

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on May 1, 2018 at 6:30 p.m. to take action on the following matters of City business.

**PUBLIC COMMENTS:**

- Miss Lauren-Anne Lagasse

**ROLL CALL**

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, Lafontaine and Piazza along with City Clerk Lisa Planchard and City Attorney Gary Yarborough.

Absent from the meeting was City Attorney Rachel Yarborough (FMLA Leave)

**MAYOR'S REPORT**

**Re:** There is a new recycle bin behind City Hall, for plastic, paper products and glass. Mayor Smith said the reason it was placed in that location so the cameras at City Hall can monitor any illegal dumping.

**Re:** There are a lot of projects here in Waveland "in the hopper". The Mayor said unfortunately he could not speak a lot about the projects because the site selectors and developers do not want the information out prematurely; it will cause property costs to increase. Mayor Smith said there is a lot of interest in the Coleman Avenue area, Hwy 90 between Nicholson and Waveland Avenues; and in Sunday's morning news, the north side of Hwy 90 between those two locations is the *Tax Opportunity Zone*, implemented by President Donald Trump. This will entice investors to develop property in that area.

**Re:** Mayor Smith said that he spoke with Ms. Myrtis Franke, of Senator Cindy Hyde-Smith's office regarding the \$1.4 million de-obligation on the Bladder tanks, a Hurricane Katrina recovery project. Ms. Franke told the Mayor that she will try to help the City get the deobligation eliminated.

**Re:** The Mayor said he heard about another project this past Friday that we applied for and were awarded the funds, but again, he could not speak about it.

**UTILITY DEPARTMENT/PURCHASING**

**Re: Repair Extended Arm Tractor Transmission - New Holland TS120A**

Alderman Burke moved, seconded by Alderman Piazza to repair transmission on the extended arm tractor, New Holland TS120A, Streets Department (*Not currently budgeted*).

During discussion, Mr. Anderson said this will cost approximately \$15,000.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**CORRESPONDENCE/VETERANS TRANSITIONAL HOUSING PROJECT/BUILDING DEPARTMENT**

**Re: Ratify Mayor's Signature on Letter of Support for Veterans Transitional Housing Project**

Alderman Lafontaine moved, seconded by Alderman Richardson to ratify Mayor's signature of Letter of Support for Veterans Transitional Housing Project; signed 4/23/18.

Mr. Yarborough said this still doesn't obviate any requirement of them to comply all State/Local Laws, or any other elements of Public Hearing. Mr. Yarborough recommended withdrawing the Letter of Support and notify the agency that they can submit any plans that they want to but it's premature at this time to send a letter of support. Mr. Yarborough said that he would send the letter.

**NO ACTION TAKEN**

**Re: Withdraw Letter of Support Concerning Veterans Transitional Housing Project**

Alderman Lafontaine moved, seconded by Alderman Richardson to notify withdrawal of the letter of support concerning the Veterans Transitional Housing Project.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**RSVP/MEMORANDUMS OF UNDERSTANDING/AGREEMENTS/OCHSNER HOSPITAL/  
HANCOCK MEDICAL CENTER/CHAMBER OF COMMERCE/HANCOCK COUNTY  
CHAMBER OF COMMERCE**

**Re: RSVP MOU'S with Ochsner/Hancock Medical Center and Hancock County Chamber of  
Commerce for RSVP Volunteers**

Alderman Burke moved, seconded by Alderman Piazza to approve two RSVP MOU's; one with Ochsner/Hancock Medical Center and one with Hancock County Chamber of Commerce, which will allow seniors to volunteer for these programs. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**DESTINATION WAVELAND/CONTRACTS/EVENTS/FOURTH OF JULY**  
**Re: Contract with Ross Grisham to perform at the Annual Fourth of July Event**

Alderman Burke moved, seconded by Alderman Richardson to approve contract between Ross Grisham and the City of Waveland for music/band services July 4, 2018 from 5:00 p.m. to 9:00 p.m., as budgeted for the event. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**ATTORNEY'S COMMENTS**  
**Re: Letter by City Attorney to MS. State Department of Health concerning the Davis Street  
Water Tower**

Alderman Burke moved, seconded by Alderman Richardson to Spread on the Minutes a Letter sent to the MS. State Department of Health concerning the Davis Street Water Tower. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**ALDERMEN'S COMMENTS**  
**Re: Alderman Burke**

- Discussed the eastern most portion of Daniel Street, being used as a dumping area. Alderman Burke requested the placement of barricades to deter dumping. Mr. Yarborough

said the City can't block a public road without a Public Hearing process. Mr. Yarborough said that the effect of that is, assuming you also go through a process and it's ultimately abandoned, so you have to go through statute, but you also have to go through your Subdivision Regulations as well, because it's an abandonment of a tract. Assuming it's a singular property owner you're expanding that person's property. Mr. Yarborough said in his opinion you can't cut off a public road without going through a public hearing process and denying access to a public road.

#### **PUBLIC HEARING/DANIEL STREET**

##### **Re: Hold Public Hearing for the Eastern most end of Daniel Street**

Alderman Burke moved, seconded by Alderman Richardson to provide whatever notice is necessary to hold public hearing for blocking the eastern most end of Daniel Street (being used as dumping site).

During discussion Mr. Yarborough said he thought that statute required two notices, public notice and he would have to pull the statute on it but he thought it required at least 15 days publication. Mr. Anderson asked if the public notice should be done through the Planning & Zoning department or (inaudible). Mr. Yarborough said he would need to look at the subdivision regulations, but we may have to do both.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

#### **ALDERMEN'S COMMENTS (CONT)**

##### **Re: Alderman Richardson**

- Requested an update on the Road and Bridge Agreement for the County paving of the roads discussed at an earlier meeting. Mr. Anderson said there had been a "hiccup"; the City is ready to go on paving that was all ironed out and taken care of. Sears, Central and Coleman requires some milling; in the contract the County has with their vendor, it does not have milling included in it. He said with regard to our previous quotes, we never transferred that \$29,000.00 back to the County. He said we're still maintaining it in our Road and Bridge account that Mr. Duckworth has. Mr. Anderson said we had 3 quotes on milling that we had received in November 7, 2017 and looking at the previous quotes, can we get our Purchasing Agent to obtain verbal phone quotes for milling (since they will likely be less than \$8,000). Mr. Yarborough recommended a written request and sealed quotes submitted. Since the laws have changed since November he recommend requesting new sealed quotes under 31-7-13 for a one time expenditure for a concrete scope of work, which should include unit cost to be submitted. We can authorize the purchasing agent to obtain those and you can obtain the milling quotes; it would have to be for a designated scope and in writing. Mr. Lagasse said it should be under \$5,000 for just the milling. Mr. Duckworth said that from what he has learned the City is not required to do Electronic Bidding because our population is under 10,000; we are however, required to do Reverse Auctions. Mr. Yarborough said that all Electronic bidding means is that they can submit it by email if they want to.
- Visited the Garfield Ladner Memorial Pier this past weekend and noticed several boards rotting and several areas of disrepair. Alderman Richardson requested use of Community Service personnel to repair and maintain the Pier. Mayor Smith said that they certainly could do the painting; possibly we could use inmates to do the carpentry. Mr. Anderson said he would take a look at it.

##### **Re: Alderman Lafontaine**

- Six months ago, the City was selling the old Katrina (FEMA) mobile homes and there was a motion made that the funding received would go toward construction of a bathroom at Bourgeois Park. Mr. Anderson said he will personally get on this task this week. He added that while Mr. Moody is out with surgery he will be taking care of much of his tasks; he needs to put together a set of specifications to be able to get quotes. He said they plan to use the City's supply of cinder blocks for the building and have stainless bathroom fixtures from the Pier bathrooms that were taken down. Mr. Anderson said it will be for construction, but we will be using some City materials, but we'll have to hire a professional to come in and do some of the block work and other things that our employees can't do. Mr. Yarborough said

that we will have to follow bidding procedures. Mr. Anderson said he's going to try and find one vendor/sub to do it all.

Alderman Lafontaine said, "So you're looking for a general contractor". Mr. Anderson said, "More or less". Mr. Yarborough said that if we have a scope, whatever the purchases are need to run through the purchasing agent. Is the Board looking to authorize the purchasing agent to receive quotes on that, he asked? The Board collectively said yes, this is what they would like.

#### **PURCHASING DEPARTMENT/SCOPE OF WORK/PARKS & RECREATION**

##### **Re: Authorize Purchasing Clerk to Obtain Quotes for Restroom Construction at Elwood Bourgeois Park**

Alderman Lafontaine moved, seconded by Alderman Richardson to authorize Purchasing Clerk to obtain the scope of work for the Restroom (to be constructed at Elwood Bourgeois Park) and receive quotes pursuant to §31-7-13.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

##### **Re: Alderman Lafontaine (continued)**

- Has been serving as the Mayor's Appointee for the Hancock County Utility Authority for the last 4 years. The Attorney for the Utility Board obtained an Attorney General's opinion stating that Alderman Lafontaine could no longer serve on the Utility Board because of his position as Ward 3 Alderman, thereby tendering his resignation from that Utility Board and notifying the Mayor of the need to appoint a replacement to that Board.

#### **HANCOCK COUNTY UTILITY AUTHORITY/APPOINTMENTS**

##### **Re: Resignation of Alderman Shane Lafontaine from the Hancock County Utility Authority Board**

Alderman Richardson moved, seconded by Alderman Burke to spread and accept the resignation by Alderman Shane Lafontaine from the Hancock County Utility Authority Board and consider an appointment of either the Mayor or his designee.

The Mayor thanked Alderman Lafontaine for his service to the Hancock County Utility Authority; he said that didn't believe there was anyone who could have served the City as well as Alderman Lafontaine did. Mayor Smith said, "You fought hard for us". Mr. Lafontaine said he would work with the next appointee.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine and Piazza

Voting Nay: None

Absent: None

##### **Re: Mayor's Designation of Brent Anderson as Waveland's Committee Member to the Hancock County Utility Authority**

Alderman Richardson moved, seconded by Alderman Lafontaine to spread on the minutes the Mayor's designee of Brent Anderson to serve as Waveland's Committee member for the Hancock County Utility Authority.

Mr. Anderson accepted and said he appreciates it.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine and Piazza

Voting Nay: None

Absent: None

#### **ALDERMEN'S COMMENTS**

##### **Re: Alderman Piazza**

- Noticed missing street signs in the annexed area, asked that they be replaced.
- During further discussion, Mr. Anderson told the Board that signage on Highway 90 would be changed in conjunction with the Highway 90 Lighting Project, when the crossing lights are replaced. Mayor Smith also said the Chamber's wayfinding signage, including directions to the Beach, Coleman Avenue and other locations, will be installed within the next couple of weeks and will be large in size.

#### **DOCKET OF CLAIMS**

##### **Re: Claims**

Alderman Burke moved, seconded by Alderman Piazza to approve the Docket of Claims in the amount of \$280,853.07 dated May 1, 2018 as submitted. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

#### **WATER DEPARTMENT/PURCHASES/HANCOCK COUNTY UTILITY AUTHORITY (HCUA)**

##### **Re: General Discussion regarding the City purchasing Water from the HCUA**

Alderman Lafontaine explained what Waveland is looking at here is the City's cost to purchase the water vs. the cost to pump the water from the ground to determine if it was something that could save our customers any money, or if this is something that's going to add cost to our customers if we do so. This is just a study at this time. Cost spreadsheets were handed out by Mr. Anderson and by Mr. Pitolo; after lengthy discussion, it was determined that at this time the City can provide its own water for about \$.25/1,000 gallons less than what Hancock County Utility Authority would be charging to provide water, i.e. City - \$.50/1,000 gal's. vs. HCUA - \$.75/1,000 gal's respectively. **(EXHIBIT E)**

#### **PLANNING AND ZONING (EXHIBIT F)**

##### **Re: 109 Adrienne Court, John Haberman**

**John Haberman**, current property owner of the property commonly known as **109 Adrienne Court**, Legal Description: Lot 11, Adrienne Court Subdivision, currently R1, is requesting the following Variance: A variance from the current Zoning Ordinance, Article VII, Section 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of an above ground pool and related decking in the rear yard setback. The applicant is requesting a 20' variance from the rear yard requirement resulting in a five (5) foot rear yard.

Commissioner Watson made a motion, seconded by Commissioner Adams, to recommend approval of the requested variance to from the current Zoning Ordinance, Article VII, Section 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of an above ground pool and related decking in the rear yard setback. The applicant is requesting a 20' variance from the rear yard requirement resulting in a five (5) foot rear yard.

Alderman Burke moved, seconded by Alderman Richardson to follow the recommendation of the Planning and Zoning Board and approve the request as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**Re: Bill Ivey, 107 Adrienne Court**

**Bill Ivey**, current owner the property commonly known as **107 Adrienne Court**, Legal Description Lots 9 and 10, Adrienne Court Subdivision, currently zoned R1, is requesting the following variances.

A variance from the current Zoning Ordinance, Article 701.2 Minimum Lot Width of one hundred (100') feet. The variance would allow the applicant to split the lot, which has a current frontage of One-Hundred and Forty (140') feet, into two lots with seventy (70') feet of frontage for each lot.

Commissioner Watson made a motion, seconded by Commissioner Boudoin, to recommend approval of the variance from the current Zoning Ordinance, Article 701.2 Minimum Lot Width of one hundred (100') feet. The variance would allow the applicant to split the lot, which has a current frontage of One-Hundred and Forty (140') feet, into two lots with seventy (70') feet of frontage for each lot.

*Note: Approved, see motion below – Bill Ivey*

**Bill Ivey**, current owner the property commonly known as **107 Adrienne Court**, Legal Description Lots 9 and 10, Adrienne Court Subdivision, currently zoned R1 (2<sup>ND</sup> variance request as follows):

A variance from the current Zoning Ordinance, Article VII, Section 701.1 Minimum Lot Area, Twelve thousand (12,000 sq. ft.). The variance would allow the applicant to split the lot, which currently has a fourteen thousand (14,000 sq. ft.) feet into two lots with seven thousand (7000) sq. ft.

Commissioner Watson made a motion, seconded by Commissioner Adams, to recommend approval of the variance from the current Zoning Ordinance, Article VII, Section 701.1 Minimum Lot Area, Twelve thousand (12,000 sq. ft.). The variance would allow the applicant to split the lot, which currently has a fourteen thousand (14,000 sq. ft.) feet into two lots with seven thousand (7,000) sq. ft.

Alderman Richardson moved, seconded by Alderman Burke to follow the recommendation of the Planning and Zoning Board and approve both of Mr. Ivy's requests above as submitted. (Items b & c) Mr. Yarborough inquired about the survey plat submitted by Engineer, Jason Chiniche noting the 2 parcels shown. Mr. Yarborough asked if that is already subdivided. Mr. Yarborough said the request before the Board is not a request for a subdivision, to the extent there is a subdivision still required, this does eliminate that requirement. It would just state that if they aren't subdivided, you may still have to come back for a subdivision request of those. Mr. Yarborough said that from review of the plat it appears that there are already 2 parcels there. Mr. Yarborough said he just wanted to be clear that this is not approving the subdivision; it may or may not already be a subdivision; you can talk to Mr. Chiniche about that, but this would approve the variance to the extent that that is allowed, and allow you to add these uses on those lots. Mr. Ivey said he's trying to put 2 houses on these lots and asked if Mr. Yarborough was saying that as of right now, if the Board approves, he could he still construct the two homes. Mr. Yarborough said no, what he is saying is that this does not request a subdivision so, to the extent it is not already subdivided, you would have to submit a request for a subdivision. Mr. Yarborough said it looks to him like the property is already, though but he could check with Mr. Chiniche. This is not approving a subdivision; this is approving the variance for the two separate uses in the instance that there are two separate parcels.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**Re: Tim Stiglets, 105 Seabrook Drive**

**Tim Stiglets**, current owner of **105 Seabrook Drive**, Legal Description; Lot 12, Section 2, Lakewood Subdivision, currently zoned R-1 is requesting a Conditional Use for an accessory building containing

more than five hundred (500) square feet as provided for in Section 601.2 (F) in the current Zoning Ordinance. The purpose of the request is to allow construction of an accessory building (combined carport / storage area) containing six hundred and nineteen (619) square feet.

Commissioner Adams made a motion, seconded by Commissioner Harris, to recommend approval of the requested conditional use for an accessory building containing more than five hundred (500) square feet as provided for in Section 601.2 (F) in the current Zoning Ordinance. The purpose of the request is to allow construction of an accessory building (combined carport / storage area) containing six hundred and nineteen (619) square feet. *Note: Approved, see motion below – Tim Stiglets*

**Tim Stiglets**, current owner of **105 Seabrook Drive**, Legal Description; Lot 12, Section 2, Lakewood Subdivision, currently zoned R-1 is requesting the following variance:

A variance from the current Zoning Ordinance, Article 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance from of ten (10') foot variance from the rear yard requirement.

Commissioner Adams made a motion, seconded by Commissioner Watson, to recommend approval of the requested variance from the current Zoning Ordinance, Article 701.5, Minimum Rear Yard of twenty-five (25') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance of ten (10') foot from the rear yard requirement. *Note: Approved, see motion below – Tim Stiglets*

**Tim Stiglets**, current owner of **105 Seabrook Drive**, Legal Description; Lot 12, Section 2, Lakewood Subdivision, currently zoned R-1 is requesting the following variance:

A variance from the current zoning Ordinance, Article 701.4, Minimum Side Yard of fifteen (15') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance of five (5') feet from the side yard.

Commissioner Adams made a motion, seconded by Commissioner Watson, to recommend approval of the requested variance from the current Zoning Ordinance, Article 701.4, Minimum Side Yard of fifteen (15') feet. The purpose of the variance request is to allow the construction of a carport/storage accessory building. The applicant is requesting a variance of five (5') feet from the side yard requirement.

Alderman Burke moved, seconded by Alderman Piazza to follow the recommendation the Planning and Zoning Commission and approve the three requests above as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

#### **COURT DEPARTMENT**

**Re: Court Clerk Rhonda Cummings present to update the Board on Court Collections**

Court Clerk Rhonda Cummings was present to discuss the newest law related to the collection of fines and fees as it relates to the suspension of drivers licenses.

#### **RSVP/BUSINESS CENTER/INCUBATOR**

**Re: Payment to Mediacom in the amount of \$1,417.11 Re: RSVP Business Center**

Alderman Piazza moved, seconded by Alderman Richardson to approve payment to Mediacom for RSVP internet/phone service at the Business Center from RSVP funds in the amount of \$1,417.11. This will be reimbursed to the General Fund. Mayor Smith will discuss. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**PERSONNEL/LITER CONTROL**

**Re: Increase Mr. George Coatney's salary from \$25,000.00 to 26,250.00**

Alderman Burke moved, seconded by Alderman Piazza to increase Mr. George Coatney's salary from \$25,000 to \$26,250 (as budgeted for previous Litter Control position).

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**RSVP/TRANSFER OF FUNDS/DEPOSITORY BANK ACCOUNT**

**Re: Approve Transfer of funds from RSVP Bank account to Depository Account**

Alderman Richardson moved, seconded by Alderman Burke to approve transfer of funds from the RSVP bank account in the amount of \$16,871.27 to the Depository Bank Account to reimburse that bank account for expenses paid between the period 1/1/18 to 3/31/18. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**DITCHES/STREETS/HANCOCK COUNTY UTILITY AUTHORITY**

**Re: Clean Ditch**

Motion to approve cleaning the ditch from Hancock County Utility Authority's north fence line to the existing concrete swale ditch (see letter from David Pitalo, Hancock County Utility Authority). Mr. Anderson said he does not have the equipment at this point in time to perform this work; it's a large, solid tree wooded lot, 300+ feet long. Ms. Planchard asked if it's the Utility Authority's property or City property. Alderman Richardson said that it's outside the fence. Mr. Anderson said it's outside his fence. Alderman Lafontaine asked if it's a City Right of Way. Mr. Anderson said he assumes it has to be; he's never done the research on the property, but it goes alongside the City yard. Mr. Yarborough said that it's on the property they lease from the City under the agreement. Alderman Lafontaine asked Mr. Anderson to research and see if it's a City right of way or if it's property that is leased to the Utility Authority. Mr. Anderson said he would look into it, he said that it's either on the Utility Authority property or he (the City) would have to rent some type of large piece of equipment. Mr. Yarborough said that if the Public Works Director can't do it, it's not required of us to do it either. You can do it if it's within your scope, but it's not required of you to do it.

Mayor Smith asked if he could get a motion. Attorney Yarborough announced no motion was made.

*\*Dies for lack of a motion*

**BLIGHTED PROPERTY/124 LAKESIDE DRIVE**

**Re: Discuss Quotes Received for Demolition of Property at 124 Lakeside Drive**

Alderman Burke moved, seconded by Alderman Lafontaine to approve Black Diamond as lowest and best quote for demolition of property located at 124 Lakeside Drive, Parcel No. 161C-0-02-223.000, PT 24 & 25 Lakeside Subdivision. This property was declared a nuisance and Board to such action to cure this issue at their meeting of 4/18/18.

Alderman Lafontaine said he would second the motion for discussion only.

During discussion, Mr. Yarborough began to read the quotes submitted, asking if all 4 quotes met the deadline; was there a "stated deadline. Mrs. Planchard said, "No". Mr. Yarborough read the following quotes:

Saltwater Homes - \$4,980.00

Southern Site and Utility LLC - \$5,450.00

Black Diamond Construction - \$4,650.00

Southern Property and Restoration - \$5,100.00

Mr. Yarborough said response is due to the contract specifications and contract requirements submitted through the Purchasing person. Mr. Yarborough said the lowest apparent bidder (Lowest and Best) is Black Diamond Construction in the amount of \$4,650.00. Mr. Yarborough said if the Board could choose Black Diamond as the lowest and best or if they chose not to select Black Diamond Construction, they would have to state the reason why you're selecting the other instead of the low apparent. Alderman Lafontaine asked about the scope of work supplied by the City of Waveland. Mr. Yarborough read the scope of work. Mr. Dobson asked about the closing (deadline) of the quotes. Mrs. Planchard said there was no deadline time; it was not in the scope. Mr. Dobson expressed concern about the deadline information provided to him on Friday and noted his frustration surrounding the submission of his quote. Mr. Yarborough asked for clarity related to the deadline for the submission of the quotes. Mrs. Planchard said she's not aware of a deadline date & time. Mr. Yarborough asked if the quote had been handled by the City Clerk. Mrs. Planchard said the scope had been prepared by Building Official (Josh) Hayes. Ms Planchard said that Ms. Cullen had requested the bids. Mr. Yarborough said that the Board can accept the low apparent or they can make a finding as lowest and best bid, the City reserves at all time rights to reject all bids and request other proposals. Alderman Piazza recommended to reject them all and start over.

Alderman Burke has requested to withdraw his motion to approve. *No Vote Needed or Taken*

**Re: Reject all Quotes/Bids and Authorize Purchasing Agent to Solicit Sealed Proposals with a set Date/Time Deadline Related to the Demolition of 124 Lakeside Drive**

Alderman Burke moved, seconded by Alderman Richardson to reject all bids and rebid to authorize Purchasing Agent to solicit sealed proposals under the same scope; time to be received by 4:00 p.m. on May 16, 2018 and read aloud at 6:00 p.m. just prior to the regular meeting.

During discussion the Board said they would like to see all professional services be solicited by sealed quotes be given a set date/time deadline and opened. City Attorney explained that advertising is not necessary because they are anticipated to be less than \$5,000.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**STREETS DEPARTMENT/UTILITY DEPARTMENT/PERSONNEL**

**Re: Transfer Mr. Walter Johnson from Streets Department to Utility Department**

Alderman Burke moved, seconded by Alderman Piazza to transfer Walter Johnson from Streets Department to Utility Department at a budgeted rate of \$12.00 per hour, as submitted by Public Works Director, Brent Anderson.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**TRAVEL/POLICE DEPARTMENT/FIRE DEPARTMENT**

**Re: Police Chief David Allen and Asst. Police Chief Mike Prendergast to MS Association of Police Chiefs Conference in Biloxi, MS**

**Re: Firefighters Brandon Lafontaine, Norman Loustalot and Eric Janssen**

**Re: Investigator David Buckley to Memphis, TN.**

Alderman Lafontaine moved, seconded by Alderman Piazza to approve travel for the following, as listed Items (a-c):

- a) Police Chief David Allen and Assistant Police Chief Mike Prendergast to attend the Mississippi Association of Chiefs of Police in Biloxi, Mississippi June 26-29, 2018. Cost to the City will be a registration fee for Chief Allen in the amount of \$325.00 and a registration fee for Assistant Chief Prendergast in the amount of \$425.00 with use of a City vehicle.
- b) Firefighters Brandon Lafontaine, Norman Loustalot and Eric Janssen to attend the Instructor I-II Course at the St. Tammany Parish Fire Department in Slidell, Louisiana and provided by the LSU Fire Academy May 14-25, 2018. Cost to the City, for each, will be a (budgeted) course fee of \$370.00 and use of a City vehicle.
- c) Investigator David Buckley to Memphis, Tennessee to interview a witness on a major City of Waveland investigation May 4-5, 2018. Cost to the City will be 1 day per diem and lodging for 1 night. Transportation will be provided by another agency.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**BIDS/AUCTIONS/ELECTRONIC BIDDING/REVERSE AUCTIONS/AGREEMENTS/CONTRACTS**

**Re: Approve Electronic Bid and Reverse Auction Agreement with Central Bidding Auction House**

Alderman Lafontaine moved, seconded by Alderman Piazza to approve Electronic Bid and Reverse Auction Agreement between the City of Waveland and Central Bidding from Central Auction House to provide training and assistance with the software to handle newly adopted State Bid and Procurement Laws as they relate to Electronic Bidding and Reverse Auctions for the term of 1 year at no cost to the City; also authorizing the Mayor's signature thereon. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**SURPLUS PROPERTY/POLICE DEPARTMENT/AGREEMENTS/CONTRACTS**

**Re: Agreement with Jeff Martin Auctioneers, Inc. for the Sale of Surplused Police Vehicles**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve an Agreement, authorizing Mayor's signature, between the City of Waveland and Jeff Martin Auctioneers, Inc. for the auction/sale of (previously approved for surplus and auction by the Board of Mayor & Aldermen) the following vehicles, as submitted by the Waveland Police Department and listed (1-5): **(EXHIBIT J)**

- 1) 2009 CHARGER VIN-2B3LA43TX9H635423, UNIT 423
- 2) 2009 CHARGER VIN -2B3LA43T89H635422, UNIT 422
- 3) 2009 CHARGER VIN - 2B3LA43T39H635425, UNIT 425
- 4) 1991 VIN- 1HTSLNPM9MH359962, International Ambulance
- 5) 1995 VIN- 1FDLF47F4EA63277, Ford Ambulance

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**LIGHTHOUSE AND PAVILION PROJECT/CITYWIDE SEWER IMPROVEMENTS PROJECT/SEWER PROJECT/HIGHWAY 90 LIGHTING RELOCATION PROJECT/CITYWIDE SIDEWALK STUDY/NICHOLSON AVENUE IMPROVEMENTS PROJECT**  
**Re: Payment of Invoices Submitted by Various Contractors**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-g):

- a) Invoice #15450 from Eustis Engineering, LLC in the amount of \$12,457.15 – Lighthouse and Public Pavilion. **(EXHIBIT K)**
- b) Invoice #217-095-9 from Compton Engineering in the amount of \$3,825.00 – Lighthouse and Public Pavilion, RPR services. **(EXHIBIT L)**
- c) Invoice #216-056-23 from Compton Engineering in the amount of \$10,411.25 – Citywide Sewer Improvements Project. **(EXHIBIT M)**
- d) Invoice #216-056-24 from Compton Engineering in the amount of \$2,445.00 – Citywide Sewer Improvements Project. **(EXHIBIT N)**
- e) Invoice #217-059-5 from Compton Engineering in the amount of \$22,981.75 – Highway 90 Lighting Relocation Project. **(EXHIBIT O)**
- f) Invoice #216-060-6 from Compton Engineering in the amount of \$6,940.80 – Citywide Sidewalk Study. **(EXHIBIT P)**
- g) Invoice #217-043-6 from Compton Engineering in the amount of \$6,645.57 – Nicholson Ave. Improvements Project. **(EXHIBIT Q)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**BUILDING DEPARTMENT/PRIVILEGE LICENSE REPORT/ECONOMIC INTEREST STATEMENT/STATEMENT OF ECONOMIC INTEREST/PERSONNEL/FIRE DEPARTMENT/GRANTS/BIDS/SEWER IMPROVEMENTS PROJECT/POLICE DEPARTMENT/CITYWIDE SEWER IMPROVEMENTS PROJECT**

Alderman Richardson moved, seconded by Alderman Piazza to spread on the Minutes the following as listed, (Items a-f):

- a) Building Permit Report for the month of April, 2018. **(EXHIBIT R)**
- b) Privilege License Report for the Month of April, 2018. **(EXHIBIT S)**
- c) Statement of Economic Interest, 2017, as submitted by Alderman Charlie Piazza. **(EXHIBIT T)**
- d) Grant Award of 2017-2018 VAWA Grant for portion of Police Officer salary (Grant #FFY 2016 - Stop Violence Against Women) **(EXHIBIT U)**
- e) Resignation of Firefighter Justin Faia, effective April 4, 2018.
- f) Addendum No. 1 related to the three (3) Bids for Sewer Improvements, namely for the 1) Herlihy St. Area, 2) Meadow Lane and 3) 6<sup>th</sup> Street, Gladstone & Waveland Cutoff Area. This Addendum primarily moves the bid deadline from 5/1/18 at 4:00 pm to 5/16/18 at 4:00 pm. **(EXHIBIT V)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**HIGHWAY 90 LIGHTING PROJECT/MISSISSIPPI DEPARTMENT OF TRANSPORTATION/  
BIDS/SCOPE OF WORK**

**Re: Discussion by Mr. Mickey Lagasse with Compton Engineering**

Mr. Yarborough said he originally had Agenda Item #20 removed. He said the Revised Engineering Capital Cost Estimate of the Utility relocation contract had been reduced by \$7,001.60; to \$74,170.68. MDOT wants their construction to start by October this year. Mr. Lagasse said he's not worked on a project with this many moving scopes since he's started in this industry. Discussing the revised estimate, Mr. Yarborough said Item 2 (Pneumatic Excavation) on the previous letter is no longer applicable; it's been done and paid, and removed from this cost estimate. Mr. Yarborough asked if Item 1 (Utilities locate perform for using pneumatic excavation) has been performed by Compton Engineering; Mr. Lagasse said that both have been completed. Mr. Yarborough asked about the Purchasing of Street Lights, which item on the requested cost increase is for the street lights. Mr. Lagasse said this is the second time it had been put out for bid. Mr. Yarborough said this is not actually purchasing a commodity, it's a cost for rebidding and redesigning to comply with MDOT. Mr. Yarborough asked if the 12% profit applied to Narjm and Welcon (Electrical). Mr. Lagasse said, "Welcon, yes". Mr. Yarborough asked Mr. Lagasse what is Narjm in the amount of \$12,096.00. Mr. Lagasse said he would look into this.

**EXECUTIVE SESSION**

**Re: Personnel Issues and Litigation**

Alderman Burke moved, seconded by Alderman Lafontaine to consider Executive Session to prompt a closed discussion regarding potential and probable litigation related to Personnel issues regarding specific employees, Police Department, Building Department and City Hall; along with Pending Litigation, Gulfshores Properties, LLC.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**Re: Enter Executive Session**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve entering Executive Session regarding potential and probable litigation related to Personnel issues regarding potential and probable litigation related to Personnel issues regarding specific employees, Police Department, Building Department and City Hall; along with Pending Litigation, Gulfshores Properties, LLC.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**Re: Exit Executive Session**

Alderman Burke moved, seconded by Alderman Richardson to exit Executive Session with no action taken.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

**HIGHWAY 90 LIGHTING PROJECT/MISSISSIPPI DEPARTMENT OF TRANSPORTATION/  
BIDS/SCOPE OF WORK**

Alderman Burke moved, seconded by Alderman Richardson to approve the Revised Engineering 'Capital Cost Estimate' and Revised Cost Estimate for the 'Preliminary & Design Engineering' for the Highway 90 Utility Relocation (Hwy 90 Light Project) with an increase from \$50,012.13 to \$74,170.68, as submitted by Compton Engineering, reserving all rights and contingent upon approval from MDOT. **(EXHIBIT W)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson and Piazza

Voting Nay: None

Absent: Lafontaine

**ADJOURN**

**Adjourn Meeting at 10:01 p.m.**

Alderman Richardson moved, seconded by Alderman Burke to adjourn the meeting at 10:01 pm.

A vote was called for with the following results:

Voting Yea: Burke, Richardson Lafontaine and Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on June 5, 2018.

\_\_\_\_\_  
Lisa Planchard  
City Clerk

The Minutes of May 1, 2018 have been read and approved by me on this day the 5<sup>th</sup> day of June, 2018.

\_\_\_\_\_  
Mike Smith  
Mayor

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