

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room, 301 Coleman Avenue, Waveland, MS. on December 19, 2012 at 6:30 p.m., to take action on the following matters of city business.

**(Recording of meeting for listening available via records request)**

**PUBLIC COMMENTS**

**Re:** There were no Public Comments

**ROLL CALL**

Mayor Garcia noted for the record the presence of Aldermen Geoffrey, Lafontaine and Kidd along with City Attorney Gary Yarborough and City Clerk Lisa Planchard.

Absent from the meeting was Alderman Lili Stahler.

**MAYOR'S REPORT (EXHIBIT A):**

**Re: Mayor Garcia commented on the following:**

- a. Mayor Garcia again thanked Mr. and Mrs. Claus for their time at the Festival of Lights. The Mayor also thanked Mr. and Mrs. Kopke for their organization of the First Annual Golf Cart Christmas Parade.
- b. Alderman Stahler attended the Waste Water (Hancock County Utility Authority) meeting representing the City.
- c. RSVP submitted their Advisory Council Agenda (see Exhibit A)
- d. Mayor Garcia asked for an amendment to the agenda.

**AMEND AGENDA**

**Re: Amend Agenda to include the following items to the regular agenda, as listed (Items 1-3):**

1. Spread on the Minutes the Report of Revenues and Expenditures for the Month of November, 2012 as presented by Janet Dudding, Comptroller
2. Change the regular Board meeting date of Tuesday, January 1, 2013 to Wednesday, January 2, 2013 because of governor declared holiday.
3. Approve a Resolution directing the Sale and Award of General Obligation Bonds, Series 2013, of the City of Waveland, Mississippi, to be dated the date of delivery thereof, in the principal amount of One Million Five Hundred Thousand Dollars (\$1,500,000).

Alderman Lafontaine moved, seconded by Alderman Kidd to amend the agenda to include the following items to the regular agenda, as listed (Items 1-3):

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Abstain: None

Nay: None

Absent: Stahler

**REVENUE AND EXPENDITURES**

**Re: The month of November 2012**

Spread on the Minutes the Report of Revenues and Expenditures for the Month of November, 2012 as presented by Janet Dudding, Comptroller. **(EXHIBIT B)**

**MEETINGS**

**Re: Change the 1<sup>st</sup> Regular Board meeting date from Tuesday January 1, 2013 (holiday) to Wednesday January 2, 2013.**

Alderman Lafontaine moved seconded by Alderman Geoffrey to change the regular Board meeting date of Tuesday January 1, 2013 to Wednesday, January 2, 2013 because of Governor's declared holiday.

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Abstain: None

Nay: None

Absent: Stahler

**RESOLUTIONS/GENERAL OBLIGATION BONDS (\$1,500,000), SERIES 2013/BONDS, GENERAL OBLIGATION (\$1,500,000) SERIES 2013**

**Re: Resolution directing the Sale and Award of General Obligation Bonds, Series, 2013 (\$1,500,000)**

Alderman Kidd moved, seconded by Alderman Lafontaine to approve a Resolution directing the Sale and Award to Hancock Bank, at the interest rate of 1.625% and gross interest cost of \$138,531.25, of General Obligation Bonds, Series 2013, of the City of Waveland, Mississippi, to be dated the date of delivery thereof, in the principal amount of One Million Five Hundred Thousand Dollars (\$1,500,000). **(EXHIBIT C)**

A vote was called for with the following results:

Yea: Geoffrey Lafontaine, and Kidd

Nay: None

Absent: Stahler

**ALDERMEN'S COMMENTS:**

**Alderman Stahler:** Absent

**Alderman Geoffrey:**

- a. Wished everyone a Merry Christmas and Happy New Year.

**Alderman Lafontaine:**

- a. Wished everyone a Merry Christmas and Happy New Year.

**Alderman Kidd commented on the following:**

- a. Wished everyone a Merry Christmas and Happy New Year.
- b. Discussed the successful football season by the 7 & 8 year old football teams. Alderman Kidd dedicated and donated a trophy to the City to be displayed in City Hall. (Mayor Garcia also wished everyone a Merry Christmas and Happy New Year and asked everyone to keep the families of the Sandy Hook Elementary School tragedy in their prayers).
- c. Alderman Kidd said that he fixed the letter "R" at the Fire Station on Highway 90 so that it would light up.

**MINUTES:**

**Re: Meeting of December 4, 2012**

Alderman Lafontaine moved, seconded by Alderman Kidd to approve the Minutes of the meeting of December 4, 2012 as submitted by the City Clerk. **(EXHIBIT D)**

A vote was called for with the following results:

Yea: Lafontaine, and Kidd

Abstain: Geoffrey

Nay: None

Absent: Stahler

**RSVP**

**Re: Claims**

Alderman Kidd moved, seconded by Alderman Lafontaine to approve the R.S.V.P. Claims as submitted by Mary Turcotte. **(EXHIBIT E)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Abstain: None

Nay: None

Absent: Stahler

**DOCKET OF CLAIMS**

**Re: Claims Nos.**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve the Docket of Claims dated 12/19/2012 as submitted by the City Clerk, except for those designated as 'on hold'. **(EXHIBIT F)**

001 Fund – 210 to 575

100 Fund – None

101 Fund – None

102 Fund – None

103 Fund – None

124 Fund – 44 to 46

125 Fund – 5 to 10

126 Fund - 9

127 Fund - 16 to 17

400 Fund – 108 to 137

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**CONTRACTS/DIGITAL ENGINEERING/WATER SYSTEM EXTENSION  
PROJECT – ANNEXED AREA**

**Re: Contract with Digital Engineering for Water System Extension Project (Water Tie In) - Annexed Area**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve the Contract between the City of Waveland and Digital Engineering for Professional Services related to the Water System Extension Project (Water Tie-In) in the Annexed Area at a total cost of \$29,249.00, subject to changes and approval by City Attorney. **(EXHIBIT G)**

During discussion, City Attorney Gary Yarborough said that instead of this being an amendment to an existing contract; it would need to be re-written into a contract.

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

### **PARADES/EVENTS**

#### **Re: Request from the Krewe of Nereids to present their annual Mardi Gras Parade**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve the request from Krewe of Nereid's to present their annual Mardi Gras Parade on Sunday, February 3, 2013. Mrs. Mary Turcotte, Parade Commissioner was present to discuss. She noted that the parade route will be the same as last year.

A vote was called for with the following results:

Yea: Geoffrey and Kidd

Abstain: Lafontaine

Nay: None

Absent: Stahler

### **BIDS/REQUEST FOR PROPOSALS**

#### **Re: Bids were Received and Taken under Advisement for Professional Engineering Services Related to Reconstruction and Replacement of the Pier and the Waveland Veterans Memorial**

Spread on the minutes that the following Bids (RFP's) for Professional Engineering Services related to reconstruction and replacement, were received immediately prior to the meeting (at 6:00 pm) and are taken under advisement until they can be reviewed and recommendation made: **Note:** These bids were received by 6:00 p.m. this evening at 301 Coleman Avenue and opened immediately thereafter in the Board Room, preceding this regular Board of Mayor and Aldermen meeting. **(EXHIBIT H)**

- a. The Waveland Veterans Memorial.
- b. The Garfield Ladner Memorial Pier.

***LET THE MINUTES REFLECT THAT ALDERMAN LAFONTAINE LEFT THE BOARD ROOM AT THIS TIME.***

### **APPOINTMENTS/CITY HALL/PORT AND HARBOR DEVELOPMENT COMMISSION**

#### **Re: Mr. Charles Gallagher as the Mayor's Appointment to the Development Commission**

Alderman Geoffrey moved, seconded by Alderman Kidd to approve the Mayor's re-appointment of Mr. Charles Gallagher to the Port and Harbor Development Commission (Hancock County Port & Harbor).

A vote was called for with the following results:

Yea: Geoffrey and Kidd

Nay: None

Absent: Stahler, Lafontaine

***LET THE MINUTES REFLECT THAT ALDERMAN LAFONTAINE HAS RETURNED TO THE BOARD ROOM AT THIS TIME.***

**RESOLUTIONS/DIAMONDHEAD/PORT AND HARBOR DEVELOPMENT COMMISSION**

**Re: Resolution supporting Diamondhead's participation in the Port and Harbor Development Commission**

Alderman Geoffrey moved, seconded by Alderman Kidd to approve a Resolution in support of Diamondhead, Mississippi becoming a part of the Port and Harbor Development Commission. **(EXHIBIT I)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**BBI/SOFTWARE/AGREEMENTS/CONTRACTS**

**Re: Annual Software Maintenance Agreement with BBI**

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve the annual software maintenance agreement with BBI for currently used programs at a cost of \$4,680.00. (On current docket) **(EXHIBIT J)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**CONTRACTS/OCE'COPIERS/PERSONNEL/CITY HALL**

**Re: Agreement/Contract with Oce' Copiers to switch Personnel Copier**

Alderman Geoffrey moved, seconded by Alderman Kidd to approve an agreement with Oce' Copiers to switch the Personnel Copier to a Canon IR28iF Copier at a cost of \$96.90 per month. This change will save the City \$507.48 per year. **(EXHIBIT K)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**POLICE DEPARTMENT/AGREEMENTS/CONTRACTS/SWAT TEAM**

**Re: SWAT Team Agreement with Hancock County**

Alderman Kidd moved, seconded by Alderman Geoffrey to **TABLE** the SWAT Team Agreement to be offered to Hancock County, Mississippi, subject to Police Chief Kenny Hurt, Attorney General and Insurance Carrier approval. Board members discussed that team members would work on a voluntary basis.

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

#### **RESOLUTION/GRINDER PUMPS**

##### **Re: Resolution Related to Privately Owned Grinder Pumps**

Alderman Lafontaine moved, seconded by Alderman Geoffrey to **TABLE** Resolution for the Provision of Certain Costs Associated with Upkeep and Maintenance of Grinder Pumps.

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

#### **RESOLUTIONS/HAZARD MITIGATION PLANNING STEERING COMMITTEE/APPOINTMENTS**

##### **Re: Resolution Establishing Hazard Mitigation Steering Committee to Update Waveland's Local Hazard Mitigation Plan**

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve a Resolution Establishing Hazard Mitigation Planning Steering Committee for Update to Waveland's Local Hazard Mitigation Plan, as submitted by Fire Chief Mike Smith. Meetings shall be open meetings and may not be held at City Hall. **(EXHIBIT L)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

#### **AMEC ENVIRONMENT AND INFRASTRUCTURE/AMENDMENTS/CLIMATE CHANGE ADAPTATION PLAN/AMENDMENTS/CONTRACTS/SEAGRANT**

##### **Re: Amendment No. 13A with AMEC for Climate Change Adaption Plan (SEAGRANT)**

Alderman Lafontaine moved, seconded by Alderman Kidd to approve Amendment No. 13A from AMEC Environment and Infrastructure regarding the development of Waveland's new Climate Change Adaptation Plan (SEAGRANT). The purpose is to extend the period of performance for services from December 31, 2012 to June 31, 2013; there will no additional cost. **(EXHIBIT M)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**INVOICES/DRAINAGE INFRASTRUCTURE PROJECT/PICKERING  
ENGINEERING/HMGP**

**Re: Invoice No. 0072120 from Pickering Firm, Inc.**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve Invoice No. 0072120 from Pickering Firm, Inc. in the amount of \$47,125.00 – Drainage Infrastructure Project. **(EXHIBIT N)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**REQUESTS FOR QUALIFICATIONS/PROPERTY ACQUISITION PROJECT/  
ADVERTISEMENTS/HMGP**

**Re: Advertise for Requests for Qualifications (RFQ's) for Project Management Services related to the HMGP Property Acquisition Project**

Alderman Kidd moved, seconded by Alderman Lafontaine to advertise for Request for Qualifications and Price Quotes for Project Management Services related to the HMGP Property Acquisition Project.

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**MINUTES/BUDGET MODIFICATIONS/CITY HALL & CITY HALL ANNEX  
Re: Rescind Prior Motion and Approve Revised Budget Modification #19**

Alderman Lafontaine moved, seconded by Alderman Geoffrey to rescind prior motion of the Minutes of 12/4/2012 approving Budget Modification #19, City Hall/City Hall Annex and move to approve the corrected Budget Modification #19 City Hall/City Hall Annex, as presented by Michele Moore of Gouras Urban Planning Consultants. **(EXHIBIT O)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**REQUESTS FOR CASH REIMBURSEMENTS/CITY HALL & CITY HALL  
ANNEX**

**Re: Request for Cash Reimbursement #R-109-379-02-KCR – City Hall/City Hall Annex Project**

Spread on the minutes Request for Cash Reimbursement, #R-109-379-02-KCR in the amount of \$5,550.96 – City Hall/City Hall Annex. **(EXHIBIT P)**

**PERSONNEL/HANDBOOK/CITY HALL/FIRE DEPARTMENT/COURT  
DEPARTMENT/POLICE DEPARTMENT/ANIMAL CONTROL/PUBLIC  
WORKS/BUILDING DEPARTMENT/PERMITS DEPARTMENT  
Re: Amend Section IV Pay Practices – Payday of the Employee Handbook**

Alderman Kidd moved, seconded by Alderman Lafontaine to Amend Section IV Pay Practices - PAYDAY, of the Employee Handbook to read as follows; see exhibit.  
**(EXHIBIT Q)**

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

**ADJOURN**

**Re: Adjourn meeting at 9:05 pm.**

Alderman Kidd moved, seconded by Alderman Geoffrey to adjourn the meeting at 9:05 pm.

A vote was called for with the following results:

Yea: Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: Stahler

The foregoing minutes were presented to Mayor Garcia on January 18, 2013.

\_\_\_\_\_  
Lisa Planchard  
City Clerk

The Minutes of December 19, 2012 have been read and approved by me on this day the 18<sup>th</sup> day of January 2013.

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David A. Garcia  
Mayor

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