

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on November 3, 2014 at 6:30 p.m. to take action on the following matters of City business.

PUBLIC COMMENTS:

Re: Mrs. Raquel Lafontaine thanked the Board of Mayor and Aldermen, City employees and local civic and private organizations for their volunteer effort with the Halloween Bash.

ROLL CALL

Mayor Garcia noted for the record the presence of Aldermen Murphy, Geoffrey, LaFontaine and Kidd, along with City Clerk Lisa Planchard and City Attorney Gary Yarborough.

MAYOR'S REPORT (EXHIBIT A)

Re: Thanked Mrs. Raquel Lafontaine, Ms. Paulette Sternberg and Mayor's Secretary Tammy Fayard for their assistance in organizing this year's 3rd annual Halloween Bash, which was a huge success for our community.

ATTORNEY'S COMMENTS

Mr. Yarborough had no comments.

ALDERMEN'S COMMENTS

Alderman Murphy:

- The Mosaic Mural is coming along and all of Waveland Elementary students will be coming out to put pieces into the Mosaic.

Alderman Geoffrey had no comments.

Alderman Lafontaine had no comments.

Alderman Kidd noted that Mr. Anderson was not present and would get with him later about his concerns.

MINUTES

Re: Minutes of October 22, 2014

Alderman Geoffrey moved, seconded by Alderman Lafontaine to approve the Minutes of the Meeting of October 22, 2014 as submitted.

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Murphy moved, seconded by Alderman Lafontaine to approve the RSVP Claims as submitted. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims

Alderman Geoffrey moved, seconded by Alderman Kidd to approve the Docket of Claims dated November 3, 2014 as submitted. **(EXHIBIT C)**

During discussion Alderman Lafontaine asked to note for the record that he would be reimbursing the City for the \$35 payment to MML for the cost related to his graduation.

001 Fund – 140 to 214
099 Fund – None
100 Fund – 2
101 Fund – None
102 Fund – 2
103 Fund – 3
104 Fund – None
105 Fund – None
124 Fund – None
125 Fund – 2
126 Fund – 5
127 Fund – None
200 Fund – None
313 Fund – 4
400 Fund – 56 to 72
601 Fund – None

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

DELTA WATER/PUBLIC WORKS/UTILITIES

Re: Mr. Rodney Davis and Ms. Kathy Walter with Delta Water were Present to Provide the Board with an Update Report (EXHIBIT D)

Mr. Rodney Davis and Ms. Kathy Walker from Delta Water discussed their update report with Board members.

After a discussion and question period, Board members agreed to wait until this project was complete and the Utility Ordinance updated before the software conversion is done. Board members also agreed to move forward with installing a meter just for Buccaneer Park to begin metering their water usage. Mr. Davis will get Board members a quote on the meter to be installed.

MASTER METER CONNECTION – ANNEXED AREA

Re: Engineer Bruce Newton was present to update the Board on the Master Meter Connection Project in the Annexed Area

Mr. Newton reviewed a construction project drawing he provided to the Board and discussed maintenance of the system once it's complete. Mr. Yarborough said that he thought an MOU had been done, but would check and if one has not been done would put something together for the next meeting.

PLANNING AND ZONING (EXHIBIT E)

Re: 6051 and 6055 Monroe Street, Hancock Bank (Regan Kane)

Regan Kane, representing Hancock Bank, appeared before the commission with a request for a variance from the required lot frontage and square footage required in order to divide a parcel into two separate parcels. Each parcel would consist of 8,617 square feet and have a frontage of 78.25 feet. There are two single family residences on this property that at the time of construction it was two separate parcels. The property is located at 6051 and 6055 Monroe Street in the annex area. Legal description: Block Q lots 9-11, Bayou LaCroix Estates, City of Waveland, Hancock County, Mississippi.

Jay Fountain moved, seconded by Mike Kopke to recommend that the Board of Mayor and Aldermen approve the request as submitted. After a unanimous vote by all members present, in favor of the motion, Chairman Roger Estopinal declared the motion carried.

Alderman Geoffrey moved, seconded by Alderman Lafontaine to follow the recommendation of the Planning and Zoning Commission and approve the request as submitted.

During discussion, Mr. Yarborough stated for the record this is an R-1 lot. He also noted for the record that no one was present to oppose the application. He asked if the Board had any questions. They did not. Mr. Yarborough told Board members if they vote to approve the application, they are making a finding that they've met the requirements for a variance under Section 906 of Ordinance 349.

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

HOLIDAY SCHEDULE/CITY HALL/POLICE DEPARTMENT/FIRE DEPARTMENT/COURT DEPARTMENT/PARKS AND RECREATIONS

Re: Add Friday November 28, 2014 to the 2015 Holiday Schedule

Alderman Lafontaine moved, seconded by Alderman Murphy to add Friday November 28, 2014 to the 2015 FY Holiday Schedule, this holiday as proclaimed by Governor Phil Bryant October 23, 2014.

(EXHIBIT F)

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

AGREEMENTS/CONTRACTS/LEGAL DEPARTMENT

Re: Legal Retainer Agreement with City Attorney Gary Yarborough

Alderman Kidd moved, seconded by Alderman Lafontaine to approve Legal Retainer Agreement between the City of Waveland and Mr. Gary Yarborough and the Yarborough Law Firm effective November 4, 2014 that will cover all litigations and appeals currently pending which may involve anticipated, threatened or potential litigation, contractual disputes, contractual drafting, negotiation of contracts with third parties, and the like. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

CONTRACTS/UTILITIES/PUBLIC WORKS/WATER TREATMENT

Re: Contract with Coast Chlorinator for Services Related to Municipal Water Operations

Alderman Geoffrey moved, seconded by Alderman Murphy to approve contract with Coast Chlorinator to commence 12/1/2014 for all services related to water system operations and compliance related thereto, in part the Mississippi Department of Health, subject to contract review and approval by City Attorney, at a monthly cost of \$3,000.00. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

CHANGE ORDERS/JEFF DAVIS AND GULFSIDE SEWER AND STREET IMPROVEMENTS PROJECT

Re: Change Order No. 3 for Time Increase – Jeff Davis and Gulfside Sewer Improvements Project

Alderman Geoffrey moved, seconded by Alderman Murphy to approve Change Order No. 3 with Hensley R. Lee Contracting, Inc. with a time increase of 28 days due to rain events through July, 2014; this related to the Jeff Davis & Gulfside Street Sewer Improvements Project. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

BUDGET MODIFICATION/CIVIC CENTER/LIBRARY/FIRE STATION/COLEMAN AVENUE STREET IMPROVEMENTS PROJECT/GROUND ZERO MUSEUM/MUSEUM

Re: Budget Modification #15, R-103-379-01-KCR

Alderman Murphy moved, seconded by Alderman Geoffrey to approve Budget Mod #15, R-103-379-01-KCR for the Civic Center, Library, Fire Station, and Coleman Avenue Street Improvements Project. This amendment changes the scope of the grant by adding a museum to the Civic Center and extends the project end date from 6/30/2014 to 12/31/14 for additional time needed to order, install and complete the museum. (Media Room, Signage, Wind Simulator, Dehumidifier, HVAC System) **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

BUDGET MODIFICATION/CITY HALL AND CITY HALL ANNEX

Re: Budget Mod #22 to Reflect Exact Amount of Funds Expended for Close out of Project: City Hall/City Hall Annex

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve Budget Mod #22, R-109-379-02-KCR for City Hall and City Hall Annex to adjust the leverage budget to reflect the exact amount of funds expended for close out of project. **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

INVOICES/JEFF DAVIS-GULFSIDE SEWER IMPROVEMENTS AND PAVING PROJECT/WATER SYSTEM EXTENSION –ANNEXED AREA MASTER METER

CONNECTION/CITYWIDE DRAINAGE INFRASTRUCTURE PROJECT/JEFF DAVIS CONNECTOR SEWER AND PAVING PROJECT/E. JEFF DAVIS SEWER SYSTEM IMPROVEMENTS PROJECT/W. JEFF DAVIS SEWER SYSTEM IMPROVEMENTS PROJECT

Re: Payment of Invoices from Various Contractors

Alderman Kidd moved, seconded by Alderman Geoffrey to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed, (Items a-f): **(EXHIBIT L)**

- a. Payment Request No. 9 from Hensley R. Lee Contracting, Inc. in the amount of \$89,614.93 – Jeff Davis/Gulfside Sewer Improvements and Paving Project.
- b. Payment Request No. 3 from Hensley R. Lee Contracting Inc. in the amount of \$40,078.60 – Water System Extension – Annexed Area Master Meter Connection.
- c. Invoice 0075536 from Pickering Firm, Inc. in the amount of \$5,172.30 – Citywide Drainage Infrastructure Design, Bidding and Construction.
- d. Invoice 15A from Digital Engineering in the amount of 49,457.67 – Jeff Davis Connector Sewer and Paving Project.
- e. Invoice 5A from Digital Engineering in the amount of \$8,954.56 – E. Jeff Davis Sewer System Improvements Project.
- f. Invoice 16-A from Digital Engineering from Digital Engineering in the amount of 41,750.00 – W. Jeff Davis Sewer System Improvements Project.

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

AGREEMENTS/CONTRACTS/POLICE STATION BUILDING/REQUEST FOR CASH REIMBURSEMENTS/WATER SYSTEM EXTENSION – ANNEXED AREA CONNECTION PROJECT/PERSONNEL/CITY HALL

Spread on the Minutes the following as listed, (Items a-d):

- a. Takeover agreement between the City of Waveland and Ohio Casualty Insurance Company for the completion of the Police Station building. . **(EXHIBIT M)**
- b. Request for Cash Reimbursement, #R-118-379-06-HCCR in the amount of \$1,375.00 from MDA related to the Water System Extension – Annexed Area Connection Project. . **(EXHIBIT N)**
- c. Resignation of Ms. Kristina Quintini effective October 23, 2014. .
- d. Hire of Ms. April Chevis as HR Director/Privilege License Clerk at an annual salary of \$27,000.00 pending passage of drug test.

ADJOURN

Re: Adjourn Meeting at 7:32 p.m.

Alderman Kidd moved, seconded by Alderman Geoffrey to adjourn the meeting at 7:32 p.m.

A vote was called for with the following results:

Voting Yea: Murphy, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Garcia on November 21, 2014.

Lisa Planchard
City Clerk

The Minutes of November 3, 2014 have been read and approved by me on this day the 21st day of November, 2014.

David A. Garcia
Mayor

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Area

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