

**Agenda
Regular Meeting of
October 1, 2019**

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Comments:
 - a. Motion to spread on the minutes the receipt of reimbursement in the amount of \$1,528,163.32 to finally closeout our last Katrina Project Worksheets. As a side note we are awaiting on approximately \$150,000.00 in additional reimbursements for small projects.
 - b. Motion to spread on the minutes that I administered the Oaths of Office for the City Clerk Mickey Lagasse and Deputy City Clerks Tammy Fayard and Ron Duckworth.

5. Aldermen's Comments
6. Public Comments

BLIGHTED PROPERTY

N/A

BUILDING DEPARTMENT

7. Motion to approve travel for Building Official Josh Hayes to Pensacola, Florida for a Building Officials Course October 9, 2019. Cost to the City will be 1 night lodging, 2 days per diem and use of a City vehicle. There will be no charge for the course.

COURT DEPARTMENT

8. Motion to approve the Court Statistics Report for the Month of August 2019 tabled at the September 18th meeting.

PARKS AND RECREATIONS

9. Motion to declare all playground equipment located at the MLK/Herlihy Park as surplus valued at zero and approve the removal and disposal by the City of Waveland Public Works/Parks and Recreations Departments.

PLANNING AND ZONING

10. Suzanne & Adrien Bertoniere, as represented by Thornhill Construction, owner of the property commonly known as 229 N, Beach Blvd; Legal Description: Lots 35 & and a portion of 33 (70'x760' S) 2nd Ward, Waveland, MS are requesting a variances from the Minimum Side Yard Setback, fifteen (15) feet as required by the Current Zoning Ordinance, Section 701.4. The Variance Request is to allow a fourteen (14) feet, Three (3) inches side yard setback for both side yard setbacks, resulting in a variance of 9" for each side yard.

Commissioner Adams made a motion, seconded by Commissioner Watson to recommend approval of the requested variances.

**Agenda
Regular Meeting of
October 1, 2019**

11. Miljana Ivic, owner of the property commonly known as 703 Barlow Street; Legal Description: Part of Lot 4, Block 11, BSL Land & Improvement Subdivision, is requesting a variance from the Minimum Front Yard Setback, twenty-five (25) feet as required by the Current Zoning Ordinance, Section 701.3. The Variance Request is to allow a sixteen (16) Front Yard Setback, resulting in a variance of nine (9) feet. The purpose of the request is to allow the applicant to complete construction of a double car garage.

Commissioner Harris made a motion, seconded by Commissioner Watson, to recommend approval of the proposed variance with the following conditions; That the double permit fees in the Building Code Adoption Ordinance (#375) be applied and any penalties provided for by ordinance or prescribed by law be assessed.

Charles Langley the property owner, represented by George Palazzo with Blue Ribbon Homes, of the property commonly known as 141 Market Street; Legal Description: Lot 104, 3rd Ward, Waveland, MS is requesting a variance from the Minimum Rear Yard Setback if twenty-five (25) feet as required by the Current Zoning Ordinance, Section 701.5.

Commissioner Adams made a motion, seconded by Commissioner Boudoin, to recommend approval of the variance as requested.

FINANCE

12. Motion to approve the following invoices submitted by various contractors (a-d):
- a. Invoice No.1013 (R109-379-10-KCR) from Gouras & Associates in the amount of \$5,000.00 --MLK Community Center.
 - b. Invoice 1014 (R-118-379-08-HCCR) from Gouras & Associates in the amount of \$4,000.00 --MLK Community Center. (Final invoice on the HCCR part of the grant)
 - c. Invoice 16-01017 from James J. Chiniche in the amount of \$11,885.46 – Waveland Avenue Sidewalk Project.
 - d. Pay Application #5 from DNA Underground in the amount of \$77,691.00 – Waveland Avenue Sidewalk Improvements Project.
13. Motion to approve the Docket of Claims in the amount of \$765,898.30 dated October 1, 2019 as submitted.

FIRE DEPARTMENT

14. Motion to approve salary adjustments for the Fire Department effective the first full pay period beginning October 9, 2019 as budgeted and adopted in the fiscal 2019/2020 annual budget. This change is necessary because the first fire payroll of the new budget year starts 10/9/19 not 10/7/19.

KEEP WAVELAND BEAUTIFUL

N/A

**Agenda
Regular Meeting of
October 1, 2019**

POLICE DEPARTMENT

15. Motion to approve Officer Harley Caughlin transfer to patrol at a rate of \$14.42 per hour effective October 7th, 2019. Officer Caughlin will have to attend the full time academy, this cost to be reimbursed by the State of Mississippi.
16. Motion to hire John Desalvo as a full time patrolman at a rate of \$14.42 per hour effective October 2, 2019 pending passage of drug test. Desalvo is an uncertified officer and will have to attend the full time academy this cost will be reimbursed by the State of Mississippi. (This is to replace Sergeant David King, the Sergeant position will be filled at a later date.)
17. Motion to hire Sandra Beth Newsome as an Administrative Assistant, Community Outreach, Neighborhood watch at a rate of \$14.42 per hour effective October 2, 2019. Mrs. Newsome will be replacing Officer Harley Caughlin position.
18. Motion to approve naming Officers John Desalvo as a Deputy Court Clerk and authorize their signatures on affidavits.

PUBLIC WORKS

N/A

CITY HALL

19. Motion to approve renewal of sign with Bay High Hardwood Club in the amount of \$100.00 by approving the Board recognizes that the event will bring favorable notice to the resources and opportunities of the City and meets criteria for a donation.
20. Motion to approve the minutes of the Special Meeting of September 13, 2019 as submitted.
21. Motion to approve the minutes of the Regular Meeting of September 18, 2019 as submitted.
22. Motion to approve Mayors signature on Utility Refund Checks in the total amount of \$6604.07 as presented.
23. Motion to accept the "Close Out Package" for the Martin Luther King Jr. Park Project, R-118-379-08-HCCR **ONLY**. The R109-379-10-KCR grant will continue throughout the end of the project.
24. Motion to terminate the City's contract with nCourt, our present credit card processing vendor, as of November 30, 2019 subject to the 60 day notification of termination clause of the present contract with nCourt. (See attached contract).
25. Motion to approve Nexcheck as the City's vendor for processing of credit card payments for the Utility Department, Court Department, Building Permits, Privilege Licenses and fees related to Accident Reports, fingerprint fees, and other Police Department fees collected effective December 01, 2019. This will provide utility customers with an online customer portal to view billing information and payment history which is not available with our current vendor. The fee for these services are as follows:
 - a. Utility Department customers is 2.75% per transaction with a minimum fee of \$2.50 per transaction.

Agenda
Regular Meeting of
October 1, 2019

- b. All other Departments are 2.95% per transaction with a minimum fee of \$2.50 per transactions.

- 26. Motion to spread on the minutes correspondence to Mr. Gregory Michael, Executive Director of MEMA, noting the withdrawal of the May 2, 2019, appeal from FEMA-1604, effective July 3, 2019.

- 27. Motion to terminate the City's contract with Universal Com one for computer administrative and network services as of November 1, 2019 subject to notification of termination clause and to allow a cleaner transition period.

- 28. Motion to enter into a service agreement with Affordable Computer Solutions to provided administrative and network services, effective October 2, 2019. This is the current contractor used for the Police Department and the change will allow one computer administrator for the entire city. This change should have a net savings on IT services monthly and provide one source for issues between departments which will greatly improve customer service.

- 29. Motion to spread the following Requests for Cash Reimbursements on the Minutes being listed as (Items a-b):
 - a. Request for Cash #4 (R-118-379-08-HCCR) in the amount of \$88,609.00 – MLK Community Center

 - b. Request for Cash #4 (R-109-379-10-KCR in the amount of \$41,271.93 – MLK Community Center.

ATTORNEY

- 30. Motion to approve entering Executive Session.

- 31. Motion to come out of Executive Session with no action taken.

- 32. Adjourn