

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on September 19, 2018 at 6:30 p.m. to take action on the following matters of City Business.

PUBLIC COMMENTS

Re: Mr. Brent Anderson
Re: Mr. Bryan Therolf
Re: Mrs. Lana Noonan

ROLL CALL

Mayor Smith noted for the record the presence of Aldermen Burke, Lafontaine and Piazza, along with City Clerk Lisa Planchard and Attorney Gary Yarborough.

Absent from the meeting were City Attorney Rachel Yarborough and Alderman Bobby Richardson

MAYOR'S REPORT/RSVP/MEMORANDUMS OF UNDERSTANDING

Re: Memorandums of Understanding submitted by RSVP

Alderman Burke moved, seconded by Alderman Piazza to approve and authorize signature on the following Memorandums of Understanding submitted by RSVP Director, Linda Pitts, subject to Attorney review:

- a) Notre Dame Hospice **(EXHIBIT A)**
- b) Kare-In Hospice **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/DRAINAGE IMPROVEMENTS PROJECT/CLOSEOUT REQUEST LETTER/HAZARDOUS MITIGATION GRANT PROGRAM (HMGP)

Re: Approve MEMA Mitigation Grant Program Closeout Request Letter

Alderman Burke moved, seconded by Alderman Lafontaine to approve, including required signatures, the MEMA Mitigation Grant Program Closeout Request Letter, project HMGP #1604-0420, Waveland Citywide Drainage Improvements Project, contingent upon Attorney Review. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

DAYS' FRONTIER/BLIGHTED PROPERTY/TAX ASSESSMENT

Re: Assess to Property Taxes, Yen Thi Tang, owner of Parcel 138Q-0-34-033.000 the Amount of \$8,750

Alderman Lafontaine moved, seconded by Alderman Piazza to assess to property taxes of owner Yen Thi Tang, owner of Parcel 138Q-0-34-033.000, the amount of \$8,750.00 paid by the city of Waveland to demolish the structure and clean as ordered by the Board at their meeting of 12/5/2017.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**PURCHASING/DOCKET OF CLAIMS/UTILITY DEPARTMENT/INVOICES
Re: Approve payment of Utility Department Invoices related to Gas System**

Alderman Burke moved, seconded by Alderman Piazza to approve the following invoices, inadvertently overlooked as listed:

- Invoice #WAVE07218 (July) in the amount of \$650.00 payable to Utility Management Corp. **(EXHIBIT D)**
- Invoice #46367 (July) in the amount of \$3,450.00 payable to CenterPoint Energy. **(EXHIBIT E)**
- Invoice #WAVE062018 (June) in the amount of \$650.00 payable to CenterPoint Energy. **(EXHIBIT F)**
- Invoice #1756263 (June) in the amount of \$861.58 payable to Gulf South Pipeline Company. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**PROCLAMATIONS/BAY-WAVELAND GARDEN CLUB/GARDEN CLUB-BAY-WAVELAND
Re: Proclaim September 27, 2018 as Bay Waveland Garden Club Day-Celebrating the 80 Year Anniversary**

Alderman Lafontaine moved, seconded by Alderman Burke to approve a Proclamation celebrating the 80th Anniversary of the Bay-Waveland Garden Club and recognizing September 27, 2018 as Bay-Waveland Garden Club Day. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**ATTORNEY'S COMMENTS
Re: Mr. Yarborough had no comments at this time.**

**ALDERMEN'S COMMENTS
Re: Alderman Burke**

- Reviewed the issues related to a special meeting that he called with the Hancock County Solid Waste Authority to discuss the issues Waveland has been having regarding trash pick-up with Waste Management. Alderman Burke said if the trash pickup does not improve, especially that trash left on Friday and not picked up until Monday, their bonding company will be put on notice. In addition, Waste Management will put together a monthly detailed problems report and a route map to help mitigate the issues.

Re: Alderman Lafontaine

- Requested signage on Herlihy Street detouring traffic from the construction area. Mr. Lagasse, with Compton Engineering, said there will be a couple of flagman on site to provide traffic assistance, one at the end of Waveland Avenue and one on Sycamore.
- Discussed the Waveland Firefighters participation climbing stairs in New Orleans and Biloxi buildings to honor the Fallen Firefighters who lost their lives on 9-11-2001 at the Twin Towers, NY. Alderman Lafontaine said the he would like to thank all of our Firefighters that represent Waveland and participate in this each year at their expense.

Re: Alderman Piazza

- Had all of his questions answered before the meeting.

DOCKET OF CLAIMS

Re: Claims

Alderman Burke moved, seconded by Alderman Lafontaine to approve the Docket of Claims in the amount of \$427,042.50 dated September 19, 2018 as submitted.

(EXHIBIT I)

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

MINUTES

Re: Minutes of Regular Meeting of August 22, 2018

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the Minutes of the Regular Meeting of August 22, 2018.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

Re: Meeting of Special Meeting-Budget Public Hearing of September 5, 2018

Alderman Lafontaine moved, seconded by Alderman Piazza the Minutes of the Special Meeting-Budget Public Hearing of September 5, 2018 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

AUDIT- FYE 9/30/2017

Re: Audit FY 2017 presented by Windham and Lacey, PLLC, CPA's

Alderman Lafontaine moved, seconded by Alderman Piazza to discuss, accept and approve the FYE 2017 Audit as submitted by Windham & Lacey, PLLC, CPA's.

Representative(s) of Windham & Lacey, PLLC, CPA's were present to answer questions.
(EXHIBIT J)

During discussion, Alderman Lafontaine said he would like the wording on page 49 under 'Schedule of Findings and Responses: Section 2: Financial Statement Findings, indicating that the Board of Aldermen gave the responses, changed to reflect that in fact the Comptroller provided the responses. Mr. Windham said he would have this corrected.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

UTILITY DEPARTMENT/PURCHASING/PUBLIC WORKS

Re: Purchase of one Dodge Pick-up Truck for the Utility Department

Alderman Lafontaine moved, seconded by Alderman Piazza to approve purchase of 1 Dodge Pick-up, ½ Ton, V-6, Crew Cab, 4WD in the amount of \$24,585.00 (State Contract price) for Public Works Director, Utility Department; current truck will be handed down to a utility staff member. (*Not currently budgeted*) (Tabled from the September 5, 2018) **(EXHIBIT K)**

Mr. Yarborough said to let the record reflect that this is on State contract for procurement purposes.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

HANCOCK COUNTY TOURISM/TOURISM/APPOINTMENTS

Re: Appointment of Mrs. Cami Cornfoot to Hancock County Tourism Board

Alderman Piazza moved, seconded by Alderman Lafontaine to re-appoint Mrs. Cami Cornfoot as Waveland's Representative to the Hancock County Tourism Board; her term will expire September 30, 2018. This will be a new 3-year term. This appointment is not necessarily binding by the incoming Board of Mayor and Aldermen.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

HIGHWAY 90 LIGHTING & UTILITY RELOCATION PROJECT/TIDELANDS/AGREEMENTS/INVOICES/TIDELANDS/STREETS DEPARTMENT/UTILITY DEPARTMENT/SUPPLEMENTAL AGREEMENTS/REQUESTS FOR REIMBURSEMENT

Re: Documents from Compton Engineering related to Highway 90 Lighting Project & Tidelands Reallocation Reports

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the following items, including signatures thereon, for the Highway 90 Lighting Project and Tidelands Reallocation as listed, (Items a-e):

- a) Compton Engineering's Revised Engineering Capital Cost Estimate and Revised 'Preliminary & Design Engineering' Cost Services Estimate from \$74,170.68 to \$82,303.63 for the Hwy 90 Utility Relocation work, (Hwy 90 Lighting & Utility Relocation Project), MDOT Project HSIP-0003-01(192)/107127/201000. (As Tabled from the September 5, 2018) **(EXHIBIT L)**
- b) Supplemental Agreement #2 (Table 2-Updated Agreement Schedule A) with Compton Engineering, including required signatures, on the Highway 90 Lighting/Utility Relocation Project, increasing Item III, Phase A of Table I in the amount of \$8,132.95. **(EXHIBIT M)**
- c) Approval of Pay Application # 1 to Lamey Electric in the amount of \$31,474.45 related to the Highway 90 Lighting Project. **(EXHIBIT N)**
- d) Approval for Mayor to sign Request for Reimbursement letter of Pay Application # 1 for City of Waveland to receive reimbursement funds from MDOT, Hwy 90 Lighting Project. **(EXHIBIT O)**
- e) Tidelands Project Reallocations (to consolidate projects), including Mayor's signature, and reimbursement. **(EXHIBIT P)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

APPLICANT AGENT/FEMA/APPOINTMENTS

Re: Appoint Comptroller Ron Duckworth as Applicant Agent (FEMA) Hurricanes Isaac and Katrina

Alderman Piazza moved, seconded by Alderman Lafontaine to appoint Comptroller Ronald C. Duckworth as Applicant Agent for the following Public Assistance Events: (currently Lisa Planchard, City Clerk who will be retiring)

- a) Hurricane Isaac – FEMA-4081-DR-MS **(EXHIBIT Q)**
- b) Hurricane Katrina – FEMA-1604-DR-MS **(EXHIBIT R)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

TIDELANDS/QUARTERLY REPORTS-TIDELANDS

Re: Quarterly Reports regarding Tidelands Funds

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the Tidelands Quarterly/Progress Reports for the following as listed, (Items a-g):

- a) Parks and Leisure – FY14-P401-4WV **(EXHIBIT S)**
- b) Parks and Leisure, Splash Pad Interactive Play-FY15-P501-23WV **(EXHIBIT T)**
- c) Open Air Pavilion with Lights-FY15-P501-24WV **(EXHIBIT U)**
- d) Public Restroom Facility-FY16-P646-01 **(EXHIBIT V)**

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- e) Lighthouse and Pavilion-FY17-P464-01 **(EXHIBIT W)**
- f) Comfort Stations-FY-17-P646-03 **(EXHIBIT X)**
- g) Beach Pagodas-FY18-P646-04WV **(EXHIBIT Y)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

POLICE DEPARTMENT/PERSONNEL

Re: New Hire, Ms. Shondi Garcia as Full-Time Patrol Officer

Alderman Burke moved, seconded by Alderman Lafontaine to approve the following personnel change within the Police Department:

- a) Hire of Ms. Shondi Garcia as full-time Patrol Officer at a rate of \$14.67 per hour effective 9/20/2018 pending passage of drug test. She is Academy certified.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**GRANTS/AGREEMENTS/POLICE DEPARTMENT/SEAT BELT GRANT/
SAFETY BELT GRANT**

Re: Approve the MS Office of Highway Safety- Seat Belt Grant

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the MS. Office of Highway Safety (MOHS) Grant Agreement for the 402 Police Traffic Services (Safety Belt) Grant #PT-2019-PT-35-41 with a term of October 1, 2018 through September 30, 2019 administered by the MS. Department of Public Safety, Division of Public Safety in the amount of \$16,068.00. This Grant is 100% federally funded. **(EXHIBIT Z)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

FIRE DEPARTMENT/TRAVEL

Re: Travel for Firefighters Marty Keel and Hayden Hall to attend Driver Operator Pumper course in Slidell, LA

Alderman Burke moved, seconded by Alderman Piazza to approve travel for Firefighter Marty Keel and Hayden Hall to attend the Driver Operator-Pumper course in Slidell, Louisiana, being held by the LSU fire Academy at the St. Tammany Parish Fire Department October 1-12, 2018. Cost to the City will be use of a city vehicle and, for each a course fee of \$370.00.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

MINUTES/RESCIND MOTIONS

Re: Rescind Motion Rescheduling the October 2, 2018 Board Meeting

Alderman Lafontaine moved, seconded by Alderman Piazza to rescind previous motion rescheduling the first October Board meeting from Tuesday, October 2nd to Wednesday, October 3rd and instead move the Regular meeting back to Tuesday October 2nd, 2018 because Primary election was not required.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

COMPTROLLER/FINANCIAL UPDATE

Re: Comptroller Ron Duckworth provided a Brief Financial Update. (EXHIBIT AA)

**WAVELAND AVENUE SIDEWALK IMPROVEMENTS PROJECT/PROJECTS/
CONTRACTS/ADDENDUMS**

Re: Approve Addendum No. 1 & Accompanying Letter to MDOT for the Waveland Avenue Sidewalk Improvements Project

Alderman Lafontaine moved, seconded by Alderman Piazza to approve Addendum No. 1 and accompanying letter to MDOT for the Waveland Avenue Sidewalk Improvements Project, #STP-9137-00-(003)/LPA 107183-701000, and approve the Mayor's signatures thereon.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ)/
WATER POLLUTION CONTROL REVOLVING LOAN FUND AGREEMENT
(WPCRLF)/AGREEMENTS/MISSISSIPPI DEPARTMENT OF
TRANSPORTATION (MDOT)/SRF LOAN**

Re: Approve the MDEQ Amended Water Pollution Control Revolving Loan (SRF) Fund Agreement (WPCRLF)

Alderman Piazza moved, seconded by Alderman Lafontaine to approve the MDEQ Amended Water Pollution Control Revolving Loan (SRF) Fund Agreement (WPCRLF) for wastewater upgrades, which reflects as bid construction costs, final amounts for professional services contracts (removing excess funds of \$1,413,725, which is no longer designated for this project by MDEQ), to actual based on the bid amounts for a current SRF loan amount of \$6,152,703.00. (Tabled from 9/5/18 regular meeting)
(EXHIBIT BB)

During discussion, Mr. Yarborough clarified that the loan amount is being reduced down to the amount of the bid, \$6,152,703.00. This is removing excess funds and moving to actual based on the bid amounts, and that amount of \$1,413,725 would no longer be

designated for this project by MDEQ. Mr. Duckworth explained that the loan repayment doesn't start until the project is completed; we originally requested \$7.5 million and that included construction, professional fees (which right now the City is internally financing) and then there was a contingency built into that. Mr. Lagasse said MDEQ doesn't allow for a contingency unless (inaudible); it's strange, they're available if we have a problem or we hit (inaudible) something that was crazy. He said we can go back and get them, but they don't list them as contingency. Mr. Yarborough said just to be clear, it is not creating a contingency of \$1,413,725; it's actually reducing the budget by \$1,413,725. He asked Mr. Lagasse if that is correct. Mr. Lagasse said that it is reducing the original allocated amount of the loan from MDEQ (\$7.5 million), and that (\$1.413 million) will no longer be allocated to this project, absent further request. Mr. Lagasse said that that's correct.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

INVOICES/CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/DRAINAGE PROJECT/

Re: Invoice No. 23288.01 from Pickering Firm re: Citywide Drainage Improvements Project

Alderman Piazza moved, seconded by Alderman Burke to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Item a)

- a) Invoice No. 23288.01 from Pickering Firm, Inc. in the amount of \$2,298.80 – Citywide Drainage Improvements Project, dated 3/2/18, but City only just received 9/12/18. (EXHIBIT CC)

During discussion, Mr. Anderson, Public Works Director said he had 3 people resign this week for financial and other reasons. He would like to replace these positions.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

AMEND AGENDA/PERSONNEL/ADVERTISEMENTS/UTILITY DEPARTMENT/STREETS DEPARTMENT/PUBLIC WORKS

Re: Amend agenda to Authorize City Personnel to Advertise for 3 positions; 2 operators in the Streets Department and 1 standard Utility Dept. employee

Alderman Lafontaine moved, seconded by Alderman Burke to amend the agenda to authorize appropriate City personnel to advertise for two operators in the Streets Department and one standard Utility worker.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

Re: Authorize City Personnel to Advertise for 3 positions; 2 operators in the Streets Department and 1 standard Utility Dept. employee

Alderman Lafontaine moved, seconded by Alderman Piazza to authorize appropriate City personnel to advertise for two operators and one standard utility worker.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

AMEND AGENDA/QUOTES/BLIGHTED PROPERTY

Re: Amend agenda to spread on the minutes the quotes received prior to the regular meeting related to 750 South Beach Boulevard

Alderman Burke moved seconded by Alderman Piazza to amend the agenda to include 25 d) to spread on the minutes the quotes from Morreale Construction and Moran Hauling concerning demolition and repairs at 750 South Beach Boulevard.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

WAVELAND AVENUE SIDEWALKS PROJECT/MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)/COURT DEPARTMENT/REVENUES AND EXPENDITURES REPORT/BIDS/QUOTES

Alderman Piazza moved, seconded by Alderman Burke to Spread on the Minutes the following as listed, (Item a-d):

- a) Correspondence from MDOT State Engineer of Local Projects confirming the Federal Highway Administration and MDOT have received and approved the PS&E Package submitted and authorize the advertisement for receipt of bids on the Waveland Avenue Sidewalks Project.
(EXHIBIT DD)
- b) Court Statistics for the month of August 2018, at this the second meeting of September 2018. **(EXHIBIT EE)**
- c) Revenues and Expenditures for the month of August 2018, at this the second meeting of September 2018. (to be provided by Comptroller)
(EXHIBIT FF)
- d) Take under advisement the two sealed quotes from Morreale Construction and Moran Hauling concerning demolition and repairs at 750 South Beach Blvd.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

EXECUTIVE SESSION

Re: Closed Discussion re: Personnel Issues, Police Department

Alderman Burke moved, seconded by Alderman Piazza to prompt a closed discussion related to personnel issues in the Police Department.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

Re: Enter Executive Session

Alderman Burke moved, seconded by Alderman Piazza to enter Executive Session related to Personnel issues in the Police Department.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

Re: Exit Executive Session

Alderman Piazza moved, seconded by Alderman Lafontaine to exit Executive session with no action taken.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

ADJOURN

Re: Adjourn the meeting at 7:43 p.m.

Alderman Piazza moved, seconded by Alderman Burke to adjourn the meeting at 7:43 p.m.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

The foregoing minutes were presented to Mayor Smith on October 5, 2018.

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Lisa B. Planchard
City Clerk

The Minutes of the regular meeting of September 19, 2018 have been read and approved by me on this, the 5th day of October 2018.

Mike Smith
Mayor