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**Regular Meeting Agenda  
November 18, 2015  
6:30 p.m.**

11/16/2015 9:59:36  
AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve proposal from Compton Engineering, including required signatures, for services to design and implement the Phase II Stormwater Program in the amount of \$34,000 for the time period through the end of 2015.
9. Motion to approve proposal from Compton Engineering, including required signatures to continue implementation of Phase II Stormwater Program services in the amount of \$24,000 for the time period of 2016-2020 for the City of Waveland. to perform the following being listed:
10. Motion to approve one of the following Task Orders related to the Citywide Sewer Improvements (SRF Loan) project:
  - a) Task Order 3 –**Rental** Request for Gravity Sewer Flow Metering at Gulfside Street for 3 Month Rental, provide additional closed circuit television for visual inspection of sewer lines to determine immediate needs and survey three listed streets.
  - b) Task Order 3 –**Purchase** Request for Gravity Sewer Flow Metering at Gulfside Street for 3 months, provide additional closed circuit television for visual inspection of sewer lines to determine immediate needs.
11. Motion to approve the RSVP Claims as submitted.
12. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$541,887.48 dated November 18, 2015 as submitted.
13. Motion to approve the Minutes of the Regular Meeting of November 3, 2015 and the Blighted Property Public Hearing of November 4, 2015 as submitted.
14. Motion to approve an Interlocal Governmental Cooperation Agreement between certain Mississippi Coast Municipalities and Counties (Bay St. Louis, Biloxi, Diamondhead, D'Iberville, Gautier, Gulfport, Long Beach, Moss Point, Ocean Springs, Pascagoula, Pass Christian, and Waveland, Boards of Supervisors for Hancock, Harrison and Jackson Counties) for development of a fiber optic ring for ultra-high-speed broadband, digital data infrastructure for internet service and for related purposes, all to be known as the "Silicon Coast Public Internet". (Tabled from previous meetings). Mr. Gerald Blessey, Biloxi City Attorney, will be present to discuss.
15. Motion to approve a Resolution urging and memorializing the MS. Legislature to appropriate funding to the South Mississippi Planning and Development District to assist with costs associated with attempts by the Three Coastal Counties to mitigate the negative impacts of the Biggert-Waters Flood Insurance Reform Act of 2012 and for related purposes.
16. Motion to approve Lease Rental Agreement, with required signatures, between Pitney Bowes and the City of Waveland for the lease of a shredder at the Court Department for the term of 60 Months from 12/30/2015 at a cost of \$135.00 per month (as budgeted). Lease Agreement will include SHG6 High Security Shredder, maintenance, delivery and installation.
17. Motion to approve travel for the following:
  - a) Board of Mayor and Aldermen to attend the 2016 Mid-Winter Legislative Conference in Jackson, Mississippi, January 12-14, 2016. Cost to the City will be for each a Registration fee of \$135.00, lodging for 3 days and per diem for 2 and half days. (Early registration rates only apply through 12/18/2015)

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- b) Investigator David Buckley to Indianola, Mississippi for a 7 week course to certify Investigator Buckley as a Certified Professional Investigator through the State of MS. Cost of the City will be \$900.00 for the Class, use of a City vehicle, and 35 days of lodging for the following dates:
  1. January 18-22, 2016
  2. February 8-12, 2016
  3. February 29 – March 4, 2016
  4. March 28-April 1, 2016
  5. April 18-22, 2016
  6. May 16-20, 2016 and
  7. June 13-17, 2016
18. Motion to approve naming Dunk's Southern Style Buffet (Louis and Lisa Dunklin, Owners) as highest, best and most responsive bidder in the amount of \$550.00 per month, for Pod B (Café building) at the Waveland Business Center. The second highest bid from Hinbob, LLC. failed to meet the bid deadline of 2:00 pm on November 4, 2015 and therefore is not considered.
19. Motion to approve Lease Agreement with Mr. and Mrs. Louis (Lisa) Dunklin dba/ Dunk's Southern Style Buffet in the amount of \$550.00 per month for lease space.
20. Motion to discuss/approve the Service Agreement with the City of Waveland and the Hancock County Utility Authority. (City Attorney to provide revised agreement).
21. Report of Court Fines and Fees, as presented by Court Clerk, Rhonda Cummings. (Ms. Cummings will be present to answer questions).
22. Motion to hire the following:
  - a) \_\_\_\_\_, Utility Clerk, at \$21,950 pending passage of drug test. Decision pending, will be uploaded to DropBox.
  - b) Belinda Thomas, Building/P&Z Clerk, at \$23,450 pending passage of drug test.
23. Motion to approve renewal of the Mutual-Aid Agreement between Waveland Fire Department and NASA Fire Department for the period of five (5) years to provide emergency assistance should the need arise.
24. Motion to approve the following interdepartmental transfer of assets from the Fire Department to Litter Control: One Officejet Printer Model 7300, Serial No. SDG0B-0305-02.
25. Motion to approve, with required signatures, the Agreement/Letter of Understanding with MEA Drug Testing Consortium.
26. Motion to amend the Board action taken on 4/22/2015 removing the 1997 Mazda 626 LX VIN1TVGF22COW5711137 from the list of suplused vehicles and negotiated for a price with Bennis Moss of Moss Towing, as requested by City Attorney Rachel Yarborough.
27. Motion to approve Forfeited Tax Land Patent No. 80268 under Mississippi Code Annotated §29-1-1 as amended, providing intergovernmental transfer of Forfeited Tax Lands from the State of MS. to the City of Waveland for a fee of \$12.00 payable to Hancock County Chancery Clerk for the following parcel: BLK 6, Lot 25, E W Ullman 8.89' 24 B, Section 2, Township 9, Range 14 West, Parcel/PPIN: 161C002175.000, Hancock County, Mississippi.
28. Motion to approve Section 3 Corrective Action Plan, with required signatures, as City Policy noting the City of Waveland will do all it can to abide by Section 3 should it apply for and receive Federal Funding.
29. Motion to Ratify Walgreens Community Off-Site Clinic Agreement for providing flu vaccinations to employees at no cost to the City.
30. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources, if required, as listed (Items a-d):
  - a) Invoice from Nofie Alfonso Architects in the amount of \$5,035.00 – Contract Administration fees related to the Police Building/Station.

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- b) Payment Request No. 4 from J.O. Collins in the amount of \$379,744.13 – Waveland Police Station/Building.
  - c) Payment Request No. 20 (FINAL) from Hensley R. Lee Contracting, Inc. in the amount of \$25,890.00 – Jeff Davis & Gulfside Street Sewer Improvements Project. Currently awaiting submission of documents contractually required with the final invoice (as requested of Digital Engineering by City Attorney Rachel Yarborough).
  - d) Pay Application No. 1 from DCD Construction in the amount of \$2,767.00 – Ground Zero Hurricane Museum furniture and fixtures, mechanical improvements grant from MDA.
31. Motion to make the first payment, in the amount of \$1,188,557.00 (repay borrowed funds), to Hancock Bank on the Grant Anticipation Note Series 2013A dated 11/14/13. This note was taken out to advance funds necessary to pay for the Citywide Drainage Improvement Project invoices. This amount represents the first reimbursement from FEMA HMGP that the City has received, we are thus paying back Hancock Bank.
32. Spread on the minutes the following as listed (a-g):
- a) Litter Control to be a division under the direction of the Police Chief.
  - b) Human Resources Director April Chevis and Purchasing Agent/Accounts Payable Clerk as Civil Service status.
  - c) Governor Bryant's Holiday Proclamation authorizing the closure of Mississippi Government Offices on Friday November 27, 2015, Thursday December 24, 2015 and Thursday December 31, 2015, in further observation of the Thanksgiving, Christmas and New Year's Holidays.
  - d) Resignation of Linda Pitts as RSVP Director.
  - e) Revenues and Expenditures for the month of October 2015 at this, the second meeting of November, 2015
  - f) Privilege License issuance schedule for the month of October 2015.
  - g) RFQ's for Engineering Services related to the Waveland Avenue Sidewalks Improvements Project (GRPC/MDOT) were opened immediately prior to the meeting and taken under advisement.
33. Motion to approve the Docket of Claims dated November 18, 2015, Streets Payroll portion only, in the amount of \$15,031.99 as submitted.
34. Motion to reimburse FEMA \$33,626.55 on PW 479 (Gustav). The City was originally overpaid in the initial payment to the City by FEMA. The City will be paid the balance owed by the State of MS. to close out this PW once we make this payment.
35. Motion to consider Executive Session to prompt a closed discussion regarding
36. Motion to enter Executive Session to discuss
37. Motion to exit Executive Session with no action taken.
38. Adjourn