

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on October 22, 2014 at 6:30 p.m. to take action on the following matters of City business.

PUBLIC COMMENTS:

Re: Ms. Mikelle Williamson requested that Waveland once again apply to become a host City for Cruisin the Coast next year. She also asked for an update of the Police Station building. City Attorney Yarborough said that he's adding to tonight's agenda a takeover agreement for the bonding company to take over, to execute it, and then they'll be mobilizing. He added that it may take a couple of weeks to mobilize.

Re: Mr. Dwayne Bremer wanted to thank everyone for the last 4 years and wish all of the new candidates the best of luck in the election.

Re: Ms. Raquel Lafontaine reminded everyone of the Truck or Treat Halloween event Friday, October 31, 2014 from 5:30 pm to 8:00 pm. on Coleman Avenue.

Re: Mr. Brian Feroff, 3 year resident, originally from southern California commented on the construction mess on Nicholson Avenue (@ Jeff Davis) and said that it could have been much better designed with storm drain installations. His expertise is in construction so can speak from experience.

ROLL CALL

Mayor Garcia noted for the record the presence of Aldermen Stahler-Murphy, Geoffrey, Lafontaine and Kidd, along with City Clerk Lisa Planchard and City Attorney Gary Yarborough.

MAYOR'S REPORT:

Mayor Garcia mentioned that milling and patch work has started on the Movie Theatre road and a portion of McLaurin Street.

**CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/HMGP/AMEC GRANT
ADMINISTRATOR/MITIGATION MS. /APPLICANT AGENT**

RE: Mr. Chris Nobles, with AMEC, as Applicant Agent on Citywide Drainage Improvement Project to access Mitigation MS. for City of Waveland

Alderman Geoffrey moved, seconded by Alderman Stahler-Murphy to approve Mr. Chris Nobles, P.E., AMEC Grant Administrator, as Designated Applicant Agent for the Citywide Drainage Improvement Project; this will allow him to access Mitigation MS.org website on the City's behalf. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

ATTORNEY'S COMMENTS:

CONTRACTS/AGREEMENTS/POLICE/POLICE STATION/TAKEOVER AGREEMENT

Re: Takeover agreement between City & Ohio Casualty Insurance Co. re: Police Station building

Alderman LaFontaine moved, seconded by Alderman Stahler-Murphy to approve a takeover agreement between the City of Waveland and Ohio Casualty Insurance Company for the completion of the Police Station building.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS

Alderman Stahler-Murphy:

- In reference to the Business Center, asked whether Butler-Snow was paying rent for unit A-3. City Clerk Planchard said they are.
- She asked that the Waveland Welcome Center sign be removed from the corner of Unit A. She added that the sign is misleading because this unit is not operating as a welcome center. Mr. Yarborough said that if the sign the tenant put up is not related to his business, the City can take it down.
- Asked whether the Real Estate Company in the back pod is occupied and whether this tenant was serving as building manager (for her reduction in rent).
- Will be putting the mosaic mural on the front wall of City Hall and will get with City Clerk to plan a reception to unveil this.
- November 21 & 22, 2014 will be the first Christmas Bazaar at the Civic Center Museum.

Alderman Geoffrey:

- Asked Mr. Anderson if the equipment at the Police Station building is for the Drainage Project. Mr. Anderson confirmed that the contractor is staging his equipment there for this project.

Alderman Lafontaine:

- Noted driving obstacles (blocking the driver's view) at Pine & Water, Pine & Waveland Avenue, and Baltic Street pulling onto Hwy 90.
- Asked about tabling the soil boring agreement at the last Board meeting, what is the current status?
Mr. Yarborough said the City sent out a request for RFP's for this service because it must go through the procurement process.
- Asked Mr. Anderson about meter prices. Mr. Anderson said he got one for the pipe meter, but not for the 24" flow meter on Gulfside.
- Regarding paving on McLaurin St., requested City put up a City limit sign there to let people know where the City limits are. Mr. Anderson said he would take care of this.

Alderman Kidd:

- Said he understands the Beautification Committee does not want to deal with providing the Board landscaping suggestions. Mayor Garcia said he did not know who Alderman Kidd had spoken with but had not had time to speak with Ms. Melinda Tucker about this, but he will speak with Melinda to get her recommendations for landscaping around the new City entrance signs and other areas.
- Pier Street, issue with asphalt; who will this be fixed by. Mr. Anderson said by the paving company will repair this.
- Another accident along Hwy 90 where someone crashed into a light pole; are we pursuing their insurance. Planchard answered, "Yes we are".

INSURANCE/HEALTH INSURANCE/CITY HALL/FIRE DEPARTMENT/POLICE DEPARTMENT/PUBLIC WORKS/UTILITIES/RSVP/STREETS/BUILDING DEPARTMENT/PURCHASING/PAYROLL-HR DEPARTMENT **Re: Renew Health Insurance with United Health Care for the term 12/1/2014 to 12/1/2015**

Alderman Lafontaine moved, seconded by Alderman Kidd to approve the United Health Care renewal Option mirroring the current plan (except for a reduction in the office visit and urgent care visits cost) at an annual premium of \$288,041.00, including adoption of employee policy (to amend the Employee Handbook) that full-time employees shall be eligible for health insurance on the first of the month following 60 days of employment with the City, to comply with HealthCare Reform. The Board also moves to pursue a quote from Humana Health Insurance. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

MINUTES

Re: Minutes of October 7, 2014

Alderman Geoffrey moved, seconded by Alderman Stahler-Murphy to approve the Minutes of the Meeting of October 7, 2014 as submitted.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Lafontaine moved, seconded by Alderman Kidd to approve the RSVP Claims as submitted. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve the Docket of Claims as submitted. **(EXHIBIT D)**

001 Fund – 66 to 139

099 Fund – 1

100 Fund – None

101 Fund – 2 to 4

102 Fund – 1

103 Fund – 1 to 2

104 Fund – None

105 Fund – 2

124 Fund – 1

125 Fund – 1

126 Fund – 3 to 4

127 Fund – None

200 Fund – 2

313 Fund – 2 to 3

400 Fund – 24 to 55

601 Fund – 3 to 4

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**GARFIELD LADNER MEMORIAL PIER/PIER/MILITARY TRAINING/AGREEMENTS/
CONTRACTS**

Re: Use of Garfield Ladner Memorial Pier for Military Training

Alderman Geoffrey moved, seconded by Alderman Stahler-Murphy to approve Agreement for Facility (Pier) Use, with required signatures, to assist VATC (Visual Awareness Technologies & Consulting, Inc.) in its support of the U.S. Dept. of Defense for Military Training, Joint Exercise South Strike 15 Training Event to take place October 27 through November 1, 2014 at the Garfield Ladner Pier. Chief David Allen was present to discuss. This agreement shall be approved upon review and approval by City Attorney. **(EXHIBIT E)**

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

LEASE AGREEMENT/AGREEMENTS/BUSINESS CENTER/INCUBATOR

Re: Lease Agreement Renewal with Mr. Chad Whitney d/d/a/ Lime Pi Digital, LLC.

Alderman Kidd moved, seconded by Alderman Stahler-Murphy to approve the contract renewal between Mr. Chad Whitney, d/b/a Lime Pi, Digital, LLC and the City of Waveland for the period of 1 year (8/30/14 to 8/29/15) at the Business Center, Units A5 & A6; rent to remain the same (\$300/mth) with an addendum to the term that the contract is voidable by the next Board at its first Board meeting. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Re: Lease Agreement Renewal with Ms. Regina Pepe d/b/a/ Mississippi Vacation Properties

Alderman Geoffrey moved, seconded by Alderman Stahler-Murphy to approve the contract renewal between Ms. Regina Pepe, d/b/a Mississippi Vacation Properties LLC, and the City of Waveland for the period of 1 year (11/01/2014 to 10/31/2015) at the Business Center, Units C1, C2 and the Conference Room in Pod C; rent to remain the same (\$250/mth) with an addendum to the term that the contract is voidable by the next Board at its first Board meeting. **(EXHIBIT G)**

Alderman Stahler-Murphy said she thought Ms. Pepe got a rent reduction for collecting the rent and alerting the City of building maintenance issues. City Clerk Planchard said she does; specifically the City Clerk prepares the invoice monthly for rent and utilities and emails to Ms. Pepe. Ms. Pepe then distributes the invoices and collects the rent. Ms. Pepe also has notified the City Clerk of problems with the building. Planchard told Board members that Ms. Pepe has several offices across the Coast so is not here in Waveland all of the time, but she does use the office.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

ESCROW ACCOUNT/PROJECTS/FIRE STATION TRAINING FACILITY AND DRAFTING PIT/TRAINING FACILITY AND DRAFTING PIT/SUBCONTRACTOR PAYMENTS
Re: Escrow Account with Hancock Bank to be used to clear Subcontractor Construction issues with GM&R

Alderman Kidd moved, seconded by Alderman Lafontaine to open an Escrow Account with Hancock Bank to be used to clear the GM&R/MDA (CDBG) construction payroll issues associated with the Fire Station Training Facility & Drafting Pit. These monies are escrowed to resolve the subcontractor payroll issues in the amount of underpayments totaling \$8,459.93. **(EXHIBIT H)**

City Attorney Yarborough explained that this is necessary to clear some Davis/Bacon Act issues regarding this project that GM&R has been unable to resolve with the contractors. We have to get this project closed out or we will lose funds on other MDA projects; MDA has approved and the City will escrow the funds which will be released once the Davis/Bacon subcontractor payroll issues are resolved.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

AMENDED BUDGET SEPTEMBER 30, 2014/BUDGET FOR FY SEPTEMBER 30, 2014/BUDGET

Re: Amend Final Budget to Actual at September 30, 2014

Alderman Lafontaine moved, seconded by Alderman Geoffrey to adopt the final amended September 30, 2014 Budget; this will amend to actual. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

CONTRACTS/CITY HALL/POLICE DEPARTMENT/PERSONNEL/PURCHASING/COPIERS

Re: Contract with South Mississippi Business Machines

Alderman Geoffrey moved, seconded by Alderman Stahler-Murphy to approve contract with South Mississippi Business Machines for the period of 36 Months for rental of copy machines with an addendum to the term that the contract is voidable by the next Board at its first Board meeting. This will represent an annual savings of \$3,755.28. Mr. Gray Miller was present to answer questions. **(EXHIBIT J)**

City Attorney Yarborough said the only thing with the contract is that the City can't hold people harmless; he knows there's a clause in the contract to this effect, but that must be taken out.

City Clerk Planchard said, "With the money that we're saving here, I would ask that \$1,500 of this be used to replace the exterior security camera at City Hall."

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

INVOICES/WATER SYSTEM EXTENSION FOR ANNEXED AREA/BEACH FACILITY IMPROVEMENT PROJECT/VETERANS MEMORIAL/CITYWIDE OVERLAY AND PAVEMENT PROJECT/CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/HMGP
Re: Payment of Invoices by Various Contractors

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed, (Items a-d):

(EXHIBIT K)

- a. Invoice #702-40-13 from Digital Engineering in the amount of \$1,375.00 – Water System Extension for Annexed Area.
- b. Invoice #213-016-20 from Compton Engineering in the amount of \$2,100.00 – Waveland Beach Facility Improvements Project – Veterans Memorial.
- c. Invoice 213-061-16 from Compton Engineering in the amount of \$2,450.00 – Citywide Overlay and Pavement Project.
- d. Invoice No. X12128330 from AMEC Environment and Infrastructure, Inc. in the amount of \$2,434.86 – Citywide Drainage Improvements Project, HMGP.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

REQUEST FOR CASH REIMBURSEMENTS/WATER SYSTEM IMPROVEMENTS PROJECT – ANNEXED AREA/REVENUES & EXPENDITURE REPORT

Spread on the minutes the following items, as listed (Items a&b):

- a. Request for Cash Reimbursement, RFC #51, #R-118-379-06-HCCR in the amount of \$64,475.30 – Water System Improvements – Annexed Area.
- b. Revenues & Expenditures Report for the Month of September 30, 2014 at this the second meeting of October 2014.

EXECUTIVE SESSION

Re: Personnel Issues in City Hall

Alderman Lafontaine moved, seconded by Alderman Stahler-Murphy to consider Executive Session to prompt a closed discussion regarding personnel issues, City Hall.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Alderman Kidd moved, seconded by Alderman Geoffrey to enter Executive Session regarding personnel issues, City Hall.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Alderman Lafontaine moved, seconded by Alderman Geoffrey to exit Executive Session with action taken.

A vote was called for with the following results:

Voting Yea: Stahler-Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn Meeting at 8:38 p.m.

Alderman Lafontaine moved, seconded by Alderman Kidd to adjourn the meeting at 8:38 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Garcia on November 6, 2014.

Lisa Planchard
City Clerk

The Minutes of October 22nd, 2014 have been read and approved by me on this day the 6th day of November, 2014.

David A. Garcia
Mayor

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