

***Please Silence your cell phones
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into the microphone**

**Regular Meeting Agenda
May 17, 2017
6:30 p.m.**

5/12/2017 10:53:42 AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
 - a. Officially present the Vancleave Live Oak Choctaw Tribe with Proclamation approved at the May 2, 2017 meeting.
 - b. Discuss and bring to Board's attention that the new part-time position (Ms. Marcia Christmas hired 5/2/17) in the Mayor's offices is not currently budgeted and the full-time position (Mr. David Draz hired 5/2/17) in the Building Department as office manager is not budgeted during his training period.
6. Attorney's Comments
7. Aldermen's Comments

Alderman Burke, Ward 1 – Discuss installing functional catering kitchen at Civic Center kitchen.
8. Motion to approve the Docket of Claims (excluding the Streets payroll portion) in the amount of \$309,084.11 dated May 17, 2017 as submitted.
9. Motion to approve the Minutes of the Special Meeting of April 28, 2017 and the minutes of the Regular Meeting of May 2, 2017 as submitted.
10. Mr. Brent Anderson, Public Works Director to discuss possibility of one additional position for Street Department.
11. Motion to approve/discuss the Destination Waveland Fourth of July Event to be held July 1, 2017 from 5 p.m. to 9 p.m. and the following costs related to the event:
 - a) Central Fireworks, LLC in the amount of \$1,000.00.
 - b) Big Noise sound in the amount of \$1,600.00.
 - c) Ashley "Phat Dog" Piazza in the amount of \$200.00 for D.J. services, pre-band entertainment.
 - d) Agreement, including required signatures, with Band 'High Voltage' in the amount of \$1,800.00; \$900.00 due upon approval of contract and the balance of \$900.00 upon completion of the concert.
 - e) Reimburse Hancock County Tourism Bureau for Advertising in an amount not to exceed \$800.00, pending receipt of Advertising Grant applied for by Ms. Myrna Green.
12. Motion to approve quote submitted by Guaranteed Roofing Company Inc., in the amount of \$4663.06 to have repaired the non-warranted roof repairs at the Waveland Business Center (Business Incubator). They will also be repairing two items that they warranted.
13. Motion to advertise for Requests for Proposals for Pre-Storm Debris removal for the period from Board acceptance of the proposal(s) through the term end of the current Board, i.e. December 4, 2018.
14. Motion to approve the Agreement (as modified) with Lime Pi Digital for a) Website Management, updating and building the WordPress site at a cost of \$400.00 per month, i.e. \$4,800/year (plus \$100.00/hr. for additional work needed); and b) an additional \$100.00 per month, i.e. \$1,200/year for website hosting for the WordPress Site. Total base cost per year for a&b is \$6,000.00 plus additional work at \$100.00 per hour for additional website management & updating if required. (Redline Draft contract uploaded for Board)

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15. Motion to approve the transfer of one 2005 Ford Excursion VIN# 1FMNU41S65EB52677 from the Fire Department to the Parks and Recreation Department.
16. Motion to approve the following personnel changes in the Waveland Police Department:
 - a) Officer Chance Seals resignation from his full-time Police officer position and transfer to a part-time officer position effective 05/25/2017.
 - b) The promotion of Officer Phillip Pavolini to Sergeant effective 05/25/2017, with an increase in pay of \$.50 cents per hour.
17. Motion to transfer the following employees as recommended by Brent Anderson, Public Works Director, as listed (Items a&b):
 - a) Mr. Frank King from Utility Department (\$11.50 per hour) to the Streets Department (\$10.30 per hour).
 - b) Mr. Michael Barr from the Streets Department (\$10.00 per hour) to the Utility Department (\$11.40 per hour).
18. Motion to approve Invoice No. 9041231 from CSX Transportation in the amount of \$315.75 – Citywide Drainage Improvements Project; Invoice due 3/29/17. (Note: not paid by Kappa Development as yet) (Tabled from the April 19, 2017 and May 2nd Meetings).
19. Motion to approve Invoice No. 9041622 from CSX Transportation in the amount of \$539.00 – Citywide Drainage Improvements Project; Invoice due 4/28/17. (Note: not paid by Kappa Development as yet). (Tabled from May 2, 2017 Meeting).
20. Motion to approve travel for City Hall Deputy City Clerks April Chevis, Rachel Cullen and Ron Duckworth to attend the MML Conference & Classes in July as guests of the Board of Mayor and Aldermen at a cost of \$50.00 per Clerk and use of a City vehicle. (Staff attendance will be staggered to ensure coverage at City Hall)
21. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-b):
 - a) Invoice #N20123125 from AMEC Foster Wheeler in the amount of \$1,121.26 – Citywide Drainage Improvements Project.
 - b) Invoice #16-0103 from James J. Chiniche, PA, Inc. in the amount of \$11,384.67 – Waveland Avenue Sidewalks Project.
22. Spread on the minutes the following, as listed (Items a-e):
 - a) Keep Waveland Beautiful Clean-up Event to be held on May 20, 2017 from 10 a.m. to 3 p.m.
 - b) Resignation of Ms. Belinda Thomas from Building Department May 8, 2017.
 - c) Bids for the Waveland Lighthouse and Public Pavilion Project were opened at 6:00 pm and taken under advisement at that time.
 - d) Court Statistics Report for the month of April, 2017 as submitted by Court Clerk Rhonda Cummings. (will upload to OneDrive when received)
 - e) Revenues and Expenditures for the month of April, 2017 at this the second meeting of January 2017.
23. Motion to consider Executive Session to prompt a closed discussion regarding
24. Motion to approve entering Executive Session regarding
25. Motion to exit Executive Session with no action taken.
26. Motion to approve the 05/17/17 Docket of Claims, Streets Payroll portion only, in the amount of \$ 14,463.01 as submitted.
27. Adjourn