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**Regular Meeting Agenda
April 5, 2016
6:30 p.m.**

4/4/2016
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1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
 - Mr. Lee Taylor – Request Letter of Support to Congress for Study of Storm Surge Barrier
6. Attorney's Comments
7. Aldermen's Comments
 - Alderman Burke to discuss setting a monthly and daily rate for Suite A2 (part of the Unit A1,A2,A9.. front corner of building) and assigning monthly rental rates including utilities for remaining vacant suites.
8. **BLIGHTED PROPERTY HEARING**
 - a) 555 Brown Avenue, Owner Deborah Plauche
 - b) 111 Mollere Drive, Owner Gentilly Boys
 - c) 6136 Tyler Street, Owner State of Mississippi
9. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$731,224.99 dated April 5, 2016 as submitted.
10. Motion to approve the Minutes of March 1, 2016 and March 16, 2016 as submitted. (3/16/16 Minutes to be uploaded to DropBox Monday, 4/4/16)
11. Motion to approve Change Order No. 5 submitted by Kappa Development & General Contracting, Inc. in the amount of \$12,625.00 increasing the contract for the Citywide Drainage Improvements Project. (Tabled 3/1 & 3/16/16)
12. PLANNING & ZONING, Including Items (a-e)
 - a) **William Corr appeared before the commission** with a request for a conditional use in order to build a 20' x 24' addition that will be attached by a 6' breezeway to an existing accessory structure. He is also requesting a variance of 8' from the required rear yard setback in order to construct the addition. This property is located at 515 Amelda Street, Legal description: Lots 6-8, Price Subdivision, City of Waveland, Hancock County, Mississippi.

Commissioner Mike Kopke moved, seconded by Commissioner Clarence Harris to recommend that the Board of Mayor and Alderman approve the applicant's request for a conditional use in order to build a 20' x 24' addition that will be attached by a 6' breezeway to an existing accessory structure. They also recommend approving the

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Commissioner Mike Kopke moved, seconded by Commissioner Clarence Harris to recommend that the Board of Mayor and Alderman **table** the applicant's request for the removal of five live oak trees that are located in the 500 block of Herlihy Street until the arborist gives a written report based on testing and his findings of the 11 live oak trees.

- d) **City of Waveland requests a zoning change** from R-1 to C-3. This property is located on the north side of Hwy 90 in the 4000 block (annexed area). Legal description: Pt. S. ½ of lot 5, Section 33-8-14, Block 179, lots 21-22, 25-27, 30-32, 35-36, Unit #7 Addition 8, Shoreline Park subdivision, City of Waveland, Hancock County, Mississippi.

Commissioner Mike Kopke moved, seconded by Commissioner Clarence Harris to recommend that the Board of Mayor and Alderman approve the request for a zoning change from R-1 to C-3 on the north side of Hwy 90 in the 4000 block (annexed area). Legal description: Pt. S. ½ of lot 5, Section 33-8-14, Block 179, lots 21-22, 25-27, 30-32, 35-36, Unit #7 Addition 8, Shoreline Park subdivision. (The following parcels: 138N-2-33-008.000, 138N-2-33-009.000, 138N-2-33-009.001, 138N-2-33-010.000, 138N-2-33-011.000, 138N-2-33-012.001, 138N-1-33-184.000, 138N-1-33-164.000, 138N-1-33-189.000, 138N-1-33-162.000, 138N-1-33-190.000)

- e) **City of Waveland requests a zoning change** from R-1 to C-3. This property is located on the south side of Hwy 90 in the 4000 block (annexed area). Legal description: Pt. 2. ½ of lot 5, Pt. of the SW ¼ of SW ¼, Section 33-8-14, City of Waveland, Hancock County, Mississippi.

Commissioner Clarence Harris moved, seconded by Commissioner Mike Kopke to recommend that the Board of Mayor and Alderman approve the request for a zoning change from R-1 to C-3 on the south side of Highway 90 in the 4000 block (annexed area). Legal description: Pt. S ½ of lot 5, Pt. SW ¼ of SW ¼ Section 33-8-14 (The following parcels numbers: 138N-2-33-013.000, 138N-2-33-013.001, 138N-2-33-014.000, 138N-2-33-015.000, 138N-2-33-016.000, 138N-2-33-017.000, 138N-2-33-018.000. The Commissioners also recommend leaving Parcel Number 138N-2-33-019.000, Legal description: Pt. lot 6, Section 33-8-14 R-1 residential.

13. Discuss request from Alderman Burke to declare parcel number 138P-0-33-002.002 (Old Police Department Property at 628 Highway 90W) as surplus.
14. Motion to approve Fireworks Display Agreement with J&M Displays, Inc. in the amount of \$12,000.00 for the presentation of a Fireworks display July 2, 2016; \$6,000 down payment due upon execution. (Charlie Cornelius present to discuss).
15. Motion to approve application for a Grant with the Mississippi Department of Environmental Quality in the amount of \$15,500.00 for payment of costs of employing a local solid waste enforcement officer.
16. Motion to approve the *Revised* Amended to Actual FY 09/30/2015 Budget.
17. Motion to approve Service Agreement with Ray C. Weaver Mechanical Contractors (including

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20. Motion to approve the purchase (State Contract price) and related financing through Hancock Bank @ 2.24% for 5 years for 1 (one) Dodge Charger Pursuit with Upgrades in the amount of \$27,042, which includes the exterior light package. This was budgeted for.
21. Motion to amend the purchase cost of furniture/storage/etc... items from Office Innovations from the amount of \$129,933.70 to \$132,506.47 (all items at state contract) to equip the new Police building. Note: For 3 additional chairs and 2 tables in Court Department. This cost will be posted against the Police Contents PW. (See Exhibit for State Contract #'s)
22. Spread on the minutes the following as listed (Items a&b):
 - a) Resignation of Mr. James Thomas with the Streets Department effective March 28, 2016.
 - b) Termination of Mr. David Gill with the Streets Department effective March 28, 2016.
23. Motion to approve the following new hires, pending passage of drug test as listed, (Items a-c):
 - a) Mr. Louis Moore a rate of \$10.00 per hour, Streets Department.
 - b) Mr. Corey Richardson at a rate of \$10.50 per hour for the Streets Department. (\$.50/hr. more at request of Public Works Director, experience on heavy equipment)
 - c) Mr. David Cohen at a rate of \$10.00 per hour, Animal Control Officer.
24. Motion to approve travel for the Board of Mayor and Aldermen, City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard, June 27-29, 2016 to Biloxi, Mississippi for the 85th annual MML Conference. Cost to the City would be \$235.00 for each Board Member and \$50.00 per Clerk (as guest) and use of City vehicle(s).
25. Motion to approve Gas System certification training for the following employees; costs to the City will be \$50.00 per lesson (153 lessons, if all are required) per person (\$7,250.00) per person. (Not previously budgeted) being listed: (Items a-d) Note: Classes to be given at City of Waveland Fire Station
 - a) Thomas McPherson
 - b) Brent Anderson
 - c) Eugene Thomas
 - d) Darryl Antoine
26. Motion to approve the following invoices submitted by various Contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required), as listed (Items a-i):
 - a) Pay Application #9 from J.O. Collins Contractor, Inc. in the amount of \$587,324.84 – Waveland Police Building/Station.
 - b) Pay Request No. 16 from Kappa Development in the amount of \$156,306.30 – Citywide Drainage Improvements Project.
 - c) Invoice from Nofie Alfonso, Architect in the amount of \$5,035.00 (November 2015) - Waveland Police Building Station.
 - d) Invoice from Nofie Alfonso, Architect in the amount of \$5,035.00 (February 2016) - Waveland Police Building Station.
 - e) Invoice from Nofie Alfonso, Architect in the amount of \$5,035.00 (March 2015) - Waveland Police Building Station.
 - f) Invoice No 215-065-9 from Comnton Engineering in the amount of \$44 121 95 –

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d) Correction of one item of the following motion passed February 17, 2016. The motion was correct as presented at the 3/16/16 meeting with the exception of limiting the highest out of pocket cost to \$21,000 vs. \$21,600, which has been corrected in those minutes.

Note: Mathematically, the cost to the City was estimated at \$9,600 + \$12,000 (fireworks display) = \$21,600.00, however the Board limited the maximum cost to \$21,000.00.

As corrected:

Alderman Burke moved, seconded by Alderman Lafontaine to approve the City of Waveland's Fourth of July Destination Waveland' event on Saturday July 2, 2016. Mr. Charlie Cornelius was present and discussed. (Tabled from the February 2, 2016 meeting) According to Mr. Cornelius and confirmed by Mr. Yarborough, highest cost to the City would be up to \$21,000.00 reduced by any donations with collections of \$8,650.00 so far (not yet submitted to City). All donations collected and received by the City would be accepted on the City's minutes and restricted to a separate general ledger account line item (001-000-347) for this event. The Board agreed that the City will select the \$12,000 option for fireworks display.

28. Motion to approve a Letter of Engagement between the City of Waveland and Carroll Warren & Parker, PLLC to provide legal services – 2016 City of Waveland Annexation.
29. Motion to consider Executive Session to prompt a closed discussion regarding prospective litigation- Citywide Drainage Improvements Project, contractual Issues – Business Center, and Legal issues, waiver of conflict-annexation.
30. Motion to approve entering Executive Session regarding prospective litigation- Citywide Drainage Improvements Project, contractual Issues – Business Center, and Legal issues, waiver of conflict-annexation.
31. Motion to exit Executive Session with no action taken.
32. Motion to approve the Docket of Claims, Streets Payroll portion only, in the amount of \$30,067.05 as submitted.
33. Adjourn