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**Regular Meeting Agenda  
October 3, 2017  
6:30 p.m.**

9/29/2017

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments:  
Ward 1- Discussion regarding 1050 McKinley Street
8. Motion to approve the Docket of Claims in the amount of \$276,676.54 (for invoices received through 9/30/17) dated October 3, 2017 as submitted.
9. Motion to approve the Minutes of the Regular Meeting of September 20, 2017 and the Minutes of the Special Meetings of September 20, 2017 (Library Trustee Meeting @ 6:15 pm) and September 27, 2017.
10. Motion to approve and accept the FY2016 Audit as prepared and presented by Windham & Lacey, CPA's. Mr. Tom Windham is present to discuss and answer questions.
11. Motion to approve Audit Engagement Letter from Windham & Lacey, PLLC, CPA's for Audit Preparation services related to FY 9/30/2017. Same price as last year; not to exceed \$35,500.00.
12. Motion to approve a Proclamation recognizing October, 2017 as Domestic Violence Awareness Month.
13. Motion to approve a Proclamation recognizing October, 2017 as Down Syndrome Awareness Month.
14. Motion to approve a request to hold the Annual Halloween Bash on Tuesday, October 31, 2017 and block a portion of Coleman Avenue in front of the Business Center (Patrons and Business Owners will use the side drive way and parking in the rear of the building) from 7 a.m. to 10 p.m. and block the remaining portion of Coleman Avenue from C&R's Bar to the Business Center from 3 p.m. to 10 p.m.
15.
  - a. Motion to accept and approve Myla Viator as the highest and best bid related to the doublewide Mobile Home, Bar Code#1238215/1238216 (Old Police Station) in the amount of \$6,000.00 and the highest and best bid related to the doublewide Mobile Home, Bar Code #1238566/1238567 (Old Animal Shelter) in the amount of \$1,000.00.
  - b. Motion to discuss highest bids received related to the singlewide Mobile Home, Bar Code #1032858 Gulfside Fire Station trailer); there was a tie of \$1,000 for the highest bid. City Attorney to discuss.
16. **Planning & Zoning:**
  - a. **John and Stefanie Ascherl are requesting a Conditional Use** under Section 601.2, Item F. Which states "Accessory buildings that contain more than five hundred (500) square feet." The Ascherl's are building a single family residence at the property commonly known as 226 Hoffman Lane. The Conditional Use is for a proposed detached garage that will be 868 square feet. Legal Description: Lots 13 & 14, Block 7, E W ULAM SUBDIVISION, City of Waveland, Hancock County, Mississippi.  
  
Commissioner Adams made a motion, seconded by Commissioner Harris to recommend approval of the Conditional Use for a proposed detached garage that will be 868 square feet.
  - b. **John and Stefanie Ascherl are requesting a Variance from** Section 701.8 (A) which states: A. The size of an accessory building shall be limited to a one story building not larger than 500 square feet in area. The Variance is a request to construct a two story building with the second story being for storage. They are also requesting a Variance from Section 701.8(B) (1) which states: "Accessory Building Shall not exceed fifteen (15) feet in height in residential zones. The Variance is to allow a garage with a height of 23&1/2 feet in height. The Ascherl's are building a single family residence at the property commonly known as 226 Hoffman Lane Legal Description: Lots 13 & 14, Block 7, E W ULAM SUBDIVISION, City of Waveland, Hancock County, Mississippi.

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Commissioner Adams made a motion, seconded by Commissioner Boudoin to recommend approval of the variance request to construct a two-story accessory building (garage) and the variance request to construct an accessory building with a building height exceeding 15 feet in height.

**c. A request from Pastor Frank Griffin III, representing Calvary Chapel Bay St. Louis, for a Conditional Use within a Commercial Highway District (C3) for a Church under Section 610.2 of the Zoning Code. The request is to utilize 25,000 square feet of the old K-Mart building located in the Choctaw Plaza Shopping center located on the NE corner of Hwy 90 and Hwy 603. Legal Description: PT 34-8-14, NE Corner Hwy 90 & 603 AKA Choctaw Plaza Shopping Center.**

Commissioner Watson made a motion, seconded by Commissioner Boudoin to recommend approval of the requested Conditional Use subject to the Church agreeing to cooperate with the State Alcohol and Beverage Commission in the event that a Waiver (if required) will be executed by the Church and that if in the future the Church refused to sign a waiver or comply with any related ABC provisions that their Conditional Use would be revoked.

**d. Kristine Lyons is requesting a Conditional Use in a Commercial Highway District (C3), at the property commonly known as 10381 Hwy 603, under Section 610.2 (J) which states: "J. Manufactured home sales, service, repair and storage facilities, including camping trailers, tents, and touring vans, but not including a manufactured or mobile home park and not allowing storage of damaged manufactured or mobile homes or damaged recreational vehicles or travel trailers." The request is to operate a camping trailer rental and storage business. Legal Description: PT 15-16 All 33-34, 31&32, PT 17&18, BLK 100, Shoreline Park UN7.**

Commissioner Adams made a motion, seconded by Commissioner Harris to recommend approval of the requested Conditional Use subject to the applicant meeting requirements for screening from residentially zoned property and meeting the requirements for landscaping as required in the Zoning Ordinance.

**e. David Lane Beaird representing S&H Carwash/dba Pit Stop Carwash, 445 Hwy 90, has applied for removal of a Live Oak Tree from their property. Section 408 of the Zoning Ordinance prescribes the procedure for consideration of their application. Legal Description: PT. N.W. ¼ S.E. ¼ lot 2 & L & PT 7B, City of Waveland.**

Commissioner Watson made a motion, seconded by Commissioner Boudoin to recommend denial of the request for a permit to remove the Live Oak Tree as proposed by S&H Carwash dba Pit Stop Carwash on the property commonly known as 445 Hwy 90.

17. Motion to approve the RSVP Memorandum of Understanding (MOU) between Hancock County Retired Senior Volunteer Program (RSVP) and other agencies/businesses, for the provision of volunteers from the RSVP Program to volunteer at those agencies/businesses. RSVP is sponsored by and a department of the City of Waveland.
18. Motion to initiate formal process to declare 124 Lakeside Drive a blighted property and nuisance under 21-19-11, as requested by Alderman Jeremy Burke.
19. Motion to accept and approve the Assessed Valuation Schedule from Tax Assessor/Collector, Jimmie Ladner of Real Property, Personal Property, Public Utility, Motor Vehicles, and Mobile Homes taxes for the Year 2017 to be collected in 2018.
20. Motion to approve a cell phone for Litter Control Officer Don Siebenkittel at a cost of \$17.50 per month. (Not currently budgeted for).
21. Motion to approve AT&T Renewal (expires on November 1, 2017) for the following phone lines as listed, (Items a-d):  
Note: This will keep our rates discounted to what they currently are, saving the City \$1,740.00 by renewing at the current rate prior to 11/1/17.
  - a) 228-467-9845
  - b) 228-467-9012
  - c) 228-467-2042
  - d) 228-467-3177
22. Motion to approve travel for the following:

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- a) Sgt. Erik Castro, Officer Ian Larsen and Officer Steven Robin to Gulfport, Mississippi for the Field Training Officer course held at MS Gulf Coast Community College, October 9-11, 2017. Cost to the city will be a training for each in the amount of \$100.00 and use of a City vehicle.
  - b) The Board of Mayor and Aldermen to the MML Small Town Conference, October 25-26, 2017 in Oxford, Mississippi. Cost to the City would be Registration fee in the amount of \$95.00, lodging for 2 nights, 2 days per diem and use of a City vehicle or mileage reimbursement.
23. Motion to approve the Municipal Compliance Questionnaire for Fiscal Year ended September 30, 2017.
24. Discuss Compton requesting quotes on the following Streets to repair and overlay asphalt as request by various Aldermen as listed, (Items a-e):
- a) Ducre Lane
  - b) Central Avenue and Coleman Avenue
  - c) Villere
  - d) Auderer Street
  - e) Sears Avenue
25. Motion to authorize Mayor's signature on the Preliminary Contract for Engineering Services between the City of Waveland and Compton Engineering regarding the City of Waveland Nicholson Avenue Improvements Project, Project No. STP-9136-00-(004) LPA/107516-701000 for a maximum amount of \$87,580.87. The MDOT has recommended that the City may proceed with contract execution for this project.
26. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Item a-g):
- a) Invoice #683 from Windham & Lacey in the amount of \$35,500.00 for preparation of the FY2016 Audit.
  - b) Invoice 216-054-8 from Compton Engineering in amount of \$500.00 –CRS Coordination (August, 2017)
  - c) Invoice 216-054-9 from Compton Engineering in amount of \$500.00 –CRS Coordination (April, 2017)
  - d) Invoice 216-054-10 from Compton Engineering in amount of \$500.00 –CRS Coordination (May, 2017).
  - e) Invoice 216-021-17 from Compton Engineering in the amount of \$5,040.00 – Phase II Stormwater Program Implementation 2017.
  - f) Invoice 217-042-2 from Compton Engineering in the amount of \$3,000.00 – Resurface Garden Lane – City of Waveland.
  - g) Invoice 216-056-13 from Compton Engineering in the amount of \$13,490.00 – Citywide Sewer Improvements Project.
27. Spread on the minute's the following as listed, (Items a-h):
- a) Monthly Building Permit Report for the Month of September, 2017.
  - b) Privilege License Report for the Month of September, 2017 and for FY2017 entire year.
  - c) Correction to the Minutes of September 20, 2017 for Travel: Per diem costs for Lt. Casey Piazza's travel to the State Fire Academy Fire Inspector Class, October 9-12, 2017 will be \$50.00, not \$40.00 as approved at that meeting.
  - d) Resignation of Mr. James Thompson from the Street's Department effective immediately, hired but never actually started work.
  - e) Public Hearing to discuss MEMA District 9 Regional Hazard Mitigation Plan was held immediately prior to this meeting at 6:00 pm
  - f) Naming the following Police Officers as Deputy Court Clerks to sign affidavits:
    1. Ian Larsen
    2. Adam Penton
    3. Don Gray
  - g) The following are unmarked vehicles belonging to the Waveland Police Department:
    1. 2010 Nissan Pathfinder 5N1AR18U39C613177
    2. 2008 Ford Expedition 1FMFK165X8LA86694
    3. 2008 Ford Expedition 1FMFK16518LA86695
    4. 2008 Ford Expedition 1FMFK15518LA15868
    5. 2008 Ford F150 1FTPW14V88FA30459
    6. 2008 Ford F150 1FTPW14V88FA76566

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- |    |                |                   |
|----|----------------|-------------------|
| 7. | 2008 Ford F150 | 1FTPW14V88FA76616 |
| 8. | 2008 Ford F150 | 1FTPW14V28FA76675 |
| 9. | 2008 Ford F150 | 1FTPW14VX8FA76732 |

28. Motion to consider Executive Session to prompt a closed discussion regarding
29. Motion to enter Executive Session regarding
30. Motion to exit Executive Session with no action taken.
31. Adjourn