

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland Civic Center, 335 Coleman Avenue, Waveland, MS. on November 3, 2010 at 6:30 p.m., to take action on the following matters of city business.

Present at the meeting Aldermen Stahler, Geoffrey, Schmitt and Piazza.

Also present was City Attorney Gary Yarborough, City Clerk Lisa Planchard and Court Reporter, Norma Jean Soroe.

#### **MAYOR'S REPORT**

**Re: Mayor Longo thanked Registrar of Voters Lisa Planchard, and Deputy Registrars of Voters Tammy Fayard and Rhonda Cummings, the Election Commissioners, Bailiff's and Poll Workers for a tremendous job on the Primary Election, held the day before.**

(See Exhibit A - Transcript for Details)

#### **ALDERMEN'S COMMENTS**

**Re: Alderman Stahler said that she spoke with Mr. John Stein, and mentioned that the final paving of Old Spanish Trail would be tomorrow. She also mentioned that back in 2008, there was a traffic light at the Highway 90 and Old Spanish Trail intersection and feels this needs to be replaced. Engineer Bruce Newton will look into this request.**

**Re: Alderman Geoffrey requested the 4-way caution light at Old Spanish Trail and McLaurin, which was in place before Hurricane Katrina, be replaced.**

**Re: Alderman Piazza said that at the last Board Meeting; Mayor Longo said the snowflakes Christmas lights would be hung at the Ballpark (on Central Avenue); Piazza asked if that is still so? Mayor Longo said yes, they will be at the Ball Park. Mayor included that he has an appointment with BP tomorrow (Thursday November 4, 2010) to discuss getting funding for the Festival of Lights and these lights at Park. The Mayor said it is his plan to have the lights at the Park; it is just a matter of who puts them up and whether BP will pay for this.**

**\*There were no comments by Alderman Schmitt**

#### **MINUTES**

**Re: The minutes of October 20, 2010**

Alderman Geoffrey moved, seconded by Alderman Stahler approve the minutes of the meeting of October 20, 2010, including the transcript of the Court Reporter thereto, as presented by the City Clerk.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Schmitt

Abstain: Piazza

Voting Nay: None

Absent: None

#### **R.S.V.P.**

**Re: Claims**

Alderman Piazza moved, seconded by Alderman Geoffrey to approve the R.S.V.P. Claims. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**DOCKET OF CLAIMS**

**Re: Claims Numbers 66952-67090**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the Docket of Claims as submitted by the City Clerk being numbered, **66952-67090. (EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**PARADE/EVENTS**

**Re: Approve permits for the Krewe of Nereids and Krewe of Hancock to parade**

Alderman Schmitt moved, seconded by Alderman Stahler to table approval of permits (until the new Board of Mayor and Alderman take office on December 9, 2010) for the Krewe of Nereids and the Krewe of Hancock to hold their annual Mardi Gras Parade on February 27, 2011, including overtime expenses for employees as well all expenses related to holding the parade in the City of Waveland. Total funds budgeted for the 9/30/2011 fiscal year is \$12,000 (to cover all community events throughout the year).

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**PLANNING AND ZONING (EXHIBIT D)**

**Re: Al Reynolds, 229 Gulfside Street**

**Alfred Reynolds appeared before the commission** with a request for a variance of 10' from the required side yard setback in order to construct a 30' x 14' accessory structure and a variance of 2 ½' from the required side yard setback in order to construct a 10' x 20' accessory structure on his property located at 229 Gulfside Street. Legal description: LOTS 253-256, Gulfside Sites Subdivision, City of Waveland, Hancock County, Mississippi.

Steve Hand moved, seconded by Brenda McComb to recommend that the Board of Mayor and Aldermen table the request as submitted to give the applicant time to: review the placement of the four existing accessory structures and the proposed fifth structure; and consider consolidating them.

Alderman Geoffrey moved, seconded by Alderman Schmitt to amend and approve the following as read by Mayor Longo:

To encourage the relocation to the rear yard of a ten by twenty foot shed located in the east, side yard of 229 Gulfside Street, which shed was permitted in error by the City, and

encourage storage structure consolidation in the rear yard, The Board of Mayor and Aldermen hereby approves variances to allow three sheds in the rear yard, which sheds may be sited as close as ten feet to the rear property line and five feet to a side property line.

Let the minutes reflect that there was no one present to object to Mr. Reynold's request for a variance.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

#### **CITY HALL/PERSONNEL**

##### **Re: Holiday Schedule for the month of November, 2010**

Alderman Piazza moved, seconded by Alderman Stahler to approve Veterans Day on November 11, 2010, Thanksgiving Day, November 25, and the day after Thanksgiving, November 26, 2010. The Governor's Holiday Schedule for December will be presented at the first Meeting in December, 2010.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Piazza

Abstain: None

Voting Nay: Schmitt

Absent: None

#### **BUDGET, AMENDED FISCAL YEAR 2010**

##### **Re: Amended Budget for Fiscal Year 2010**

Alderman Stahler moved, seconded by Alderman Geoffrey to approve and adopt the Amended Budget FY 2010 as presented by City Clerk Lisa Planchard and Comptroller Tom Worrel. (EXHIBIT E)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

#### **CITYWIDE DRAINAGE IMPROVEMENTS**

##### **Re: Reject all bids for the Citywide Drainage Improvements Project**

Alderman Piazza moved, seconded by Alderman Geoffrey to table to reject all original bids submitted for the Citywide Drainage Improvements Project, Phase 2, CDBG Project No. R-118-379-07-HCCR and engineer to re-advertise for same.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**CITY HALL AND CITY HALL ANNEX/APPRAISAL SERVICES/AGREEMENTS/CONTRACTS**

**Re: Agreement for Appraisal Services with Murphy Appraisal Services, LLC for the property at 106 Bourgeois Street**

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve an Agreement for Appraisal Services (Acquisition) of 106 Bourgeois St., for the City Hall/City Hall Annex project, between the City of Waveland and Murphy Appraisal Services, LLC. at a cost not to exceed \$1,200.00.

**(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**WAVELAND PEDESTRIAN PATHWAY**

**Re: David Rush Construction (DRC) as lowest, best and most responsive bidder for the Waveland Pedestrian Pathway**

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve David Rush Construction (DRC) as the lowest, best and most responsive bidder for the Waveland Pedestrian Pathway; bid in the amount of \$349,006.50. This recommendation submitted by Compton Engineering, Inc. City Attorney, Gary Yarborough said he spoke with Mickey Lagasse of Compton Engineering who feels comfortable with the bid and City Attorney therefore recommends to accept the recommendation of Compton Engineering to recommend D.R.C. Construction. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**REQUESTS FOR CASH/CITY HALL AND CITY HALL ANNEX/CIVIC CENTER/LIBRARY/FIRE STATION, COLEMAN AVENUE/BUSINESS INCUBATOR/CENTRAL FIRE STATION/DOWNTOWN SIDEWALK IMPROVEMENTS/SANITARY SEWER IMPROVEMENTS WEST/DRAINAGE PROJECT – PHASE I/WASTER SYSTEM EXTENSION- ANNEXED AREA/POLICE STATION(EXHIBIT H)**

Spread on the minutes the following Requests for Cash, as listed (Items a-i).

- a. #R-109-379-02-KCR in the amount of \$4,653.66 – City Hall and City Hall Annex.

- b. #R-103-379-01-KCR in the amount of \$209,297.35 – Civic Center, Library, Fire Station and Coleman Avenue.
- c. #R-109-379-04-KCR in the amount of \$3,655.55 – Business Incubator.
- d. #R-118-379-01-HCCR in the amount of \$133,531.00 – Central Fire Station.
- e. #R-109-379-09-KCR in the amount of \$770.83 – Downtown Sidewalk Improvements.
- f. #R-118-379-03-HCCR in the amount of \$384,730.15 – Sanitary Sewer System Improvements West.
- g. #R-118-379-07-HCCR in the amount of \$63,161.80 – Drainage Project, Phase I.
- h. #R-118-379-06-HCCR in the amount of \$387,959.52 – Water System Extension - Annexed Area.
- i. #R-118-379-02-HCCR in the amount of \$63,289.12 – Police Station.

**CDBG/BUDGET MODIFICATION/BUILDING DEPARTMENT**

**Re: Approve CDBG Budget Modification #R-101-06-016-I**

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve CDBG Budget Modification #R-101-06-016-I (Building Inspectors Grant) showing the amount of \$443,418.00, for a net budget modification of \$0. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**CDBG FUNDS/MDA**

**Re: Approve letter to John Mabry requesting use of surplus CDBG funds for Sanitary Sewer System Rehabilitation and Improvements in the Annexed Area**

Alderman Piazza moved, seconded by Alderman Stahler to approve a letter for the Mayor's signature on letter to Mr. John Mabry, MDA requesting authorization to use surplus CDBG funds in the amount of \$1,749,088 to undertake sanitary sewer system rehabilitation and improvements in the City's annexed areas. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**HAZARD MITIGATION GRANT**

**Re: Receipt of the Hazard Mitigation Grant #1604 in the amount of \$144,210.00 for the purpose of purchasing generators for massive power outage**

Spread on the minutes receipt of the Hazard Mitigation Grant #1604-366 in the amount of \$144,210 and approve Mayor's signature on Grant Agreement. This grant is for the purchase of generators to pump sewage in the event of massive power loss. **(EXHIBIT K)**

**RSVP/GRANTS**

**Re: Receipt of a Mini Grant from the Mississippi Commission for Volunteer Service in the amount of \$2,500.00**

Spread on the minutes RSVP's receipt of a Mini-Grant from the Mississippi Commission for Volunteer Service in the amount of \$2,500.00. By accepting this grant the City (RSVP) agrees to adhere to the guidelines as stated and to provide a report of activities. Details available at RSVP office. (EXHIBIT L)

**COLEMAN AVENUE STREET IMPROVEMENTS PROJECT/CONTRACTS**

**Re: Punch List for the Coleman Avenue Street Improvements Project. For information only, no action taken by Board.**

Alderman Geoffrey moved, seconded by Alderman Schmitt to approve the punch list for the Coleman Avenue Street Improvements Project. The Contractor shall have 30 days from October 25, 2010 to accomplish the following:

- a. Handrails that need to be placed at steps and ADA ramps for access to existing buildings need to be manufactured and installed; we are waiting for a price and estimated time for manufacturing from the Contractor.
- b. Sod to be placed between the sidewalk and the back of the curb shall be completed within two weeks once Mississippi Power has installed all of the street lights.

**\*Motion rescinded; No motion required; remains on minutes for informational purposes only – no action taken.**

**PAY REQUESTS/LIBRARY/DOWNTOWN SIDEWALK IMPROVEMENTS/BUSINESS INCUBATOR/GARFIELD LADNER MEMORIAL PIER/FIRE STATION ON HIGHWAY 90 (FORMERLY GULFSIDE STREET) (EXHIBIT M)**

**Re: Approve payment to various contractors**

Alderman Schmitt moved, seconded by Alderman Geoffrey to approve the following invoices presented by various contractors, as recommended by Recovery Manager Brent Anderson, as listed (Items a – e).

- a. Pay Request No. 15 from Construction Services, Inc. in the amount of \$187,541.81 – Library.
- b. Payment Request No. 7 (Final) from Amco Construction, Co., LLC in the amount of \$14,094.56 – Downtown Sidewalk Improvements.
- c. Pay Request No. 9 from Benchmark Construction in the amount of \$177,278.55 – Business Incubator.
- d. Pay Request No. 26 from Camp, Dresser and McKee in the amount of \$142,546.41 – Garfield Ladner Memorial Pier; this payment finishes paying the Engineer and closes the CDM portion on the Pier Project.
- e. Pay Request No. 10 from Camp Dresser and McKee in the amount of \$28,586.37 – Fire Station on Highway 90 (formerly/Gulfside Street).

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**CITY HALL/PUBLIC WORKS/TRAVEL**

**Re: Approve Travel for City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard to attend the 2010 Winter Conference**

**Re: Approve Public Works Administrator Dwight Haskell and Utility Supervisor Corey Stone to attend the Mississippi Rural Water Association.**

Alderman Piazza moved, seconded by Alderman Geoffrey to approve travel for the following:

- a. City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard to attend the 2010 Winter Education Conference for Municipal Clerks and Deputies on December 15 – 17, 2010 in Jackson, MS. Cost to the City will be a registration fee of \$140.00 each, lodging (1 room) at approx. \$109.00 per night for 2 nights, and a City vehicle for transportation.
- b. Public Works Administrator Dwight Haskell and Utility Supervisor Corey Stone to attend Mississippi Rural Water Association training class in Poplarville on December 8, 2010. Cost to the City would be the use of a City vehicle.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, and Piazza

Abstain: None

Voting Nay: Schmitt

Absent: None

**ANIMAL SHELTER**

**Re: Refund Ms. Mary Iwanczyk \$70.00 for animal adoption**

Spread on the minutes approval to refund Ms. Mary Iwanczyk \$70.00 for the adoption of a dog. This dog was returned to the Animal Shelter.

**STREET SIGNS PROJECT**

**Re: Name Custom Products Corporation as lowest, best and most responsive bidder for street signs**

Alderman Geoffrey moved, seconded by Alderman Schmitt to approve naming Custom Products Corporation of Jackson, Mississippi as lowest, best and most responsive bidder for Street Signs in the amount of \$19,521.56, as recommended by Public Works Director, Dwight Haskell Note: Only bid/quote received upon advertisement in *The Sea Coast Echo*. This is related to a Gustav PW to replace street signs.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**PUBLIC WORKS/UTILITY DEPARTMENT/AGREEMENTS/CONTRACTS**

**Re: Approve Agreement between City of Waveland and Gulf South Pipeline**

Alderman Schmitt moved, seconded by Alderman Stahler to approve Agreement between the City of Waveland and Gulf South Pipeline to continue as Shipping Agent for the period of 4 years; contract to expire December 1, 2014. This contract is a renewal of the current contract. Contract shall be written by City Attorney, Gary Yarborough to provide a clause about the contract not binding the successor Board after the General Election; if they so choose. City Attorney, Gary Yarborough also mentioned though, that this is a sole source supplier.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**ANIMAL SHELTER/PERSONNEL**

**Re: Approve the termination of Natalie Erickson from the Waveland Animal Shelter**

Alderman Schmitt moved, seconded by Alderman Stahler to approve the termination of Natalie Erickson from the Waveland Animal Shelter, within 90 day probation period.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**Re: New Hire, Mr. Travis Smith, full time employee with the Animal Shelter**

Alderman Schmitt moved, seconded by Alderman Stahler to approve new hire, Mr. Travis Smith as a full time employee at a rate of \$20,800.00 per year, as recommended by Animal Shelter Director Dina Allen, pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None

**ADJOURN**

**Re: Adjourn meeting at 7:18 p.m.**

Alderman Schmitt moved, seconded by Alderman Geoffrey to adjourn the meeting at 7:18 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Schmitt and Piazza

Abstain: None

Voting Nay: None

Absent: None



The foregoing minutes were presented to Mayor Longo on November 19, 2010.

\_\_\_\_\_  
Lisa Planchard  
City Clerk

The Minutes of November 3, 2010 have been read and approved by me on this day the 19<sup>th</sup> day of November, 2010.

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John Thomas Longo,  
Mayor

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