

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on December 4, 2014 at 6:30 p.m. to take action on the following matters of City business.

PUBLIC COMMENTS:

Re: Ms. Debbie Smith thanked and congratulated the newly elected Board. Ms. Smith also expressed her concern for the youth in the community, requesting that the Board focus on youth programs and events to give the children something to do.

ROLL CALL

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, Lafontaine and Piazza, along with City Clerk Lisa Planchard and City Attorney Rachel P. Yarborough.

MAYOR'S REPORT

Re: Table Agenda Item No's 8, 22, 23 and 24.

Alderman Lafontaine moved, seconded by Alderman Burke to table agenda items 8, 22, 23 and 24.
(NOTE 1)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

MAYOR'S REPORT (CONT...)

Re: Mayor Smith personally welcomed the Board members and he said that he is excited to be part of Waveland's history; he promised that he and the Board will hit the ground running. He said, "We're ready, you all get ready for us."

ATTORNEY'S COMMENTS

Re: City Attorney Rachel P. Yarborough said that she was honored to be appointed and would do her best to serve the City of Waveland. She requested that at the end of the agenda, the Board consider motions for Executive Session regarding pending litigation related to the Police Station building construction.

AMEND AGENDA/AGENDA/EXECUTIVE SESSION

Re: Discuss Pending Litigation for the Waveland Police Station Building

Alderman Burke moved, seconded by Alderman Richardson to amend the agenda to add Executive Sessions at the end of the agenda to discuss pending litigation for the Waveland Police Station building construction.

A vote was called for with the following results;

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS

Re: Alderman Burke

- Thanked the audience for coming to the Board Meeting and expressed his hope for large meeting participation over the next four years.
- Thanked the voters for showing up on Tuesday and noted his honor and excitement in serving Ward 1 residents. He told everyone on behalf of the Board, "We can't solve a problem unless we know about it; we have an open door policy."

Re: Alderman Richardson

- Thanked the voters for electing him to the office of Alderman Ward 2 and please bear with him during this learning curve time. He said he will work through and learn everything that he has to learn, jumping in feet first and he's ready to serve his city.

Re: Alderman Lafontaine

- Thanked the voters for the opportunity to serve another 4 years and he is looking forward to working with everyone on the Board.

Re: Alderman Piazza

- Wanted to express the same sentiment and thanked everyone. He said he is excited to be back.

CHANGE ORDERS/FIRE STATION/CITY HALL-CITY HALL ANNEX/PROJECTS

RE: Change Order No. 17 – DNP, Coleman Avenue Fire Station

Alderman Lafontaine moved, seconded by Alderman Burke to **TABLE** Change Order No. 17 with DNP, Inc. in the amount of \$2,769.11 for the Elevator/Coleman Avenue Fire Station (City Hall/City Hall Annex Project).

A vote was called for with the following results: **(SEE NOTE 1 - UNDER MAYOR'S REPORT)**

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Lafontaine moved, seconded by Alderman Burke to approve the RSVP Claims as submitted. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims

Alderman Piazza moved, seconded by Alderman Burke to approve the Docket of Claims as submitted. **(EXHIBIT B)**

001 – 327 to 400

101 – 6

103 – 6

105 – 6

125 – 4

126 – None

200 – 4

400 – 102 to 119

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

2014 ELECTION/CITY HALL

Re: Certified Summary Election Results for December 2, 2014 General Election

Spread on the Minutes the certified Summary Election results of the December 2, 2014 **General Election** presented by the Registrar of Voters and City of Waveland Election Commissioners. **(EXHIBIT C)**

APPOINTMENTS/CITY HALL/POLICE DEPARTMENT/FIRE DEPARTMENT/PUBLIC WORKS DEPARTMENT/COURT DEPARTMENT

Re: Mayoral Appointments for the 2014-2018 Term

Spread on the minutes in accordance with the Charter of the City of Waveland, Page 8, Section 17, the following appointments by Mayor Mike Smith, as listed, (Items a-g).

- a) City Clerk/Registrar of Voters, Lisa Planchard
- b) City Attorney, Rachel Yarborough
- c) Police Chief, David Allen
- d) Fire Chief, Tony Mallini
- e) Public Works Director, Brent Anderson
- f) Municipal Judge PJ Mauffrey
- g) Prosecutor Melinda Tucker

APPOINTMENTS/ELECTION COMMISSIONERS

Re: Mr. Al Jeanfreau, Ms. Debbie Mason and Ms. Brenda McComb Appointed as Election Commissioners

Alderman Piazza moved, seconded by Alderman Lafontaine to approve and appoint, by Mayor Mike Smith, the following Election Commissioners in accordance with the Charter of the City of Waveland:

- Al Jeanfreau
- Debbie Mason
- Brenda McComb

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

HOLIDAY SCHEDULE/CITY HALL/POLICE DEPARTMENT/PARKS AND RECREATIONS/FIRE DEPARTMENT/STREETS DEPARTMENT/RSVP/PUBLIC WORKS/GOVERNOR PHIL BRYANT/PROCLAMATIONS

Re: Amend Holiday Schedule: 2014-2015

Alderman Lafontaine moved, seconded by Alderman Richardson to add Wednesday, December 24, 2014 and Friday, January 2, 2015 to the 2015 FY Holiday Schedule as proclaimed by Governor Phil Bryant October 23, 2014. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

PLANNING AND ZONING

Re: Santo Saucier, 716 Old Spanish Trail

Santo Saucier appeared before the commission with a request for a zoning change on a parcel that they own located at 716 Old Spanish Trail. The original parcel was zoned C-3 and two mini warehouse

units were constructed on this parcel. In 2004 an additional parcel zoned R-1 was purchased and was combined into one parcel in 2005. The applicant would like to construct two additional mini warehouse units therefore the zoning change and they would also require a variance from the require lot size to construct the mini warehouse. Legal description: N ½ of lot 6 in the SW ¼, Section 34-8-14, City of Waveland, Hancock County, Mississippi. **(EXHIBIT E)**

Clarence Harris moved, seconded by Mike Kopke to recommend that the Board of Mayor and Aldermen approve the request as submitted provided that the applicant's development meets all applicable building, floodplain and zoning codes and ordinances.

Alderman Lafontaine moved, seconded by Alderman Richardson to follow the recommendation of the Planning and Zoning Commission and approve the request as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

CITY HALL/PERSONNEL/PURCHASING

Re: April Chevis to sign Purchase Requisitions

Alderman Burke moved, seconded by Alderman Lafontaine to authorize April Chevis to sign Purchase requisitions related to HR/Payroll/Privilege License Departments.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

DONATIONS/CITYHALL/LIBRARY

Re: Donation of Artwork (3 pieces) from Bruce Campbell & Anne Steinmetz

Alderman Lafontaine moved, seconded by Alderman Richardson to accept gift from Bruce Campbell & Anne Steinmetz of the following framed glass covered art prints for the use and enjoyment of the people of Waveland MS. (Donation is restricted so that artwork shall hang in the Waveland Library or Municipal Building). Upon acceptance, artwork shall be added to City inventory.

(EXHIBIT F)

- Chiully Seaforms art poster, approximately 32 x 24 inches
- Gaugin painting art exhibit poster, approximately 36 x 32 inches
- Norton Simon Museum poster, approximately 27 x 25 inches

During discussion Ms. Courtney Thomas, Executive Director of the Bay Waveland Library, explained that according to the Library Gifts Policy they are not permitted to accept gifts with restricted use. Upon learning this, the Board of Mayor & Aldermen agreed that perhaps City Hall would be the best location for the artwork to be displayed.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

**INVOICES/CITY STREETS PAVING PROJECT/PIER/GARFIELD LADNER MEMORIAL
PIER REPAIRS PROJECT/CITYWIDE DRAINAGE INFRASTRUCTURE PROJECT/HMGP**

Alderman Lafontaine moved, seconded by Alderman Burke to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed, (Items a-c): **(EXHIBIT G)**

- a. Invoice 213-061-17 from Compton Engineering in the amount of \$2,300.00 – Citywide Paving Project.
- b. Invoice #213-017-20 from Compton Engineering in the amount of \$600.00 – Garfield Ladner Pier Repairs Project.
- c. Invoice #0075684 from Pickering Firm, Inc. in the amount of \$8,620.50 – Citywide Drainage Infrastructure Design, Bidding and Construction Project.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

NEW HIRES/FIRE DEPARTMENT/POLICE DEPARTMENT/PERSONNEL/BUDGET

Re: Hire full-time firefighter, Grady Holder

Alderman Richardson moved, seconded by Alderman Lafontaine to hire Grady Holder as full time firefighter (will replace Eddie Bourgeois) at a rate of \$11.62 per hour pending passage of drug test. There will be no additional cost to the city for this position.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

Re: Hire part-time firefighter, Josh Moore

Alderman Lafontaine moved, seconded by Alderman Richardson to hire Josh Moore as part time firefighter at the current rate of \$9.00 per hour pending passage of drug test. Mr. Moore will be used to backfill shifts that are short due to vacation, sick leave or special events.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

Re: Pay Increase for 2 Police Officers upon Completion of Academy: D. King, S. Robin

Alderman Lafontaine moved, seconded by Alderman Richardson to increase hourly rate of the two following police officers to \$14.00 per hour, after having successfully completing the Law Enforcement Academy, as listed, (Items a&b): This has been budgeted for in the 2014-2015 fiscal year budget.

- a. David King
- b. Steven Robin

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

CHANGE ORDERS/JEFF DAVIS-GULFSIDE SEWER IMPROVEMENTS PROJECT/PROJECTS

Re: Change Order No. 4 – Hensley R. Lee Contracting, Inc., Jeff Davis/Gulfside Sewer Improvements Project

Alderman Lafontaine moved, seconded by Alderman Burke to **TABLE** Change Order No. 4 from Hensley R. Lee Contracting, Inc. in the amount of \$162,685.06 for the Jeff Davis & Gulfside Street Improvements Project, as recommended by Digital Engineering. Mr. Bruce Newton was present to discuss.

A vote was called for with the following results: **(SEE NOTE 1 - UNDER MAYOR'S REPORT)**

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

AMENDMENTS/CONTRACTS/AGREEMENTS/JEFF DAVIS-GULFSIDE SEWER IMPROVEMENTS PROJECT/EAST JEFF DAVIS AVENUE SEWER IMPROVEMENTS PROJECT/WEST JEFF DAVIS AVENUE SEWER IMPROVEMENTS PROJECT/JEFF DAVIS CONNECTOR SEWER AND PAVING PROJECT

Re: Amendments to Jeff Davis/Gulfside Sewer Improvements Projects as listed

Alderman Lafontaine moved, seconded by Alderman Burke to **TABLE** the following Amendments to Digital Engineering Agreements with the City of Waveland for the following projects, as listed, (Items a-d):

- a. Amendment No. 2 to the Gulfside Street Sewer Improvements Project.
- b. Amendment No. 3 to the East Jeff Davis Avenue Sewer Improvements Project.
- c. Amendment No. 2 to the Jeff Davis Connector Sewer and Paving Project.
- d. Amendment No. 3 to the West Jeff Davis Avenue Sewer Improvements Project.

A vote was called for with the following results: **(SEE NOTE 1 - UNDER MAYOR'S REPORT)**

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

PROJECTS/WAVELAND WATER SYSTEM EXTENSION- MASTER METER CONNECTOR PROJECT/SEWER DEPARTMENT/PUBLIC WORKS/SUBSTANTIAL COMPLETION/ MASTER METER CONNECTION PROJECT

Re: Accept Substantial Completion – Water System Extension, Master Meter Connector Project

Alderman Lafontaine moved, seconded by Alderman Burke to **TABLE** acceptance of substantial completion date of November 5, 2014 as recommended by Digital Engineering, on the Waveland Water System Extension – Master Meter Connector Project.

A vote was called for with the following results: **(SEE NOTE 1 - UNDER MAYOR'S REPORT)**

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

TRAVEL/CITY HALL/MML MID-WINTER LEGISLATIVE CONFERENCE/CONFERENCES
Re: Travel for Board to Attend the MML 2015 Mid-Winter Legislative Conference

Alderman Lafontaine moved, seconded by Alderman Burke to approve travel for the Board of Mayor and Aldermen to attend the MML 2015 Mid-Winter Legislative Conference, January 27-29, at the Hilton in Jackson, Mississippi. Cost to the City for each attendee will be an early registration fee in the amount of \$135.00, lodging for 3 nights, 3 days per diem, reimburse travel expense for the Aldermen, and for the Mayor's use of a City vehicle.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

2014 ELECTION/CITY HALL

Re: Certified Summary Election Results for November 18, 2014 Runoff Election

Spread on the minutes the Certified Summary Election Report for the Democratic Mayoral **Runoff Election** held November 18, 2014. **(EXHIBIT H)**

REQUESTS FOR CASH REIMBURSEMENTS/RFC'S/WATER SYSTEM IMPROVEMENTS, ANNEXED AREA-MASTER METER CONNECTION PROJECT/MASTER METER CONNECTION PROJECT/WATER DEPARTMENT/PROJECTS

Re: RFC #53, R-118-379-06-HCCR, Water System Improvements – Annexed Area

Spread on the minutes the following items, as listed (Item a):

- a. Request for Cash Reimbursement, RFC #53, #R-118-379-06-HCCR in the amount of \$40,078.60 – Water System Improvements – Annexed Area.

EXECUTIVE SESSION

Re: Pending Litigation – Waveland Police Station Building Construction

Alderman Lafontaine moved, seconded by Alderman Burke to consider entering Executive Session to discuss pending litigation regarding the Waveland Police Station Building Construction.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

Alderman Burke moved, seconded by Alderman Richardson to enter Executive Session to discuss pending litigation regarding the Waveland Police Station Building Construction.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

Alderman Lafontaine moved, seconded by Alderman Burke to exit Executive Session with no action taken.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

RECESS

Re: Recess Meeting at 8:13 p.m., and reconvene at 6:30 pm on December 10, 2014

Alderman Kidd moved, seconded by Alderman Lafontaine to recess the meeting at 8:13 p.m. and reconvene the meeting at 6:30 pm on December 10, 2014.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine, and Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on December 19, 2014.

Lisa Planchard
City Clerk

The Minutes of December 4, 2014 have been read and approved by me on this day the 19th day of December, 2014.

Mike Smith
Mayor

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