

***Please Silence your cell phones
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into the microphone**

**Regular Meeting Agenda
December 20, 2017
6:30 p.m.**

12/20/2017

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments:
 - a. Myla Viator to request additional time to remove 2 mobile homes she purchased via bid 11/3/17; she was awarded bid 10/3/17 for Police Station mobile home and Gulfside Fire Station mobile home.
 - b. Mr. Bill Carrigee to discuss the old Day's Frontier property, 600 Highway 90, Waveland, MS 39576, Owner Yen Thi Tang
4. Roll Call
5. Mayor's Report
 - a. Compton Engineering to conduct the Annual Stormwater Compliance Training for the Board of Mayor and Aldermen (approximately 10 minutes)
 - b. Removed.
 - c. Discuss single quote received re: 'Identify Waveland Utilities' – Hwy 90 Lighting Project.
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Docket of Claims in the amount of \$352,375.01 dated December 20, 2017 as submitted.
9. Motion to approve the Minutes of the Regular Meeting of November 21, 2017 and the Minutes of the Special Meeting of December 19, 2017 as submitted.
10. Mr. Todd Dalton of Stewart, Sneed & Hughes to discuss Property Insurance capabilities.
11. Motion to adopt a Fuelman Card Use Policy for the Employee Handbook (in review by City Attorney)
12. Motion to approve and adopt Ordinance No. 372 City of Waveland Wrecker Service Rotation Ordinance (Draft Ordinance uploaded to OneDrive)
13. Removed
14. Motion to approve new hire Antwine James in the Streets Department at a rate of \$10.00 per hour (to replace resignation of Derek Halton 11/13/17), pending passage of drug test.
15. Motion to approve renewal contracts, including required signatures, with South Mississippi Business Machines (SMBM) for the period 12/1/17 to 12/1/19 for the following copy machines: (Note: All prices have decreased from prior year)
 - a. Sharp MX-M623N, Mayor's office, \$207.30/month. Previously was \$345.50/month
 - b. Sharp MX-414N, Building Department, \$163.86/month. Previously was \$273.10/month
 - c. Sharp MX-4140N, Police Department, \$163.86/month. Previously was \$273.10/month.
 - d. Sharp MX-4140N, Comptroller/City Clerk Department, \$132.88/month. Previously was \$254.80/month.
 - e. Sharp MX-3115N, Fire Department, \$100.32/month. Previously was \$167.70/month

Note: These contracts shall be voidable by the 2018 Successor Board of the City of Waveland Board of Mayor and Aldermen.
16. Motion to terminate services with Mr. Louis Dunklin, Dunk's Southern Style Buffet and Catering to clean the men's and ladies bathrooms at the Waveland Business Incubator effective January 31, 2017.
17. Motion to notify Gina Pepe of expiration of Commercial Lease Agreement and City termination of tenancy.

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18. Motion to approve the Commercial Lease and Master Tenant Lessee Agreement between the City of Waveland and Waveland Studios, LLC (Mitchell and Erica Gaudet of Studio Inferno, LLC) and authorize the Mayor's signature thereon.
19. Motion to approve annual license renewal for Cellebrite UFED Cellphone Forensic Extraction device in the amount of \$3,700.00 to be paid for with NTF funds. (Note: Contract for A/C Building Maint. Is being paid out of PD – General Fund vs. this which was budgeted. AC Maint. necessary due to D. Siebenkittel leaving.
20. Status Update from Mr. Jason Chiniche – Waveland Avenue Sidewalk Project.
21. Motion to approve Form LPA-100 (Project No. STP-9136-00(004) LPA107516-701000) from Mississippi Department of Transportation (MDOT) regarding the Nicholson Avenue Improvements Project and authorize the Mayor's signature thereon.
22. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required) as listed, (Items a-d):
 - a) Invoice from Jernigan Copeland Attorneys PLLC in the amount of \$2,417.54- Mediation Services re: Kappa Development – Citywide Drainage Improvements Project/Drainage Project. (on current docket)
 - b) Invoice No. 2017-012-03 from Edward H. Wikoff, AIA Architect, PC in the amount of \$3,375.00- Schematic Design/Artist Rendering: Coleman Avenue District and Beachfront (on current docket)
 - c) Invoice #17-0106 from James J. Chiniche PA, Inc. in the amount of \$6,485.57 – Waveland Avenue Sidewalk Project. (on current docket)
 - d) Invoice 3113-001817 from MS. Secretary of State for Lease Application Fee in the amount of \$150.00 related to Amended Lease for the Lighthouse/Public Pavilion Project-Garfield Ladner Memorial Pier.
23. Discuss Municipal Vehicle take home policy.
24. Spread on the Minute's the following as listed, (Items a-b):
 - a) Revenues and Expenditures Report for the Month of November, 2017, at this the second meeting of December 2017.
 - b) Court Statistics Report for the month of November 2017.
25. Motion to consider Executive Session to prompt a closed discussion regarding contractual issues with Ms. Gina Pepe, Lease Space in Business Center (Incubator).
26. Motion to enter Executive Session regarding contractual issues with Ms. Gina Pepe, Lease Space in Business Center (Incubator).
27. Motion to exit Executive Session with no action taken.
28. Adjourn