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**Regular Meeting Agenda
November 7, 2017
6:30 p.m.**

11/6/2017

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
 - a. Motion to declare Tuesday, December 26, 2017 a Municipal Holiday in accordance with Governors' Proclamation as exhibited.
 - a. Motion to set a public hearing for Wednesday, November 22, 2017 in accordance with MS Code 21-19-11 to consider taking action to declare 600 Highway 90, Waveland, MS, parcel no. 138Q-0-34-033.000, to be in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and to consider using municipal employees or by contract to proceed to clean the land on the properties.
 - b. Motion to set a public hearing for Tuesday, December 5, 2017 in accordance with MS Code 21-19-11 to consider taking action to declare 706 Birch Street, Waveland, MS., Parcel # 162G-0-03-73.002 to be in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and to consider using municipal employees or by contract to proceed to clean the land on the properties.
 - c. Motion to set a public hearing for Tuesday, December 5, 2017 in accordance with MS Code 21-19-11 to consider taking action to declare 708 Birch Street, Waveland, MS., Parcel # 162G-0-03-73.001 to be in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and to consider using municipal employees or by contract to proceed to clean the land on the properties.
7. Aldermen's Comments
8. Motion to approve the Docket of Claims in the amount of \$562,338.89 dated November 7, 2017 as submitted.
9. Motion to approve the Minutes of Regular Meeting of October 18, 2017 and the Special Meeting Minutes of October 16, 2017 and October 26, 2017 as submitted.
10. Motion to approve a request from the Krewe of Nereids to present its annual Mardi Gras Parade Sunday February 4, 2018 at noon.
11. Motion to ratify the following MOU's between RSVP and outside agencies for volunteers as presented by Linda Pitts, RSVP Director, as listed (Items a-u):
 - a) American Legion Post 77
 - b) Bay St. Louis Police Department
 - c) Bay Waveland School District
 - d) Ground Zero Museum
 - e) Habitat for Humanity, Bay Waveland
 - f) Hancock County Food Pantry
 - g) Hancock County Excel by 5
 - h) Hancock County Library System
 - i) Hancock Resource Center
 - j) Hancock County Welcome Center
 - k) Hope Haven Children's Services
 - l) King's Kitchen
 - m) American Red Cross, Southeast MS. Chapter
 - n) United Methodist Church Soup Kitchen
 - o) Infinity Science Center
 - p) American Red Cross
 - q) Keep Waveland Beautiful
 - r) St. Clare Seafood Festival
 - s) City of Waveland
 - t) Waveland Police Department

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u) USO Gulf Coast

12. Motion to approve the following personnel issues with the Police Department as listed (Items a-c):
 - a) Move Officer Matthew Robert from part-time to full-time position at a rate of \$14.61, effective November 8, 2017. Officer Robert is a certified Officer and will not require training.
 - b) Increase rate of pay for Officer Patrick Crowe to \$14.61/hour after successfully completing the Police Academy on October 27, 2017. Salary increase as budgeted shall be effective November 20, 2017.
 - c) Increase rate of pay for Officer James Sanchez to \$15.11/hour for completion of 6 months of successful employment to become effective November 20, 2017.
13. Chief David Allen to request permission for National Safety Council to send letters on WPD's behalf asking for funds to supply the Police Department with various hand-out materials regarding aspects of child safety, such as bullying, internet safety, and safety material for senior adults. There will be no cost to the City. Note: A single letter is sent and no one goes door to door. Chief Allen will be present to discuss.
14. Motion to declare surplus and auction one 2009 Dodge Charger, VIN #2B3LA43T39H635425 in the Police Department. (Note: Vehicle engine is blown)
15. Planning & Zoning (a&b):
 - a. **Antoinette Truxillo & Larry Stoker**, owners of the property commonly known as 105 Lakeside Drive, are requesting a variance under the current Zoning Ordinance (#349), Section 701.4 (Minimum Side Yard Requirement for R-1 Single Family Residential District – 15 feet). The Request is to allow a 9 foot side yard along the right side (from the street) of their lot. Legal Description: Lot 5, Lakeside Subdivision, a subdivision of part of Lot 41, First Ward, City of Waveland, Hancock County, Mississippi.

Commissioner Adams moved, seconded by Commissioner Watson, to recommend approval of the request for a variance from the side yard requirement to allow a 9 foot side yard along the right side (from the street) of the property commonly known as 105 Lakeside Drive. Legal description; Lot 5, Lakeside Subdivision, a subdivision of part of Lot 41, First Ward, City of Waveland, Hancock County.
 - b. **Michael and Alyce Easterday**, owners of the property commonly known as 134 Lafitte, are requesting a Conditional Use under the current Zoning Ordinance (#349), in a Single Family Residential District (R-1), Section 601.2, Item F. Which states “Accessory Buildings that contain more than five hundred (500) square feet. The requested Conditional Use is for an accessory building that will be 896 square feet. Legal Description: Lots 32 and 34. Lafitte Estates Subdivision, Second Ward, City of Waveland, Hancock County, Mississippi.

Commissioner Adams made a motion, seconded by Commissioner Watson to recommend approval of the proposed Conditional Use to allow an accessory structure larger than five hundred square feet. The accessory structure will be 896 square feet.
16. Motion to enter into SSAI SCSEP Host Agency Agreement and the SCSEP State of MS. Host Agency Agreement, including required signatures, between The City of Waveland, Mississippi, hereinafter referred to as the Host Agency, and Southern Mississippi Planning and Development District, hereinafter referred to as the Sponsor Agency to provide the City with senior volunteer workers at no cost to the City.
17. Motion to approve a Proposal from Beebe's Pest & Termite Control, Inc., including required signatures, to provide rodent control services (10 baiting stations) monthly at the Waveland Police Station with a onetime service charge of \$300.00 and \$29.60 per month thereafter.
18. Motion to approve a Resolution urging the Mississippi Legislature to allow Municipalities to Submit Debts owed to Municipalities and to the State of Mississippi as a Result of Delinquent Traffic Fines and Fees to the MS. Department of Revenue for Collection through a Setoff against State Income Tax Refunds Owed to the Debtor. (as proposed by MML)
19. Motion to approve Invoice from MEMA Office of Mitigation in the amount of \$297.00 which represents the City of Waveland's 10% cost share of the \$6,533 local share for the City's participation in the

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District 9 Hazard Mitigation Plan, which has been approved by MEMA through September 25, 2022. This makes the City in compliance with the Federal Hazard Mitigation Planning Standards of the Disaster Mitigation Act of 2000 as contained in CRF 201.6. (on current docket)

20. Motion to approve travel for the following as listed (Items a-b):
 - a) Board of Mayor and Aldermen and Public Works Director, Brent Anderson to attend the 2018 Mid-Winter Legislative Conference in Jackson, MS, January 9-11, 2018. Cost to the City will be a registration fee of \$135.00 (early registration fee), 3 nights lodging at \$93.00 per night, 3 days per diem, and use of a city vehicle or mileage reimbursement.
 - b) Officer Ian Larsen to attend the Mississippi Association of Gang Investigators training class in Biloxi, November 5th – 8th, 2017. Cost to the city will be a class fee of \$175.00 and use of a City vehicle. Officer Larsen paid for class fee and this would reimburse him.
21. Motion to approve new hire, Mr. Aaron Bourgeois in the Utility Department at a rate of \$10.00 per hour, pending passage of drug test. (This would fill the last new position (4 of 4) budgeted for in the Utility Dept).
22. Motion to transfer \$15,212.52 from the RSVP bank account to the Depository bank account to reimburse the General fund for RSVP expenses paid by the General fund for the time period from 4/1/17 through 6/30/17.
23. Discuss quotes solicited by engineering firms on the City of Waveland's behalf.
24. Motion to approve the purchase of one 2018 Dodge Ram 2500 ¾ ton crew cab, 2 wheel drive pickup truck for the Utility Department from Landers Dodge in the amount of \$23,467.00 (State Contract #8200035591) to replace truck stolen at Nereids parade last year. Public Works Director, Brent Anderson to discuss.
25. Motion to approve New Contract *or* Amendment No. 1 to the prior Professional Services Agreement dated August 19, 2015, between the City of Waveland and Compton Engineering. Amendment No. 1 proposes additional professional services be provided by Compton Engineering to include construction phase services for the Waveland Lighthouse and Public Pavilion Project.
26. Motion to approve the following invoices submitted by various businesses and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Item a):
 - a) Invoice 2017-012-01 from Edward H. Wikoff, AIA Architect, PC in the amount of \$2,886.00 – Schematic Design and Planning for the Coleman Avenue District and Beachfront.
27. Spread on the minute's the following as listed, (Items a-d):
 - a) Building Permits report for the month of October, 2017.
 - b) Court Collections Statistics Report for the month of September, 2017.
 - c) Emily Dawson did not accept employment with the City of Waveland Police Department as approved on the 10/18/17 Board Meeting Minutes.
 - d) The sum of \$100.00 dollars in cash was received on October 6, 2017 from Mr. Clarence Green of 7045 Sunflower Street, Bay St. Louis, MS for the auction of one 130 ft. red and black sailboat located at 230 Surf Street in Waveland, Mississippi.
28. Motion to consider Executive Session to prompt a closed discussion regarding potential and probable litigation regarding the sale of surplus mobile home, Bar Code #1238566 & 1238567, Make: Dutch Housing, Inc., Doublewide Mobile Home – 2006, Model #CBS2456, VIN/Serial #210G800570A-000-M-D (Old Animal Shelter) to Myla Viator.
29. Motion to enter Executive Session regarding potential and probable litigation regarding the sale of surplus mobile home, Bar Code #1238566 & 1238567, Make: Dutch Housing, Inc., Doublewide Mobile Home – 2006, Model #CBS2456, VIN/Serial #210G800570A-000-M-D (Old Animal Shelter) to Myla Viator.
30. Motion to exit Executive Session with no action taken.
31. Adjourn