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**Regular Meeting Agenda
February 7, 2017
6:30 p.m.**

2/7/2017
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1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
 - a. Motion to approve renewal contract to provide services relating to drug testing between the City of Waveland and Alternative Sentencing & Arrest Programs, Inc. for the period 2/7/17 – 2/6/18.
 - b. Spread on the Minutes the Resignation of John Becker from Planning and Zoning Commission
 - c. Motion to approve the Appointment Michael Adams to Planning and Zoning Commission, Alderman Burke's appointee.
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Docket of Claims, excluding the Streets payroll portion, in the amount of \$394,730.33 dated February 7, 2017 as submitted.
9. Motion to approve the Minutes of the Regular Meeting of January 18, 2017 and the Minutes of the Special Meetings of January 26, 2017 and January 27, 2017 as submitted.
10. Motion to approve request from Ms. Nadine Brown to block Coleman Avenue from Digital Engineering to South Bourgeois Street for the 9th Annual Crawfish Cook-off from 5:00 pm Friday 4/28/16 to 5:00 pm Saturday 4/29/16, allowing for an additional 1.5 hours to clean up afterward. The event will be held Saturday; Ms. Brown will be present to discuss.
11. Motion to approve a request from the Waveland Civic Association (WCA) to hold its annual St. Patrick's Day Parade on Saturday March 11, 2017 at 2:00 p.m. The Parade will take its traditional route.
12. Motion to follow the MDOT Small Purchase Procedures related to the Waveland Nicholson Avenue Improvements Project, and authorized signatures on letter related to same.

PLANNING & ZONING: (#'s 12-17)

13. **James Maddox appeared before the commission** with a request for a conditional use in order to construct a 24' x 31' 744 square foot metal accessory building on his property located at 508 St. Jude Street. Legal description: Lots 8-11 Bunny Park Subdivision, City of Waveland, Hancock County, Mississippi.

Commissioner Charlotte Watson moved, seconded by Commissioner John Becker to **recommend** that the Board of Mayor and Aldermen approve the applicant's request for a conditional use in order to construct a 24' x 31' 744 square foot metal accessory building on his property located at 508 St. Jude Street with a setback of 15' instead of 10'. Legal description: Lots 8-11 Bunny Park Subdivision, City of Waveland, Hancock County, Mississippi.

14. **Lacy Green appeared before the commission** with a request for a conditional use in order to construct a 30' x 30' 900 square foot metal accessory structure that is located on his property located at 205 Idlewood Drive. Legal description: Lot 60, Idlewood Subdivision #1, City of Waveland, Hancock County, Mississippi.

Commissioner Clarence Harris moved, seconded by Commissioner Charlotte Watson to **recommend** that the Board of Mayor and Aldermen approve the applicant's request for a conditional use in order to construct a 30' x 30' 900 square foot metal accessory structure that is located on his property located at 205 Idlewood Drive. Legal description: Lot 60, Idlewood Subdivision #1, City of Waveland, Hancock County, Mississippi.

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15. **Karen Brown appeared before the commission** with a request for a variance from the required lot frontage and lot square footage in order to divide her property into two equal sized lots. The existing parcel is 172' x 120', 20,640 square feet. She would like to divide the parcel into two 86' x 120' lots, each having 10,320 square feet. Therefore needing a variance of 1,680 square feet from the required lot size and a variance of 14' from the required lot frontage on each proposed new lot. This property is located at 134 Oak Blvd. Legal description: Block 1, lots 13-15 & E. 22' of 16, Waveland Beach Estates, City of Waveland, Hancock County, Mississippi. Commissioner John Becker moved, seconded by Commissioner Clarence Harris to **recommend** that the Board of Mayor and Aldermen approve the applicant's request to divide parcel 162R-0-10-009.000 in to two 86' x 120' lots, each having 10,320 square feet. Therefore needing a variance of 1,680 square feet from the required lot size and a variance of 14' from the required lot frontage on each proposed new lot. This property is located at 134 Oak Blvd. Legal description: Block 1, lots 13-15 & E. 22' of 16, Waveland Beach Estates, City of Waveland, Hancock County, Mississippi.

16. **Jon and Cynthia Rice appeared before the commission** with a request for a variance of 3' from the required fence height allowed in the front yard. Previously they had a 6' high hedge in this location that blocked the light from vehicles coming from South Street as well as providing a safety barrier and once the hedge was removed they erected the six foot fence in its place. This property is located at 706 Sears Avenue. Legal description: Lot 21-B, Robert's Subdivision, City of Waveland, Hancock County, Mississippi.

Commissioner John Becker moved, seconded by Commissioner Charlotte Watson to recommend that the Board of Mayor and Aldermen **table** the applicant's request for a variance of 3' from the required fence height allowed in the front yard. Previously they had a 6' high hedge in this location that blocked the light from vehicles coming from South Street as well as providing a safety barrier and one once the hedge was removed they erected the six foot fence in its place. This property is located at 706 Sears Avenue. Legal description: Lot 21-B, Robert's Subdivision, City of Waveland, Hancock County, Mississippi due to legal issues that have been brought forward.

17. **Judy Morreale appeared before the commission** with a request for a conditional use in order to construct a 40' x 26' 1040 square foot accessory building on her property located at 2406 Arnold Street. Legal description: Block 91, Part of lots 1-10 & Lots 39-48, Bay St. Louis Land & Improvement Co., City of Waveland, Hancock County, Mississippi.

Commissioner John Becker moved, seconded by Commissioner Judy Boudoin to **recommend** that the Board of Mayor and Aldermen approve the applicant's request for a conditional use in order to construct a 40' x 26' 1040 square foot accessory building on her property located at 2406 Arnold Street. Legal description: Block 91, Part of lots 1-10 & Lots 39-48, Bay St. Louis Land & Improvement Co., City of Waveland, Hancock County, Mississippi.

18. Motion to approve travel for the following:
a) RSVP Director Linda Pitts to attend the 2017 Southern National Service Training Conference in Orlando, Florida March 27, 2017 thru March 29, 2017. Cost to the City will be a Registration Fee of \$150.00, 4 days per diem, lodging for 4 nights and cost of an airline ticket.
b) The Board of Mayor and Aldermen, City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard to attend the Annual MML Conference. July 24, 2017 thru July 26, 2017. Cost to the city will be Registration fee in the amount of \$235.00 per Board Member and a \$50.00 fee for each clerk.

19. Motion to approve a Resolution of the City of Waveland Declaring that the Public Infrastructure in Mississippi Municipalities is Generally in Need of Maintenance and Improvement as a Result of a Decline in Revenue Available to Municipalities and Increased Federal Unfunded Mandates: Encouraging the Mississippi Legislature to Acknowledge that Mississippi Municipalities need Assistance in Maintaining Quality Public Infrastructure; and Requesting that the Mississippi Legislature take action to assist Mississippi Municipalities in Improving and Maintaining Their Public Infrastructure thereby Benefitting their Citizens, the State Economy and the Entire State of Mississippi.

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20. Motion to approve Invoice No. 18188 from Carroll Warren and Parker Attorneys in the amount of \$56,993.19 for work performed regarding the 2016 Waveland Annexation.
21. Motion to approve the AT&T Transfer of Service Agreement between the Waveland Police Department and AT&T, replacing the former agreement with (ITS) Mississippi Department of Information Technology Services with AT&T.
22. Motion to approve **financing** for one New Holland TS6.110-4WD Tractor and one Tiger Side Ditcher with Reversing kit for the Utility Department from Crane Tractor in the total amount of \$78,787.48 from Hancock Bank at rate of 2.16% over 36 months (lowest & best quote of 2 banking quotes received). Both are State Contract Purchases: New Holland Tractor State Contract Number: 8200023270 & Tiger Side Ditcher State Contract Number 8200022945.
23. Motion to approve **purchase** of one New Holland TS6.110-4Wheel-Drive Tractor in the amount of \$48,866.48 and one Tiger Side Ditcher with reversing kit in the amount of \$29,921.00 (both to be financed – see above motion) for the Utility Department, and one RT60 5-foot tiller in the amount of \$1,795.00 (purchase; no financing) for Parks Department to maintain ball fields.
24. Motion to advertise for bids to Demo the Davis Street Water Tank.
25. Motion to approve an Interlocal (Mutual Aid) Agreement by and between the Diamondhead Fire Protection District, City of Waveland Fire Department and the, City of Bay St. Louis Fire Department, Kiln Volunteer Fire Department, Fenton Volunteer Fire Department, Lee Town Volunteer Fire Department, Post 58 Fire Department, Clermont Harbor Volunteer Fire Department, Bayside Park Volunteer Department and West Hancock Volunteer Fire Department to coordinate in the event of a major disaster/catastrophe.
26. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required) as listed, (Items a-i):
 - a) Payment Application #2 from Moran Hauling, Inc. in the amount of \$34,179.97 – South Street Drainage Improvements Project.
 - b) Invoice #216-054-1 from Compton Engineering in the amount of \$500.00 – CRS Coordinator (November 2016 Invoice).
 - c) Invoice #216-054-2 from Compton Engineering in the amount of \$500.00 – CRS Coordinator (December 2016 Invoice).
 - d) Invoice #216-062-2 from Compton Engineering, in the amount of \$1,100.00 - 2016 Tidelands Report (Phase II December 2016 Reporting).
 - e) Invoice #216-056-2 from Compton Engineering in the amount of \$10,700.41 – City of Waveland Sewer Improvements Project.
 - f) Invoice #215-068-18 from Compton Engineering in the amount of \$1,880.00 – Lighthouse, Outdoor Recreation (Design Phase); Tidelands.
 - g) Invoice #216-021-10 from Compton Engineering in the amount of \$8,080.00 – Phase II Stormwater Program.
 - h) Invoice #216-056-1 from Compton Engineering in the amount of \$12,600.00 – City of Waveland Sewer Improvements Project.
 - i) Invoice 215-069-6 from Compton Engineering in the amount of \$2,250.00 – South Street Drainage Improvements Project.
27. Spread on the minutes the following as listed (Items a-h):
 - a. Resignation of Full-Time Patrolman Ian Larsen effective February 9, 2017.
 - b. Resignation of Mr. Thomas McPherson, effective January 24, 2017.
 - c. Permit Report for the Month of January, 2017.
 - d. Privilege License Report for the Month of 2017
 - e. Statement of Economic Interest, Alderman Jeremy Burke for the Year of 2016, filed on January 17, 2017.
 - f. Submission of FY18 MS. Office of Highway Safety Grant Application for Police Traffic Service, as submitted by Asst. Police Chief Mike Prendergast. This is a 100% federally funded grant. This is only the application; if approved, grant will come back before the Board for approval and acceptance.
 - g. Resignation of Mr. Brad Esteve with Streets Department effective February 8, 2017.

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- h. Bids for one Utility Dept. Backhoe were opened immediately prior to this Board meeting and taken under advisement.

- 28. Motion to approve the following new hires, pending passage of drug test, as listed (a-b):
 - a) Officer Adam Penton as a part-time Patrolman at a rate of \$9.00 per hour, effective February 13, 2017.
 - b) Authorize Public Works Director Brent Anderson to hire a Utility Worker at a rate of \$11.50 per hour (replace McPherson position).

- 29. Motion to consider Executive Session to prompt a closed discussion regarding

- 30. Motion to approve entering Executive Session regarding

- 31. Motion to exit Executive Session with no action taken.

- 32. Motion to approve the 2/7/17 Docket of Claims, Streets Payroll portion only, in the amount of \$30,102.85 as submitted.

- 33. Adjourn