

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on January 17, 2018 at 5:30 p.m. to take action on the following matters of City business.

PUBLIC HEARING/BLIGHTED PROPERTIES

Re: Mayor Smith announced to the audience that the Public Hearing set and advertised for 6:30 pm tonight for the blighted property at 600 Hwy. 90 has been moved to the Board meeting of February 6, 2018 at 6:30 pm due to dangerous winter weather conditions tonight. He offered anyone in the audience to speak on the issue, whether for or against. There were no comments.

ROLL CALL:

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, Lafontaine and Piazza along with City Clerk Lisa Planchard and City Attorney Rachel P. Yarborough

MAYOR'S REPORT:

VEHICLE USE POLICY

Re: Approve Vehicle Use Policy (Motion Failed)

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the Vehicle Use Policy.

A vote was called for with the following results:

Voting Yea: Lafontaine

Voting Nay: Burke, Richardson & Piazza

Absent: None

FUELMAN POLICY

Re: Approve Fuelman Policy

Alderman Richardson moved, seconded by Alderman Burke to approve the Fuelman Policy.
(EXHIBIT A)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

ORDINANCES/RESOLUTIONS/GOLF CART

Re: Resolution in Support of Golf Carts

Alderman Richardson moved, seconded by Alderman Lafontaine to adopt the Golf Cart Resolution regarding Golf Cart Ordinance (Ordinance is yet to be adopted). **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: Richardson

Absent: None

PERSONNEL/LITTER CONTROL

Re: Hire Mr. George Coatney for Litter Control Position

Alderman Lafontaine moved, seconded by Alderman Richardson to approve hire of Mr. George Coatney for Litter Control position at a salary of \$25,000.00 per year pending passage of drug test. Mr. Coatney will also manage community service tasks and workers.

Note: This position will answer directly to Public Works Director, Brent Anderson; Mr. Coatney will start Monday, February 5, 2018.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

TRAVEL/LEGAL DEPARTMENT

Re: Attorney Gary Yarborough to Jackson, Mississippi for Litigation Purposes

Alderman Piazza moved, seconded by Alderman Burke to approve travel costs for Mr. Gary Yarborough to Jackson, Mississippi for Litigation Purposes, January 23-26, 2018. Costs to the City will be lodging for 4 nights and mileage reimbursement.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

NOTICE OF AWARD/CONTRACTS/LIGHTHOUSE PUBLIC PAVILION

Re: Notice of Award and Contract with Barnard & Sons Construction, LLC

Alderman Burke moved, seconded by Alderman Piazza to approve Notice of Award and Contract with Barnard & Sons Construction, LLC, including Mayor's signature thereon, in the amount of \$1,946,600.00 for construction of the Lighthouse and Public Pavilion Project. **(EXHIBIT C)**

Mrs. Yarborough said this would authorize Compton Engineering to issue Notice to Proceed,

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

MAYOR'S COMMENTS

Re: Attended the Mississippi Municipal League Legislative Conference in Jackson, Mississippi with Aldermen Burke and Richardson, along with Public Works Director Brent Anderson.

ATTORNEY'S COMMENTS

Re: Ms. Yarborough had no comments at this time.

ALDERMEN'S COMMENTS

Re: Alderman Burke cleared his questions with Department Heads prior to the meeting; no comments at this time.

Re: Alderman Richardson

- Spoke with Jeanne Conrad in the Building Department regarding Bayou Motors (formerly Rex Auto) on Hwy 90. Alderman Richardson expressed concerns regarding the condition of the property surrounding the business. He said in addition to a mechanic shop, there are now travel trailers parked in the lot and it looks 'nasty'. Please get Mr. Josh Hayes (Inspector) to go there and assess condition. Mayor Smith said he's already been there and we are working on getting this taken care of. Ms. Yarborough said there should be only one use per parcel related to running a business.

Re: Alderman Lafontaine

- Discussed emergency and non-emergency calls at Police Department; Alderman Lafontaine said he was told that some normal (non-emergency) calls were made to our Police Department and those individuals are being told to hang up and call Hancock County dispatch. Assistant Chief Prendergast said he would speak to the staff and have this corrected.
- Discussed citizen who needed an Incident Report from Waveland Police Department and was told to go home and call the County dispatch phone number, who would then dispatch an officer to complete the paperwork. Alderman Lafontaine said he felt that if we have someone answering the phone who cannot take any kind of calls and they're sitting behind a desk and a citizen walks in and needs help, they tell them to go home and call the Sheriff's dispatch phone number, then we don't need that position. Asst. Chief Prendergast said that there is no reason why that receptionist should not get an officer or administrator at the Police Department to call a patrol unit back to the station to get this done.

Re: Alderman Piazza – Cleared all of his questions and had no comments at this time.

DOCKET OF CLAIMS

Re: Claims

Alderman Piazza moved, seconded by Alderman Burke to approve the Docket of Claims in the amount of \$342,285.81 dated January 17, 2018 as submitted. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

MINUTES

Re: Minutes of the Regular Meeting of December 20, 2017

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the Minutes of the Regular Meeting of December 20, 2017 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Minutes of the Regular Meeting of January 2, 2018

Alderman Richardson moved, seconded by Alderman Burke to approve the Minutes of the Regular Meeting of January 2, 2018 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

BUDGET FY 9/30/2017

Re: FY 9/30/2017 Budget Amended to Actual

Alderman Burke moved, seconded by Alderman Lafontaine to approve the Fiscal Year 9/30/2017 Amended to Actual Budget Summary as submitted. **(EXHIBIT E)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS

Re: Alderman Lafontaine apologized for his attire; he had just come from work.

ANNUAL CRAWFISH COOK-OFF/EVENTS

Re: Approve a request from Ms. Nadine Brown of C&R's to close a portion of Coleman Avenue for Annual Crawfish Cook-off

Alderman Lafontaine moved, seconded by Alderman Piazza to approve a request from Ms. Nadine Brown of C&R's to close a portion of Coleman Avenue for the 11th Annual Crawfish Cook off, on Friday April 6, 2018 from 5:00 p.m. through Saturday April 7, 2018 at 5:00 pm to allow for clean-up post event. The request for closure would be specifically 50 feet north of C&R's to S. of Bourgeois Street.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

BIDS/PNEUMATIC EXCAVATION/ HIGHWAY 90 LIGHTING PROJECT/CONTRACTS/ QUOTES

Re: Smith Industrial Service, Inc. as Lowest and Best Quote for Pneumatic Excavation, Utility Lighting Relocation-Highway 90 Lighting Project

Alderman Burke moved, seconded by Alderman Lafontaine to accept the lowest, best and most responsive quote received from Smith Industrial Service, Inc. in the amount of \$11,880.00 for the Pneumatic Excavation, Utility Lighting Relocation-Hwy 90 Lighting Project. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Approve Contract with Smith Industrial Service, Inc. for Highway 90 Lighting Project-Pneumatic Excavation-Utility Relocation

Alderman Lafontaine moved, seconded by Alderman Richardson to approve contract between the City of Waveland and Smith Industrial Service, Inc. in the amount of \$11,880.00 for Pneumatic Excavation, Utility Lighting Relocation-Hwy 90 Lighting Project, contingent upon review and approval by City Attorney. The Board elects to make a lump sum payment at the completion of the job. Lump sum payments will not be made until completion and acceptance by the governing agency; in such case a performance bond or payment bond will not be required. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

PROCLAMATIONS

Re: Observing Rare Disease Day - Wednesday February 28, 2018

Alderman Burke moved, seconded by Alderman Piazza observing Wednesday, February 28, 2018 as Rare Disease Day in the City of Waveland, as requested by Ms. Nancy Depreo. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Recognizing January 21-27, 2018 as School Choice Week

Alderman Burke moved, seconded by Alderman Piazza Proclamation observing the Week of January 21-27, 2018 as City of Waveland School Choice Week, as requested by Mayor Smith. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

ORDINANCES/POLICE DEPARTMENT/WRECKER SERVICE ROTATION

Re: Adoption of Ordinance No. 372 – Wrecker Service Rotation Ordinance

Alderman Burke moved, seconded by Alderman Richardson to approve adoption of Ordinance No. 372, City of Waveland Wrecker Service Rotation Ordinance. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

POLICE DEPARTMENT/TRAVEL/BUILDING DEPARTMENT/PERSONNEL/CRS/

Alderman Piazza moved, seconded by Alderman Burke to approve travel for the following as listed, (Items a-f):

- a) Investigator Jody Richardson to Camp Shelby in Hattiesburg, Mississippi for the ‘Operational Skills for Law Enforcement’ class, February 5-9, 2018. Registration is free; a city vehicle will be used. This class requires use of Multicam Patterned BDU’s& other gear, therefore this request will also include the Multicam Patterned BDU’s/gear in an amount not to exceed \$300.00 from the NTF fund.
- b) Asst. CRS Coordinators, April Chevis and Jeanne Conrad to Pearl, Mississippi, February 5-8, 2018 for the L273 – Managing Floodplain Development through the NFIP. Cost to the City for each will be lodging for 5 nights, 5 days per diem and use of a City vehicle. (Not currently budgeted). Cost will be approximately \$650.00 to \$700.00 each with one coming out of HR budget and one coming out of CRS/Building budget. Mayor said it’s not dire that they attend; it’s up to the Board.
- c) Firefighter Tim Burchett to attend the Airport Firefighter class at the MS. State Fire Academy, February 26, - March 8, 2018. Cost to the City will be a registration fee of \$877.00 (includes lodging & 2 meals/day), per diem for eight days (dinner only) in the amount of \$80.00, and use of a City vehicle.
- d) Firefighter Tim Burchett to attend the Fire Inspector 1031-II class at the MS. State Fire Academy, July 23-26, 2018. Cost to the City will be a registration fee of \$370.00 (includes lodging & 2 meals/day), 4 days per diem (dinner only) in the amount of \$40.00 and use of a City vehicle.
- e) Firefighter Eric Janssen to attend the Hazardous Materials Technician-I Course at the MS. State Fire Academy, July 9-19, 2018. Cost to the City will be only per diem in the amount of \$80 (8 days per diem-dinner only) and use of a city vehicle. A grant through

the Fire Academy will pay the registration fee of \$770.00, which includes lodging & 2 meals/day.

- f) Building Inspector Josh Hayes to attend GIS 2018 Microsoft Office Courses at Stennis Space Center on the following dates below from 8:30 am to 4:30 pm each day; cost to the City will be \$25.00 per class (Total Cost \$175.00) and use of City vehicle:
- Intro to GIS using ArcGis Desktop – January 31-Feb 1, 2018.
 - Introduction to QGIS – February 6-7, 2018
 - ArcGIS Desktop II – February 21-22, 2017
 - Introduction to ArcGis Online – March 14-15, 2018
 - Intermediate QGIS – March 7-8, 2018
 - Advanced QGIS – March 20-21, 2018
 - Geospatial Python – April 18-19, 2018

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

PERSONNEL/POLICE DEPARTMENT

Re: Sgt. Erik Castro from Full time to Part-Time until February 20, 2018 (Resignation Date)

Alderman Burke moved, seconded by Alderman Piazza to approve moving Sgt. Erik Castro from full-time to part-time Police Officer position at a rate of \$9.00 per hour through February 20, 2018, (Resignation date)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

PERSONNEL/FIRE DEPARTMENT

Re: New Hire, Mr. Hayden Hall as a Part-Time Firefighter

Alderman Piazza moved, seconded by Alderman Richardson to approve new hire, Mr. Hayden Hall as a part-time Firefighter, at a rate of \$9.00 per hour pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

GRANTS/POLICE DEPARTMENT/SEAT BELT GRANT

Re: Ratify Approval of FY 2018 MS Office of Hwy Safety Grant Application for Police Traffic Service-Seat Belt Grant

Alderman Lafontaine moved, seconded by Alderman Piazza to ratify approval of FY 2018 MS. Office of Highway Safety Grant Application for Police Traffic Service-Seat Belt Grant, as submitted by Assistant Chief Mike Prendergast. This is a 100% federally funded grant. If grant is awarded, it will come back before the Board for approval and acceptance. **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

DEPOSITORY/HANCOCK BANK/BIDS/ADVERTISEMENTS

Re: Name Hancock Bank as City's Depository – 1/1/18 to 12/31/19 Term

Alderman Lafontaine moved, seconded by Alderman Piazza to approve and appoint Hancock Bank as the City's Depository, at a fixed rate of 1.55%, for the two year term from 1/1/18 through 12/31/19, as reviewed and recommended by Comptroller Ron Duckworth. **(EXHIBIT L)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**INVOICES/BUDGET FY 2018/FY 2018 BUDGET/CITYWIDE DRAINAGE PROJECT/
DRAINAGE PROJECT/CONTRIBUTIONS**

Re: Payment of Invoices Submitted by Various Contractors

Alderman Burke moved, seconded by Alderman Lafontaine to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-b):

- a) Invoices submitted by Hancock County Human Resource Center for a total amount of \$2,500 (not the \$3,000 as submitted) as approved by Board in the 9/30/18 annual budget for fiscal year 2018. **(EXHIBIT M)**
- b) Invoice #9045157 from CSX related to services related to the Citywide Drainage Improvements Project. **(EXHIBIT N)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**MEMORANDUM OF UNDERSTANDING/RSVP/CITY OF BAY ST. LOUIS/DUNBAR
VILLAGE/WAVELAND CIVIC ASSOCIATION**

Re: Memorandums of Understanding with various Agencies - RSVP

Alderman Richardson moved, seconded by Alderman Burke to approve the following RSVP Memorandums of Understanding (MOU) between the City of Waveland and the: **(EXHIBIT O)**

- a) Waveland Civic Association, authorizing Mayor's signature thereon.
- b) City of Bay St. Louis, authorizing Mayor's signature thereon.
- c) Dunbar Village, authorizing the Mayor's signature thereon,

with all contingent upon City Attorney review.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**DAYS' FRONTIER PROPERTY/BLIGHTED PROPERTY HEARING/PUBLIC HEARINGS
RE: Audience Members Invited to Speak on Blighted Property (600 Hwy 90)**

At this time in the meeting, it was 6:30 pm, and Mayor Smith asked if anyone was present to speak on behalf of, or against, the Blighted Property located at 600 Hwy 90, the Old Day's Frontier property. He added that because the other parties are not here, this Public Hearing will be moved to the first meeting

in February (6th), 2018 at 6:30 pm. This hearing will be re-noticed to the public. There were no public comments.

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES (DMR)/WETLANDS PROTECTION/COASTAL WETLANDS PROTECTION/LIGHTHOUSE AND PAVILION PROJECT/ TIDELANDS/DMR

Re: Approve Letter from MS. DMR granting City of Waveland Waiver for the Lighthouse-Pavilion Project

Alderman Piazza moved, seconded by Alderman Burke to approve Letter from MS. Department of Marine Resources granting the City of Waveland a waiver, including Mayor's signature, related to MS. Coastal Wetlands Protection as it applies to the Waveland Lighthouse and Pavilion construction project. **(EXHIBIT P)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

CITYWIDE DRAINAGE PROJECT/DRAINAGE PROJECT/NICHOLSON AVENUE PAVING PROJECT/BUILDING DEPARTMENT/COURT DEPARTMENT/POLICE DEPARTMENT/ PERSONNEL

Spread on the minutes the following as listed, (Items a-f):

- a. Letter from FEMA Hazard Mitigation Assistance Branch, Mitigation Division, Chief Jacky S. Bell, approving the Scope of work change related to the Citywide Drainage Improvements Program (HMGP Project 1604-0420)/Vacation Lane Railroad Bore removed. **(EXHIBIT Q)**
- b. Form LPA-100 as approved by MS. Department of Transportation regarding the Nicholson Avenue Improvements Project. (Note: Had been approved by Board of Mayor and Aldermen 12/20/17) **(EXHIBIT R)**
- c. Revenues and Expenditures Report for the month of December, 2017. (Uploaded to OneDrive) **(EXHIBIT S)**
- d. Building Permits Report, IN TOTAL for the 2017 Calendar Year. **(EXHIBIT T)**
- e. Court Statistics Report for the Month of December 2017. (Uploaded to OneDrive) **(EXHIBIT U)**
- f. Resignation of the Sgt. Erik Castro, effective February 20, 2018.

ADJOURN

Adjourn Meeting at 6:35 pm

Alderman Piazza moved, seconded by Alderman Richardson to adjourn the meeting at 6:35 pm.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on February 9, 2018.

Lisa Planchard
City Clerk

The Minutes of January 17, 2018 have been read and approved by me on this day the 9th day of February, 2018.

Mike Smith
Mayor

THIS
AREA

LEFT

BLANK

INTENTIONALLY