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**Regular Meeting Agenda  
October 6 2015  
6:30 p.m.**

10/12/2015 4:01:48 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$717,881.79 dated October 6, 2015 as submitted.
9. Motion to approve the Minutes of the Regular Meeting of September 16, 2015, and the Blighted Property Meeting of September 16, 2015 (**uploaded to DropBox**) as submitted.
10. Motion to approve the RSVP Claims.
11. Motion to award Ground Zero Museum Construction bid to the lowest best and most responsive bid of DCD Construction, Inc. in the amount of \$90,280.00 for building and other improvements to the Civic Center Ground Zero Museum; this recommendation by Ms. Allison Anderson, Unabridged Architecture.
12. **A.** Motion to approve contract with DCD Construction, Inc. in the amount of \$90,280.00 for furniture, finishes and equipment to support the use of the Old Waveland School (Civic Center) as the Ground Zero Hurricane Museum; approval shall authorized Mayor's signature on same.  
**B.** Motion to approve Notice of Award and Notice to Proceed with DCD Construction, Inc. CR#13234-MC for construction of the Ground Zero Museum at the Civic Center in the amount of \$90,280.00; this approval shall authorize Mayor's signature on documents.
13. Motion to accept donation from AMR, Mr. Gregory Doyle, to the City of Waveland Fire Department of one (1) cardiac monitor valued at \$42,000.00, which will be inventoried.
14. Discuss blighted property (tabled from 9/16/15 Public Hearing) of Ms. Conchita Garcia Hartel at the corner of East and Gordon; abandoned boat issue. Ms. Bernie Cullen will be present to discuss.
15. **PLANNING AND ZONING**  
**Robert and Donna Martin** appeared before the commission with a request for a conditional use in order to construct a nine hundred square foot accessory structure on their property in addition to the new construction of their residence to be located at 206 Nicholson Avenue. Legal description: Block 6, lots 3 & 4 and lots 46 & 47, E.W. Ullman Subdivision, City of Waveland, Hancock County, Mississippi.  
  
Commissioner Charlotte Watson moved, seconded by Mike Kopke to recommend that the Board of Mayor and Aldermen approve the applicant's request for a conditional use to construct a nine hundred square foot accessory structure on their property in addition to the new construction of their residence to be located at 206 Nicholson Avenue.
16. Motion to change the regular meeting of the Board of Mayor and Aldermen from Tuesday, November 3<sup>rd</sup> to Wednesday, November 4<sup>th</sup> because of the County and State Elections.
17. Motion to hire Mrs. Linda Pitts as RSVP director in the amount of \$16,800.00 (as budgeted for FY 2016) pending passage of drug test.
18. Motion to approve Mrs. Linda Pitts as signatory on the RSVP Bank Account with First Bank on the RSVP accounts with Mayor Mike Smith.

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19. Motion to approve the renewal of advertisement to be placed in the Bay High School Gym as requested by the Bay High Hardwood Club. Renewal cost of the sign would be \$100.00 for a 24" x 18" sign, with a \$100.00 renewal fee each subsequent year if the Board should so approve at that time. This advertisement is budgeted for FY 2016.
20. Motion to approve contract with Carrigee Consulting, LLC. (Building inspection services) for the period 10/1/15 through 9/30/16; same terms and price as fiscal year 2015.
21. Motion to approve travel for Alderman Bobby Richardson to attend the 2015 Board Member Management Training Class for 2015 with 1 night lodging, per diem for 2 days and use of a City Vehicle at one of the following locations listed: (Location a-c)
  - a) Tupelo, Mississippi on October 14, 2015.
  - b) Summit, Mississippi on November 12, 2015.
  - c) Meridian, Mississippi on December 10, 2015.
22. Motion to approve the Annual Municipal Compliance Questionnaire for the Fiscal Year Ending September 30, 2015.
23. Motion to approve Intra-Departmental Transfer of assets from the Fire Department to City Hall Administrative offices, described as the following being listed, (Items a-h):
  - a) HP Compaq Pro 4300 computer SN-2UA3170895 to Blighted Properties dept.
  - b) Samsung Computer Monitor SN-Z4KCHCLCC02974W to Blighted Properties dept.
  - c) Lenovo ThinkPad Laptop Computer SN-MP-316CF 13/03 to the Mayor's office
  - d) Samsung Computer Monitor SN-Z4KCHCJD300156A to the Mayor's office
  - e) HP Compaq Pro 4300 Computer SN-2UA317087Z to the Mayor's office
  - f) Scan Snap S1500 Scanner SN-303752 to the Mayor's office
  - g) APC Backup Power Supply SN-380918X06708 to the Mayor's office
  - h) WD External Hard Drive SN-WCAU475288873 to the Mayor's office
24. Motion to accept the Assessed Valuation schedule from Tax Assessor/Collector, Jimmy Ladner of Real Property, Personal Property, Public Utility, Motor Vehicles, and Mobile Homes for the Year 2015 to be collected in 2016.
25. Motion to terminate the contract agreement with AMS Collections for Utility Department delinquent payments/collections and authorize City Attorney to memorialize and forward Notice of Termination and withdrawal of all City of Waveland accounts to AMS Collections.
26. Motion to approve an agreement with (HFS) Healthcare Financial Services, LLC. for collection of delinquent Utility Bills.
27. Motion to approve an Interlocal Governmental Cooperation Agreement between certain Mississippi Coast Municipalities and Counties (Bay St. Louis, Biloxi, Diamondhead, D'Iberville, Gautier, Gulfport, Long Beach, Moss Point, Ocean Springs, Pascagoula, Pass Christian, and Waveland, Boards of Supervisors for Hancock, Harrison and Jackson Counties) for development of a fiber optic ring for ultra-high-speed broadband, digital data infrastructure for internet service and for related purposes, all to be known as the "Silicon Coast Public Internet". (Tabled from Last Meeting).
28. Motion to authorize the Mayor's signature on the Mississippi Landmark Permit issued by the Board of Trustees of the Department of Archives and History for the (Old) Waveland Elementary School (Civic Center/Ground Zero Museum) MDAH Project #08-028-15.
- ~~29. Motion to hire Ward & Associates, P.C. Engineers at a cost of \$8,500 for construction administration for electrical installations for the Waveland Police Department Building.~~
30. Motion to approve transfer of funds from the HMGP Anticipation Note in the amount of \$303,800.00 to the Depository Bank Account to pay Kappa Development Invoice No. 10 related to the HMGP Citywide Drainage Improvements Project #1604-0420.

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31. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required), as listed (Items a-g):
- a) Invoice No. 0077456 from Pickering Firm, Inc. in the amount of \$12,068.70 – Citywide Drainage Improvements Project – HMGP Project Grant #1604-420.
  - b) Invoice No. 215-045-4 from Compton Engineering in the amount of \$4,200.00 – Sycamore St. Emergency Sewer Replacement.
  - c) Invoice No. 213-017-30 from Compton Engineering, Inc. in the amount of \$2,495.00 – Garfield Ladner Pier Repairs Project.
  - d) Invoice No. 215-065-1 from Compton Engineering, Inc. in the amount of \$13,575.00 – Facilities Plan and Related Sewer Services.
  - e) Pay Application No. 10 from Kappa Development in the amount of \$303,797.82 – Citywide Drainage Improvements Project.
  - f) Pay Application No. 2 from J.O. Collins Contractor, Inc. in the amount of \$94,751.87 – Waveland Police Department Building/Station. (See DropBox for updated cover letters and signed Pay App)
  - g) Pay Application No. 3 from J.O. Collins Contractor, Inc. in the amount of \$156,246.63 – Waveland Police Department Building/Station (See DropBox for updated cover letters and signed Pay App)
32. Spread on the minutes the following as listed, (Items a-e):
- a) Certificate of attendance for Court Clerk Rhonda Cummings at the University of Mississippi Law Center-Municipal Court Clerk Statewide Seminar, 9/16-18/2015
  - b) The following listing of City of Waveland unmarked vehicles:
    - 1. 2010 Nissan Pathfinder 5N1AR18U39C613177
    - 2. 2008 Expedition 1FMFK165X8LA86694
    - 3. 2008 Expedition 1FMFK165X8LA86695
    - 4. 2008 Expedition 1FMFK15518LA15868
    - 5. 2008 Ford F150 1FTPW14V88FA30459
    - 6. 2008 Ford F150 1FTPW14V88FA76566
    - 7. 2008 Ford F150 1FTPW14V28FA76616
    - 8. 2008 Ford F150 1FTPW14V28FA76675
    - 9. 2008 Ford F150 1FTPW14VX8FA76732
  - c) Requests for Cash Reimbursements:
    - 1. No. 16, R-109-379-07-KCR in the amount \$23,402.91 – East Jeff Davis Sewer Improvements Project.
    - 2. No. 17, R-109-379-07-KCR in the amount of \$69,810.03 – East Jeff Davis Sewer Improvements Project
    - 3. No. 18, R-109-379-07-KCR in the amount of \$51,946.99 – East Jeff Davis Sewer Improvements Project.
    - 4. No. 19, R-109-379-07-KCR in the amount of \$29,265.11 – East Jeff Davis Sewer Improvements Project.
    - 5. No. 18, R-109-379-06-KCR in the amount of \$14,931.62 – Jeff Davis Connector, Sewer Improvements Project.
    - 6. No. 19, R-109-379-06-KCR in the amount of \$56,465.71- Jeff Davis Connector, Sewer Improvements Project.
    - 7. No. 20, R-109-379-06-KCR in the amount of \$469,656.57 – Jeff Davis Connector, Sewer Improvements Project.
    - 8. No. 21, R-109-379-06-KCR in the amount of \$38,699.89 – Jeff Davis Connector, Sewer Improvements Project.
    - 9. No. 19, R-109-379-08-KCR in the amount of \$9,264.33 – West Jeff Davis Sewer Improvements Project.
    - 10. No. 20, R-109-379-08-KCR in the amount of \$665.75 – West Jeff Davis Sewer Improvements Project.
    - 11. No. 21, R-109-379-08-KCR in the amount of \$122,314.46 – West Jeff Davis Sewer Improvements Project.
    - 12. No. 22, R-109-379-08-KCR in the amount of \$37,487.65 – West Jeff Davis Sewer Improvements Project.
    - 13. No. 16, R-109-379-09-KCR in the amount of \$109,536.66- Gulfside Drive, Sewer Improvements Project.
    - 14. No. 17, R-109-379-09-KCR in the amount of \$9,643.25 – Gulfside Drive, Sewer Improvements Project.

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15. No. 18, R-109-379-09-KCR in the amount of \$250,543.96 – Gulfside Drive, Sewer Improvements Project.
  16. No. 19, R-109-379-09-KCR in the amount of \$22,633.29 – Gulfside Drive, Sewer Improvements Project.
  - d) Privilege License Report for the month of September 2015 activity and the Privilege License Report for the fiscal year 10/1/2014 to 9/30/2015, as submitted by Human Resources Director.
  - e) The Annual Municipal Compliance Questionnaire for the Fiscal Year Ending September 30, 2015.
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33. Motion to consider Executive Session to prompt a closed discussion regarding potential litigation regarding the Citywide Drainage Improvements Project.
  34. Motion to enter Executive Session to discuss potential litigation regarding the Citywide Drainage Improvements Project.
  35. Motion to exit Executive Session with no action taken.
  36. Motion to approve the Docket of Claims, Streets Payroll portion only, in the amount of \$13,209.84 as submitted.
  37. Adjourn