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**Regular Meeting Agenda
November 3, 2015
6:30 p.m.**

11/3/2015 11:48:41
AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
 - a. Reminder of three bid openings tomorrow evening at 5:45 pm and a Blighted Properties Update from Ms. Cullen immediately following at 6:00 pm.
 - b. **PLANNING & ZONING**

Sidney F. Lewis, executor of his family estate, appeared before the commission with a request for a division of their property into four parcels. The four parcels would meet or exceed the required lot frontage and lot square footage. Parcel 1: lots 9-12 and lot 38, 100' street frontage on Third Street, lot size is 13,750 square feet. Parcel 2: lots 33-37, 125' street frontage on Fourth Street, lot size is 13,750 square feet. Parcel 3: lots 28-32, 125' street frontage on Fourth Street, lot size is 13,750 square feet. Parcel 4: lots 39-46, 208.78' street frontage on Fourth Street, lot size is 22,965 square feet. Legal description: Block 8, lots 9-12 & 28-46, Anchorage Subdivision, City of Waveland, Hancock County, Mississippi.
6. Attorney's Comments
7. Aldermen's Comments – Alderman Burke to discuss the installation of culverts on Rights of Way.
8. Motion to approve the RSVP Claims as submitted.
9. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$585,496.97 dated November 3, 2015 as submitted.
10. Motion to approve the Minutes of the Regular Meeting of October 19, 2015 as submitted.
11. Motion to approve the Medical, Dental, Vision and Life renewal insurance plans for the 12/1/15-12/1/16 term, including required signatures by the Mayor, as needed. Representatives of HUB International (formerly Fox Everett) will be present to answer questions; Ms. Diane Moore, Mr. Jim Casadaban, Ms. Bobbi Kittle and Ms. Robin DiGiacomo.
12. Motion for approve and authorize City Clerk's signature on the Business Associate Agreement (BAA) with HUB International Gulf South for the use, disclosure, transmission, maintenance and/or creation of Protected Health Information.
13. Motion to approve an agreement with (HFS) Healthcare Financial Services, LLC. for collection of delinquent Utility Bills (City Attorney to negotiate and provide revised contract with HFS), tabled from 10/6/15 and 10/19/2015 meetings.
14. Motion to terminate service agreement with CMT immediately and approve, with required signatures, the Agreement/Letter of Understanding with MEA Drug Testing Consortium.
15. Motion to discuss/approve the Service Agreement with the City of Waveland and the Hancock County Utility Authority to permit the collection, treatment, storage and transportation of water. (City Attorney to provide revised agreement).
16. Motion to approve state contract lease agreement with South MS. Business Machines for one Sharp B/W (MX314N) copier for the Utility Department at \$130.00/month as budgeted. Note: The current Utility color copier is being moved upstairs to the new Building Department; Utilities does not require color copies.

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17. Motion to approve Ordinance 366, amending Ordinance No. 152 allowing bon fires on the beach in Waveland. (City Attorney to provide Ordinance).
18. Motion to approve a \$1.00 per hour wage increase, as budgeted, for Officers Eddie Hursey and Ian Larson after successfully completing the Law Enforcement Academy.
19. Motion to approve travel for the following as listed (Items a-c):
 - a) Investigator David Buckley and Lieutenant Mac Cowand to Pearl, Mississippi, November 12-13, 2015 for the "Behavior Analysis & Interviewing Techniques" course. Cost to the City will be a Course fee of \$250.00 each, \$20.00 lodging fee each, and use of a City vehicle.
 - b) Investigator Chris Ory and Sergeant Erik Castro to Pearl, Mississippi, November 30-December 1 for the "Advanced Burglary/Robbery Investigative Techniques" course. Cost to the City will be a Course fee of \$250.00 each, \$20.00 lodging fee each, and use of a City vehicle.
 - c) Investigator Matt Sekinger to Florence, AL., December 6-11, 2015 for the "Select Fire Instructor" training course by the National Rifle Association. Cost to the City will be a tuition fee of \$595.00, five days per diem, five nights lodging, a \$45.00 range fee, and use of a City vehicle.
20. Motion to approve transfer of funds from the HMGP Anticipation Note in the amount of \$214,500.00 to the Depository Bank Account to pay Kappa Development Invoice No. 11 related to the HMGP Citywide Drainage Improvements Project #1604-0420.
21. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources, if required, as listed (Item a):
 - a) Pay Application No. 11 from Kappa Development in the amount of \$214,474.48 for the HMGP Citywide Drainage Improvements Project.
22. Motion to approve Invoice #1 from Orion Planning Group in the amount of \$3,510.00 for the creation of downtown revitalization project scope and proposal for Waveland, Mississippi.
23. Motion to approve the Docket of Claims dated November 3, 2015, Streets Payroll portion only, in the amount of \$14,965.70 as submitted.
24. Motion to consider Executive Session to prompt a closed discussion regarding 1. Potential litigation regarding the H MGP citywide drainage project refusal to grant temporary right of entry and 2. Pending litigation regarding the case of Carmichael living trust versus the City of Waveland.
25. Motion to enter Executive Session to discuss 1. Potential litigation regarding the H MGP citywide drainage project refusal to grant temporary right of entry 2. Pending litigation regarding the case of Carmichael living trust versus the city of Waveland.
26. Motion to exit Executive Session with no action taken.
27. Adjourn