

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on December 20, 2017 at 6:30 p.m. to take action on the following matters of City business.

PUBLIC COMMENTS:

Re: Myla Viator was present to request additional time to remove 2 mobile homes she purchased via bid 11/3/17; she was awarded bid 10/3/17 for Police Station mobile home and Gulfside Fire Station mobile home. She requested an additional 3 months to move the mobile homes. Mayor Smith said that the intent for selling them was to get them out of here so the City could use the property.

During discussion Mrs. Yarborough noted the buildings are no longer covered under the City's insurance and during the original bid award, Ms. Viator was given until January 3, 2018 to move the trailers. Aldermen Lafontaine and Burke said they would like to see them gone; it's been quite a while. Ms. Viator agreed and said she would move the trailers by January 3, 2018. Alderman Burke said at this point, it's a liability for the City to be on our property.

Re: Mr. Bill Carrigee was present to discuss the old Day's Frontier property, 600 Highway 90, Waveland, MS 39576, Owner-Yen Thi Tang

During discussion, Mr. Carrigee presented the Board with color copies of the proposed changes to the property located at 600 Highway 90. Mrs. Yarborough interjected, and informed Mr. Carrigee of the Public Hearing held on December 5th, 2018. She said if new evidence would be considered, there would have to be a Public Hearing after Public Notice. Mrs. Yarborough said if the Board desires to reconsider their prior Nuisance Finding, a Public Hearing would be held. Mr. Carrigee said Ms. Ivey (Yen Thi Tang) had hired him to bring renovate the building, bring it into code compliance. Mr. Carrigee then provided the Board with a 'laundry list' of items that will need to be done adding that part of it had to be torn down because part of it was in a flood zone. All wood frame construction is coming out. He said he has some drawings showing how they're going to break it up (space under roof).

Mr. Carrigee: I know there was comments about the building, not structurally sound, well it is, and if.

Mrs. Yarborough: Well, it wasn't a comment, it was a finding.

Mr. Carrigee: By Whom?

Mrs. Yarborough: By the Board.

Mr. Carrigee: Oh that it wasn't structurally sound?

Mrs. Yarborough: And that it needed to be demolished.

Mr. Carrigee: Oh yea, by it being demolished, I understand, but it is structurally sound. And you know if y'all wanna give me time to bring y'all something in January to be reconsidered. I'll bring a structural engineer's letter saying it's structurally sound; it's a red iron building. I mean it's not all wood frame. All the structural part is red iron. You know bar joists, steel columns, blah, blah, blah, so forth and so on.

Mrs. Yarborough: So, so what you're proposing is that you want to demolish the property partially, not all the way as the Board has, has.

Mr. Carrigee: I'm going to take all the wood frame out of it. Keep just the red iron, take the roof off of it, cause it's bad. Put a new roof on it, put metal stud walls in, fire rate the walls with Type X Gypsum and make two units out of it so the lady can have her nail salon in one and rent the other one out to help pay for the building.

Mrs. Yarborough: Okay, well and as we discussed and I sent you an email of the Board's last finding was that it was a nuisance and it had, the whole, the entire; every structure had to be demolished within 30 days of the last, December 5th meeting.

Mr. Carrigee: Right.

Mrs. Yarborough: So, and that was at Public Hearing after Notice and where there were Public Comments taken on it also. So if we're going to consider new evidence or consider/reconsider our prior finding, then we need to do that after we give Notice to the Public.

Alderman Richardson: Was there a formal appeal within ten days of...

Mayor Smith: Received, no.

Mrs. Yarborough: No, not that I'm aware, nothing. The City's not been served anything.

Mr. Carrigee: (inaudible)

Mrs. Yarborough: The City's not been served anything.

Mr. Carrigee: Then she contacted me and I said let me go see what's going on. I wasn't really sure what happened, and how it happened, and uh, so that's where we're at. You know you told me I need to go before the Board to see if they would reconsider.

Mrs. Yarborough: And I also told you you needed to consult an Attorney also.

Mr. Carrigee: Right, yea.

Mrs. Yarborough: So, I just wanted to be clear.

Mr. Carrigee: Yea, I contacted Ronnie Artigues and he's willing to come if I need him, you know. I just don't wanna spend anymore money than I have to. You know, uh, everybody here knows me and knows I know what I'm doing, and uh you know, the building is structurally sound and can be repaired.

Alderman Richardson: Mr. Bill, it's not...

Mr. Carrigee: It's gonna cost a few dollars.

Alderman Richardson: It's not anything against you, it's the fact that she's owned this building for over a year, hasn't touched it, hasn't cleaned it. We've asked, we've sent letters, we've done everything and it, it comes down to us making a finding that it has to come down, then she's gonna jump through hoops to try and get it done now. That's, I mean, I, I just...

Mr. Carrigee: I understand what you're saying. She hired a Contractor when I was still with the City, and I met with the Contractor and she just made a mistake she tried to hire Charlie.

Alderman Richardson: Off the Street.

Mr. Carrigee: Charlie Vincent, everybody know Chucky Vincent. You know Chuckey's got three or four buildings in the City that he started and never completed. You know, and this is another situation where he kinda hung her out to dry, you know. But I mean it's up to y'all, if y'all wanna allow us to fix up the building and make it a nice building, and have two more rental spots or not.

Alderman Lafontaine: Let me ask you, well what's your proposal as far as time line goes, on getting this thing to where it's not such an eyesore.

Mr. Carrigee: If I could have got a permit last week, the demolition would be over already. I mean the minute we get word that we can have a permit, we gonna start. And it won't take us long.

Mrs. Yarborough: And that was the discussion, that he actually came to pull a demolition permit and there was concern that it was contrary... the intention was contrary to what the Board had already ordered, which was a total demolition and he only was proposing, really, a partial. So that was why it was put on hold and...

Mr. Carrigee: Until he talked to y'all. And as far as completing it, I'm going to say once we get in there, you know, once we get a permit, three weeks we'll probably be done. You know we doing metal studs and sheet rock, piece of cake. We got a demolition company that's going to come in and do the demo work and they, they just bought that business right down the street, the Diamond cutting place where they cut concrete, they going to come in, I gotta cut two footings in and I gotta add 2 more pipe beams to make me happy. Columns should I say.

Mayor Smith: What about the property itself, Mr. Bill?

Mr. Carrigee: Clean-up?

Mayor Smith: Yes.

Mr. Carrigee: We got a dump truck coming as soon as we get a demo permit, we going to clean everything out of the place, everything around the property and the roof, and everything, we're going to have a dump truck waiting to take it to the dump. We going to do it immediately. You know, you don't make any money on a job unless you get it done fast.

Mayor Smith: And I'll say from my point of view, it's certainly more productive to have a building paying sales tax, (Alderman Lafontaine: on the tax rolls) but at the same time, I'm sick of looking at that building.

Mr. Carrigee: I understand that, and like I said, all I can do is give you my word that I'm going to take care of it. I'm going to get it demolished, the part that need to be demolished, and we gonna jump on fixing the building, like immediately.

Mayor Smith: Well, I was relieved to hear of when, when I talked to you, that you were a part of it.

Mr. Carrigee: Yea, I'm going to be the Contractor of record; I'm actually going to do the work. Well rephrase, Junior's going to do the work; I'm going to instruct on him on how to.

Alderman Lafontaine: I mean, I agree with the Mayor, you know our biggest thing was, you know, I mean we was tired of looking at it. But there again, if we have an opportunity to put more property on the tax rolls, and it sounds like it's about a 45 day project, do you think?

Mr. Carrigee: At the most.

Mayor Smith: And that's why I was asking you for kind of a graphic of what the building would look like once completed. Just so that we all had the opportunity to look at it and say, well you know.

Mr. Carrigee: Well, since I can't give you, that right there shows the division of the building into the two sections. The green means simply, it's gotta go, we tearing all of that down. Taking the roof off of it. The roof ain't worth a darn either.

Mrs. Yarborough: And I'll say this, you can look at it, it's just if we're going to really consider it and take into in-depth discussion, I suggest we wait until the Public Hearing.

Mr. Carrigee: (Passing out copies of plans) You need one? **(EXHIBIT A)** You know I got a ledger there, the greens gonna go, the reds going to stay and shows where all of the steel columns are; they're four inch steel columns in the building. All of these are steel columns that are now in the building; this is one of the main supports, but there's no columns under it, so were going to have to add two columns, since I'm going to put my name on it and I gotta make sure it's good, I don't need a problem.

Alderman Richardson: Mr. Bill on the areas that will be existing, will that just be metal frame here, until you start closing it up. (Mr. Carrigee: Right) so it will be metal frame only. I mean, I am, I do like

to see progress, I do like to see business come in, but it's to that point where, to what do ya do? I mean, we been waiting to tear this down forever, I mean you know, we been trying to get it tore down.

Mr. Carrigee: Right.

Alderman Richardson: But I mean if we can, if we did have it all tore down and it's obvious to the local people that it is progress being done.

Mr. Carrigee: Being worked on, right. Well, I can guarantee you that the demo will be done immediately! And it won't take us that long to take down, I mean we take it down the front and the side and the whole back building, it's all gonna go.

Alderman Richardson: Maybe it's none of my business, but funding, does she have the funding to do this?

Mr. Carrigee: She said she does. Now you know, as soon as she signs my contract, I'll tell you for sure, because part of my contract's going to be up front money. You know I gotta pay the guy that did the drawings, I gotta get the permit and I'm not doing this job out of my pocket. My pockets ain't what they used to be. But anyway, anything y'all can do. I'll be honest with you, I'd like to make the money, you know I gotta, this may be my grandkids last big Christmas.

Alderman Richardson: The funding bothers me.

Mr. Carrigee: And uh, I need to go to work. So, and I don't wanna go back to Diamondhead, even though I just left the Mayor there.

Mrs. Yarborough: So if the Board is so inclined to reconsider it's prior determination and allow a partial demo; the next, because of the Holidays, the ten day notice requirement wouldn't be able to be fulfilled by January 2nd, which is our next meeting, it would have to be the second meeting in January.

Mr. Carrigee: You talking about the notification for (the public hearing).

Mrs. Yarborough: For the Public Hearing, yes, it's ten days or two weeks really, and because of the Holidays on weekdays, it pushes your numbers behind.

Mr. Carrigee: Well, I mean it's up to whatever the Board says, but if they want to consider it, in the meantime, if y'all let me go ahead and get a partial demo, by the time we come back to the meeting there will be progress that y'all can see going on. You know, I mean that's up to y'all.

Alderman Burke: Yes, I mean, my, I know it's, but my decision was what we made last time. Have it demolished in 30 days, so.

Mr. Carrigee: Completely demolished.

Alderman Burke: Yea

Mr. Carrigee: That's up to y'all.

Mayor Smith: So basically you said the red iron is what's going to be remaining, so everything's coming off, with exception of red iron beams?

Mr. Carrigee: Red iron columns, bar joists and beams; Steel girders.

Mayor Smith: So it's pretty much almost a complete demo anyway.

Mr. Carrigee: Yea, now the only thing that's going to stay is the red iron. I mean that's just a lot of money to throw away. You know, that's all steel and it's all structurally sound.

Alderman Richardson: And that's what I was getting at, it's basically going to be a complete demo without removing the structures.

Alderman Lafontaine: And without the cost to the City doing it, cause at this point the city's going to demolish it.

Mayor Smith: Alright so, I know one request I would have would be for re-consideration during our next hearing would be to make sure the property's clean at the time of demo, like the grass is cut and bush hogged, or whatever the case is to make it look totally different than what it looks now.

Mr. Carrigee: Right. I'm okay with whatever restrictions you put, you know if y'all, there's something specific you want done first, we'll do that, there's no problem there. I just hate to tear down a red iron building. And we going to put everything back metal because of fire. You know, metal studs, everything, front, back, sides, interior; it's all going to have a 1 hour fire rate with Type X Gypsum on everything.

Alderman Piazza: Is that whole floor concrete in there?

Mr. Carrigee: Yes Sir, it's all concrete. That's why we had to cut it, in order to get the extra two steel columns in, cause we gotta get a footing underneath in order to carry the weight. And like I said, if structural integrity is a question, if y'all allow us to have another meeting in January, or whenever Rachel (Mrs. Yarborough) says, I'll get a structural engineer out of Louisiana, a guy named Roy Caruba, who's also licensed in Mississippi to do a structural evaluation on it.

Alderman Burke: And I guess that being said, it's just one of my things is, I'm always 'iffy' about essentially having a third party to come in and tell us and inspect the building; you know we asked Josh Hayes to inspect the building and he did it for us and you know.

Mr. Carrigee: He wouldn't go in.

Alderman Burke: Or he gave us his findings and I said, I'm not to go over, the person we told, asked to do, to do it for us. I mean that's my feeling guys.

Mr. Carrigee: Well, and all I can say about that is, you do know that Josh is a painter by trade? Just so we understand that.

Mayor Smith: Was he good?

Mr. Carrigee: That's what Josh did for a living.

Mayor Smith: Was he good at it?

Mr. Carrigee: Not really. I've had a lot of people tell me no. But I mean we all know that Josh is not an Engineer.

Mrs. Yarborough: Well, and I'll say this, neither are you Mr. Carrigee and he says that he trained under you. so.

Mr. Carrigee: Yea, but he still don't know as much as me.

Mrs. Yarborough: No, who does, who could?

Mr. Carrigee: Well, that's why you call me when you have an expert witness, you know.

Mayor Smith: Mrs. Carrigee, I can answer that. Alright Mr. Bill, we'll yea, we'll set the hearing if y'all want to.

Alderman Burke: No, I want to tear it down.

Mayor Smith: Okay what about, what about the rest of the Board.

Alderman Lafontaine: Just read a motion and lets uh...

Mrs. Yarborough: If the Board is so inclined, it would be a motion to allow City Clerk and Building Officials to re-notice Public Hearing regarding, is it 900 Highway 90 or 600 Highway 90?

Mr. Carrigee: 600 Hwy 90.

Alderman Richardson: The only thing with this is it still falls back, I know Ivey personally, I been knowing her quite a while and the funding bothers me, so I'll let ya know that Mr. Bill.

Mr. Carrigee: Well.

Alderman Lafontaine: My only thing is I can't make a decision based off somebody's funding. I will say this, that, you know back three or four administrations ago, one of the issues come up about the Waveland Shopping Center that was demolished and some folks felt as if, if they would have left the block walls and steel in it, that maybe we would have some businesses back in there today and today we're looking at a slab. Are we going to be looking at a slab if we go in and do it with the taxpayer's money and bull doze it or whatever, whereas if you have somebody saying that they going to have a building there that's going to be back on the tax rolls in 45 days, that's the part that I'm looking at.

Mayor Smith: That's the change of point for me.

Alderman Lafontaine: Cause if not, you going to be just collecting taxes on a slab.

Mayor Smith: And hoping somebody builds there.

Alderman Lafontaine: It appears that they have a plan as far as the funding; I don't, maybe she's getting a loan or something. I'm not going to get into somebody's personal, personal finances.

Mr. Carrigee: I'm going to tell you she's going to have to escrow the money for me to start.

Alderman Lafontaine: I'm not gonna base it off of that, I'm just looking at, like I said, 45 days to have two office spaces back on the tax rolls. I mean we've looked at it for this long and I know every one of us want the eyesore gone, we want the property itself cleaned up, but.

Alderman Piazza: Well if we can see that they not making any progress at all, we'll just go ahead and shut it down and comeback and vote to demo it again.

Alderman Lafontaine: Well at that point we would have already had half of it already demo'd for us.

Mayor Smith: Well, according to Mr. Bill and what I'm hearing kinda excites me, actually the total exterior is gonna go, the roof's gonna go, all that's going to be left is a very little bit, and the property getting cleaned up at the same time is a plus.

Alderman Richardson: And that's, I do agree with that too; I mean it's basically going to be a full demo, if you look at it. It's going to be a full demo; all the deteriorated pieces of this building are going to be gone.

PUBLIC HEARINGS/BLIGHTED PROPERTIES/BUILDING DEPARTMENT

Re: Authorize City Clerk and Building Official to Re-Notice Public Hearing re: 600 Highway 90

Alderman Piazza moved, seconded by Alderman Lafontaine to authorize City Clerk and Building Officials to re-notice of Public Hearing regarding 600 Highway 90. (Second Meeting of January 17, 2018)

A vote was called for with the following results:

Voting Yea: Richardson, Lafontaine & Piazza

Voting Nay: Burke

Absent: None

During post-vote discussion, Mrs. Yarborough clarified also; the concern is that 1) the standing order of the Board is that it be totally demolished, however when you pull a demolition permit, it's not partial or

full. We just know that his intention is for a partial, which is contrary to the standing Board order. She suggested that if the Board is so inclined to authorize the permit to be issued and then if the Board stands by its findings after the Public Hearing, then require the rest to be demolished.

Re: Authorize Building Department to Allow a Permit to Demolish 600 Highway 90

Alderman Lafontaine moved, seconded by Alderman Piazza to authorize consideration of the Building Department to allow a permit to demolish 600 Highway 90.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

SUBDIVISIONS/CORR SUBDIVISION/COMBEL STREET SUBDIVISION

Re: Mr. Rodney Corr with Corr Contracting was present to discuss the Waveland Subdivision on Combel Street

During discussion, Mr. Corr expressed said that he met with an Engineer re: providing inspections of the Subdivision built by him prior to Hurricane Katrina. He said the inspection work was done back when Christine (Gallagher, Building Dept. Office Mgr.) was here, but he's never been set up for the Board to approve it. Mr. Corr asked if the City was supposed to get a report done; Mrs. Yarborough said that we did and the 'ball is in her court'. She's searching for an engineer. She said when she picks one, we can all meet together. Mr. Corr noted that he's built 13 houses in Bay St. Louis and would like to get something going in Waveland. Mayor Smith said he is under the assumption that the City is to select an engineer to go through the Corr Subdivision and put together a punch list, and then Mr. Corr get the punch list items corrected, and then it comes before the Board for their acceptance of that subdivision. He said, "Well yea, and I think some of that stuff, I kind of want to mediate because some of this stuff I've already done you know. It was already done initially, you know and some of the things why do I need to do it again if it was already done, some of this stuff?" Ms. Yarborough said, "Because it wasn't accepted by the City." He said, "I understand that, but the letter was sent, I did the work and sent it to Christine to set up a Board meeting to approve it, is that correct". Ms. Yarborough said, "And I will say that you were sent multiple deficiency letters after that." Mr. Corr said that he knew that, but it was in the middle of Katrina. Ms. Yarborough said, "I'm saying, but that does not alleviate your responsibilities and obligations." Alderman Burke said we need to have a separate meeting on this; we've heard all we need to under Public Comments. Ms. Yarborough said the issue is finding an engineer that does not have a previous 'horse in the race'; it wouldn't be out to bid, it's approved for City Attorney to retain an engineer that would have no conflicts.

WEBSITE/EMERGENCY ALERT SYSTEM/

Re: Mr. Chad Whitney of Lime-Pi discussed with the Board a proposed alert system he would like to provide the City at a nominal cost to notify citizens of emergency, along with other issues the City of Waveland would need to go out to the public.

LEGISLATURE/SENATOR BARIA DISCUSSION

Re: State Representative David Baria was present to update the Board on various issues within the State and requested information from the Board to see what is needed from him at the State level.

ROLL CALL:

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, Lafontaine and Piazza along with City Attorney Rachel P. Yarborough and Deputy City Clerk Tammy Fayard.

Absent from the meeting was City Clerk Lisa Planchard.

MAYOR'S REPORT:

Re: Discuss Municipal Vehicles Take Home Policy

Mrs. Yarborough began by reading from the current adopted policy regarding the use of City owned vehicles. Mrs. Yarborough said as it states, vehicles are only to be used for City business and City use purposes and did not allow for personal use, passengers in the vehicles other than another employee, nor necessarily allows commutes to work unless the employee is on call. During the discussion, Police

Chief David Allen said it would reduce some fuel and maintenance costs, but expressed concerns about getting “qualified” people to apply for positions with the Police Department. If a take home car was not part of the offer of employment as it may be somewhere else, it may make a difference in their choosing to work for the City of Waveland. Chief Allen said it makes their job a little more difficult in finding qualified persons; in general there is a nationwide trend that people are not pursuing a career path in this field as much. Taking home a car is a benefit that can help us attract qualified individuals. Chief Allen and several of his Police Officers were present to express their concerns and issues with suggested changes to the Policy. Mayor Smith and Alderman Lafontaine said their concern is what is ‘reasonable’, looking at our City, at our budget constraints that we have. Mrs. Yarborough interjected, and said that while she understands the motivation of the police officers using it as a benefit and an incentive to pick employment over one of the other entities, the Board must consider the law. She then read the law about municipal vehicle use. She said if the Board is going to, in the long term, consider changing the current Policy to allow for the take home use of police vehicles, it should be based, not necessarily on the incentive of the police officers as a benefit, but the best interest of the City, which would be allowing them to respond to calls, any overtime issues and things of that nature.

Re: Mayor Smith said he attended the Bay St. Louis Open House event earlier in the day.

Re: Public Works Director, Brent Anderson would be doing a ‘Walk Through’ tomorrow to create a final punch list on the Citywide Drainage Improvements Project

Re: Discuss Single Quote received re: ‘Identify Waveland Utilities’ – Hwy 90 Lighting Project

Ms. Yarborough told Board members we only received one response/quote and they did a closed quote response, but it’s under the bid amount, so all we would have to do is take the quote and solicit another quote from a third party so she said she would get with Mr. Lagasse of Compton Engineering and tell him he needs to pursue another quote.

INVOICES/CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/DRAINAGE IMPROVEMENTS PROJECT

Re: Payment of Pay Application No. 26 from Kappa Development

Alderman Burke moved, seconded by Alderman Piazza to approve Payment Application No. 26 from Kappa Development in the amount of \$66,822.96 – Citywide Drainage Improvements Project. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

ATTORNEY’S COMMENTS

Re: There were no comments by the City Attorney at this time.

ALDERMEN’S COMMENTS

Re: Alderman Burke had no comments at this time, he got all of his questions answered previously.

Re: Alderman Richard had no comments at this time.

Re: Alderman Lafontaine

- Requesting the vehicle ‘Municipal Vehicle Take Home Policy’ be brought before the Board for a vote after it’s been drafted. He would like to see a policy that includes, “Straight to your house and straight back, and that’s for every vehicle, not just for police and fire; that’s all vehicles that are leaving the outside the City of Waveland. I just want to know if they’re just going there and back and so on, so forth.” Mayor Smith said, “And where they’re going to”. Ms. Yarborough asked the Board if they would like her to draft a policy. They agreed that she should draft a policy. Alderman Lafontaine said he would like that for the next meeting if possible; prior to the 1/16/18 budget workshop.

Re: Alderman Piazza – “It’s all good”.

DOCKET OF CLAIMS

Re: Claims

Alderman Piazza moved, seconded by Alderman Lafontaine to approve the Docket of Claims in the amount of \$352,375.01 dated December 20, 2017 as submitted. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

MINUTES

Re: Meeting of November 21, 2017 and Special Meeting of December 19, 2017

Alderman Burke moved, seconded by Alderman Richardson to approve the Minutes of the Regular Meeting of November 21, 2017.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Alderman Burke moved, seconded by Alderman Richardson the Minutes of the Special Meeting of December 19, 2017 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson and Smith

Abstain: Lafontaine & Piazza

Voting Nay: None

Absent: None

FUELMAN POLICY/HANDBOOK/CITY HALL/PERSONNEL/BUILDING DEPARTMENT/ PURCHASING/POLICE DEPARTMENT/PARKS AND RECREATIONS/FIRE DEPARTMENT /PUBLIC WORKS/UTILITIES

Re: Adoption of Fuelman Card Use Memo

Alderman Lafontaine moved, seconded by Alderman Richardson to adopt to amend the Policy to allow the Police Department employees who are issued a Fuelman Pin # be allowed to use that Pin # for oil changes. The Board will amend the policy in total at a later time, using this Memo currently.

(EXHIBIT D)

Mrs. Yarborough suggested making this “memo” a part of a Fuelman Use/Vehicle Use Policy she will be drafting. She recommends the Board adopt a more formal policy that lays out 1) who gets a Fuelman card under what circumstances and 2) who they report to, how it’s reported because it states that you’re required to put your mileage in when you use your pin #, but it does not establish the handling of the receipt and accounting for your fuel usage. Fuelman currently issues a card per vehicle and the employees that are permitted to purchase fuel are issued their personal pin #.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

ORDINANCES

Re: Wrecker Rotation Ordinance

Alderman Burke moved, seconded by Alderman Richardson to **TABLE** adoption of Ordinance No. 372 - City of Waveland Wrecker Service Rotation Ordinance.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

NEW HIRE/STREETS DEPARTMENT/PERSONNEL/HUMAN RESOURCES

Re: New Hire, Streets Department

Alderman Richardson moved, seconded by Alderman Burke to approve new hire Antwine James in the Streets Department at a rate of \$10.00 per hour (to replace resignation of Derek Halton 11/13/17), pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**CONTRACTS/MAYOR'S OFFICES/ADMINISTRATION/BUILDING
DEPARTMENT/POLICE DEPARTMENT/FIRE DEPARTMENT/MAINTENANCE
AGREEMENTS**

Re: Renewal Contracts – Copy Machines

Alderman Richardson moved, seconded by Alderman Burke to approve renewal contracts, including required signatures, with South Mississippi Business Machines (SMBM) for the period 12/1/17 to 12/1/19 for the following copy machines: (Note: All prices have decreased from prior year)

(EXHIBIT E)

- a. Sharp MX-M623N, Mayor's office, \$207.30/month. Previously was \$345.50/month
- b. Sharp MX-414N, Building Department, \$163.86/month. Previously was \$273.10/month
- c. Sharp MX-4140N, Police Department, \$163.86/month. Previously was \$273.10/month.
- d. Sharp MX-4140N, Comptroller/City Clerk Department, \$132.88/month. Previously was \$254.80/month.
- e. Sharp MX-3115N, Fire Department, \$100.32/month. Previously was \$167.70/month

Note: Motion is approved contingent that these contracts shall be voidable by the 2018 Successor Board of the City of Waveland Board of Mayor and Aldermen.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

AGREEMENTS/CONTRACTS/BUSINESS INCUBATOR/CLEANING SERVICES/LEASES
Re: Terminate Cleaning Services with Mr. Louis Dunklin, Dunk's Buffet, Business Center

Alderman Piazza moved, seconded by Alderman Lafontaine to terminate services with Mr. Louis Dunklin, Dunk's Southern Style Buffet and Catering to clean the men's and ladies bathrooms at the Waveland Business Incubator effective January 31, 2018.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

BUSINESS CENTER/LEASES/LEGAL ISSUES/AGREEMENTS/CONTRACTS
Re: Termination of tenancy-Gina Pepe Lease at Business Center – Unit C, 2 offices

Alderman Lafontaine moved, seconded by Alderman Richardson to notify Gina Pepe of expiration of Commercial Lease Agreement and City termination of tenancy.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

BUSINESS CENTER/LEASES/LEGAL ISSUES/AGREEMENTS/CONTRACTS
Re: Master Tenant Lessee Agreement with Waveland Studios, LLC- Mitchell & Erica Gaudet

Alderman Piazza moved, seconded by Alderman Burke to approve the Commercial Lease and Master Tenant Lessee Agreement effective January 1, 2018, between the City of Waveland and Waveland Studios, LLC (Mitchell and Erica Gaudet of Studio Inferno, LLC) and authorize the Mayor's signature thereon. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

POLICE DEPARTMENT/MAINTENANCE AGREEMENTS/LICENSE RENEWAL/NTF FUND
Re: Cellebrite UFED Cellphone Forensic Extraction Device to be paid from NTF Funds

Alderman Burke moved, seconded by Alderman Piazza to approve annual license renewal for Cellebrite UFED Cellphone Forensic Extraction device in the amount of \$3,700.00 to be paid for with NTF funds. (Note: Contract for A/C Building Maint. Is being paid out of PD – General Fund vs. this expense which was originally budgeted in the Gen. Fund. A/C maintenance necessary due to D. Siebenkittel leaving.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

UTILITY DEPARTMENT/WAVELAND AVENUE SIDEWALK PROJECT/STATUS UPDATE
Re: Mr. Jason Chiniche provided Board members with an update on the Waveland Avenue Sidewalk Project

Mr. Chiniche was present and provided Board members with an update on this project.

PROJECTS/NICHOLSON AVENUE IMPROVEMENTS PROJECT/STREETS/MDOT
Re: Form LPA-100, Project No. STP-9136-00(004) LPA107516-701000, Nicholson Avenue Improvements Project

Alderman Burke moved, seconded by Alderman Richardson to approve Form LPA-100 (Project No. STP-9136-00(004) LPA107516-701000) from Mississippi Department of Transportation (MDOT) regarding the Nicholson Avenue Improvements Project and authorize the Mayor's signature thereon. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

INVOICES/CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/PROJECTS/DRAINAGE PROJECT/COLEMAN AVENUE DISTRICT DESIGN/BEACHFRONT DESIGN/ARCHITECTURAL SERVICES/WAVELAND AVENUE SIDEWALK PROJECT/SIDEWALK PROJECT/SECRETARY OF STATE/LEASE-TIDELANDS, AMENDED LEASE-TIDELANDS/TIDELANDS/GARFIELD LANDER MEMORIAL PIER/PIER

Re: Various Invoices for Payment Consideration

Alderman Piazza moved, seconded by Alderman Lafontaine to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required) as listed, (Items a-d): **(EXHIBIT H)**

- a) Invoice from Jernigan Copeland Attorneys PLLC in the amount of \$2,417.54- Mediation Services re: Kappa Development – Citywide Drainage Improvements Project/Drainage Project. (on current docket)
- b) Invoice No. 2017-012-03 from Edward H. Wikoff, AIA Architect, PC in the amount of \$3,375.00- Schematic Design/Artist Rendering: Coleman Avenue District and Beachfront (on current docket)
- c) Invoice #17-0106 from James J. Chiniche PA, Inc. in the amount of \$6,485.57 – Waveland Avenue Sidewalk Project. (on current docket)
- d) Invoice 3113-001817 from MS. Secretary of State for Lease Application Fee in the amount of \$150.00 related to Amended Lease for the Lighthouse/Public Pavilion Project-Garfield Ladner Memorial Pier.

SPREAD ON THE MINUTES/REVENUES AND EXPENDITURES/COURT DEPARTMENT/

Re: Spread on the Minutes

Spread on the Minute's the following as listed, (Items a-b):

- a) Revenues and Expenditures Report for the Month of November, 2017, at this the second meeting of December 2017. **(EXHIBIT I)**
- b) Court Statistics Report for the month of November 2017. **(EXHIBIT J)**

EXECUTIVE SESSION

Re: Consider Executive Session

Alderman Burke moved, seconded by Alderman Piazza to consider Executive Session to prompt a closed discussion regarding probable litigation and contractual issues with Ms. Gina Pepe, Lease Space in Business Center.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Enter Executive Session

Alderman Burke moved, seconded by Alderman Lafontaine to enter Executive Session regarding probable litigation and contractual issues with Ms. Gina Pepe, Lease Space in Business Center.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

BUSINESS CENTER/LEASES/LEGAL ISSUES

Re: Authorize City Attorney to Begin Eviction Notice/Collections Action

Alderman Lafontaine moved, seconded by Alderman Piazza to authorize the City Attorney to begin eviction process and collections against Ms. Gina Pepe, Lessee at Business Center.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Exit Executive Session

Alderman Piazza moved, seconded by Alderman Burke to exit Executive Session with action taken.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

ADJOURN

Adjourn Meeting at 8:23 pm

Alderman Burke moved, seconded by Alderman Richardson to adjourn the meeting at 8:23 p.m.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on January 19, 2018.

Lisa Planchard
City Clerk

The Minutes of December 20, 2017 have been read and approved by me on this day the 19th day of January 2018.

Mike Smith
Mayor