

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on October 24, 2016 at 6:00 p.m. to take action on the following matters of City Business.

ROLL CALL

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson and Lafontaine along with City Clerk Lisa Planchard and City Attorney Rachel Yarborough.

Absent from the Meeting was Alderman Piazza.

SPECIAL MEETING NOTICE (EXHIBIT A)

RFQ's/BIDS/SEWER DEPARTMENT/EVALUATIONS/SCORING/CITYWIDE SEWER IMPROVEMENTS PROJECT/SEWER IMPROVEMENTS PROJECT/QUALIFY ENGINEERING FIRMS/ENGINEERING-CITYWIDE SEWER PROJECT/SRF
Re: Score RFQ's for Engineering-Design & Construction related to the Citywide Sewer Improvements Project/SRF

Alderman Burke moved, seconded by Alderman Lafontaine to score the RFQ's (Request for Qualifications) submitted for Engineering Services-Design & Construction related to the Citywide Sewer Improvements Project. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson and Lafontaine

Voting Nay: None

Absent: Piazza

Re: Declare Top Rated Three Firms Most Qualified re: Citywide Sewer Improvements Project/SRF

Alderman Burke moved, seconded by Alderman Lafontaine to declare the following three firms, in order of preference, the most highly qualified to perform the services for the Citywide Sewer Improvements Project based on demonstrated competence and qualifications in accordance with the advertised criteria:

Firm 1 = Compton Engineering, Inc.

Firm 2 = H. Davis Cole & Associates, LLC.

Firm 3 = Burk-Kleinpeter, Inc.

During discussion, City Attorney Yarborough said the next phase is to negotiate a reasonable price and a reasonable contract so then if this motion passes and Compton Engineering is declared to be the most competent and qualified, I would open Compton's rates and contact them and identify the complexity of the services, discuss the proposed hourly rates and determine if they appear reasonable or not. The whole point is that you can't take into consideration on a qualifications based selection any price, but then you're obligated by law to do a contract negotiation for a reasonable price. She said that what would happen is once they come to a reasonable price that would be the recommendation of the Mayor and then there would be a formal motion, just like any other contract, to approve it.

Alderman Lafontaine said that he realizes we need a lot of sewer work done in the City, but he does not think we can afford as much sewer work so he questions why we would need to design \$7,000,000 worth of sewer work if we can only afford \$2,000,000 of sewer work at this time; shouldn't we pick out the worst areas and just design that before we pay all this money to design more than we currently need; he said in his opinion we can't afford that. Alderman Richardson said that we do have a good grasp on the areas we need to concentrate on. Mayor Smith asked if we can't limit the design to those areas. City Attorney Yarborough said this money is a loan (SRF) and the City has 1.5 years to complete the project, but the timeline proposed is 90 days for design phase. She said she doesn't believe that these funds are going to be like HMGP funds;

first, it's a loan and second, she just doesn't think there's that much oversight from MDEQ over these kinds of revolving loans as long as we stay within the bounds of the purpose of the funds, then it's not as critical as say....

Alderman Lafontaine noted that on November 15, 2016 'they' are supposed to award funding to the Hancock County Utility Authority, so there's a possibility of that \$1,000,000 there that the City could receive toward sewer work. He added that he thinks we need to focus on the problem areas rather than going all through the City scattered around trying to do sewer work that we can't afford to pay back. Alderman Burke mentioned Waveland Avenue and Gladstone Street lift station, while Alderman Lafontaine and Richardson added the Herlihy Street area. Alderman Burke reminded the Board that when this was originally discussed, every dollar was going to be approved by the Board. City Clerk Planchard added that everything has to come before the Board before work is let, even the engineering.

City Attorney Yarborough said that we need to make sure that this contract we enter into be Task Order form, but also that within the agreement it is very clear what areas the City is intending to be designed. Alderman Lafontaine said he had no problem using the Utility Operating cash reserves (over the 3 month reserve required by OSA (Office of the State Auditors)) to pay for some of the expenses the City has already spent (as opposed to including it in the SRF loan). He said from what he was told by the comptroller, we currently have about \$1M in reserves in that Utility Operating bank account.

A vote was called for with the following results:

Voting Yea: Burke, Richardson and Lafontaine

Voting Nay: None

Absent: Piazza

Re: Authorize Mayor to Initiate Negotiations with Compton Engineering re: Engineering Design & Construction Services on the SRF Citywide Sewer Improvements Project

Alderman Lafontaine moved, seconded by Alderman Richardson to authorize Mayor Mike Smith to initiate negotiations with the most highly qualified firm, Compton Engineering, Inc., to arrive at a fair and reasonable compensation for Engineering Design and Construction Phase Services on the SRF Citywide Sewer Improvements Project. If the Mayor and most highly qualified firm are unable to negotiate a fair and reasonable contract, the Mayor may request authority from the Board of Mayor and Aldermen to formally terminate negotiations and request authority to undertake negotiations with the next most qualified firm. Any final contract and compensation agreement will be approved by vote of the Board of Mayor and Aldermen.

A vote was called for with the following results:

Voting Yea: Burke, Richardson and Lafontaine

Voting Nay: None

Absent: Piazza

ADJOURN

Re: Adjourn Meeting at 6:41 p.m.

Alderman Richardson moved, seconded by Alderman Lafontaine to adjourn the meeting at 6:41 p.m.

A vote was called for with the following results:

Voting Yea: Burke, Richardson and Lafontaine

Voting Nay: None

Absent: Piazza

The foregoing minutes were presented to Mayor Smith on November 4, 2016.

Lisa Planchard
City Clerk

The Minutes of the Special Meeting of October 24, 2016 have been read and approved by me on this day the 4th of November, 2016.

Mike Smith
Mayor

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