

Minutes
Regular Meeting of July 17, 2019
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The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on July 17, 2019 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Smith noted for the record the presence of Aldermen Burke, Lafontaine, and Piazza, also present City Clerk Mickey Lagasse and Attorney Gary Yarborough.

Absent from the meeting was Alderman Bobby Richardson.

MAYOR'S REPORT

Re: The Mayor read from a Press Release notifying the Public of the reinstatement of \$1.4 Million dollars from MEMA for PW's 4916 and 4917 related to the bladder tanks that were installed post Hurricane Katrina.

Re: Received notice that the City's mil value is now worth \$67,000.00.

PROCLAMATIONS

Re: Proclamation recognizing St. Clare Catholic Church's 100th Anniversary

Alderman Lafontaine moved, seconded by Alderman Piazza to spread on the minutes a Proclamation Celebrating St. Clare's 100th Anniversary. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

RELAY FOR LIFE

Re: Julie Bromwell updated the community on the Relay for Life activities for Team Waveland

UTILITY DEPARTMENT/PERSONNEL/EMPLOYEE OF THE MONTH

Re: Recognize Utility Clerk Julie Bromwell Employee of the Month for the month of June 2019

HANCOCK COUNTY PORT AND HARBOR

Re: Mr. Bill Cork was present from Hancock County Port and Harbor Commission to Discuss Master Planning of new properties at Port Bienville and Stennis International Airport

MAYOR'S COMMENTS

Re: Mayor Smith discussed the digital sign that had been requested by Alderman Lafontaine

ATTORNEY'S COMMENTS

Re: Spread the appeal of May 2, 2019 regarding the bladder tanks on the minutes

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Alderman Lafontaine moved, seconded by Alderman Piazza to spread on the minutes the May 2, 2019 appeal that was previously submitted on the bladder tanks. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

ALDERMEN'S COMMENTS

Re: Alderman Burke

- **Thanked Attorney Gary Yarborough and everyone involved in assisting with getting a resolution for the bladder tank issue.**

Re: Alderman Lafontaine

- **Inquired about the status on the paving of the roads involved with the recent projects**

Re: Alderman Piazza – Had no comment at this time.

BUILDING DEPARTMENT/PLANNING AND ZONING

Re: The Report for the month of June, 2019

Alderman Piazza moved, seconded by Alderman Burke to spread on the minutes the Permits Report for the Month of June 2019, as submitted. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

PRIVILEGE LICENSE REPORT

Re: Report for the month of June, 2019

Alderman Lafontaine moved, seconded by Alderman Piazza to spread on the minutes the Privilege License report for the Month of June 2019, as submitted. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

COURT DEPARTMENT

Re: Report for the month of June, 2019

Alderman Burke moved, seconded by Alderman Lafontaine to spread on the minutes the Court Statistics Report for the Month of June 2019, as submitted. **(EXHIBIT E)**

A vote was called for with the following results:

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Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

**INVOICES/WAVELAND SANITARY SEWER IMPROVEMENTS
PROJECT/LIGHTHOUSE AND PUBLIC PAVILION PROJECT/CULVERT
INSTALLATION TERRACE AVENUE/TIDELANDS GRANT PROJECT/MLK
COMMUNITY CENTER/HERLIHY STREET AREA**

Re: Payment of Invoices submitted by various contractors

Alderman Burke moved, seconded by Alderman Lafontaine to approve payment of the following invoices, accepting the certification from the Engineer concerning the propriety for payment of items (a-j):

- a) Invoice No. 216-056-41 from Compton Engineering in the amount of \$288.75 – City of Waveland Sanitary Sewer Improvements. **(EXHIBIT F)**
- b) Invoice No. 216-056-40 from Compton Engineering in the amount of \$33,143.75 – City of Waveland Sanitary Sewer Improvements. **(EXHIBIT G)**
- c) Invoice No. 215-068-35 from Compton Engineering in the amount of \$4,045.00 – Waveland Lighthouse and Public Pavilion Construction Phase. **(EXHIBIT H)**
- d) Invoice No. 215-068-34 from Compton Engineering in the amount of \$2,500.00 – Waveland Lighthouse and Public Pavilion Construction Phase. **(EXHIBIT I)**
- e) Invoice No. 219-011-1 from Compton Engineering in the amount of \$625.00 – install culverts on Terrace Ave. **(EXHIBIT J)**
- f) Invoice No. 219-062-1 from Compton Engineering in the amount of \$600.00 –Tidelands Reporting – 301 Coleman Ave. **(EXHIBIT K)**
- g) Invoice No. 218-047-7 from Compton Engineering in the amount of \$1,234.3 – Construction of Community Center MLK Park. **(EXHIBIT L)**
- h) Invoice No. 16953 from Eustis Engineering in the amount of \$1,219.88 – City of Waveland Sanitary Sewer Improvements. **(EXHIBIT M)**
- i) Motion to approve Payment Application #10 from DNA Underground, LLC. in the amount of \$167,794.09 – Herlihy Street Area Sanitary Sewer Improvements Project as recommended by Compton Engineering. **(EXHIBIT N)**
- j) Invoice No. 1005 fund KCR from Gouras & Associates in the amount of \$4,000.00– Construction of Community Center MLK Park 1of 10. **(EXHIBIT O)**

During discussion Attorney Mr. Yarborough noted that by approving item i the Board is accepting the certification from the Engineer concerning the propriety for payment. On DNA Underground.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

DOCKET OF CLAIMS

Re: Claims

Alderman Piazza moved, seconded by Alderman Burke to approve the docket of Claims in the amount of \$567,902.63 dated July 17, 2019 as submitted. **(EXHIBIT P)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

PURCHASING/POLICE DEPARTMENT/DOCKET OF CLAIMS

Re: Add to Docket a payment in the amount of \$7,201.59 to Nicky's Body Shop

Alderman Burke moved, seconded by Alderman Piazza to approve and add to the docket a payment to Nicky's Auto Paint & Body in the amount of \$7201.59. The City has been issued a payment of \$6,380.28 by the insurance company and we have a \$500 deductible. There is a difference of \$321.31 in which we have made a request from the insurance company to issue a supplemental payment in that amount to the city. **(EXHIBIT Q)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

DOCKET OF CLAIMS/MLK COMMUNITY CENTER/INVOICES

Re: Add to Docket Payment Application #1 from David Rush Construction in the amount of \$50,223.203

Alderman Burke moved, seconded by Alderman Piazza to approve and add to the docket Payment Application #1 from David Rush Construction in the amount of \$50,223.20 – Construction of Community Center MLK Park as recommended by Compton Engineering. **(EXHIBIT R)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

REVENUE AND EXPENSE REPORT

Re: The Month of June, 2019

Alderman Lafontaine moved, seconded by Alderman Burke to approve Revenue and Expenditures Report for the month of June as presented. **(EXHIBIT S)**

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A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

FIRE DEPARTMENT/PERSONNEL

Re: Accept a letter of Resignation of Full-time Fire fighter from James Butcher

Alderman Piazza moved, seconded by Alderman Lafontaine to spread on the minutes the resignation of Firefighter James Butcher from his full-time position effective July 16, 2019.

*No action taken/Motion withdrawn

Alderman Piazza moved, seconded by Alderman Burke to withdraw the motion to accept the resignation of Firefighter James Butcher from his full-time position effective July 16, 2019.

*No Action Taken

Alderman Lafontaine moved, seconded by Alderman Burke to spread on the minutes the resignation of Firefighter James Butcher from his full-time position effective July 16, 2019.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

POLICE DEPARTMENT

Re: Approve contract with Lisa Parker for transcription services for Waveland Police Department

Alderman Lafontaine moved, seconded by Alderman Burke to approve contract work with Ms. Lisa Parker for transcription services at the request of the Waveland Police Department. The pay rate per hour is \$15.00 and will not exceed a total of \$1000.00. This will be paid out of NTF funds for the transcription of interviews.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

PUBLIC WORKS/PURCHASING

Re: Acquire bids to replace damaged jetter

Alderman Piazza moved, seconded by Alderman Lafontaine to acquire bids to replace jetter damaged in accident

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A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

MINUTES

Re: Regular Meeting of July 2, 2019

Alderman Piazza moved, seconded by Alderman Burke to approve the Minutes of the Regular Meeting of July 2, 2019.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

UTILITY DEPARTMENT/PUBLIC WORKS/

Re: Issuance of Utility Refunds in the amount of \$4,060.00

Alderman Burke moved, seconded by Alderman Piazza to approve the issuance of utility deposit refund checks in the amount of \$4060.00 as submitted. **(EXHIBIT R)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

HUMAN RESOURCES/HAND BOOK/CITY HALL/FIRE DEPARTMENT/UTILITY DEPARTMENT/PUBLIC WORKS/POLICE DEPARTMENT/BUILDING DEPARTMENT

Re: Update City's Vacation and sick policies, effective September 1, 2019

Alderman Burke moved, seconded by Alderman Lafontaine to approve the updated City of Waveland Vacation and Sick Policies effective September 1, 2019 in reference to how time is accrued and anniversary dates are considered. effective September

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

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KEEP WAVELAND (AMERICA) BEAUTIFUL

Re: Annual payment in the amount of \$55.00 to Keep America Beautiful

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the annual payment in the amount of \$55.00 for dues to Keep America Beautiful invoice number 2019AF4431.

(EXHIBIT S)

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

Motion to approve Floore Industrial Contractors to pour 400 sf of 6" concrete to enhance the volleyball courts. Cost of this work will be lump sum \$4840.00.

****Motion died for lack of action.**

During discussion the Board requested a revised plan and requested Attorney contact the Secretary of State.

INVOICES/MLK COMMUNITY CENTER

Payment of Invoice 1004 to Gouras and Associates for MLK Community Center Construction

Alderman Burke moved, seconded by Alderman Lafontaine to approve payment of Invoice No. 1004 fund HCCR from Gouras & Associates in the amount of \$5,000.00– Construction of Community Center MLK Park 1 of 3. **(EXHIBIT T)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

INVOICES/WAVELAND AVENUE SIDEWALK IMPROVEMENTS PROJECT

Re: Payment Application #2 from DNA Undergroudn, LLC in the amount of \$54,431.30 for Waveland Avenue Sidewalk project

Alderman Burke moved, seconded by Alderman Lafontaine to approve Payment Application #2 from DNA Underground, LLC. in the amount of \$54,431.30 – STP- 9137-00(003) LPA 107183-701000 Waveland Sidewalk Improvements as recommended by James J. Chiniche Engineering.

(EXHIBIT U)

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

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Absent: Richardson

TRAVEL/CITY HALL/HUMAN RESOURCES

Re: Travel for City Clerk to CMCC in October, LPA MDOT Course October 9, Comtroller Ron Duckworth to LPA MDOT October 9 and BXS Insurance Mgt. August 5 and Human Resources Employee Pamela Lafontaine to BXS Mgt. August 5

Alderman Burke moved, seconded by Alderman Lafontaine to approve travel for the following (a- d)

- a) City Clerk, Mickey Lagasse to attend CMC certification class in October. Cost will be \$200.00 plus hotel, mileage and per diem.
- b) Human Resource Coordinator Pam Lafontaine to attend CMC certification class for PERS in October. Cost will be \$50.00 plus one night's hotel, mileage and 2 days per diem.
- c) City Clerk, Mickey Lagasse and Deputy City Clerk Ron Duckworth to Southaven, MS October 9th to complete the LPA certification class as required by MDOT. Course will be paid by MDOT only cost to the City will be hotel, mileage and per diem.
- d) Pam Lafontaine and Ron Duckworth to attend the BXS Insurance 2019 Management & Leadership Forum - Gulf Coast Mon, August 5, 2019 9:00 AM – 3:30 PM. There will be no cost to the city but the use of a City vehicle.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

MLK COMMUNITY CENTER/REQUESTS FOR CASH

Re: Requests for Cash Reimbursements construction of MLK Community Center

Alderman Burke moved, seconded by Alderman Lafontaine to spread on the minutes ratifying the Mayors signature on items (a – b)

- a) Request for cash #2 Grant number R-118-379-08-HCCR for the Construction of Community Center MLK Park. **(EXHIBIT V)**
- b) Request for cash #2 Grant number R- 109-379-10-KCR for the Construction of Community Center MLK Park. **(EXHIBIT W)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

REIMBURSEMENTS/BUILDING DEPARTMENT/CITY HALL

Re: Reimburse Ms. Jeanne Conrad (Mileage to Pearl, MS), Alderman Jeremy Burke (Mileage to Biloxi, MS) and City Clerk Mickey Lagasse (Mileage Jackson, MS)

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Alderman Burke moved, seconded by Alderman Lafontaine to approve the following reimbursements (a-c)

- a) Ms. Jeanne Conrad in the amount of \$227.70 for mileage to Pearl Mississippi June 24, 2019 - June 28, 2019
- b) Mr. Jeremy Burke in the amount of \$59.40 for mileage to Biloxi for MML.
- c) Mr. Mickey Lagasse in the amount of \$187.00 for mileage to Jackson, MS.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

PUBLIC COMMENTS

Re: Mr. Bryan Frater

ADJOURN

Re: Adjourn the meeting at 7:45 p.m.

Alderman Piazza moved, seconded by Alderman Burke to adjourn the meeting at 7:45 p.m.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine, & Piazza

Voting Nay: None

Absent: Richardson

The foregoing minutes were presented to Mayor Smith on August 8 2019.

James M. Lagasse
City Clerk

The Minutes of the Regular Meeting of July 17, 2019 have been read and approved by me on this, the 8th day of July 2019.

Mike Smith
Mayor

