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**Regular Meeting Agenda
May 1, 2018
6:30 p.m.**

4/30/2018

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Docket of Claims in the amount of \$ [REDACTED] dated May 1, 2018 as submitted.

9. PLANNING AND ZONING (Items a-e)

- a) **John Haberman**, current property owner of the property commonly known as **109 Adrienne Court**, Legal Description: Lot 11, Adrienne Court Subdivision, currently R1, is requesting the following Variance: A variance from the current Zoning Ordinance, Article VII, Section 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of an above ground pool and related decking in the rear yard setback. The applicant is requesting a 20' variance from the rear yard requirement resulting in a five (5) foot rear yard.

Commissioner Watson made a motion, seconded by Commissioner Adams, to recommend approval of the requested variance to from the current Zoning Ordinance, Article VII, Section 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of an above ground pool and related decking in the rear yard setback. The applicant is requesting a 20' variance from the rear yard requirement resulting in a five (5) foot rear yard.

- b) **Bill Ivey**, current owner the property commonly known as **107 Adrienne Court**, Legal Description Lots 9 and 10, Adrienne Court Subdivision, currently zoned R1, is requesting the following variances.

A variance from the current Zoning Ordinance, Article 701.2 Minimum Lot Width of one hundred (100') feet. The variance would allow the applicant to split the lot, which has a current frontage of One-Hundred and Forty (140') feet, into two lots with seventy (70') feet of frontage for each lot.

Commissioner Watson made a motion, seconded by Commissioner Boudoin, to recommend approval of the variance from the current Zoning Ordinance, Article 701.2 Minimum Lot Width of one hundred (100') feet. The variance would allow the applicant to split the lot, which has a current frontage of One-Hundred and Forty (140') feet, into two lots with seventy (70') feet of frontage for each lot.

- c) **Bill Ivey**, current owner the property commonly known as **107 Adrienne Court**, Legal Description Lots 9 and 10, Adrienne Court Subdivision, currently zoned R1 (2ND variance request as follows):

A variance from the current Zoning Ordinance, Article VII, Section 701.1 Minimum Lot Area, Twelve thousand (12,000 sq. ft.). The variance would allow the applicant to split the lot, which currently has a fourteen thousand (14,000 sq. ft.) feet into two lots with seven thousand (7000) sq. ft.

Commissioner Watson made a motion, seconded by Commissioner Adams, to recommend approval of the variance from the current Zoning Ordinance, Article VII, Section 701.1 Minimum Lot Area, Twelve thousand (12,000 sq. ft.). The variance would

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allow the applicant to split the lot, which currently has a fourteen thousand (14,000 sq. ft.) feet into two lots with seven thousand (7,000) sq. ft.

- d) **Tim Stiglets**, current owner of **105 Seabrook Drive**, Legal Description; Lot 12, Section 2, Lakewood Subdivision, currently zoned R-1 is requesting a Conditional Use for an accessory building containing more than five hundred (500) square feet as provided for in Section 601.2 (F) in the current Zoning Ordinance. The purpose of the request is to allow construction of an accessory building (combined carport / storage area) containing six hundred and nineteen (619) square feet.

Commissioner Adams made a motion, seconded by Commissioner Harris, to recommend approval of the requested conditional use for an accessory building containing more than five hundred (500) square feet as provided for in Section 601.2 (F) in the current Zoning Ordinance. The purpose of the request is to allow construction of an accessory building (combined carport / storage area) containing six hundred and nineteen (619) square feet.

- e) **Tim Stiglets**, current owner of **105 Seabrook Drive**, Legal Description; Lot 12, Section 2, Lakewood Subdivision, currently zoned R-1 is requesting the following variance:

A variance from the current Zoning Ordinance, Article 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance from of ten (10') foot variance from the rear yard requirement.

Commissioner Adams made a motion, seconded by Commissioner Watson, to recommend approval of the requested variance from the current Zoning Ordinance, Article 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance of ten (10') foot from the rear yard requirement.

- f) **Tim Stiglets**, current owner of **105 Seabrook Drive**, Legal Description; Lot 12, Section 2, Lakewood Subdivision, currently zoned R-1 is requesting the following variance:

A variance from the current zoning Ordinance, Article 701.4, Minimum Side Yard of fifteen (15') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance of five (5') feet from the side yard.

Commissioner Adams made a motion, seconded by Commissioner Watson, to recommend approval of the requested variance from the current Zoning Ordinance, Article 701.4, Minimum Side Yard of fifteen (15') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance of five (5') feet from the side yard requirement.

10. Court Clerk Rhonda Cummings to update the Board on status of failure to pay related to warrants and inability to suspend drivers' licenses.
11. Motion to approve payment to Mediacom for RSVP internet/phone service at the Business Center from RSVP funds in the amount of \$1,417.11. This will be reimbursed to the General Fund. Mayor Smith will discuss.
12. Motion to increase Mr. George Coatney's salary from \$25,000 to \$26,250 (as budgeted for previous Litter Control position).
13. Motion to approve transfer of funds from the RSVP bank account in the amount of \$16,871.27 to the Depository Bank Account to reimburse that bank account for expenses paid between the period 1/1/18 to 3/31/18.
14. Discussion of water purchase from Hancock County Utility Authority.

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15. Motion to approve cleaning the ditch from Hancock County Utility Authority's north fence line to the existing concrete swale ditch (see letter from David Pitalo, Hancock County Utility Authority).
16. Motion to select _____ as lowest and best quote for demolition of property located at 124 Lakeside Drive, Parcel No. 161C-0-02-223.000, PT 24 & 25 Lakeside Subdivision. This property was declared a nuisance and Board to such action to cure this issue at their meeting of 4/18/18. (Awaiting 2nd quote; Purchasing Agent)
17. Motion to transfer Walter Johnson from Streets Department to Utility Department at a budgeted rate of \$11.00 per hour, as submitted by Public Works Director, Brent Anderson.
18. Motion to approve travel for the following, as listed Items (a-b):
 - a) Police Chief David Allen and Assistant Police Chief Mike Prendergast to attend the Mississippi Association of Chiefs of Police in Biloxi, Mississippi June 26-29, 2018. Cost to the City will be a registration fee for Chief Allen in the amount of \$325.00 and a registration fee for Assistant Chief Prendergast in the amount of \$425.00 with use of a City vehicle.
 - b) Firefighters Brandon Lafontaine, Norman Loustalot and Eric Janssen to attend the Instructor I-II Course at the St. Tammany Parish Fire Department in Slidell, Louisiana and provided by the LSU Fire Academy May 14-25, 2018. Cost to the City, for each, will be a (budgeted) course fee of \$370.00 and use of a City vehicle.
19. Motion to approve Electronic Bid and Reverse Auction Agreement between the City of Waveland and Central Bidding from Central Auction House to provide training and assistance with the software to handle newly adopted State Bid and Procurement Laws as they relate to Electronic Bidding and Reverse Auctions for the term of 1 year at no cost to the City; also authorizing the Mayor's signature thereon.
20. Motion to approve the Revised Engineering 'Capital Cost Estimate' and Revised Cost Estimate for the 'Preliminary & Design Engineering' for the Highway 90 Utility Relocation (Hwy 90 Light Project) with an increase from \$50,012.13 to \$81,932.28, as submitted by Compton Engineering. (Tabled from the 4/18/18 meeting).
21. Motion to approve an Agreement, authorizing Mayor's signature, between the City of Waveland and Jeff Martin Auctioneers, Inc. for the auction/sale of (previous approved for surplus and auction by the Board of Mayor & Aldermen) the following vehicles, as submitted by the Waveland Police Department and listed (1-5):
 - 1) 2009 CHARGER VIN-2B3LA43TX9H635423, UNIT 423
 - 2) 2009 CHARGER VIN -2B3LA43T89H635422, UNIT 422
 - 3) 2009 CHARGER VIN - 2B3LA43T39H635425, UNIT 425
 - 4) 1991 VIN- 1HTSLNPM9MH359962, International Ambulance
 - 5) 1995 VIN- 1FDLF47F4EA63277, Ford Ambulance
22. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-g):
 - a) Invoice #15450 from Eustis Engineering, LLC in the amount of \$12,457.15 – Lighthouse and Public Pavilion.
 - b) Invoice #217-095-9 from Compton Engineering in the amount of \$3,825.00 – Lighthouse and Public Pavilion, RPR services.
 - c) Invoice #216-056-23 from Compton Engineering in the amount of \$10,411.25 – Citywide Sewer Improvements Project.
 - d) Invoice #216-056-24 from Compton Engineering in the amount of \$2,445.00 – Citywide Sewer Improvements Project.
 - e) Invoice #217-059-5 from Compton Engineering in the amount of \$22,981.75 – Highway 90 Lighting Relocation Project.
 - f) Invoice #216-060-6 from Compton Engineering in the amount of \$6,940.80 – Citywide Sidewalk Study.
 - g) Invoice #217-043-6 from Compton Engineering in the amount of \$6,645.57 – Nicholson Ave. Improvements Project.

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23. Spread on the Minutes the following as listed, (Items a-e):
 - a) Building Permit Report for the month of April, 2018.
 - b) Privilege License Report for the Month of April, 2018.
 - c) Statement of Economic Interest, 2017, as submitted by Alderman Charlie Piazza.
 - d) Grant Award of 2017-2018 VAWA Grant for portion of Police Officer salary (Grant #FFY 2016 - Stop Violence Against Women)
 - e) Resignation of Firefighter Justin Faia, effective April 4, 2018.
 - f) Addendum No. 1 related to the three (3) Bids for Sewer Improvements, namely for the 1) Herlihy St. Area, 2) Meadow Lane and 3) 6th Street, Gladstone & Waveland Cutoff Area. This Addendum primarily moves the bid deadline from 5/1/18 at 4:00 pm to 5/16/18 at 4:00 pm.
24. Motion to consider Executive Session to prompt a closed discussion regarding potential and probable litigation related to
25. Motion to approve entering Executive Session regarding
26. Motion to exit Executive Session with no action taken.
27. Adjourn