

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on November 16, 2016 at 6:30 p.m. to take action on the following matters of City business.

PUBLIC COMMENTS:

Mr. Chad Whitney re: Website services offer

Tish Williams, Hancock County Chamber of Commerce re: Website/Logo/Tagline services offer

HANCOCK COUNTY BOARD OF SUPERVISORS/BOARD OF SUPERVISORS

Re: Board President, Blaine Lafontaine was present to discuss various issues regarding the City and County; also present was Mr. Eddie Favre, County Administrator

ROLL CALL:

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, and Lafontaine along with City Clerk Lisa Planchard and City Attorney Rachel Yarborough.

Absent from the meeting was Alderman Piazza

MAYOR'S REPORT

Re: Rode the gateways into Waveland with Mr. Tommy Kidd. The Mayor said they visited many businesses asking them to clean their property.

MAYOR'S REPORT/PERSONNEL/STREETS DEPARTMENT

Alderman Lafontaine moved, seconded by Alderman Richardson to hire Mr. Michael Barr, II and Mr. Ronnie Powell as Streets Department laborer at a rate of \$10.00 per hour, pending passage of drug test. (This is to fill open positions)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

DONATIONS/HANCOCK COUNTY TOURISM/TOURISM

Re: Donation of 30 Light up Snowflakes to the City from Hancock County Tourism

Alderman Lafontaine moved, seconded by Alderman Burke to approve donation of 30 Light up snowflakes donated by Hancock County Tourism and approve costs associated with re-stringing lights for same in an amount not to exceed \$400.00; Christmas Account Budget. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

HANCOCK COUNTY CHAMBER OF COMMERCE/CHAMBER OF COMMERCE/WEBSITE

Re: Chamber Director Tish Williams and Asst. Director Linda McCarthy presented the Board with information regarding the design of a City website, logo and tagline service they could offer. Also present was Ms. Nora Wikoff.

CITYWIDE SEWER IMPROVEMENTS PROJECT/UTILITY DEPARTMENT/FLOW METERS

Re: Purchase from C.C. Lynch & Assoc. Modems to monitor flow meters and gravity meter

Alderman Lafontaine moved, seconded by Alderman Burke to approve purchase, via Quote by C.C. Lynch & Associates, in the amount of \$4,910.00 for 2 modems, installation and software to be able monitor flow meters and gravity meter; this all is related to the Citywide Sewer Improvements Project. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ)/MDEQ/SRF REVOLVING LOAN/AGREEMENTS/LOANS/CITYWIDE SEWER IMPROVEMENTS PROJECT

Alderman Burke moved, seconded by Alderman Richardson to approve the MDEQ Water Pollution Control Revolving Loan Fund Loan (SRF Loan) Agreement, including required signatures as it relates to the Citywide Sewer Improvements Project. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

CONTRACTS/CITYWIDE SEWER IMPROVEMENTS PROJECTS/SRF LOAN/SEWER IMPROVEMENTS PROJECT/AGREEMENTS

Re: Professional Engineering Services Agreement – Citywide Sewer Improvements Project

Alderman Burke moved, seconded by Alderman Lafontaine to **TABLE**, until Tuesday, November 22, 2016 at 6:00 pm, the negotiated contract with Compton Engineering for Professional Services regarding the Citywide Sewer Improvements Project funded by SRF loan.

During discussion Mrs. Yarborough said because the City received the Loan Fund Agreement, and based on a preliminary review of their project budget numbers that are allocated for the Professional Services versus what was proposed by Compton Engineering, the City should refine their percentages a little bit more and get some clarification from MDEQ because in Section 7.02 in the Loan Agreement document the budget that they set out, we're not allowed to exceed those amounts. She added that although that is based on the \$7.56 million number, she thinks that the spread between what Compton has proposed and what MDEQ has proposed percentage wise, there's a large spread. Mrs. Yarborough told Board members that they are still negotiating basically. Mr. Anderson addressed a handout by Compton Engineering that provided a cost estimate of almost \$5 million for the repairs, broken down by areas prioritized to be worked on. Alderman Lafontaine said that rather than borrow money for all of these projects he would like to use some of the Utility Cash reserves to do some of the smaller projects, such as the Herlihy force main which is about \$197,000 and about \$60,000 for the water line on Waveland Avenue. Mr. Lagasse told Alderman Lafontaine that some engineering will be needed on the smaller projects. The way Ms. Yarborough said she understood the conversation with the MDEQ rep was that once the City goes out for construction bids and that price is established is when they, somewhat rectify the City's \$ numbers. She said currently the City is approved for a \$7.56 million dollar loan, but once we go out for the bids and receive those and select a contractor or contractors, based on those numbers they (MDEQ) will then justify our budget.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

**SIDEWALKS STUDY/WAVELAND CITYWIDE SIDEWALK STUDY/CITYWIDE
SIDEWALKS PROJECT/PURCHASING**

Re: Follow Small Purchase Procedures related to Waveland Citywide Sidewalk Study/Project

Alderman Burke moved, seconded by Alderman Lafontaine to follow the Small Purchase Procedures related to the Waveland Sidewalk Study/Project, and authorized signatures on letter related to same.
(EXHIBIT D)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

CRS COORDINATION/CONTRACTS/AGREEMENTS

Re: Hire Compton Engineering to replace Paul Pitts for CRS Update Services

Alderman Burke moved, seconded by Alderman Richardson to hire Compton Engineering for CRS Coordinator services vs. Paul Pitts (CFM-Independent contractor) at same rate of pay, namely \$500.00 per month fee. City Attorney Rachel Yarborough will prepare a contract for this purpose.
(EXHIBIT E)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

ATTORNEY'S COMMENTS:

The City Attorney had no comments at this time.

ALDERMEN'S COMMENTS

Re: Alderman Burke

- Requested to amend the agenda to discuss Annexation-Pending Litigation in Executive Session after conclusion of the existing Executive Session on the agenda.

AMEND AGENDA/AGENDA'S/EXECUTIVE SESSION

Re: Amend Agenda for Executive Session

Alderman Lafontaine moved, seconded by Alderman Richardson to consider Executive Session to discuss Annexation-pending litigation at the end of the meeting prior to adjournment.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

Re: Alderman Richardson

- Cleared his questions prior to the meeting and had no questions or comments at this time.

Re: Alderman Lafontaine

- Asked about the metal building/shed on Coleman Avenue (old Police Building site). He said he knows it belongs to the Fire Department. Mayor Smith said the problem is finding someone to move the building/shed. Mayor Smith said he had obtained a quote of about \$8,000 a couple of years ago, but now the current price is about \$12,000; is it worth moving? He added that it will have to be disassembled, moved and re-assembled. Alderman Lafontaine & Alderman Richardson both mentioned the importance of getting some of our expensive utility equipment out of the weather.
- With regard to Christmas lights, does not want to pay for a bucket truck; we need to use the City's bucket truck this year. Mr. Anderson agreed and added that he cannot put lights on Coleman Avenue this year, it's too late in the year and there are not enough snowflakes/ornaments and he has no T-poles to run electricity. He added that anything hung from MS. Power's light poles along the avenue would have to have written permission from MS. Power. Mayor Smith added that each snowflake is approximately \$129.00. Mr. Anderson did say that some of the ornaments (dolphins) will be put at Bourgeois Park on Central Avenue.

DOCKET OF CLAIMS

Re: Claims

Alderman Burke moved, seconded by Alderman Richardson to approve the Docket of Claims dated November 16, 2016, including the Streets Payroll portion, in the amount of \$473,137.92 dated November 16, 2016 as submitted. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

MINUTES

Re: Minutes of November 16, 2016

Alderman Richardson moved, seconded by Alderman Burke to approve the Minutes of the Regular Meeting of October 19, 2016, the Special Meeting of October 31, 2016, and the Regular Meeting of November 1, 2016 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

DONATIONS/GULF COAST CORVETTE CLUB/CORVETTE CLUB-GULF COAST/POLICE DEPARTMENT

Re: Donation in the amount of \$1,000.00 from MS Gulf Coast Corvette Club Inc. for Police Department

Alderman Lafontaine moved, seconded by Alderman Burke to accept \$1,000.00 donation from Mississippi Gulf Coast Corvette Club Inc. which shall be restricted for Police Department use. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

PARADES/EVENTS/NEREIDS

Re: Approval for Krewe of Nereids to hold Annual Parade - 2017

Alderman Burke moved, seconded by Alderman Richardson to approve a request from the Krewe of Nereids to present its annual Mardi Gras Parade on Sunday, February 19, 2017 using the same route as the prior year.

During discussion, Alderman Burke said that he thinks eventually the City should have a permit fee to cover some of the City's costs; i.e. each parade organization would have to pay a permit fee in advance of holding their parade. The City's costs include overtime salaries, cleanup, food for first responders from other places that help work the parade that day, trophies, and flowers, in addition to decorations for the City reviewing stand.

Alderman Richardson said he thinks we need to find out if the revenue generated from visitors coming to Waveland for the parade offsets the City's costs associated with the parade. Mayor Smith said, "Quite honestly, if you talk to Ray Cox (Mgr.-Waveland Wal-Mart) he'll tell you he loses \$250,000 that day. Not only did I hear it from him, but I heard it from their financial person just last week. Of course now, he didn't say anything about the day before the Nereids parade, how much they bring in above what they normally bring in."

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

PURCHASING/STREETS DEPARTMENT

Re: Authorize Mr. Veotis "Beau" Humphrey to sign Purchase Requisitions

Alderman Lafontaine moved, seconded by Alderman Richardson to authorize Veotis Humphrey (Streets Department) to sign purchase requisitions, as recommended by Public Works Director, Brent Anderson.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

BUDGET FY 2016

Re: Amend Budget to Actual for FY 2016

Alderman Lafontaine moved, seconded by Alderman Burke to Amend the 9/30/16 Fiscal Year Budget to Actual, adopt Summary format for Minutes. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

ADVERTISEMENTS/QUOTES/RFQ'S/PROPERTY INSURANCE/AUTO INSURANCE

Re: Quotes (RFQ's) for Insurance

During discussion Mrs. Yarborough said there are various ways that the RFQ can be done. Mrs. Yarborough said there are so many variables that it is hard to go out for proposals without knowing what you're asking for. Mrs. Yarborough asked if Alderman Burke wanted to go out for a broker and then negotiate the price of the insurance. Mr. Burke said he wants someone who is down the street and go to them if there is a problem. Ms. Yarborough said the problem with that is they're probably going to get paid on a percentage of the cost, so if you don't say here are your parameters... Mrs. Planchard noted the many different policies held by the City with varying due dates for renewal. Ms. Yarborough asked if Alderman Burke is looking to lessen the cost of the policy or lessen the cost of the broker. He said, "Both, but whatever the best is." Alderman Lafontaine suggested they look at what we have now and quote it off of that. Ms. Planchard will attempt to get quotes for property-wind/contents insurance and any others possible within January renewal deadline time frame. Ms. Planchard said she was concerned that to get quotes, a broker/agent may require a 'Letter of Intent' signed, which blocks any other brokers/agents from going to the market.

Motion not needed and removed from agenda.

TRAVEL/CITY HALL/RSVP

Re: Approve travel for Public Works Director Brent Anderson, RSVP Director Linda Pitts, City Clerk Lisa Planchard and Comptroller Ron Duckworth

Alderman Burke moved, seconded by Alderman Richardson to approve travel for the following, as listed (Items a-c):

- a) Public Works Director Brent Anderson to attend the MML Mid-Winter Legislative Conference, January 10-12, 2017. Cost to the City would be lodging for 3 nights, per diem for 3 days, Registration fee in the amount of \$135 (before 12/16/16) and use of a City vehicle.
- b) RSVP Director Linda Pitts to attend the CNCS MS State Senior Corps Meeting in Jackson, Mississippi November 29-30, 2016. Cost to the City will be lodging for 2 nights @ a cost of \$325.00, use of a City Vehicle, \$60 per diem and mileage reimbursement (or use of a City vehicle). All reimbursed through RSVP budget.
- c) City Clerk Lisa Planchard and Comptroller Ron Duckworth to Federal Equitable Sharing Training seminar Thursday, December 8, 2016 from 1:00 to 4:00 pm. Cost to the City will be use of City vehicle only. Note: This relates to handling of NTF seized/forfeited funds.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

AUDIT FY 2016, 2017 band 2018

Re: Windham & Lacey, PLLC, CPA's most Qualified as City's Audit Firm for FY Audits 2016, 2017 and 2018

Alderman Lafontaine moved, seconded by Alderman Richardson to declare Windham & Lacey, PLLC, CPA's the most qualified to perform Professional Financial Audit Services for the Fiscal Year 2016, 2017 and 2018, based on scoring in accordance with the advertised RFQ criteria. Services shall be conditioned upon a negotiated agreement with terms acceptable to the Board of Mayor and Aldermen.

(EXHIBIT I)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

POLICE DEPARTMENT/CONTRACTS/AGREEMENTS/INTERNET SERVICES/MEDIACOM

Re: Mediacom as back up Internet option for Police Department

Alderman Burke moved, seconded by Alderman Richardson to approve Business Facilities Agreement with Mediacom Southeast, LLC as a backup internet option for the Police building. The City is currently paying \$195.90 per month with no agreement and by agreeing to a 12 month contract, the City will receive an approximate \$90.00 per month decrease in cost. Approval shall be conditioned upon Attorney's approval of the outstanding general terms and conditions. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

ORDINANCES/NOISE ORDINANCE

Re: Ordinance #370 Noise Ordinance

Alderman Lafontaine moved, seconded by Alderman Richardson to approve Ordinance #370, Noise Ordinance. **(EXHIBIT K)**

Alderman Burke asked if the Noise Ordinance could be divided by Commercial and Residential zones. Mrs. Yarborough said the problem would be for those individuals whose homes abut to the Commercial Zones.

A vote was called for with the following results:

Voting Yea: Richardson, and Lafontaine

Voting Nay: Burke

Absent: Piazza

ORDINANCES/UTILITIES ORDINANCE/UTILITY DEPARTMENT

Re: Ordinance #371 Amending Utility Rates

Alderman Lafontaine moved, seconded by Alderman Richardson to approve Ordinance #371, Utilities Ordinance (comprehensive to replace all prior utility related ordinances). **(EXHIBIT L)**

Alderman Lafontaine said this will decrease most customer's water bills, but is the fairest ordinance he is aware of and those that use more water will pay more. He added that an established date of the 20th of each month the bills will go out; before, the wording was vague as to this point. The bills will be due on the 1st of the upcoming month and late on the 15th of that month. Those that use less will pay less; he added that we do now have a meter on Buccaneer Park and the Housing Authority will now be billed in accordance with the ordinance. This Ordinance will take effect December 16, 2016 so will first affect the January 2017 billing cycle.

Alderman Burke sincerely thanked everyone that worked so long and hard on this ordinance; he said realized how very much work went into this final product.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

INVOICES/UTILITY DEPARTMENT

Alderman Burke moved, seconded by Alderman Richardson to approve Invoice No. 1004895 from Mission Communications, LLC in the amount of \$16,675.20 for annual monitoring services of the fifty-two Lift Stations throughout the City. **(EXHIBIT M)**

During discussion, Mr. Anderson explained that Mission Communications, LLC (MCL) performed monitoring services last year through a Task Order with Compton Engineering at the beginning of the Citywide Sewer Improvements Project. The City elected to hire MCL through Compton to put data panels on our lift stations to monitor each of them. At that time, it came with their data service, which allows the City to review the data and notifies personnel if the station stops whether night or day. It also provides graph charts, monthly pumping hour or gallons reports. He said that with this system the City owns the panels, but they are provided by MCL; in turn MCL owns their own software company that the City taps into out of their box through the wireless system, which allows the City to monitor all 52 lift stations. Mr. Anderson said they are a sole source provider of the data program that goes with their boxes and at that time he presented the City Clerk with a letter re: same, and the sole source information from MCL showing that the City was unable to obtain other quotes on this.

Ms. Yarborough asked: "Mission Communications proposes to provide what they call SCADA, which is supervisory control and data acquisition by unique computer software system using network data to interface with City owned Mission system field devices, is that correct?"

Anderson: "That is correct".

Ms. Yarborough: "And these Mission field devices that we already own require specific service and software owned exclusively by Mission."

Anderson: "Correct".

Ms. Yarborough: "So basically, the Mission field devices are designed to work only with the Mission Central computer system and facilities, is that correct?"

Anderson: "That's correct."

Ms. Yarborough: "So is it your opinion that there is no competition in the market place for the requested service and this service should be considered a sole source?"

Anderson: "That is correct."

Ms. Yarborough said, "So, necessarily if the Board determines that this proposal is acceptable and approves the submitted invoice, it is necessarily making a finding, based on the facts and circumstances presented by Brent Anderson and the documents presented, that this service is exempt from bidding requirements as it is a sole source, noncompetitive item, available from Mission services only under MS. Code section 31-7-13, subsection 8."

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

INVOICES/CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/DRAINAGE PROJECT Re: Approve Payment Application No. 23 from Kappa Development

Alderman Burke moved, seconded by Alderman Lafontaine to approve Payment Application No. 23 from Kappa Development in the amount of \$10,510.42 (\$16,406.44 - \$5,896.02 paid to CSX) regarding the Citywide Drainage Improvements Project/HMGP, which amount considers deduction of CSX Invoice No. 9039817. (Tabled from the November 1, 2016 Meeting) **(EXHIBIT N)**

During discussion, City Attorney Yarborough said that she would consider the letter from AMEC flawed and that it assumes that we've not gotten our extension for a period of performance, however they do recommend payment that the invoice submitted by Kappa is in compliance with the contract documents and with grant requirements.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

INVOICES/CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/DRAINAGE IMPROVEMENTS PROJECT/WAVELAND AVENUE SIDEWALKS PROJECT/SIDEWALKS PROJECT-WAVELAND AVENUE

Re: Payment of Invoices submitted by Various Contractors

Alderman Lafontaine moved, seconded by Alderman Richardson to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required) as listed, (Item a-b): **(EXHIBIT O)**

- a) Invoice #N20122280 from AMEC Foster Wheeler in the amount of \$9,791.47 – Citywide Drainage Improvements Project.
- b) Invoice #16-0101 from James J. Chiniche, PA, Inc. in the amount of \$16,417.33 – Waveland Avenue Sidewalk Project.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

COURT DEPARTMENT/STREETS DEPARTMENT/PERSONNEL/REQUEST FOR QUALIFICATIONS/BIDS/BACKHOE BIDS/UTILITY DEPARTMENT/PUBLIC WORKS DEPARTMENT/MOBILE HOMES/SURPLUS PROPERTY/ENGINEERING-CONSTRUCTION MATERIALS TESTING/CITYWIDE SEWER IMPROVEMENTS PROJECT/SEWER IMPROVEMENTS PROJECT-CITYWIDE/REVENUES AND EXPENDITURES REPORT

Spread on the minutes the following as listed, (Items a-d):

- a) Court Collections/Statistics Report for the Month of October, 2016. **(EXHIBIT P)**
- b) Resignation of Streets Laborer, Kevin Whitney effective 11-7-2016.
- c) The following Bids/RFQ's were opened prior to the meeting at 6:00 p.m. and taken under advisement:
 1. Bids for Backhoe
 2. Bids for sale of Surplused Mobile Homes
 3. RFQ's for Engineering Construction Material Testing Citywide Sewer Improvements Project.
- d) Revenues & Expenditures Report for the month of October 2016 at this, the second meeting of November 2016. **(EXHIBIT Q)**

EXECUTIVE SESSION #1

Re: Potential and Probable Litigation

Alderman Burke moved, seconded by Alderman Lafontaine to consider Executive Session to prompt a closed discussion regarding the following: Notice of Claim filed by Jeremy Compretta, 506 Meadow Lane, potential and probable litigation; Gulf Shore Properties, LLC, Oak Park Mississippi Properties, LLC, and Waveland Properties, LLC. vs Waveland - pending litigation; and potential litigation-Business Center tenant, Gina Pepe.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

Re: Enter Executive Session

Alderman Lafontaine moved, seconded by Alderman Burke to approve entering Executive Session regarding the following: Notice of Claim filed by Jeremy Compretta, 506 Meadow Lane, potential and probable litigation; Gulf Shore Properties, LLC, Oak Park Mississippi Properties, LLC, and Waveland Properties, LLC. vs Waveland - pending litigation; and potential litigation- Business Center tenant, Gina Pepe.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

LEGAL DEPARTMENT/JEREMY COMPRETTA/506 MEADOW LANE

Re: Accept Settlement with Mr. Jeremy Compretta

Alderman Lafontaine moved, seconded by Alderman Burke to accept the settlement and general release terms with Jeremy Compretta.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

Re: Grant Authority to City Attorney to Mediate, M. Brown Apt. Complexes

Alderman Lafontaine moved, seconded by Alderman Burke to grant authority to City Attorney Rachel Yarborough to mediate Gulf Shore Properties, LLC, Oak Park Mississippi Properties, LLC, and Waveland Properties, LLC. vs Waveland pending litigation.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

Note: Alderman Burke left Executive Session at this time.

Re: Grant Authority to City Attorney to Send Default Letter- Tenant at Business Center

Alderman Lafontaine moved, seconded by Alderman Richardson to grant authority to City Attorney Rachel Yarborough to send default letter and pursue eviction of Business Center tenant, Gina Pepe.

A vote was called for with the following results:

Voting Yea: Richardson, Lafontaine and Smith

Voting Nay: None

Absent: Burke, Piazza

Note: Alderman Burke re-entered the Executive Session room at this time.

Re: Exit Executive Session

Alderman Lafontaine moved, seconded by Alderman Richardson to exit Executive Session with action taken.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

**EXECUTIVE SESSION #2 (Note: City Attorney was not present in this Executive Session)
Re: Annexation-Pending Litigation**

Alderman Lafontaine moved, seconded by Alderman Richardson to consider Executive Session to prompt a closed discussion regarding Annexation-Pending Litigation.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

Re: Enter Executive Session

Alderman Burke moved, seconded by Alderman Lafontaine to approve entering Executive Session regarding Annexation- Pending Litigation.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

Re: Exit Executive Session

Alderman Lafontaine moved, seconded by Alderman Burke to exit Executive Session with no action taken.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

ADJOURN

Re: Adjourn Meeting at 9:27 p.m.

Alderman Burke moved, seconded by Alderman Richardson to adjourn the meeting at 9:27 p.m.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, and Lafontaine

Voting Nay: None

Absent: Piazza

The foregoing minutes were presented to Mayor Smith on December 9, 2016.

Lisa Planchard,
City Clerk

The Minutes of November 16, 2016 have been read and approved by me on this day the 9th of December, 2016.

Mike Smith,
Mayor

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