

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on November 21, 2018 at 6:30 p.m. to take action on the following matters of City business.

PUBLIC COMMENTS

There were no Public Comments

ROLL CALL

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, Lafontaine and Piazza along with Deputy City Clerk Tammy Fayard and City Attorney Rachel Yarborough.

MAYOR'S REPORT

Re: New Hire Mr. Jetson Tillman

Alderman Lafontaine moved, seconded by Alderman Piazza to hire Mr. Jetson Tillman as an Operator in the Utility Department at a rate of \$11.50, pending passage of drug test.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

POLICE DEPARTMENT/EVENTS/CHRISTMAS BAZAAR EVENT

Re: Pay Officer David King for detail Work during recent Christmas Bazaar

Alderman Piazza moved, seconded by Alderman Richardson to pay Officer David King for Detail Work during the recent Destination Waveland/Christmas Bazaar Event in the amount of \$275.00 for 11 hours @ a rate of \$25.00 per hour.

A vote was called for with the following results:

Voting Yea, Richardson, Lafontaine & Piazza

Abstain: Burke

Voting Nay: None

Absent: None

CHANGE ORDERS/HIGHWAY 90 LIGHTING AND UTILITY RELOCATION PROJECT

Re: Change Order No. 4 from Lamey Electric for Highway Lighting and Utility Relocation Project

Alderman Richardson moved, seconded by Alderman Burke to approve change Order No. 4 from Lamey Electric for Highway Lighting and Utility Relocation at a net zero change in the original contract for the exchange in quantities at the existing unit price.
(Motion held to provide City Attorney time for research)

CHANGE ORDERS/HERLIHY STREET SEWER PROJECT

Re: Change Order No. 1 from DNA Underground for Herlihy Street

Alderman Burke moved, seconded by Alderman Richardson to approve Change Order No. 1 from DNA for Herlihy Street at a net zero change in the original contract to reduce the amount of 18 x 11 RCAP by 735 LF and include 735 LF of 15" HDPE Culvert. **(EXHIBIT A)**

A vote was called for with the following results:
Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

CHANGE ORDERS/MEADOW LANE SEWER PROJECT

Re: Change Order No. 1 from DNA Underground for Meadow Lane Sewer Improvements Project

Alderman Burke moved, seconded by Alderman Richardson to approve Change Order No. 1 from DNA for Meadow Lane at a net zero change in the original contract to reduce the amount of 18 x 11 RCAP by 735 LF and include 735 LF of 15" HDPE Culvert. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

PUBLIC WORKS/STREETS LABORER/PERSONNEL

Re: Termination of Mekhi Wyman as Streets Laborer

Alderman Burke moved, seconded by Alderman Piazza to approve to spread on the minutes the termination of Mekhi Wyman as a Streets Laborer, effective November 8, 2018.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

GRANTS/POLICE DEPARTMENT/SEAT BELT GRANT

Re: Officer Harley Caughlin to replace Officer Steven Robin as Seat Belt Grant Administrator

Alderman Burke moved, seconded by Alderman Piazza to place Officer Harley Caughlin as Grant Administrator on the Seat Belt Grant. Ms. Caughlin will be replacing Officer Steven Robin who is currently out due to injury.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

REVENUE AND EXPENSE REPORT

Re: Revenue and Expense Report for the Month of October 2018

Alderman Burke moved, seconded by Alderman Lafontaine to spread on the minutes the Revenue and Expenditure Report for the Month of October, 2018. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

MAYOR'S REPORT

Re: Mayor Smith reminded the audience that the Municipal Election would be held prior to the next meeting, and expressed wishes for the next Board to work as well together.

ATTORNEY'S COMMENTS

Re: Had no comments

ALDERMEN'S COMMENTS

Re: Alderman Burke

- Discussed the City advertising for an RFPQ to create an energy service audit. Alderman Burke said the energy audit may provide the City with substantial advice for energy efficiency throughout the City. Mrs. Yarborough spoke to the potential proposals, noting the selected company can provide the City with suggestions of how to move forward with an energy efficient plan, and each submission would have a tentative contract.

REQUEST FOR PROPOSALS/ENERGY EFFICIENT PLAN/ADVERTISEMENTS

Re: Approve Advertising for RFPQ to Create and Energy Efficient City

Alderman Burke moved, seconded by Alderman Richardson to approve advertising for RFPQ to create an energy efficient City.

Mayor Smith said he met with a company that would change the light bulbs in the City of Waveland and had also met with a group that would sell the City solar lights. Alderman Lafontaine suggested the Board start with the Police Department because of its placement in the City.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS (Cont.)

Re: Alderman Richardson – Had no comments

Re: Alderman Lafontaine – Wished everyone a Happy Thanksgiving

Re: Alderman Piazza – Had no Comments

CHANGE ORDERS/HIGHWAY 90 LIGHTING AND UTILITY RELOCATION PROJECT

Re: Change No. 4 from Lamey Electric for Highway Lighting and Utility Relocation Project

Alderman Lafontaine moved, seconded by Alderman Richardson to approve change Order No. 4 from Lamey Electric for Highway Lighting and Utility Relocation at a net zero change in the

original contract price for the exchange in quantities at the existing unit price as demonstrated in attachment 1 to Change Order 4, contingent on response from the Contractor and contingent upon Attorney review. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

INSURANCE/HEALTH INSURANCE/CITY

Mr. James Moody and Mrs. Robin Digiacomio with BXS Insurance was present to discuss Health Insurance the Board with the 2019 health, dental, vision and life insurance rate renewal.

Mr. Moody provided a descriptive picture of the insurance market and how it affects the City's renewal costs. During further discussion the Board agreed to Start an Healthcare Reimbursement Account at no cost to the employee and City and absorb \$250.00 of the \$750.00 deductible.

Re: Approve Option 1(Presented by BXS Insurance) with Blue Cross Blue Shield Health Insurance and create HRA for \$250.00

Alderman Burke moved, seconded by Alderman Lafontaine to approve Option 1 with Blue Cross Blue Shield (\$750.00 deductible) with HRA and Telecare as submitted by BXS Insurance. **(EXHIBIT E)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

BLIGHTED PROPERTY

Re: Building Official Josh Hayes updated the Board on 518 Turner Street, Property Owner Mr. Ken Huffaker and 467 Highway 90, Property Owner, Mr. Daron Vega

Mr. Hayes said that he had not received any information from Mr. Huffaker that would satisfy the property complaints. Mrs. Yarborough said Josh should stop by to knock on Mr. Huffakers Door and leave written notice.

Mr. Daron Vega presented the Board with a survey and Engineering information from Mr. Duke Levy. Mr. Vega said they had removed old 'stuff' and cleaned the rooms thoroughly. Mr. Vega noted that the front of the building had been repaired. Mr. Hayes said this repair was not appropriate and insisted that Mr. Vega purchase a permit. Mayor Smith advised Mr. Vega to get a permit before moving further.

DOCKET OF CLAIMS

Re: Claims

Alderman Burke moved, seconded by Alderman Lafontaine to approve the Docket of Claims in the amount of \$1,014,394.66 dated November 21, 2018, as submitted. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

MINUTES

Re: Minutes of October 17, 2018

Alderman Lafontaine moved, seconded by to approve the minutes of the Regular Meeting of October 17, 2018, as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**HOLIDAY SCHEDULE/CITY HALL/RSVP/PARKS AND RECREATIONS
DEPARTMENT/POLICE DEPARTMENT/FIRE DEPARTMENT/PERSONNEL**

**Re: Amend Holiday FY2019 Holiday Schedule to include additional Holidays as
proclaimed by Governor Phil Bryant**

Alderman Piazza moved, seconded by Alderman Lafontaine to approve amending the Holiday Schedule to include Monday December 24, 2018 and Monday December 31, 2018 as proclaimed by Governor Phil Bryant. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

POLICE DEPARTMENT/STREETS DEPARTMENT/PUBLIC WORKS/PERSONNEL

**Re: New Hire Officer Devon Bates as full-time Patrolman and Mr. Tayvon Thomas as a
Laborer in the Streets Department**

Alderman Lafontaine moved, seconded by Alderman Piazza to approve hiring the following:

- a) Mr. Devon Bates as a full-time Patrol Officer at a rate of \$13.91 per hour, pending passage of drug test. (Mr. Bates will require Academy training.)
- b) Mr. Tayvon Thomas a Laborer in the Streets Department at a rate of \$10.00 per hour, pending passage of drug test. (Mr. Bates will be replacing Mr. Mekhi Wyman).

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

LEASE PAYMENTS/FY ENDING SEPTEMBER 30,2019

**Re: Authorize Mayor's Signature on the Certificate of Appropriation from The First Bank
noting lease payments have been budgeted for**

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the Mayor's signature and the Certificate of Appropriation from The First Bank noting that all lease payments have been budgeted for within the Fiscal Year ending September 30, 2019 Budget. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

TRAVEL/BUILDING DEPARTMENT

Re: Approve Travel for Building Inspector Josh Hayes to attend 2018 Winter Training Session

Re: TABLE approval of Board of Mayor and Aldermen to attend the Mid-Winter Conference

Alderman Lafontaine seconded by Alderman Burke to **Table b** and approve a travel for the following:

- a) Building Inspector Josh Hayes to attend the Building Officials Association of Mississippi 2018 Winter Training Session, December 5-7, 2018 in Oxford Mississippi. Cost to the City will be a Registration fee in the amount of \$150.00, 2 days lodging and 3 days per diem and use of a City Vehicle. **(Approved)**
- b) Board of Mayor and Aldermen to attend the 2019 Mid-Winter Legislative Conference, January 8-10, 2019 in Jackson, Mississippi. Cost would be for each, a Registration fee of \$140.00, 2 nights lodging, and use of a City vehicle. **(TABLED)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

FIRE DEPARTMENT/PURCHASING

Re: Motion denied regarding Body Worn Cameras

Alderman Piazza moved, seconded by Alderman Richardson to approve Standard Operating Guideline regarding Body Worn Cameras (BWC) for Firefighters working for the Waveland Fire Department to help deter possible lawsuits and assist with training (As Tabled from the 10/17/2018 and 11/6/2018 Meetings).

A vote was called for with the following results:

Voting Yea: None

Voting Nay: Burke, Richardson, Lafontaine & Piazza

Absent: None

POLICE DEPARTMENT/AGREEMENTS/CONTRACTS

Re: Approval Proposal from Ray C. Weaver Mechanical Contractors to Fire Tank Fill Piping at Waveland Police Department

Alderman Lafontaine moved, seconded by Alderman Richardson to approve a proposal from Ray C. Weaver Mechanical Contractors for Fire Tank Fill Piping at the Waveland Police Department in the amount of \$2,530.00. **(EXHIBIT H)**

Mrs. Yarborough said the only recommendation that she would advise is to scratch the verbiage related to Warranty and replace with statutorily subscribed.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

POLICE DEPARTMENT/FINANCING/PURCHASING/RESOLUTIONS

Re: Approve Mayor's signature and Bank Documents w/ Hancock Whitney Bank for Financing of 2 Police Cars

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the following and Mayor's signature and Bank Documents with Hancock-Whitney Bank for the Financing of 2 Police vehicles in the amount of \$66,759.00 for 36 months at 4.20% interest. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Resolution finding it necessary to Acquire Equipment under Terms of the Lease Purchase Agreement

Alderman Piazza moved, seconded by Alderman Burke to approve A RESOLUTION OF THE BOARD OF ALDERMEN, THE GOVERNING BODY ("THE BOARD") OF THE CITY OF WAVELAND, MISSISSIPPI (THE "LESSEE") FINDING IT NECESSARY TO ACQUIRE EQUIPMENT FOR GOVERNMENTAL OR PROPRIETARY PURPOSES AUTHORIZED BY LAW: FINDING THAT IT WOULD BE IN THE PUBLIC INTEREST TO ACQUIRE SUCH EQUIPMENT UNDER THE TERMS OF A LEASE PURCHASE AGREEMENT: FINDING THAT THE HANCOCK WHITNEY BANK, GULFPORT, MISSISSIPPI, (THE "LESSOR") HAS OFFERED TO ACQUIRE SUCH EQUIPMENT, OR TO ACQUIRE FROM AND REIMBURSE THE LESSEE FOR THE COST OF SUCH EQUIPMENT IN THE EVENT THE EQUIPMENT HAS ALREADY BEEN PURCHASED BY THE LESSEE, AND TO LEASE SUCH EQUIPMENT TO LESSEE: FINDING THAT SUCH PROPOSAL IS IN THE INTEREST OF THE LESSEE AND AUTHORIZING AND DIRECTING THE AUTHORIZED OFFICERS (AS HEREINAFTER DEFINED) TO EXECUTE A LEASE PURCHASE AGREEMENT AND SUPPORTING SCHEDULES AND ATTACHMENTS INCLUDING, BUT NOT LIMITED TO, ASSIGNMENTS OF TITLE TO THE EQUIPMENT TO HANCOCK WHITNEY BANK TO THE END THAT THE EQUIPMENT SHALL BE ACQUIRED BY SUCH BANK AND LEASE TO THE LESSEE ON THE TERMS AND CONDITIONS EXPRESSED IN SUCH **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Mickey Lagasse with Compton Engineering was present to update the Board on the Lighthouse, Highway Lighting Projects and Citywide Sewerage Projects.

Mr. Lagasse said the Lighthouse is close to completion. In addition Mr. Lagasse addressed the MDOT Highway 90 Lighting Project, Meadow Lane, Sixth Street, and Herlihy Street Lift station.

INVOICES/6TH STREET AREA, GLADSTONE STREET AREA & WAVELAND CUTOFF AREA SANITARY SEWER IMPROVEMENTS PROJECT/HERLIHY STREET AREA SANITARY SEWER IMPROVEMENTS PROJECT/MEADOW LANE SANITARY SEWER IMPROVEMENTS PROJECT

Re: Payment of invoices submitted by various Contractors

Alderman Lafontaine moved, seconded by Alderman Burke to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-c):

- a) Payment Application #2 from Gulf Coast Under Ground in the amount of \$257,372.39 – 6th Street Area, Gladstone Street Area & Waveland cutoff Area Sanitary Sewer Improvements. **(EXHIBIT K)**
- b) Payment Application #2 from DNA Underground, LLC in the amount of \$192,705.05 – Herlihy Street Area Sanitary Sewer Improvements Project. **(EXHIBIT L)**
- c) Payment Application #2 from DNA Underground, LLC in the amount of \$84,979.71 – Meadow Lane Sanitary Sewer Improvements Project. **(EXHIBIT M)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

INVOICES/HIGHWAY 90 MDOT PROJECT/HIGHWAY 90 UTILITY RELOCATION WORK/HIGHWAY 90 RELOCATION PROJECT/WATER WORKS UTILITY PROJECT/ROADWAY LIGHTING UTILITY HIGHWAY 90 UTILITY RELOCATION WORK/NATURAL GAS UTILITY HIGHWAY 90 UTILITY PROJECT

Re: Correspondence and Payment requests as submitted by Lamey Electric

Alderman Piazza moved, seconded by Alderman Burke to approve the following documents related to the Highway 90 MDOT Project, Highway 90 Utility Relocation Work and Highway 90 Utility Relocation Work being listed (Items a-c):

- a) **Water Works Utility Project:**
 1. Correspondence to Mr. Corando A. Lozano requesting reimbursement for construction costs incurred with MDOT Project in the amount of **\$54,132.12. (EXHIBIT O)**
 2. Pay Application #3 from Lamey electric, Inc. in the amount of **\$54,132.12 –Highway 90 Utility Relocation Work. (EXHIBIT P)**

- b) **Roadway Lighting Utility Highway 90 Utility Relocation Work:**

1. Correspondence to Mr. Corando A. Lozano requesting reimbursement for construction costs incurred with MDOT project in the amount of **\$75,840.22(EXHIBIT Q)**
2. Pay Application #3 from Lamey electric, Inc. in the amount of **\$75,840.22** –Water Works Utility Highway 90 Utility Relocation Work. **(EXHIBIT R)**

c) **Natural Gas Utility Highway 90 Utility Project:**

1. Correspondence to Mr. Cornando A. Lozano request reimbursement for construction costs incurred with MDOT Project in the amount of **\$10,093.75. (EXHIBIT S)**
2. Pay Application #3 from Lamey Electric in the amount of **\$10,093.75** – Natural Gas Utility Lighting and Utility Relocation at Highway 90 Project. **(EXHIBIT T)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**PROOF OF PUBLICATION/MARTIN LUTHER KING COMMUNITY CENTER
Re: Notice of Public Explanation of Proposed Activity –Wetlands Proof of Publication
–MLK Community Center**

Alderman Burke moved, seconded by Alderman Richardson to ratify Notice and Public Explanation of a Proposed Activity in a 100-Year Floodplain and Wetlands Proof of Publication related to the Martin Luther King Community Center. **(EXHIBIT U)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**MOSH GRANT CLOSEOUT/POLICE DEPARTMENT/PERSONNEL/GRANTS/
HOMELAND SECURITY GRANT/PURCHASING**

Alderman Burke moved, seconded by Alderman Lafontaine to Spread on the Minutes the following as listed, (Items):

- a) MOHS Grant Closeout Grant No. PT-2018-PT-35-41 in the amount of \$16,068.00 for the Waveland Police Department. **(EXHIBIT W)**
- b) Resignation of Officer Eric Arnsberger from the Waveland Police Department, effective November 9, 2018.
- c) The receipt of Homeland Security in the amount of \$5,959.00 for the purchase of the following: **(EXHIBIT X)**
 1. Sonic Wall NSA 2650 total Secure Advanced Edition Appliance Bundle at a cost of \$3,259.00.
 2. System LMS and Training Record Solution at a cost of \$2,700.00.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

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Regular Meeting of November 21, 2018
6:30 p.m.

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn the meeting at 7:53 p.m.

Alderman Piazza moved, seconded by Alderman Burke to adjourn the meeting at 7:53p.m.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on December 23, 2018.

Tammy Fayard
Deputy City Clerk

The Minutes of the Regular Meeting of November 21, 2018 have been read and approved by me on this, the 23rd day of December 2018.

Mike Smith
Mayor