

**Agenda
Regular Meeting of
August 6, 2019**

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Comments:
 - a) The success of Taco Fest
 - b) Please remember that school starts tomorrow for the Bay-Waveland School District lets all be observant of the children and the school traffic.
 - c) Hurricane Camille 50th Anniversary Remembrance August 17, 2019 to be held at the end of Coleman Ave at 7:30 p.m.
5. Attorney's Comments
6. Aldermen's Comments

BLIGHTED PROPERTY

7. Hearing for 10055 Fiesta Street, Waveland, MS. Owner Dawn Michelet

BUILDING DEPARTMENT/PLANNING AND ZONING

8. Motion to approve a request from **LRM Enterprises, LLC, the current owner of the property commonly known as 924 Hwy 90**, Parcel # (138P-0-33-222.000) legal description: Block 179, Lots 11 & 46, Shoreline Park, Unit 7, Addition 8, is requesting a **Conditional Use** on the subject property per Section 620.3 – Conditional Uses, Item H. **Mini-warehouses** of the City of Waveland current Zoning Ordinance (#349). The purpose of the request is to allow LRM Enterprises, LLC to construct Mini Warehouses on the property.

Commissioner Adams made a motion, seconded by Commissioner Boudoin to recommend approval of the Conditional Use for the construction of Mini-warehouses as proposed.

9. Motion to approve a request from **Jeffery & Brien Cuevas, owners of the property, commonly known as 107 Seabrook Drive**; Legal Description: Lakewood Subdivision, Section 2, Lot 10, are requesting a variance from the Minimum Side Yard of 15' as required by the Current Zoning Ordinance, Section 701.4 – 15 feet. The variance request is to allow a 9 foot side yard for the left side yard (from the street) which requires a 6 foot variance for that side yard.

Commissioner Adams made a motion, seconded by Commissioner Harris to recommend approval of the proposed Variance request.

10. Motion to approve a request Jeffery & Brien Cuevas, owners of the property, commonly known as 107 Seabrook Drive; Legal Description: Lakewood Subdivision, Section 2, Lot 10, are requesting a variance from the Minimum Side Yard of 15' as required by the Current Zoning Ordinance, Section 701.4 – 15 feet. The variance request is to allow a 9 foot side yard for the left side yard (from the street) which requires a 6 foot variance for that side yard.

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Commissioner Adams made a motion, seconded by Commissioner Harris to recommend approval of the proposed Variance request.

11. Motion to approve travel for Building Official Josh Hayes to attend 2018 International Code Course August 22nd and 23rd, 2019. Cost to the City will be a course fee of \$200.00 and use of a City vehicle.
12. Motion to approve task order from Compton Engineering Inc. 219-033.005-1 to perform subdivision plan review for the Beach Walk Subdivision as submitted in the amount of \$1800.00 this fee will be reimbursed by the proposed developer.

FINANCE

13. Motion to amend line Item 001-000-394 the Sale of Capitol Assets Budget FYE 9/30/19 from \$45,000.00 to \$89,367.70. These funds have been received from the auctions held by the City of Waveland.
14. Motion to approve the following invoices as submitted by various contractors (a-i):
 - a) Invoice 219-062-2 from Compton Engineering in the amount of \$900.00 – Tideland Reporting.
 - b) Invoice 217-059-18 from Compton Engineering in the amount of \$1,896.01 – Lighting Relocation Highway 90.
 - c) Invoice 217-043-17 from Compton Engineering in the amount of \$1,168.52 – Nicholson Avenue Improvements Project.
 - d) Invoice 219.033.003-1 from Compton Engineering in the amount of \$4,985.00 – Topo Boundary Survey Lakewood Drive & Aiken Road.
 - e) Invoice 219-033-002-1 from Compton Engineering in the amount of \$4,770.00 – Handicap Access to Beach and portable bathrooms.
 - f) Invoice 216-056-44 from Compton Engineering in the amount of \$24,655.36 – Sanitary Sewer Improvements
 - g) Invoice 216-056-45 from Compton Engineering in the amount of \$157.50 – Sanitary Sewer Improvements Project
 - h) Invoice 16-01015 from Chiniche Engineering in the amount of \$11,403.03 – for the Waveland Ave. Sidewalk Improvement Project.
 - i) Invoice 2019-15-01A from Lamey Electric, Inc. in the amount of \$12,300.00 for the Highway 90 Lighting Project.
15. Motion to approve the Docket of Claims in the amount of \$3,374,908.76 dated August 6, 2019 as submitted. This includes the transfer of \$2,500,000.00 to the Trustmark investment account.
16. Motion to amend Police Department line item 001-212-760 “other heavy equipment” in the amount of \$33,635.00 to reflect the anticipated purchase of the new police administration vehicle approved at the special meeting on July 31, 2019. It was originally approved in the amount of \$29,885.00 the original approved price did not include the police package as need. Purchase price is the state contract price.

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FIRE DEPARTMENT

17. Motion to purchase an 8 x 20 Rock Solid tandem axle enclosed trailer, this will replace the trailers sold at auction, and the total cost will be \$6,331.25 to Northshore Trailer and equipment who provided the lowest and best quote. The trailer will be purchased with proceeds from auction revenues, with the offset of additional expenditures and would include an authorization for the budget amendment to account 001-260-750 Mobile Equipment for \$6,331.25
18. Motion to purchase a 10 x 20 Pro-Expo Tent Trader Package, this is identical to the tent that the Police Department purchased and will be used for public outreach events. Purchase price will be \$1,905.20 and although it is not budgeted there are sufficient funds to cover the cost and this purchase will not require a budget amendment.

KEEP WAVELAND BEAUTIFUL

N/A

POLICE DEPARTMENT

19. Motion to approve a Grant Agreement and all required documents with the Mississippi Department of Public Safety (MOHS), in the amount of \$16,068.00 for 402 Police Traffic Services - FY2020. This grant shall be pending final approval by NHTSA in the FY20 Highway Safety Plan, and approve the Mayor and Police Chief signatures.
20. Motion to approve travel for Lieutenant William Cotter to the NRA Law Enforcement Firearm Instructor Development School in New Smyrna Beach, Florida, September 08 – 14. Cost will be \$720.00 for class, 6 nights lodging at 149.57 per night, per diem and the use of city issued vehicle. (This will allow Lt. Cotter to perform training in house)

PUBLIC WORKS

21. Public Works Director Brent Anderson to update the Board on the Hancock County Utility Authority.

RSVP

22. Motion to approve the following Memorandum's of Understanding and the Mayors signature thereon, between the City of Waveland's Hancock County RSVP Program and the Mississippi Action for Progress (Head Start), The Bay Waveland School District, The Hancock County School District and the Gulf Coast Women's Job Corps/Magdalene House. The MOU will be effective from September 3, 2019 through May 15, 2022. Listed (a-e)
 - a) Memorandum of Understanding ("MOU") between the City of Waveland's Hancock County RSVP Program and Mississippi Action for Progress (Head Start) (Version 1)
 - b) Memorandum of Understanding ("MOU") between the City of Waveland's Hancock County RSVP Program and Mississippi Action for Progress (Head Start) (Version 2)
 - c) Memorandum of Understanding ("MOU") between the City of Waveland's Hancock County RSVP Program and the Bay Waveland School District.
 - d) Memorandum of Understanding ("MOU") between the City of Waveland's Hancock County RSVP Program and the Hancock County School District.

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- e) Memorandum of Understanding (“MOU”) between the City of Waveland’s Hancock County RSVP Program and the Gulf Coast Christian Women's Job Corps / Magdalene House

CITY HALL

- 23. Motion to approve the minutes of the Regular Meeting of July 17, 2019 as submitted.
- 24. Motion to approve the minutes of the Special Meeting of July 31, 2019 as submitted.
- 25. Motion to approve an agreement, with Jeff Martin Auctioneers Inc., and authorize the Mayors signature thereon. The items to be auctioned is one SWAT Vehicle and has already been spread on the minutes. We were awaiting the title and received it Monday August 5, 2019.
- 26. City Clerk to discuss reverse auction process for the new jetter currently out for bid.
- 27. Motion to approve a budget amendment to the Public Works Streets account 001-301-750 Mobile Equipment in the amount of \$55,000.00. These funds are expected to be utilized to cover uninsured cost of the jetter currently out for bid.
- 28. Motion to approve a payment of an additional \$45,000.00 out of the 400-726-780 Infrastructure account, to be used for paving roads within the sewer project area. This will allow the city to utilize the county’s current yearly paving contract prior to its expiration and was anticipated at the start of the project.
- 29. Motion to approve task order number 219-033.004-1 from Compton Engineering Inc. in the amount of \$6,000.00 to perform construction Phase Services (RPR) for the overlaying of asphalt for the following roads in the current sewer project areas. Herlihy Street, Meadow Lane, Edna Street, Arnold Street, Gladstone Street and 6th Street.
- 30. Motion to spread on the minutes and take under advisement RFQ’s received from qualified Professional Auditing/Accounting Firms for financial auditing services to the City of Waveland.
- 31. Motion to Authorize Mike Smith, Mayor of the City of Waveland, Mississippi to sign the Mississippi Department of Marine Resources Agent Authorization form for the Handicapped Access to Beach Project.
- 32. Motion to spread on the minute’s correspondence to Mississippi Department of Transportation (MDOT) concerning the Nicholson Ave. project. MDOT project number (STP-9136-00(004) LPA/107516-701000) in reference to the Small Purchase Procedures and approve the Mayors signature thereon.
- 33. Motion to Authorize Mike Smith, Mayor of the City of Waveland, Mississippi to sign documents as related to the Nicholson Ave. project. MDOT project number (STP-9136-00(004) LPA/107516-701000) these documents will not change the scope or cost of the project.
- 34. Motion to approve Pay Application #3 for DNA for the Waveland Ave. Sidewalk Improvement Project STP-9137-00(003) LPA 107183-701000. This was recommended by Jason with Chiniche Engineering.

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35. Motion to approve a no cost change order for DNA Underground to include the installation of 96 meter boxes which will cover and protect the new sewer cleanouts. This will allow the Public Works team to find and access our cleanouts for easier maintenance.

36. Motion to spread on the minutes the following Budget Modifications being listed (Items a-b):
 - a) Budget Modification #2 (R-109-379-10-KCR providing for the extension of the Grant until March 3, 2020

 - b) Budget Modification #1 (R-118-379-08-HCCR) decreasing construction line item in the amount of \$23,055.76 and will be moved from HCCR Grant to KCR Grant to create a line item for playground equipment for the MLK Community Center Project

37. Motion to approve entering Executive Session.

38. Motion to come out of Executive Session with no action taken.

39. Public Comments

40. Adjourn