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**Regular Meeting Agenda
January 17, 2018
6:30 p.m.**

1/15/2018

1. Pledge of Allegiance
2. Moment of Silence
3. PUBLIC HEARING – 600 HIGHWAY 90 (Day’s Frontier property)
4. Public Comments
5. Roll Call
6. Mayor’s Report
 - a) Motion to approve Vehicle Use/Fuelman Policy (City Attorney to provide)
 - b) Discuss Golf Cart Resolution as requested by Alderman Burke
7. Attorney’s Comments
8. Aldermen’s Comments
9. Motion to approve the Docket of Claims in the amount of \$342,285.81 dated January 17, 2018 as submitted. (Uploaded to OneDrive)
10. Motion to approve the Minutes of the Regular Meeting of December 20, 2017 and the Regular Meeting of January 2, 2018 as submitted.
11. Motion to approve the Fiscal Year 9/30/2017 Amended to Actual Budget Summary as submitted. (Uploaded to OneDrive)
12. Motion to approve a request from Ms. Nadine Brown of C&R’s to close a portion of Coleman Avenue for the 11th Annual Crawfish Cook off, on Friday April 6, 2018 from 5:00 p.m. through Saturday April 7, 2018 at 5:00 pm to allow for clean-up post event. The request for closure would be specifically 50 feet north of C&R’s to S. of Bourgeois Street.
13. Motion to accept the lowest, best and most responsive quote received from Smith Industrial Service, Inc. in the amount of \$11,880.00 for the Pneumatic Excavation, Utility Lighting Relocation-Hwy 90 Lighting Project.
14. Motion to approve contract between the City of Waveland and Smith Industrial Service, Inc. in the amount of \$11,880.00 for Pneumatic Excavation, Utility Lighting Relocation-Hwy 90 Lighting Project, contingent upon review and approval by City Attorney; the Board elects to make a lump sum payment at the completion of the job. Lump sum payments will not be made until completion and acceptance by the governing agency; in such case a performance bond or payment bond will not be required. (Uploaded to OneDrive)
15. Proclamation observing Wednesday, February 28, 2018 as Rare Disease Day in the City of Waveland, as requested by Ms. Nancy Depreo.
16. Proclamation observing the Week of January 21-27, 2018 as City of Waveland School Choice Week, as requested by Mayor Smith.
17. Motion to approve adoption of Ordinance No. 372, City of Waveland Wrecker Service Rotation Ordinance. (Tabled from January 2, 2018 meeting)
18. Motion to approve travel for the following as listed, (Items a-f):
 - a) Investigator Jody Richardson to Camp Shelby in Hattiesburg, Mississippi for the ‘Operational Skills for Law Enforcement’ class, February 5-9, 2018. Registration is free; a city vehicle will be used. This class requires use of Multicam Patterned BDU’s & other gear, therefore this request will also include the Multicam Patterned BDU’s/gear in an amount not to exceed \$300.00 from the NTF fund.
 - b) CRS Coordinator Josh Hayes and Asst. CRS Coordinators, April Chevis and Jeanne Conrad to Pearl, Mississippi, February 5-8, 2018 for the L273 – Managing Floodplain Development through the NFIP. Cost to the City for each will be lodging for 5 nights, 5 days per diem and use of a City vehicle. (Not currently budgeted)

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- c) Firefighter Tim Burchett to attend the Airport Firefighter class at the MS. State Fire Academy, February 26, - March 8, 2018. Cost to the City will be a registration fee of \$877.00 (includes lodging & 2 meals/day), per diem for eight days (dinner only) in the amount of \$80.00, and use of a City vehicle.
 - d) Firefighter Tim Burchett to attend the Fire Inspector 1031-II class at the MS. State Fire Academy, July 23-26, 2018. Cost to the City will be a registration fee of \$370.00 (includes lodging & 2 meals/day), 4 days per diem (dinner only) in the amount of \$40.00 and use of a City vehicle.
 - e) Firefighter Eric Janssen to attend the Hazardous Materials Technician-I Course at the MS. State Fire Academy, July 9-19, 2018. Cost to the City will be only per diem in the amount of \$80 (8 days per diem-dinner only) and use of a city vehicle. A grant through the Fire Academy will pay the registration fee of \$770.00, which includes lodging & 2 meals/day.
 - f) Motion to approve travel for Building Inspector Josh Hayes to attend GIS 2018 Microsoft Office Courses at Stennis Space Center on the following dates below from 8:30 am to 4:30 pm each day; cost to the City will be \$25.00 per class (Total Cost \$175.00) and use of City vehicle:
 - o Intro to GIS using ArcGis Desktop – January 31-Feb 1, 2018.
 - o Introduction to QGIS – February 6-7, 2018
 - o ArcGIS Desktop II – February 21-22, 2017
 - o Introduction to ArcGis Online – March 14-15, 2018
 - o Intermediate QGIS – March 7-8, 2018
 - o Advanced QGIS – March 20-21, 2018
 - o Geospatial Python – April 18-19, 2018
19. Motion to approve moving Sgt. Erik Castro from full-time to part-time Police Officer position at a rate of \$9.00 per hour effective February 20, 2018 (Resignation date)
20. Motion to approve new hire, Mr. Hayden Hall as a part-time Firefighter, at a rate of \$9.00 per hour pending passage of drug test.
21. Motion to ratify FY18 MS. Office of Highway Safety Grant Application for Police Traffic Service-Seat Belt Grant, as submitted by Asst. Chief Mike Prendergast. This is a 100% federally funded grant. If grant is awarded, it will come back before the Board for approval and acceptance.
22. Motion to approve and appoint Hancock Bank as the City's Depository, at a fixed rate of 1.55%, for the two year term from 1/1/18 through 12/31/19, as reviewed and recommended by Comptroller Ron Duckworth.
23. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-b):
- a) Invoice submitted by Hancock County Human Resource Center in the amount of \$1,500.00 for April thru September, 2018.
 - b) Invoice #9045157 from CSX related to services related to the Citywide Drainage Improvements Project.
24. a) Motion to approve the RSVP Memorandum of Understanding (MOU) between the City of Waveland and the Waveland Civic Association, authorizing Mayor's signature thereon.
b) Motion to approve the RSVP Memorandum of Understanding (MOU) between the City of Waveland and the City of Bay St. Louis, authorizing Mayor's signature thereon.
25. Motion to approve Letter from MS. Department of Marine Resources granting the City of Waveland a waiver, including Mayor's signature, related to MS. Coastal Wetlands Protection as it applies to the Waveland Lighthouse and Pavilion construction project.
26. Spread on the minutes the following as listed, (Items a-f):
- a. Letter from FEMA Hazard Mitigation Assistance Branch, Mitigation Division, Chief Jacky S. Bell, approving the Scope of work change related to the Citywide Drainage Improvements Program (HMGP Project 1604-0420)/Vacation Lane Railroad Bore removed.

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- b. Form LPA-100 as approved by MS. Department of Transportation regarding the Nicholson Avenue Improvements Project. (Note: Had been approved by Board of Mayor and Aldermen 12/20/17)
 - c. Revenues and Expenditures Report for the month of December, 2017. (Uploaded to OneDrive)
 - d. Building Permits Report, IN TOTAL for the 2017 Calendar Year.
 - e. Court Statistics Report for the Month of December 2017. (Will be uploaded to OneDrive once received)
 - f. Resignation of the Sgt. Erik Castro, effective February 20, 2018.
27. Motion to consider Executive Session to prompt a closed discussion regarding
28. Motion to approve entering Executive Session regarding
29. Motion to exit Executive Session with no action taken.
30. Adjourn