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**Regular Meeting Agenda
December 1, 2015
6:30 p.m.**

12/1/2015 8:37:45
AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the RSVP Claims as submitted.
9. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$701,342.48 dated December 1, 2015 as submitted.
10. **Joseph Jeffery Gex appeared before the commission** with a request for a conditional use in order to construct a 20' x 40' pole barn on his property. He is also requesting a variance of 10' from the required rear yard setback in order to be 5' from the property line. This property is located at 409 Jeff Davis Avenue. Legal description: Part of lot 14 & 16, 4th Ward, City of Waveland, Hancock County, Mississippi.

Commissioner Charlotte Watson moved, seconded by Clarence Harris to recommend that the Board of Mayor and Alderman approve the applicant's request for a conditional use in order to construct a 20' x 40' pole barn on his property and a variance of 10' from the required rear yard setback in order to be 5' from the property line. The overhang for the structure must be within the 5' setback, no plumbing and electrical for lighting only. After a unanimous vote by all members present, Chairman Roger Estopinal declared the motion passed.
11. Motion to approve a Proclamation recognizing December 1-31, 2015 as 'Shop Local Month' in the City of Waveland.
12. ~~Motion to approve travel for a City Employee to attend the Mississippi Urban Forestry Workshop on December 1, 2015 in Natchez, Mississippi. Cost to the City would be 2 days per Diem, 1 night lodging and use of a City Vehicle.~~
13. Motion to approve an Interlocal Governmental Cooperation Agreement between certain Mississippi Coast Municipalities and Counties (Bay St. Louis, Biloxi, Diamondhead, D'Iberville, Gautier, Gulfport, Long Beach, Moss Point, Ocean Springs, Pascagoula, Pass Christian, and Waveland, Boards of Supervisors for Hancock, Harrison and Jackson Counties) for development of a fiber optic ring for ultra-high-speed broadband, digital data infrastructure for internet service and for related purposes, all to be known as the "Silicon Coast Public Internet". *Cliff Kirkland provided an updated Interlocal Agreement to move forward.*
14. Motion to discuss/approve the Service Agreement with the City of Waveland and the Hancock County Utility Authority. Approval pending issue with accepting non-fluoridated water into City water system. (Tabled from previous meetings).
15. Motion to approve, with required signatures, the Agreement/Letter of Understanding with MEA Drug Testing Consortium. *Contract with corrected Exhibit A on DropBox for Board review.*
16. Motion to discuss/approve placement of a street sign located on either McLaurin St. and/or Nicholson Avenue at Gex Street designating 'No Parking here to Corner'. Persons are parking on Gex and blocking the view to turn onto either McLaurin or Nicholson, causing a school bus to change its route.
17. Motion to approve Forfeited Tax Land Patent No. 80268 under Mississippi Code Annotated §29-1-1 as amended, providing intergovernmental transfer of Forfeited Tax Lands from the State of MS. to the City of Waveland for a fee of \$12.00 payable to Hancock County Chancery Clerk for the following parcel: BLK 6, Lot 25, E W Ullman 8.89' 24 B, Section 2, Township 9, Range 14 West, Parcel/PPIN:

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161C002175.000, Hancock County, Mississippi. *City Attorney to research before Board approves.*
(Tabled from previous meetings).

18. Motion to approve Section 3 Corrective Action Plan, with required signatures, as City Policy noting the City of Waveland will do all it can to abide by Section 3 should it apply for and receive Federal Funding. *City Attorney requested language in plan be revised, awaiting revised plan.* (Tabled from previous meetings).
19. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources, if required, as listed (Items a-f):
 - a) Payment Request No. 20 (FINAL) from Hensley R. Lee Contracting, Inc. in the amount of \$25,890.00 – Jeff Davis & Gulfside Street Sewer Improvements Project. Still awaiting submission of additional documents contractually required with the final invoice (requested of Digital Engineering by City Attorney (Tabled from previous meeting).
 - b) Payment Application No. 12 from Kappa Development in the amount of \$249,604.32 – Citywide Drainage Improvements Project.
 - c) Invoice No. 0077838 from Pickering Firm, Inc. in the amount of 12,068.70 – Citywide Drainage Improvements Project.
 - d) Invoice No. 215-068-1 from Compton Engineering in the amount of \$4,700.00 – Design of Lighthouse, Outdoor Recreation Project
 - e) Invoice No. 215-065-3 from Compton Engineering in the amount of \$24,902.50 – Waveland Facilities Plan and Related Services Project (Sewer TV, Cleaning & Improvements)
 - f) Invoice No. 215-065-4 from Compton Engineering in the amount of \$9,075.00 – Waveland Facilities Plan and Related Services Project. (Sewer SSES/Flow monitoring)
20. Motion to approve Change Order/Scope of Work Change adding a 361 Rated Coiling Sectional Door to the Garage/Sally Port of the Police Station/Building.
21. Motion approve part time officer Thomas Antoine to attend the refresher Police Academy as required by the State Standards and Training office. Class will being 1/4/2016 and last 11 weeks at the Harrison County Academy. Cost to the City will be \$900 registration and use of a City patrol vehicle. Registration is reimbursed by the State upon completion. Lodging and per diem not needed as Officer Antoine will be driving back after classes.
22. Motion to approve inspection proposal from TAW Power Systems in the amount of \$1,000.00 to inspect the existing generator at the new Police Building to determine if it is usable. (For Police Building project and is not covered by J.O. Collins Contract or covered by FEMA funds.)
23. Motion to approve Power Systems, Inc., as recommended by Jason Ward of Ward & Associates, PA., to inspect and survey the automatic transfer switch (the controller for the generator), in amount of \$750.00. (For Police Building project and is not covered by J.O. Collins Contract or covered by FEMA funds.)
24. Motion to prequalify _____ as a debris and wreckage removal contractor until December 1, 2016 under the Sandy Recovery Improvement Act of 2013 regarding Public Assistance Alternative Procedures for debris removal. The determination of a pre-qualified contractor does not constitute a "stand by" contract or bind the City to any future contract conditioned on a qualifying event.
25. Motion to approve Task order 4 Request in the amount of \$24,200.00 from Compton Engineering to provide closed circuit television inspection of sewer lines to determine immediate needs; survey to include Beach Boulevard from Vacation to Nicholson Avenue. (Waveland Facilities Plan & Related Services Project)
26. Motion to approve Change Order No. 1 from DCD Construction, Inc., submitted by Architect Allison Anderson, including required signatures, requesting the following changes for an increase in the contract of \$17,988.00 for the Ground Zero Museum/Waveland Civic Center:
 - a) Additional Audio Visual Equip/Surge protection \$ 641.00
 - b) Repair additional window sill and water damage SE Corner of Kitchen \$ 1,141.00
 - c) Remove Stage light for Stage Curtain T rack \$ 1226.00
 - d) Mechanical repairs above \$8,500.00 allowance \$ 831.00
 - e) Deduct Room Darkening shades at Auditorium door \$ -267.00
 - f) Add Exhibit lighting at Corridors \$14,416.00

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27. Spread on the minutes Alderman Jeremy Burke's attendance at the Mississippi Rural Water Association Training Session held September 17, 2015.
28. ~~Motion to approve the Docket of Claims dated December 1, 2015, Streets Payroll portion only, in the amount of \$15,860.56 as submitted. (Moved to end of meeting)~~
29. Motion to rescind the motions from the meeting of November 18, 2015 `related to action taken for the following, being listed items (a&b):
 - a) Motion to accept the proposal from Compton Engineering to perform Phase II Stormwater Program Services to the City of Waveland in the amount of \$34,000 to include Tasks 1 through 3 of the proposal. Acceptance of the proposal Tasks 1 thru 3 is conditioned upon the execution of a contract between the parties.
 - b) Motion to accept the proposal from Compton Engineering regarding Implementation Services as described in Task 4 to perform Phase II Stormwater Program Services to the City of Waveland for the years 2016-2020 in the amount of \$24,000 per year. Acceptance of the proposal Task 4 is conditioned upon the execution of a contract between the parties.
30. Motion to approve advertising for Requests for Proposals for the following:
 - a) Services to design and implement the Phase II Stormwater Program for the time period through the end of 2015.
 - b) Continue implementation of Phase II Stormwater Program services for the time period of 2016-2020.
31. Motion to consider Executive Session to prompt a closed discussion regarding pending litigation regarding Gohres Realty v. City of Waveland.
32. Motion to enter Executive Session to discuss pending litigation regarding Gohres Realty v. City of Waveland.
33. Motion to exit Executive Session with no action taken.
34. Motion to approve the Docket of Claims dated December 1, 2015, Streets Payroll portion only, in the amount of \$15,860.56 as submitted.
35. Adjourn