

Minutes
Regular Meeting of November 20, 2019
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The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on November 20, 2019 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Smith noted for the record the presence of Aldermen Burke, Richardson, and Piazza, also present City Clerk Mickey Lagasse and City Attorney Malcolm Jones

Absent from the meeting Alderman Lafontaine.

EMPLOYEE OF THE MONTH/ MAYOR'S COMMENTS

Re: Dave Draz from the Building Department named as the October 2019 Employee of the Month

MLK COMMUNITY CENTER

Re: The MLK Community Center will be substantially complete by next week and should be opened before Christmas.

CITY HALL/BBI SOFTWARE

Re: We are about 40% through the transition into BBI so format of some items will be different such as the docket. We have complete General Ledger, Purchasing, and Payroll.

ATTORNEY'S COMMENTS

Re: Held comment until Executive Session

ALDERMEN'S COMMENTS

Re: Alderman Burke

- **Read from a pre-prepared statement submitted by Mrs. Kristen Tusa regarding the upcoming 'Christmas on Coleman'**

Re: Alderman Richardson

- **Discussed the 64 citizens in Waveland still on private grinder pumps, and inquired about a possible approach by the City to remove those citizens from**

Re: Alderman Piazza

- **Discussed the old Hotel across from the Walmart on Highway 90. Mr. Jones said that he had spoken with Building Official Hayes to begin the process of naming this property a blighted property.**

PUBLIC COMMENTS

Re: Mr. Lee Taylor

Re: Mrs. Lana Noonan

BUILDING DEPARTMENT

Re: Privilege License Report for the Month of October 2019

Alderman Burke moved, seconded by Alderman Piazza to approve the Privilege License Report for the Month of October 2019, as submitted. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

PERMITS REPORT

Re: Permits Report for the Month of October 2019

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Alderman Piazza moved, seconded by Alderman Burke to approve the Permits Report for the Month of October 2019, as submitted. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

COURT DEPARTMENT

Re: Court Statistics Report for the Month of October 2019

Alderman Richardson moved, seconded by Alderman Burke to approve the Court Statistics Report for the Month of October 2019 as submitted. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

INVOICES/MLK COMMUNITY CENTER/HANDICAP ACCESS TO BEACH/SANITARY SEWER IMPROVEMENTS PROJECT

Re: Invoices submitted by various Contractors

Alderman Burke moved, seconded by Alderman Richardson to approve Payment of the following Invoices, as submitted by various Contractors being listed (Items a –h):

- a. Pay Application No. 5 from David Rush Construction, LLC in the amount of \$75,380.16 - MLK Community Center. **(EXHIBIT D)**
- b. Invoice 1016 from Gouras & Associates in the amount of \$4,000.00 - MLK Community Center. **(EXHIBIT E)**
- c. Invoice 218-047-10 from Compton Engineering in the amount of \$1,354.68 - MLK Community Center. **(EXHIBIT F)**
- d. Invoice 129-033.002-4 from Compton Engineering in the amount of \$2,240.00 - Handicap Access to Beach. **(EXHIBIT G)**
- e. Invoice 219-033.002-5 from Compton Engineering in the amount of \$2,785.00 - Handicap Access to Beach. **(EXHIBIT H)**
- f. Invoice 216-056-52 from Compton Engineering in the amount of \$13,980.25 - Sanitary Sewer Improvements **(EXHIBIT I)**
- g. Invoice 218-047-11 from Compton Engineering in the amount of \$664.76 - Community Center MLK Park. **(EXHIBIT J)**
- h. Invoice 216-056-53 from Compton Engineering in the amount of \$5,006.74 - Sanitary Sewer Improvements Project. **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

DOCKET OF CLAIMS

Re: Claims

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Alderman Burke moved, seconded by Alderman Richardson to approve the Docket of Claims paid and unpaid in the amount of \$579,237.41 dated November 20, 2019 as submitted. **(EXHIBIT L)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

FIRE DEPARTMENT/PERSONNEL

Re: New Hire Shane Jordan as full time Firefighter

Alderman Burke moved, seconded by Alderman Richardson to hire Shane Jordan as a Full time Firefighter at a pay rate of \$9.00 an hour pending passage of drug test and include approval to take the CPAT entrance exam for the academy on December 3, 2019 at the Biloxi Fire Department. Cost to the City is \$40.00. Mr. Jordan will be filling a vacant spot as budgeted

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

FIRE DEPARTMENT/TRAINING

Re: Mr. Shane Jordan to attend Mississippi State Fire Academy at Biloxi Fire Department

Alderman Piazza moved, seconded by Alderman Burke to approve Shane Jordan to attend the Mississippi State Fire Academy at the Biloxi Fire Department on December 13, 2019. Cost not to exceed \$600.00 plus the use of a City vehicle and approve the increased in pay rate to \$12.58 per hour as budgeted for an Academy.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

FIRE DEPARTMENT/TRAINING

Re: Send Firefighter Peyton Bourgeois to Fire Academy at Biloxi Fire Department

Alderman Burke moved, seconded by Alderman Piazza to approve to send Firefighter Peyton Bourgeois to the field deliver of the Fire Academy being delivered at the Biloxi Fire Department the cost of \$40.00 was previously approved.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

Re: Peyton Bourgeois to attend Mississippi State Fire Academy in Biloxi, MS in December

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Alderman Burke moved, seconded by Alderman Piazza to attend the Mississippi State Fire at the Biloxi Fire Department on December 13, 2019. Cost not to exceed \$600.00 plus the use of a City vehicle and approve the increase in pay rate to \$12.58 per hour as budgeted for an Academy Certified Firefighter once complete.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

POLICE DEPARTMENT/PERSONNEL/TRAVEL

Re: Travel for Police Chief to attend the New Police Chiefs Orientation in Ridgeland, MS

Alderman Burke moved, seconded by Alderman Richardson to approve travel for Chief Mike Prendergast to attend the new Police Chiefs Orientation in Ridgeland, MS to be held January 12-17th 2020. Cost will be 5 days per diem, hotel stay and use of a City vehicle. All cost to the City are reimbursable after completion of the class.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

PURCHASING DEPARTMENT/POLICE DEPARTMENT

Re: Purchase of 3 new Ford Explorer Patrol Units

Alderman Burke moved, seconded by Alderman Richardson to purchase 3 new Ford Explore Patrol Units. The original budgeted amount was \$100k the actual new state bid cost is \$115,332.00. The proposed purchase funds will include \$100k budgeted, 10,917.00 from insurance proceeds, and the additional funds will come from 001-200-630.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

PUBLIC WORKS/UTILITY REFUND

Re: Payment of Utility Refunds for October and November, 2019

Alderman Richardson moved, seconded by Alderman Piazza to approve the Waveland Utility Refund Claims:

- a. October 2019 Claims in the amount of \$5,635.48, as submitted. **(EXHIBIT M)**
- b. November 2019 Claims in the amount of \$4,144.33, as submitted. **(EXHIBIT N)**

***Prior to Board Vote, Alderman Burke left the room**

A vote was called for with the following results:

Voting Yea: Richardson, Piazza & Smith

Voting Nay: None

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Absent: Burke and Lafontaine

***Alderman Burke re-entered the meeting**

RSVP

Re: Memorandum of Understanding with Boys and Girls Club Gulf Coast

Alderman Piazza moved, seconded by Alderman Burke to approve a Memorandum of Understanding between the City of Waveland, Hancock County Retired Senior Volunteer Program and the Boys and Girls Club Gulf Coast and authorize the Mayor's signature thereon.

(EXHIBIT O)

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

MINUTES

Re: Minutes of November 5, 2019

Alderman Piazza moved, seconded by Alderman Burke to approve the minutes of the Regular Meeting of November 5, 2019, as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Piazza_& Smith

Abstain: Richardson

Voting Nay: None

Absent: Lafontaine

**CITY HALL/FIRE DEPARTMENT/RSVP/PERSONNEL/BUILDING DEPARTMENT/
PUBLIC WORKS DEPARTMENT/POLICE DEPARTMENT/PARKS AND
RECREATIONS DEPARTMENT**

Re: Amend the Holiday Schedule for FY ending 2020 with the addition of Christmas Eve

Alderman Burke moved, seconded by Alderman Piazza to approve the addition of Tuesday December 24th (Christmas Eve) to the Holiday Calendar, as proclaimed by Governor Bryant. **(EXHIBIT P)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

**REIMBURSEMENTS/MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL
QUALITY/ SANITARY SEWER IMPROVEMENTS PROJECT**

Re: Requested Reimbursement from MSDEQ for Sanitary Sewer Project

Alderman Burke moved, seconded by Alderman Richardson to spread on the minutes the requested reimbursement from MSDEQ for work completed on the Waveland Sanitary Sewer Project. **(EXHIBIT Q)**

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A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

HEALTH INSURANCE/LIFE INSURANCE/RENEWAL OF INSURANCE/INSURANCE RENEWAL

Re: Renewal of Blue Cross Blue Shield Insurance with HRA & Telecare

Alderman Piazza moved, seconded by Alderman Burke to approve renewal with Blue Cross Blue Shield (\$750.00 deductible) with HRA and Telecare as submitted by BXS Insurance. This renewal will include a 15% increase in premiums and James Moody will be present to discuss.

(EXHIBIT R)

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

FAST PACE URGENT CARE/PALM DEVELOPMENT PARTNERS/SURETY

Re: Release of Surety Bond Permit No. 1800376

Alderman Piazza moved, seconded by Alderman Burke to approve the release of the Surety Bond Permit No.1800376 in the amount of \$100,000.00 held by Palm Development Partners on behalf of Fast Pace Urgent Care. **(EXHIBIT S)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

RENEWAL-INSURANCE/CYBER LIABILITY

Re: Cyber Liability and Privacy Renewal Application

Alderman Piazza moved, seconded by Alderman Burke to approve Cyber Liability and Privacy Renewal Application with BCS Insurance Company for the period of one year, pending Attorney review. **(EXHIBIT T)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

HARDWARE AND SOFTWARE AGREEMENT/AGREEMENTS

Re: Accept the Hardware and Software Support for 2020 from BBI, Inc.

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Alderman Burke moved, seconded by Alderman Piazza to accept the Hardware and Software Support for 2020 from BBI, Inc., and authorize the Mayor's signature thereon. **(EXHIBIT U)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

AGREEMENTS/TELEPHONE SERVICE

Re: Cancel Agreement with Universal ComOne for Telephone service

Alderman Piazza moved, seconded by Alderman Richardson to cancel agreement with Universal ComOne as it relates to telephone service throughout the city.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

SERVICE PROPOSAL/INTERNET/TELEPHONE SERVICE

Re: Service Proposal with TEC for Telephone Services

Alderman Burke moved, seconded by Alderman Richardson to approve a Service Proposal Location Summary with TEC for telephone services and internet for the Police Department, City Hall, Fire Departments and other City locations and authorize the Mayor's signature thereon. TEC will take over as owner-agent for dealings with AT&T. **(EXHIBIT V)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

AGREEMENTS/INTERNET/CITY HALL/POLICE DEPARTMENT/FIRE DEPARTMENT

Re: Master Agreement with AT&T for internet and network services through Affordable Computer Solutions

Alderman Burke moved, seconded by Alderman Richardson to approve a Master Agreement with AT&T for internet service and network services through Affordable Computer Solutions for City Hall, Police Department and both Fire Departments and authorize the Mayor's signature thereon. Affordable Computer solutions will take over as owner-agent for dealings with AT&T network. (TEC will handle other City locations with current providers) **(EXHIBIT W)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

TRAVEL/CITY HALL

Re: Board of Mayor and Aldermen to attend the Gulf Coast Legislative Reception

Alderman Piazza moved, seconded by Alderman Burke to approve travel for the Mayor, Board of Alderman and City Clerk to attend the Gulf Coast Legislative Reception on January 8, 2020 in Jackson. Approval will include (1) one-night lodging, 1 day per diem, and mileage or the use of a city vehicle if needed.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

REQUEST FOR CASH/MLK COMMUNITY CENTER

Re: Request for Cash #5 for MLK Community Center

Alderman Burke moved, seconded by Alderman Richardson to spread on the minutes Request for Cash #5 R-109-379-10-KCR in the amount of \$80,734.44, MLK Community Center
(EXHIBIT X)

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

ADVERTISING/HANDICAP ACCESS TO BEACH

Re: Advertising for Handicap Access to Beach

Alderman Piazza moved, seconded by Alderman Richardson to approve advertising for the Handicap Access to Beach November 23rd and November 30th and bid opening to be held prior to the Meeting of January 7, 2020. **(EXHIBIT Y)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

ADA COMPLIANCE/AMERICANS WITH DISABILITIES ACT (ADA)/HUMAN RESOURCES

Re: Name Human Resources Clerk Pamela Lafontaine as Civil rights and Title VI ADA Coordinator

Alderman Burke moved, seconded by Alderman Richardson to name Human Resources Clerk Pamela Lafontaine as Civil Rights Coordinator, Title VI ADA Compliance Coordinator.
(EXHIBIT Y)

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

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Absent: Lafontaine

GRANTS/EPA MARINE DEBRIS REMOVAL GRANT

Re: Pursue EPA Marine Debris Removal Grant

Alderman Richardson moved, seconded by Alderman Piazza to pursue EPA Marine Debris Removal Grant and approve the Mayors signature thereon. **(EXHIBIT Z)**

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

EXECUTIVE SESSION

Re: Prospective Claim submitted by Mount Chapel Church

Alderman Burke moved, seconded by Alderman Richardson to follow the recommendation of City Attorney Jones and enter closed Session, to discuss prospective as it might related to a Claim by Mount Chapel Church concerning the Herlihy Street Sanitary Sewer Project.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

Re: Enter Executive Session

Alderman Piazza moved, seconded by Alderman Burke enter into Executive Session discuss prospective as it might related to a Claim by Mount Chapel Church concerning the Herlihy Street Sanitary Sewer Project.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

Re: Exit Executive Session with action taken

Alderman Piazza moved, seconded by Alderman Richardson to exit Executive Session with action taken. (Agenda Item #37 TABLED and action taken)

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

EXECUTIVE SESSION

Re: Discuss Leasing of 228 Coleman Avenue- Waveland Business Center

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Alderman Burke moved, seconded by Alderman Piazza to follow the recommendation of City Attorney Jones to discuss prospective leasing of City property namely the Business Center across the Street being 228 Coleman Avenue.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

Re: Enter Executive Session

Alderman Burke moved, seconded by Alderman Piazza to enter Executive Session discuss prospective leasing of City property namely the Business Center across the Street being 228 Coleman Avenue.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

Re: Exit Executive Session

Alderman Piazza moved, seconded by Alderman Richardson to exit Executive Session with no action taken.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

ADJOURN

Re: Adjourn Meeting at 9:05 p.m.

Alderman Burke moved, seconded by Alderman Richardson to adjourn the meeting at 9:05 p.m.

A vote was called for with the following results:

Voting Yea: Burke Richardson, & Piazza

Voting Nay: None

Absent: Lafontaine

The foregoing minutes were presented to Mayor Smith on December 5, 2019.

James M. Lagasse
City Clerk

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The Minutes of the Regular Meeting of November 20, 2019 have been read and approved by me on this, the 5th day of December, 2019.

Mike Smith
Mayor

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