

*City of
Waveland*

WAVELAND

**New Construction
Permit Guide**

**Building Permit & Inspection Office
301 Coleman Ave
Phone # 228-466-2549
Fax # 228-467-5177
Website: waveland-ms.gov
E-Mail: buildwave@mchi.com**

New Home

Present two complete sets of drawings on minimum 18" by 24" paper with a minimum ¼ scale that include:

1. Site plan that includes location of all existing buildings, proposed buildings, driveways, fences and all setback of proposed buildings from property lines.
2. Floor Plan
3. Electrical Plan including service and distribution panel location.
4. Foundation layout.
5. Drawing of typical wall and roof section, including bracing.
6. Elevation Certificate of land, existing buildings and new buildings if property is located in a flood prone area.
7. Total project cost. (If price of construction submitted to the permit office is below average construction cost as printed in the Building Valuation Data Sheet issued by ICC, the permit office will adjust cost for permitting purposes).
8. Name, current mailing address and telephone number of property owner as well as the Parcel number for the property.
9. A Mississippi Certified Architect or Engineer must stamp all plans for buildings three stories or more and all buildings in excess of 7,500 square feet.
10. When plans have been reviewed and approved by the Building Official, one copy of the plans will be returned to the contractor with the permit. This copy of the plans will be marked

with the corrections and stamped by the Building Official. The approved copy of the plans must be kept on the job site at all times.

Commercial

In addition to the requirements for a "New Home", additional information will be required on the site plan.

1. All green space, parking, trees, trash containment, lighting of parking lot, mechanical equipment location and sidewalks.
2. The fire department will need location of all hydrants and their distance from buildings.
3. Location of all fire lanes, fire department connections and fire truck access lanes shall be indicated on site plan or on an additional plan.
4. A complete drainage plan designed and stamped by an engineer that indicates flow, elevations and complies with storm water management requirements of the City's ordinance.

All permits will be issued to licensed contractors and or sub-contractors.

Homeowners

A property owner who desires to construct, repair or alter his own residence is not required to be licensed. **ALL WORK MUST BE DONE IN CONFORMANCE WITH ADOPTED CODES.** Further requirements for homeowners are available at the permit office.

Remodeling/Accessory Structures

The extent of drawings necessary to obtain a building permit for accessory structures will be such that code compliance can be assured if stick built.

Building that are pre-manufactured and brought into the city must have a Design Professional's stamp certifying compliance with wind requirement adopted by the city.

Trees

City of Waveland protects certain sizes of Magnolia Grandiflora and Live Oaks trees. Check with us before you cut any trees.

Alterations to land

If you plan to alter your property in any way, this includes cutting of trees or filling your lot, please contact this department so we may monitor the city's needs for possible drainage improvements.

Zoning

This department is also charged with the duties of assisting clients with zoning inquiries, please feel free to contact for assistance.

Floodplain Management

This department is also charged with the duties of assisting clients with flood zone inquiries, please feel free to contact for assistance.

Codes Adopted by City of Waveland

International Codes 2012 Editions

Residential Code
Building Code
Fire Code
Fuel Gas Code
Existing Building Code
Mechanical Code
Plumbing Code
and all appendices

Standard Codes

Amusement Device Code- 2012 Edition

Swimming Pool Code- 2010 Edition

Unsafe Building Abatement Code-2010 Ed.

ICC 600 Residential Hurricane Resistant
Construction

NFPA Codes

Life Safety Code 2011 Ed.

National Electrical Code 2011 Edition

Building Permit and Inspection Office Staff

Building Official and Enforcement Officer

Bill Carrigee, C.B.O., CCA, CFM
Certifications

Res. Combination Inspector
Building Code Official
Plumbing Code Official
Mechanical Code Official
Housing Code Official
Housing Rehabilitation Insp.
Certified Code Analyst
Certified Floodplain Mgr.

Mr. Carrigee has over 4,000 hours of advance
study in Codes and Hurricane Resistant
Construction. He is also a State Licensed
Master Plumber, Master Mechanical, Master
Electrician, General Contractor and State
Licensed Construction Manager.

Permit Clerks

Christine Gallagher – Office Manager
Belinda Thomas - Clerk