

**Agenda
Regular Meeting of
May 22, 2019**

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Comments
 - a. Recognition Bay High Girls Softball Team.
 - b. Breakfast with Mayor to be held June 7th at the Rum Kitchen.
 - c. Recognize _____ Employee of the Month for the month of April.
5. Attorney's Comments
 - a. Motion to authorize City Attorney to offer a long term lease to current master tenant.
6. Aldermen's Comments

PRESENTATIONS

7. Motion to approve a request submitted by Mr. & Mrs. Joe Dobson to hold a Taco Festival and Cook off July 27, 2019, on Coleman Ave.
8. Motion to recognize Ms. Tracey Scott Williams present to discuss the 2020 Census.

BUILDING DEPARTMENT

9. Motion to spread on the minutes the Monthly Permits Report for the month of April 2019.
10. Announcement to the public of a second Public Hearing 410 Wainwright St. Waveland, MS 39576 to be held June 4, 2019 at 6:30 p.m. in the Board Room located at 301 Coleman Ave.

COURT DEPARTMENT

11. Motion to spread on the minutes the Court Statistics Report for the month of April 2019.

FINANCE

12. Motion to approve the Docket of Claims in the amount of \$ 646,054.46 as submitted.
13. Motion to ratify the amended grant application for RSVP requesting federal assistance, which includes a proposed RSVP budget for the next fiscal year.
14. Motion to spread on the minutes the Revenue and Expense Report for the month of April, 2019.

FIRE DEPARTMENT

15. Motion to spread on the minutes the resignation of Firefighter Bradley Polk, effective May 15, 2019.

KEEP WAVELAND BEAUTIFUL

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16. Motion to spread on the minutes and accept the donation of labor to the City of Waveland from the Tennessee High School Volunteers for up to 125 volunteers daily the week of June 2nd - 7th to work on beautification projects within the City.

POLICE DEPARTMENT

17. Motion to hire Demetrius C. Scott as a, full time patrolman at a rate of \$14.91 per hour effective May 23, 2019 pending passage of drug test. This is a budgeted position for a State of Mississippi Certified Police Officer.
18. Motion to hire Natalia Exposito Rodriguez as a full time patrolman at a rate of \$13.91 per hour effective May 23, 2019 pending passage of drug test. This is a budgeted position replacing Harley J Caughlin.
19. Motion to approve a budgeted pay increase for Devin Bates, a full time patrolman from \$13.91 to \$14.91 effective March 25, 2019 based on his graduation of the State of Mississippi Police Academy.
20. Motion to assign Investigator David Allen to the Department of Homeland Security (DHS) effective immediately. He will still be employed with the City of Waveland; however all overtime will now be reimbursed through the Department of Homeland Security. All cyber-crime will be handled through DHS and any forfeitures will be shared with the City as with other task force.
21. Motion to approve naming Officers Demetrius Scott and Natalia Exposito Rodriguez as Deputy Court Clerks, and authorize their signatures on affidavits.
22. Motion to add a restricted line item to the Police Department budget for public outreach and other events such as Waveland's Night Out Against Crime, Neighborhood Watch, and the Juneteenth Celebration. This line item will be funded by donations and grants.

PUBLIC WORKS

23. Motion to approve the issuance of utility deposit refund checks in the amount of \$5,130.00 as submitted.
24. Motion to transfer phone service and phone number 228.216.1630 to Brent Anderson. The City will no longer be responsible for charges incurred on this line.

CITY HALL

25. Motion to approve the Minutes of the Regular Meeting of May 7, 2019.
26. Motion to approve the Minutes of the Special Meeting of May 10, 2019.
27. Motion to hire Jordan Roberts as a part time, multi-department administrative assistant for 10 weeks and not to exceed \$3000.00. This position will collaborate with department heads and staff to complete special departmental tasks, such as updating the Employee Handbook, vacation policies and receiving purchase order policies.
28. Motion to spread on the minutes "The Public Outreach and Hurricane Preparedness Day" to be held May 31, 2019, 10 a.m. to 4 p.m. at the Ground Zero Museum. There is no cost to the City.

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29. Motion to spread and accept on the minutes the following donations for the Coleman Avenue green space:
 - a) Donation of an ornamental fountain from the Hubbard Family.
 - b) Donation of building supplies from Lowe's of Waveland.
30. Motion to approve the purchase of PA system with 2 speakers and blue tooth capability, to be used for City events, ribbon cuttings, Nereids Parade, St. Patrick's Day, and Christmas on Coleman, not to exceed \$800.00.
31. Motion to recognize Jeff Wilson with Trinity Capitol Investors group to discuss investment services and potential opportunities for the City.
32. Motion to approve Investment Consulting and Advisory service contracts, as listed (Items a-b) and authorize the Mayors signature there on.
 - a) Trinity Capitol Investments
 - b) Trustmark Bank
33. Motion to approve a secure investment in the amount of \$_____ with Trinity Capitol Investors in accordance with the Investment Consulting Advisory service contracts with Trinity Capitol and approve of the Mayors signature there on.
34. Motion to appoint Mayor Mike Smith as first voting delegate and Alderman Jeremy Burke, Ward 1, as the first alternate voting delegate representing the City of Waveland for 2019 MML elections at the upcoming Annual MML Conference in Biloxi.
35. Motion to approve an updated Use Agreement for the Waveland Civic Center/Ground Zero Museum. The major change will be that all users of the facility will require a deposit, better defined hours of use, and update fee schedule.
36. Motion to approve Use Agreement and policy for the Lighthouse. This is a new policy and will only be required for someone to reserve the facility.
37. Motion to discuss Mississippi Department of Marine Resources 2021 Tidelands Fund request for projects to be presented by James Buras from Compton Engineering.
38. Motion to spread on the minutes the Letter of Award in the amount of \$225,000.00 for beach handicap accessibility through Mississippi Department of Marine Resources (MDMR) Tidelands Funds.
39. Motion to reallocate the 2019 Tidelands Award "Removal of Derelict Piers and Structures" to a new project to assist with the refurbishment and repair of the Garfield Ladner Memorial Pier and approve the Mayors signatures thereon.
40. Motion to spread on the minutes the Annual Helping Hands Juneteenth Celebration and authorize expenditures as budgeted.
41. Motion to enter into general services agreement for professional services with Compton Engineering Inc. on a general task order basis for day to day needs.
42. Motion to authorize the Mayor to sign and issue Task Orders to Compton Engineering Inc. up to the amount of \$3000.00 for day to day operations.

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43. Motion to approve and propose Task Order No. 1. (219-033.001-1) with Compton Engineering Inc. to design on the handicapped beach accessibility. It will be a time and material contract not to exceed \$26,300.00.
44. Motion to approve and propose Task Order No. 2. (219-033.001-2) with Compton Engineering Inc. to evaluate the Garfield Ladner Pier and propose repair plan to repair and make recommendations for continuing maintenance program to be implemented by city resources. Fees will be time and material not to exceed \$4,500.00.
45. Motion to approve the following attached items as property which has ceased to be used for public purpose and the sale thereof will promote the best interest of the City of Waveland. The disposal of the below surplus property shall be publicly auctioned on June 1, 2019 at the city yard and is open to the public.
- Departments:
- a. City Hall
 - b. Fire
 - c. Police
 - d. Public Works
46. Motion to approve the Mayor's signature on correspondence to FRPC requesting _____, _____, _____ roads in the City of Waveland be classified under the Federal Roadway System. This will allow grant funding through MDOT to assist in the funding of our Citywide Sidewalk Plan
47. Motion to approve a Memorandum of Understanding _____ between the City of Waveland Board of Mayor and Alderman and the Hancock County Board of Supervisors concerning a Bridge Program Agreement. This will allow LSB funds to replace the South Street Bridge.
48. Motion to approve Payment Application #8 from DNA Underground, LLC. in the amount of \$101,485.81 – Herlihy Street Area Sanitary Sewer Improvements Project as recommended by Compton Engineering.
49. Motion to spread the receipt of a check in the amount \$906,598.29 as reimbursed from SRF Program.
50. Motion to approve a donation of 200 cmu blocks to the City of Bay St. Louis, as requested by Mayor Favre and Councilman Smith, for use in their community garden, these were previously surplused in agenda item #45. Bay St. Louis will transport.

DESTINATION WAVELAND

51. Motion to approve the following expenditures and contracts, and authorize with Mayor's signature thereon, related to the Destination Waveland Fourth of July event:
- a. Hiring of Big Noise Sound in the amount of \$_____.
 - b. Contract with Ross Grisham Band in the amount of \$ 1,500.00.
 - c. Purchase awards and trophies for sand sculpture contest not to exceed \$200.00.
 - d. Authorize temporary closure of the Garfield Ladner Memorial Pier at 12 p.m. on Thursday, July 4, 2019.
52. Motion to consider Executive Session to prompt a closed discussion.

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53. Motion to approve entering Executive Session.

54. Motion to come out of Executive Session with no action taken.

55. Public Comments

56. Adjourn