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**Regular Meeting Agenda
February 5, 2019
6:30 p.m.**

January 30, 19 AM/PMt 9:14 AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. City Attorney's Comments –
7. Aldermen's Comments

Alderman Burke -

- To discuss proposals for energy efficiency services, submitted January 8, 2019.
 - Address cracking Central Avenue sidewalk between Coleman Avenue and Mollere Drive.
 - Central Avenue road surface condition and drainage between Lakeside Drive and Waveland-Bay St. Louis city limits.
8. Motion to approve the Docket of Claims in the amount of \$ _____ dated February 5, 2019 as submitted.
 9. Motion to approve the minutes of Regular Meeting of January 2, 2019, Recessed Meeting of January 2, 2019, being held on January 16, 2019 and the Regular Meeting of January 16, 2019, as submitted.
 10. PLANNING AND ZONING

A) **Carol Irby & Rhonda Cubbedge, owners of the property, and represented by Crane Builders, LLC., commonly known as 231 Hillcrest St.,** Legal Description: Pt of Lot 2 and all of Lot 3, Block 16, Vondrozkowsky's Subdivision, 1st Addition, is requesting a variance from the Minimum Side Yard of 15' as required by the Current Zoning Ordinance, Section 701.4 – 15 feet. The variance request is to allow a 9 foot side yard for the left side yard (from the street) which requires a 6 foot variance for that side yard.

Commissioner Adams made a motion, seconded by Commissioner Watson, to recommend approval of the variance as presented.

B) **Donald Mosson, owner of the property commonly known as, 169 Vacation Lane;** Legal Description: Lot 28 & East ½ of Lot 29, Holiday Hills Subdivision is requesting a Conditional Use for an accessory building containing more than five hundred (500) square feet as provided for in Section 601.2 (F) in the current Zoning Ordinance. The purpose of the request is to allow the construction of a one thousand and eighty (1,080) square foot accessory building for storage of a classic car collection.

Commissioner Adams made a motion, seconded by Commissioner Harris, to recommend approval of the conditional use as presented.

11. Motion to consider the following, amendments and corrections to the Zoning Ordinance:
 - Changes in the “It is requested that the Board of Alderman consider taking action to send to the Planning and Zoning Commission for review and recommendation of proposed amendments and corrections to the current Zoning Ordinance.

Article IX states “Section 1101. Amendments

The Board of Mayor and Aldermen may, from time to time, on its own motion or on petition from a property owner or on recommendation of the Planning and Zoning Commission, amend the regulations and districts herein established. All amendments shall be forwarded to the

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Planning and Zoning Commission for its review, comments and recommendations to the Board of Mayor and Aldermen for its consideration.

No change in regulation, restrictions or district boundaries shall become effective until after a public hearing is held by the Planning and Zoning Commission, at which time interested agencies and citizens shall have an opportunity to be heard. At least fifteen (15) days' notice of the time and place of such hearing shall be published in an official newspaper or newspaper of general circulation in Hancock County, Mississippi.”

The Planning and Zoning Commission will initially hold a workshop at their February Regular Meeting to fully review the proposed amendments and corrections. Following the workshop, after proper publication and notification requirements, the Commission will take up the item at their March Regular Meeting for consideration and possible action

12. Motion to approve hiring Mr. Mickey Lagasse as City Clerk at a salary of \$60,000.00 per year, pending passage of drug test.
13. Motion to cancel current Stormwater Contract with Compton Engineering, and appoint City Clerk Mickey Lagasse as Stormwater Director at a yearly salary of \$15,000.00.
14. Police Chief Mike Prendergast to discuss the purchase of a new Police vehicle to replace the vehicle totaled from an accident on October 11, 2018.
15. Motion to approve a request from HR Director Pamela Lafontaine to enroll in the amount \$50.00 annually payable to BSX Insurance.
16. Motion to approve an amendment to the Employee Handbook, to include FMLA Military Family Leave.
17. Motion to approve the following travel for (Incoming) City Clerk Mickey Lagasse:
 - A) Spring Conference of the Mississippi Municipal Clerks and Collectors Association, March 20-22, 2019, in Southaven, Mississippi. Cost to the City will be a registration fee in the amount of \$165.00, lodging for 3 nights, 4 days per diem and use of a City vehicle.
 - B) Municipal Clerk's 2019 Spring Academy Program, April 8-10, 2019 in Hattiesburg, Mississippi. Cost to the City will be \$200.00 registration fee, lodging 2 nights, 3 days per diem and use of a City vehicle.
18. Motion to approve a Resolution related to 12 year lease for the Waveland Business Center/Incubator.
19. Motion to approve Change Order No. 5 as submitted by Lamey Electric, Inc. and recommended by Compton Engineering, in the amount of \$37,087.50 to be added to the existing contract due to unforeseen conditions and utility conflicts, 15 lighting foundations in the south ROW of Highway 90 will require hydro-Excavation.
20. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-m):
 - A) Pay Application #5 submitted by Lamey Electric in the amount of \$18,712.76 – roadway Lighting Utility Lighting and Utility Relocation at Highway 90.
 - B) Invoice 217-05-12 from Compton Engineering, Inc. in the amount of \$11,567.75 – Highway 90 Utility Relocation Project.
 - C) Invoice 216-060-15 from Compton Engineering Inc. in the amount of \$7,844.34 – Citywide Sidewalk Study.
 - D) Invoice 218-047-5 from Compton Engineering Inc., in the amount of \$1,400.00 – Construction of MLK Community Center.
 - E) Invoice 215-068-26 from Compton Engineering Inc., in the amount of \$2,000.00 – Lighthouse and Public Pavilion (Construction Phase)
 - F) Invoice 215-068-27 from Compton Engineering, Inc., in the amount of \$5,150.00 – Lighthouse Public Pavilion Project (Construction Phase).

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- G) Invoice 216-056-32 from Compton Engineering Inc., in the amount of \$31,598.75 – Sanitary Sewer Improvements project.
 - H) Invoice 218-066-2 from Compton Engineering in the amount of \$270.00 – MDOT Permit for Gas Line Highway 603 near Farm Bureau.
 - I) Invoice 216-021-29 from Compton Engineering Inc., in the amount of \$1,560.00 – Phase II Stormwater Program.
 - J) Invoice 216-056-33 from Compton Engineering, Inc., in the amount of \$2996.25 – Wainary Sewer Improvements Project.
 - K) Invoice 218-062-2 from Compton Engineering Inc., in the amount of \$1,100.00 – 2018 Tidelands Reporting.
 - L) Payment Application #12 from Barnard & sons Construction, LLC in the amount of \$103,875.38 Lighthouse and Public Pavilion Project.
 - M) Pay Application #4 from Gulf Coast Underground, LLC., in the amount of \$387,629.03 – 6th Street Area, Gladstone Street Area and Waveland Cutoff Area Sanitary Sewer Improvements Project.
21. Motion to approve the following Correspondence to Mr. Corando A. Lozano requesting reimbursement for construction costs incurred with MDOT Project in the amount of **\$18,712.76. (Agenda Item 19 a)**
22. Spread on the minutes the following:
- A) Retirement of Howard O’Gwin from the Street’s Department, effective January 13, 2019.
 - B) Resignation of Officer Steven Robin from the Police Department, effective January 18, 2019.
 - C) Ron Duckworths resignation as City Clerk, effective immediately.