

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on December 5, 2018 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Alderman Lafontaine acting as Mayor Pro-Temps noted the presence of Aldermen Burke, Richardson and Piazza along with City Attorney Rachel Yarborough and Deputy City Clerk Tammy Fayard

MAYOR'S REPORT

Re: Alderman Lafontaine said that Mayor Smith could not be present tonight as he was under the weather.

ATTORNEY'S COMMENTS

Re: Had no Comments

ALDERMEN'S COMMENTS

Re: Alderman Burke

- Excited for another 4 years and thanked voters
- Asked Mr. Anderson if he could have lights at Fire Department repaired.

Re: Alderman Richardson

- Thanked everyone for their support and looking forward to the next 4 years.
- Requested Mickey Lagasse check with the contractors about the rough area on Old Spanish Trail.

Re: Alderman Lafontaine

- Expressed his congratulations to the Board members and looking forward to the next 4 years.
- Discussed a Citizen that purchased culverts in anticipation of the completion of the project at Sycamore Street. Alderman Lafontaine said the ditch has grown from a 2x2 foot ditch and has now increased in depth. Mr. Lagasse said it was 3 homes that had the same issue. Mrs. Yarborough said the City could look at a possible Work Change Directive.

WORK CHANGE DIRECTIVE/CULVERTS

Re: Authorize City Attorney to investigate possible Change Directive related to culvert replacement

Alderman Richardson moved, seconded by Alderman Piazza to authorize City Attorney to create and investigate possible Change Directive regarding the culvert changes.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

EDNA STREET-HERLIHY STREET SEWER PROJECT

Mr. Lagasse discussed the continuation of the Herlihy Sewer Project to the end of Edna Street that would remove some citizens from Grinder Pumps. Alderman Lafontaine said this would be an ideal time to remove some of the Citizens from the Grinder Pumps.

Alderman Richardson moved, second a motion to authorize Mr. Mickey Lagasse and Mrs. Yarborough to look into a Work change Directive regarding the Herlihy Edna Street Project to include an additional 1,000 plus or minus feet of gravity sewer mains to the Contractor. **(NO ACTION MOTION CHANGED)**

Re: Authorize City Attorney to Communicate with Compton Engineering regarding 1,000 additional feet to Edna/Herlihy Sewer Project

Alderman Burke moved, seconded by Alderman Richardson to authorize City attorney to communicate with Compton engineering regarding potential work Change Director for 1,000 of addition gravity sewer on the Edna/Herlihy Sewer Project.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS

Re: Alderman Piazza

- Thanked the residents of Ward 4 that voted as well as all of Citizens of Waveland that came out an exercised their right to vote.

MINUTES

Re: Minutes of November 6, 2018

Alderman Burke moved, seconded by Alderman Piazza to approve the minutes of November 6, 2018 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims

Alderman Burke moved, seconded Alderman Piazza to approve the Docket of Claims in the amount of \$993,629.48 dated December 5, 2018 as submitted. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

AGREEMENTS/HEALTH INSURANCE/TELEHEALTH SOLUTIONS

Re: Approve Group Billing agreement with FlexCare (Telehealth Solutions Provider)

Alderman Burke moved, seconded by Alderman Piazza to approve the Group Billing Agreement with FlexCare (a Telehealth Solutions Provider) and approve the Mayor's signature thereon, for Telemedicine services to be provided at a fee to the City at 2.95 per active employee membership per month, with a minimum fee of \$50.00 per month. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

AGREEMENTS/HEALTH INSURANCE/INFINISOURCE SERVICE AGREEMENT

Re: Approve & Authorize Mayor's signature in Infinisource Service Service agreement re: HRA

Alderman Burke moved, seconded by Alderman Piazza to approve and authorize Mayor's signature on the Infinisource Service Agreement between the City and Infinisource, and all required related documents, regarding health Reimbursement Arrangement Administration; BXS Insurance Services, Inc. to pay to Infinisource all Administrative Service Fees listed under Section 2 and Section 3 of said Agreement. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

AGREEMENTS/INFINISOURCE BUSINESS ASSOCIATE AGREEMENT

Re: Authorize Mayors Signature & Infinisource Business Associate Agreement for HRA Reimbursement

Alderman Burke moved, seconded by Alderman Piazza to approve and authorize Mayor's signature on required Banking Forms regarding the prior approved Infinisource Business Associate Agreement, to allow Infinisource, Inc. access to process reimbursements from the City designated banking account regarding health reimbursement arrangements for employees. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

INSURANCE/CYBER ISURANCE

Re: TABLE approval of Cyber-Insurance Purchase

Alderman Burke moved, seconded by Alderman Richardson to TABLE approval and authorize the Mayor's signature on the following documents related to the purchase of Cyber Insurance:

- a) Insurance Proposal submitted by Betz Rosetti & Associates for the purchase of Cyber Insurance
- b) Insurance Application submitted by Betz Rosetti & Associates for the purchase of Cyber Insurance including a required endorsement of Acknowledgement of Arbitration Agreement

- c) Quote for Cyber Insurance and Policy Declarations
- d) Approve the Mayor's signature and Agreement for the Purchase of Cyber Insurance.

Mrs. Yarborough expressed concern about an Arbitration Agreement, noting the position of the Attorney General is that the Board does not have the authority to enter into an Arbitration Agreements. She said this would waive several of the City's rights.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

TRAVEL/CITY HALL

Re: Board of Mayor and Aldermen to attend the 2019 Mid-Winter Conference

Alderman Burke moved, seconded by Alderman Richardson to approve travel for the Board of Mayor and Aldermen to attend the 2019 Mid-Winter Legislative Conference January 8-10, 2019 in Jackson, Mississippi. Cost to the City will be an early registration fee in the amount of \$140.00, lodging for 2 nights lodging and use of a City vehicle or mileage reimbursement. (TABLED from last meeting)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

INVOICES/CITYWIDE SIDEWALK STUDY/MARTIN LUTHER KING COMMUNITY CENTER/LIGHT HOUSE AND PUBLIC PAVILION/ SANITARY SEWER IMPROVEMENTS PROJECT/HIGHWAY 90 RELOCATION PROJECT

Re: Payment of Invoices submitted by various Contractors

Alderman Piazza moved, seconded by Alderman Richardson to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required), as listed (Items a-):

- a) Compton Engineering Invoice 216-060-13 in the amount of \$7,977.91 – Citywide Sidewalk Study. **(EXHIBIT E)**
- b) Compton Engineering Invoice 218-047-3 in the amount of \$4,525.00 - Construction of Community Center MLK Park. **(EXHIBIT F)**
- c) Compton Engineering Invoice 217-095-21 in the amount of \$4,000.00 – Lighthouse and Public Pavilion Construction Phase. **(EXHIBIT G)**
- d) Compton Engineering Invoice 217-095-22 in the amount of \$4,050.00 – Lighthouse and Public Pavilion Construction Phase. **(EXHIBIT H)**
- e) Compton Engineering Invoice 216-056-30 in the amount of \$48,588.75 – Sanitary Sewer Improvements Project. **(EXHIBIT I)**
- f) Compton Engineering Invoice 217-059-10 in the amount of \$7,874.66 - Highway 90 Relocation Project. **(EXHIBIT J)**
- g) Pay Application #10 from Barnard & Sons Construction, LLC in the amount of \$129,724.39 for the Waveland Lighthouse and Public

6:30 p.m.

Pavilion Project as recommended by Compton Engineering.
(EXHIBIT K)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

**DONATIONS/GREEN-SPACE COLEMAN AVENUE/OLD WAVELAND
SCHOOL/CIVIC CENTER/GROUND ZERO MUSEUM**

**Re: Accept Monetary donation from Hubbard Family for purchase of Fountain at
Civic Center-Green Space**

Alderman Burke moved, seconded by Alderman Piazza to accept a monetary donation in the amount of \$540.00 from Hubbards Waveland Hardware, Inc. for the purchase of a fountain to be installed at the Waveland Greenspace in memory of their family members.
(EXHIBIT L)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Piazza

Voting Nay: None

Absent: None

**BUILDING DEPARTMENT/PERSONNEL/MISSISSIPPI DEPARTMENT OF
TRANSPORTATION/WAVELAND AVENUE SIDEWALKS PROJECT/POLICE
DEPARTMENT/COURT DEPARTMENT**

Alderman Piazza moved, seconded by Alderman Piazza to spread on the minutes the following, as listed (Items a-d)

- a) Monthly Permits report submitted by the Building Department for the month of November, 2018. (EXHIBIT M)
- b) The resignation of April Chevis as Human Resources Director effective, November 28, 2018.
- c) Correspondence from Mississippi Department of Transportation (MDOT) State Engineer of Local Projects Jeffrey C. Altman, P.E. concurring with the in the City's request to award the contract for the construction of the Waveland Avenue Sidewalks (STP-9137-00 (003)LPA/107183-701000) to DNA Underground Construction, LLC. (EXHIBIT N)
- d) Name the following as Deputy Court Clerks authorizing them to sign tickets, affidavits and etc.:
 1. Shondi Garcia
 2. Joseph Joiffriion
 3. John Nelson
 4. Harley Caughlin
 5. Davin Bates

ADJOURN

Re: Adjourn the meeting at 7:24 p.m.

Alderman Burke moved, seconded by Alderman Richardson to adjourn the meeting at 7:24p.m.

A vote was called for with the following results:

Page _____
Special Meeting of December 5, 2018
6:30 p.m.

Voting Yea: Burke, Richardson, Lafontaine&Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on December 23, 2018.

Tammy L. Fayard
Deputy City Clerk

The Minutes of the Regular Meeting of December 5, 2018 have been read and approved by me on this, the 23rd day of December 2018.

Mike Smith
Mayor

