

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on February 7, 2017 at 6:30 p.m. to take action on the following matters of City business.

**PUBLIC COMMENTS:**

- Mikelle Williamson

**ROLL CALL:**

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, Lafontaine and Piazza along with City Attorney Rachel P. Yarborough and City Clerk Lisa Planchard

**MAYOR'S REPORT/CONTRACTS/CITY HALL/DRUG TESTING**

**Re: Contract with Alternative Sentencing & Arrest Programs, Inc. (ASAP) for Drug Testing**

Alderman Richardson moved, seconded by Alderman Lafontaine to approve renewal contract to provide services related to drug testing between the City of Waveland and Alternative Sentencing & Arrest Programs, Inc. for the period of 2/7/17-2/6/2018. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**PLANNING AND ZONING/APPOINTMENTS**

**Re: Resignation of Mr. John Becker from Planning and Zoning Commission**

Spread on the Minutes the Resignation of Mr. John Becker from the Planning and Zoning Commission.

**Re: Appointment of Mr. Michael Adams to replace Mr. Jon Becker; Planning & Zoning Commission**

Alderman Burke moved, seconded by Alderman Richardson to approve the appointment of Mr. Michael Adams to the Planning and Zoning Commission; Alderman Burke's appointee.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**MAYOR'S REPORT**

- Talks are continuing between the City of Waveland and Pearl River Community College re: moving their campus to the Business Center. The Mayor has located grant money to address some of their issues.
- Hancock County Firefighters Association has requested the flag pole at the old location of the City Offices, at the corner of Coleman and Central Avenue. The flag pole would be used for a Fallen Fighters Memorial at the E.O.C. Mayor Smith said that flag pole was originally donated to the City after Katrina. Board members all verbally agreed to this; Ms. Yarborough said that this would be considered daily operations and no motion was necessary.
- Discussed recent Council of Governments meetings, two so far, being held to discuss various issues involving the County and Cities.
- The Mayor said his Leadership Hancock County class had the opportunity to tour the "Port" (Port and Harbor) and learned a lot of new things during that tour.
- The Mayor and Alderman Lafontaine met with Port and Harbor Director Bill Cork to get his ideas regarding potential development of Coleman Avenue.
- Announced a tentative plan for a Mayor's Clean-Up Day on Hwy 90 to be held in March 2017.

#### **ATTORNEY'S COMMENTS**

City Attorney Rachel Yarborough had no comments at this time.

#### **ALDERMEN'S COMMENTS**

**Re: Alderman Burke** – Cleared all of his questions prior to the meeting; no comments at this time.

**Re: Alderman Richardson**

- Discussed a complaint with Mr. Anderson from a Kyle Circle resident. Alderman Richardson asked if a fence could be placed at the City Yard to block the view of the public works yard area. Mr. Anderson said the public works staff is going to put up a privacy fence themselves.
- Inquired about the large pothole on private property at the entryway to Taco Bell. Ms. Yarborough said we've had this issue before and we can't expend any public funds unless it's a public street. She said the first step would be to see who owns that right of way and go from there. Mr. Anderson said part of the washout/hole's cause is the DOT culverts that were put in for subsurface drainage are all blocked up. Mr. Anderson said this is on DOT's right of way. Alderman said, "Maybe we need to make a call into DOT". Mayor Smith agreed.
- Asked about the two Lacoste Properties. The Mayor said he, Mr. Tommy Kidd, and Mr. Don Siebenkittel last week met with DOT at Mr. Lacoste's Hwy 90 property and it was also addressed at the same time about his Old Spanish Trail property. Mr. Siebenkittel met with Mr. Lacoste this am. at the Police Department to address the Old Spanish Trail issue and he met with a couple of the Board of Supervisors members about the Hwy 90 property.
- Asked about some new citizens wanting to build a home in the Noonan Street area, but they have reservations about installing a grinder pump. He asked if they were to build a house and put their grinder pump in the City's easement could the City maintain it. City Attorney Yarborough said, "No because that would still be considered their private property. Even though it's on a City's easement, it still would be considered their property." Alderman Richardson said, "We would have to purchase the grinder pump." Ms. Yarbrough said that she would caution that idea because if the City were to implement that, then the City would have to do that for everyone that is on a grinder pump and that could be costly with replacement and maintenance. Mayor Smith said he agrees with Mr. Richardson's thoughts but the cost estimate the City received to do all of this was close to \$9,000,000 to change them from grinder pump to gravity fed (64 residents on grinder pump).

**Re: Alderman Lafontaine**

- Updated the Board on the next Council of Governments meeting to be held on Monday, February 13, 2017 at 3:00 pm at the Board of Supervisor's meeting room on Hwy 90.
- Noted that he had not received an update on the allocation of the reimbursements he requested at the last meeting. Mr. Duckworth let the Board know he had this prepared a couple days after the 1/18/17 meeting and gave it to Mayor Smith. He then began to review his report in detail with Board members.
- Requested a change to the Charter related to the setting of salaries immediately after the Board is elected and sworn in to perhaps set salaries the following year (i.e. effective the following October) after swearing in to give the Board time to familiarize themselves with the budget. Mayor Smith said he feels the same about making appointments; he feels these should also be delayed for a while. He added that we need some 'cushion' of time before those are set. Ms. Yarbrough said that in order to amend the Charter, the City will prepare in writing the desired amendment and have the same published for three weeks in a legal newspaper published in the municipality after which the proposed amendment shall be submitted to the Governor who shall submit the same to the Attorney General for his opinion. Alderman Burke noted that changing the Charter is not something to be taken lightly; he suggested that the Aldermen review the Charter and get an idea of what might need to be 'tweaked' and what should not, and then discuss.

**Re: Alderman Piazza** – Cleared all of his questions prior to the meeting; no comments at this time.

#### **DOCKET OF CLAIMS**

**Re: Claims**

Alderman Richardson moved, seconded by Alderman Burke to approve the Docket of Claims, excluding the Streets payroll portion, in the amount of \$394,730.33 dated February 7, 2017 as submitted.

**(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

#### **MINUTES**

**Re: Minutes of the Regular Meeting of January 18, 2017 and the Special Minutes of January 26, 2017 and January 27, 2017**

Alderman Lafontaine moved, seconded by Alderman Burke to approve the Minutes of the Regular Meeting of January 18, 2017 and the Minutes of the Special Meetings of January 26, 2017 and January 27, 2017 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson and Lafontaine

Voting: Nay: None

Abstain: Piazza

Absent: None

#### **EVENTS/CRAWFISH COOK-OFF**

**Re: 10<sup>th</sup> Annual Crawfish Cook-off to be held April 29, 2016**

Alderman Piazza moved, seconded by Alderman Lafontaine to approve request from Ms. Nadine Brown to block Coleman Avenue from Digital Engineering to South Bourgeois Street for the 10<sup>th</sup> Annual Crawfish Cook-off from 5:00 pm Friday 4/28/17 to 5:00 pm Saturday 4/29/17, allowing for an additional 1.5 hours to clean up afterward. The event will be held Saturday; Ms. Brown was present to discuss.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

#### **EVENTS/WAVELAND CIVIC ASSOCIATION (WCA)**

**Re: Annual Waveland Civic Association Parade to be held March 11, 2017**

Alderman Burke moved, seconded by Alderman Piazza to approve a request from the Waveland Civic Association (WCA) to hold its annual St. Patrick's Day Parade on Saturday March 11, 2017 at 2:00 p.m. The parade will take its traditional route.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

#### **NICHOLSON AVENUE IMPROVEMENTS PROJECT/MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**

**Re: Follow MDOT Small Purchase Procedures related to Nicholson Avenue Improvements Project**

Alderman Burke moved, seconded by Alderman Lafontaine to follow the MDOT Small Purchase Procedures related to the Waveland Nicholson Avenue Improvements Project, and authorized signatures on letter related to same. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

## **PLANNING & ZONING (EXHIBIT D)**

### **Re: 508 St. Jude, James Maddox**

**James Maddox appeared before the commission** with a request for a conditional use in order to construct a 24' x 31' 744 square foot metal accessory building on his property located at 508 St. Jude Street. Legal description: Lots 8-11 Bunny Park Subdivision, City of Waveland, Hancock County, Mississippi.

Commissioner Charlotte Watson moved, seconded by Commissioner John Becker to recommend that the Board of Mayor and Aldermen **approve** the applicant's request for a conditional use in order to construct a 24' x 31' 744 square foot metal accessory building on his property located at 508 St. Jude Street with a setback of 15' instead of 10'. Legal description: Lots 8-11 Bunny Park Subdivision, City of Waveland, Hancock County, Mississippi.

Alderman Burke moved, seconded by Alderman Richardson to accept the recommendation of the Planning and Zoning Commission and approve the request as submitted.

Mrs. Yarborough said for the record if the Board does accept the recommendation of the P&Z Commission to approve the conditional use, it is necessarily making the findings under Section 906.3 of the Planning & Zoning Ordinance that the application will not substantially increase traffic hazards or congestion, substantially increase fire hazards, adversely affect the character of the neighborhood, adversely affect the general welfare of the City, over tax Public Utilities or Community Facilities, or be in conflict with the Comprehensive Plan and is otherwise in compliance with the regulations set forth in the Zoning Ordinance.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

### **Re: 205 Idlewood Drive, Lacy Green**

**Lacy Green appeared before the commission** with a request for a conditional use in order to construct a 30' x 30' 900 square foot metal accessory structure that is located on his property located at 205 Idlewood Drive. Legal description: Lot 60, Idlewood Subdivision #1, City of Waveland, Hancock County, Mississippi.

Commissioner Clarence Harris moved, seconded by Commissioner Charlotte Watson to recommend that the Board of Mayor and Aldermen **approve** the applicant's request for a conditional use in order to construct a 30' x 30' 900 square foot metal accessory structure that is located on his property located at 205 Idlewood Drive. Legal description: Lot 60, Idlewood Subdivision #1, City of Waveland, Hancock County, Mississippi.

Alderman Burke moved, seconded by Alderman Richardson to accept the recommendation of the Planning and Zoning Commission and approve the request as submitted.

Mrs. Yarborough said for the record if the Board does accept the recommendation of the P&Z Commission to approve this application, it is necessarily making the findings under Section 906.3 of the Planning and Zoning Ordinance that the application will not substantially increase traffic hazards or congestion, substantially increase fire hazards, adversely affect the character of the neighborhood, adversely affect the general welfare of the City, over tax Public Utilities or Community Facilities, or be in conflict with the Comprehensive Plan and is otherwise in compliance with the regulations set forth in the Zoning Ordinance.

A vote was called for with the following results:

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

**Re: 134 Oak Boulevard, Karen Brown**

**Karen Brown appeared before the commission** with a request for a variance from the required lot frontage and lot square footage in order to divide her property into two equal sized lots. The existing parcel is 172' x 120', 20,640 square feet. She would like to divide the parcel into two 86' x 120' lots, each having 10,320 square feet. Therefore needing a variance of 1,680 square feet from the required lot size and a variance of 14' from the required lot frontage on each proposed new lot. This property is located at 134 Oak Blvd. Legal description: Block 1, lots 13-15 & E. 22' of 16, Waveland Beach Estates, City of Waveland, Hancock County, Mississippi.

Commissioner John Becker moved, seconded by Commissioner Clarence Harris to recommend that the Board of Mayor and Aldermen approve the applicant's request to divide parcel 162R-0-10-009.000 in to two 86' x 120' lots, each having 10,320 square feet. Therefore needing a variance of 1,680 square feet from the required lot size and a variance of 14' from the required lot frontage on each proposed new lot. This property is located at 134 Oak Blvd. Legal description: Block 1, lots 13-15 & E. 22' of 16, Waveland Beach Estates, City of Waveland, Hancock County, Mississippi.

Alderman Lafontaine moved, seconded by Alderman Burke to not accept the recommendation of the Planning and Zoning Commission and instead **TABLE** the request as submitted.

Mrs. Yarborough said this request was unusual in that State Law has to be taken into consideration and it is 17-1-23, which is the Regulation of Subdivision which requires first a review of any restrictive covenants. Because this parcel is already located in a subdivision, it cannot be altered or amended without either 1) written approval of all affected adjacent property owners and 2) the Board would be without authority to grant it if it is included in their restricted covenants, that it's not to be subdivided or amended as it's originally adopted. Mrs. Yarborough said she would recommend that the Board **TABLE** this application to allow her time to pull the covenants (if there are any) of the subdivision to make sure there are no restrictions as to re-subdividing any already laid plat and allow the applicant time to get written permission from adjacent property owners.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

**Re: 706 Sears Avenue, Jon and Cynthia Rice**

**Jon and Cynthia Rice appeared before the commission** with a request for a variance of 3' from the required fence height allowed in the front yard. Previously they had a 6' high hedge in this location that blocked the light from vehicles coming from South Street as well as providing a safety barrier and once the hedge was removed they erected the six foot fence in its place. This property is located at 706 Sears

Avenue. Legal description: Lot 21-B, Robert's Subdivision, City of Waveland, Hancock County, Mississippi.

Commissioner John Becker moved, seconded by Commissioner Charlotte Watson to recommend that the Board of Mayor and Aldermen **TABLE** the applicant's request for a variance of 3' from the required fence height allowed in the front yard. Previously they had a 6' high hedge in this location that blocked the light from vehicles coming from South Street as well as providing a safety barrier and one once the hedge was removed they erected the six foot fence in its place. This property is located at 706 Sears Avenue. Legal description: Lot 21-B, Robert's Subdivision, City of Waveland, Hancock County, Mississippi due to legal issues that have been brought forward.

Alderman Piazza moved, seconded by Alderman Burke to accept the recommendation of the Planning and Zoning Commission and **TABLE** the request as submitted.

During discussion Mrs. Yarborough said for the record, by the City's Ordinance, the Board of Mayor and Aldermen are really only supposed to act on a recommendation of Planning and Zoning; a **TABLE** is not a recommendation. She said she has concerns if there is discussion or if there is Board action on this application, that there will be a violation of due process because not all of the interested parties had (*inaudible*) to be here.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**Re: 2406 Arnold Street, Judy Morreale**

**Judy Morreale appeared before the commission** with a request for a conditional use in order to construct a 40' x 26' 1040 square foot accessory building on her property located at 2406 Arnold Street. Legal description: Block 91, Part of lots 1-10 & Lots 39-48, Bay St. Louis Land & Improvement Co., City of Waveland, Hancock County, Mississippi.

Commissioner John Becker moved, seconded by Commissioner Judy Boudoin to recommend that the Board of Mayor and Aldermen **approve** the applicant's request for a conditional use in order to construct a 40' x 26' 1040 square foot accessory building on her property located at 2406 Arnold Street. Legal description: Block 91, Part of lots 1-10 & Lots 39-48, Bay St. Louis Land & Improvement Co., City of Waveland, Hancock County, Mississippi.

Alderman Burke moved, seconded by Alderman Lafontaine to accept the recommendation of the Planning and Zoning Commission and approve the request as submitted.

Mrs. Yarborough said for the record if the Board approves the conditional use as recommended by P&Z Commission, it is necessarily making the findings under Section 906.3 of the Planning & Zoning Ordinance that the application will not substantially increase traffic hazards or congestion, substantially increase fire hazards, adversely affect the character of the neighborhood, adversely affect the general welfare of the City, over tax Public Utilities or Community Facilities, or be in conflict with the Comprehensive Plan and is otherwise in compliance with the regulations set forth in the Zoning Ordinance.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**TRAVEL/RSVP/CITY HALL**

**Re: RSVP Director Linda Pitts to Orlando, Florida and Board of Mayor and Aldermen and Clerks to attend MML Conference in July**

Alderman Burke moved, seconded by Alderman Lafontaine to approve travel for the following:

- a) RSVP Director Linda Pitts to attend the 2017 Southern National Service Training Conference in Orlando, Florida March 27, 2017 thru March 29, 2017. Cost to the City will be a Registration Fee of \$150.00, 4 days per diem, lodging for 4 nights and cost of an airline ticket. This is completely reimbursed by RSVP.
- b) The Board of Mayor and Aldermen, City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard to attend the Annual MML Conference July 24, 2017 thru July 26, 2017. Cost to the city will be Registration fee in the amount of \$235.00 per Board Member and a \$50.00 fee for each clerk.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**RESOLUTIONS**

**Re: Encouraging MS Legislature to Acknowledge MS Municipalities need of Assistance in Maintaining Quality Public Infrastructure**

Alderman Burke moved, seconded by Alderman Richardson to approve a Resolution of the City of Waveland Declaring that the Public Infrastructure in Mississippi Municipalities is Generally in Need of Maintenance and Improvement as a Result of a Decline in Revenue Available to Municipalities and Increased Federal Unfunded Mandates: Encouraging the Mississippi Legislature to Acknowledge that Mississippi Municipalities need of Assistance in Maintaining Quality Public Infrastructure; and Requesting that the Mississippi Legislature take action to assist Mississippi Municipalities in Improving and Maintaining Their Public Infrastructure thereby Benefitting their Citizens, the State Economy and the entire State of Mississippi. **(EXHIBIT E)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**INVOICES/ANNEXATION-WAVELAND**

**Re: Invoice No. 18188 from Carroll, Warren & Parker Attorneys**

Alderman Burke moved, seconded by Alderman Lafontaine to approve Invoice No. 18188 from Carroll Warren and Parker Attorneys in the amount of \$56,993.19 for work performed regarding the 2016 Waveland Annexation. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**POLICE DEPARTMENT/CONTRACTS/TRANSFER OF SERVICE/AGREEMENTS**

**Re: Transfer of Service Agreement to AT&T (Replace former Agreement with Mississippi Department of Information Technology)**

Alderman Burke moved, seconded by Alderman Richardson to approve the AT&T Transfer of Service Agreement between the Waveland Police Department and AT&T, replacing the former agreement with (ITS) Mississippi Department of Information Technology Services with AT&T. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

#### **UTILITY DEPARTMENT/PURCHASING**

##### **Re: TABLE approval of financing for one New Holland Tractor and Tiger Side Ditcher**

Alderman Burke moved, seconded by Alderman Richardson to **TABLE financing** for one New Holland TS6.110-4WD Tractor and one Tiger Side Ditcher with Reversing kit for the Utility Department from Crane Tractor in the total amount of \$78,787.48 from Hancock Bank at rate of 2.16% over 36 months (lowest & best quote of 2 banking quotes received). Both are State Contract Purchases: New Holland Tractor State Contract Number: 8200023270 & Tiger Side Ditcher State Contract Number 8200022945.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

##### **Re: TABLE purchase of New Holland Tractor TS6.110-4 4-Wheel Drive Tractor**

Alderman Lafontaine moved, seconded by Alderman Burke to **TABLE purchase** of one New Holland TS6.110-4Wheel-Drive Tractor in the amount of \$48,866.48 and one Tiger Side Ditcher with reversing kit in the amount of \$29,921.00 (both to be financed – see above motion) for the Utility Department, and one RT60 5-foot tiller in the amount of \$1,795.00 (purchase; no financing) for Parks Department to maintain ball fields. (Same piece of equipment as above)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

#### **BIDS/DEMOLITION/WATER TANK**

##### **Re: Demolition/Dismantle Davis Street Water Tower/Tank**

Alderman Piazza moved, seconded by Alderman Burke to advertise for bids to Demo/Dismantle the Davis Street Water Tower/Tank.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

#### **INTERLOCAL AGREEMENTS/FIRE DEPARTMENT**

##### **Re: Interlocal Agreement between Fire Departments throughout Hancock County**



Alderman Piazza moved, seconded by Alderman Burke to approve an Interlocal (Mutual Aid) Agreement by and between the Diamondhead Fire Protection District, City of Waveland Fire Department and the, City of Bay St. Louis Fire Department, Kiln Volunteer Fire Department, Fenton Volunteer Fire Department, Lee Town Volunteer Fire Department, Post 58 Fire Department, Clermont Harbor Volunteer Fire Department, Bayside Park Volunteer Department and West Hancock Volunteer Fire Department to coordinate in the event of a major disaster/catastrophe. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

**INVOICES/SOUTH STREET DRAINAGE IMPROVEMENTS PROJECT/CRS  
COORDINATOR/TIDELANDS/SEWER IMPROEMENTS PROJECT/LIGHTHOUSE,  
OUDOOR RECREATION PROJECT/STORMWATER PROGRAM/  
Re: Payment of Invoices Submitted by Various Contractors**

Alderman Piazza moved, seconded by Alderman Burke to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required) as listed, (Items a-i): **(EXHIBIT I)**

- a) Payment Application #2 from Moran Hauling, Inc. in the amount of \$34,179.97 – South Street Drainage Improvements Project.
- b) Invoice #216-054-1 from Compton Engineering in the amount of \$500.00 – CRS Coordinator (November 2016 Invoice).
- c) Invoice #216-054-2 from Compton Engineering in the amount of \$500.00 – CRS Coordinator (December 2016 Invoice).
- d) Invoice #216-062-2 from Compton Engineering, in the amount of \$1,100.00 - 2016 Tidelands Report (Phase II December 2016 Reporting).
- e) Invoice #216-056-2 from Compton Engineering in the amount of \$10,700.41 – City of Waveland Sewer Improvements Project.
- f) Invoice #215-068-18 from Compton Engineering in the amount of \$1,880.00 – Lighthouse, Outdoor Recreation (Design Phase); Tidelands.
- g) Invoice #216-021-10 from Compton Engineering in the amount of \$8,080.00 – Phase II Stormwater Program.
- h) Invoice #216-056-1 from Compton Engineering in the amount of \$12,600.00 – City of Waveland Sewer Improvements Project.
- i) Invoice 215-069-6 from Compton Engineering in the amount of \$2,250.00 – South Street Drainage Improvements Project.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine &Piazza

Voting Nay: None

Absent: None

**PERSONNEL/POLICE DEPARTMENT/RESIGNATIONS/UTILITY DEPARTMENT/  
PERMITS DEPARTMENT/PRIVILEGE LISCENSE REPORT/STATEMENT OF ECONOMIC  
INTEREST/GRANTS/BIDS/PURCHASING**

Spread on the minutes the following as listed (Items a-h):

- a. Resignation of Full-Time Patrolman Ian Larsen effective February 9, 2017.
- b. Resignation of Mr. Thomas McPherson, effective January 24, 2017.
- c. Permit Report for the Month of January, 2017. **(EXHIBIT J)**
- d. Privilege License Report for the Month of 2017**(EXHIBIT K)**
- e. Statement of Economic Interest, Alderman Jeremy Burke for the Year of 2016, filed on January 17, 2017. **(EXHIBIT L)**

- f. Submission of FY18 MS. Office of Highway Safety Grant Application for Police Traffic Service, as submitted by Asst. Police Chief Mike Prendergast. This is a 100% federally funded grant. This is only the application; if approved, grant will come back before the Board for approval and acceptance. **(EXHIBIT M)**
- g. Resignation of Mr. Brad Esteve with Streets Department effective February 8, 2017.
- h. Bids for one Utility Dept. Backhoe were opened immediately prior to this Board meeting and taken under advisement.

**PERSONNEL/POLICE DEPARTMENT/PUBLIC WORKS DEPARTMENT**

**Re: New Hire Officer Adam Penton as part-time Patrolman, and authorize Brent Anderson to hire a Utility Worker at a rate of \$11.50 per hour & a Streets Laborer at a rate of \$10.00/hour**

Alderman Lafontaine moved, seconded by Alderman Burke to approve the following new hires, pending passage of drug test, as listed (a-b):

- a) Officer Adam Penton as a part-time Patrolman at a rate of \$9.00 per hour, effective February 13, 2017.
- b) Authorize Public Works Director Brent Anderson to hire one Utility Worker at a rate of \$11.50 per hour (replace McPherson position) and one Streets Department laborer at a rate of \$10.00 per hour (replace Brad Esteve).

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**DOCKET OF CLAIMS**

**Re: Claims**

Alderman Burke moved, seconded by Alderman Richardson to approve the 2/7/2016 Docket of Claims, Streets Payroll portion only, in the amount of \$30,102.85 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**ADJOURN**

**Adjourn Meeting at 7:31 pm**

Alderman Burke moved, seconded by Alderman Richardson to adjourn the meeting at 7:31 pm.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

The foregoing minutes were presented to Mayor Smith on February 24, 2017.

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Lisa Planchard  
City Clerk

The Minutes of February 7, 2017 have been read and approved by me on this day the 24<sup>th</sup> of February, 2017.

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Mike Smith  
Mayor

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