comptrollers position, she's not familiar with everything in the Comptroller's position because there are so many new laws in place and tasks that have changed. Ms. Planchard is a Certified City Clerk in that position and she is doing a good job in that position and I can't recommend that she serve as comptroller. Ms. Planchard said, "There aren't enough hours in a day to do both positions." Mr. Yarborough said that he had worked on the contract earlier in the day. The terms were the same as Ms. Smith's contract (adopted September 10, 2012) with a cap.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, and Kidd

Nay: Lafontaine

Absent: None

Re: Professional Service Contract with Ms. Bernie Cullen

Alderman Stahler moved, seconded by Alderman Kidd to approve the Professional Service Contract with Ms. Bernie Cullen for the Fire Department at a rate not to exceed \$12,000 per year, pending contract review by City Attorney. **(EXHIBIT Q)**

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

TRAVEL/CITY HALL/ALDERMEN/CONFERENCES

Re: Travel for Board of Mayor and Aldermen to attend the MML Small Town Conference

Alderman Stahler moved, seconded by Alderman Kidd to approve travel for the following item:

- a) Board of Mayor and Aldermen to attend the Small Town Conference on November 15 and 16, 2012 in Meridian, Mississippi. Cost to the City will be a registration fee of \$75.00 each, lodging for 2 nights each, 2 days per diem each and a city vehicle for travel.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

AMEND AGENDA/POLICE DEPARTMENT/CONTRACTS
Re: Amend Agenda: C. Perry Builder's, Contractor in Default

Alderman Lafontaine moved, seconded by Alderman Geoffrey to amend the agenda to declare contractor in default on C. Perry Builders Inc.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

Re: C. Perry Builder's, Contractor in Default

Alderman Lafontaine moved, seconded by Alderman Kidd to declare contractor in default on C. Perry Builders Inc.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

ADJOURN

Re: Adjourn meeting at 9:28 p.m.

Alderman Lafontaine moved, seconded by Alderman Kidd to adjourn the meeting at 9:28 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Garcia on October 19, 2012.

Lisa Planchard
City Clerk

The Minutes of the meeting of October 2, 2012 have been read and approved by me on this day the 19th day of October, 2012.

David A. Garcia
Mayor

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